

Minutes of the Regular Board Meeting
Held on Monday, December 28, 2015, 8:00 am
At the Allendale Charter Township Hall

Members Present: Alkema, Richards, Murphy, Zeinstra, Hoekstra

Members Absent: Door, Modderman

Guests Present: Bob Sullivan, Adam Elenbaas, John Sanford, Mike Keefe, Chris Dill, Dave Pelton

- Alkema called the Meeting to order and opened with the Pledge of Allegiance
- Invocation was given by Alkema
- **Consent Agenda**

Motion by Alkema, seconded by Murphy to approve the Consent Agenda with a correction on the Approval of the Minutes of the December 14, 2015 – Regular Board Meeting. Approved

Motion by Alkema, seconded by Zeinstra to approve the minutes of the December 14, 2015 – Regular Board Meeting with the correction under Actions Items, section Full Time fire fighter position to remove the wording of “ that includes a new fire fighter position” and to add a bullet point of public comment there also. The Motion on the December 14, 2015 minutes would read as follows - Motion by Hoekstra, seconded by Alkema to approve the budget funding of the Fire Department and requesting the development of a Strategic Plan be completed by March 1, 2016 to include consideration of Paramedics and a millage request on the August 2016 Election Ballot.

Roll call vote: yes: Zeinstra, Alkema, Murphy. No: Richards, Hoekstra.
Approved

Items on the consent agenda were:

- Approval of the Minutes of the December 14, 2015 - Regular Board Meeting
- Approve Payables

For information: -Financial Report

Approve Agenda

Motion by Zeinstra, seconded by Alkema to approve the agenda as presented.
Approved

- **Public Comments:**

- Mike Keefe – A proper Strategic Plan for the Township cannot be completed by March 1st. There is still the need for an additional full-time fire fighter position. Daily requirements of the fire department are getting behind.

- **Action Items**

- Resolution 2015-35 – 2015 Budget Amendments

- Motion by Alkema, seconded by Zeinstra to approve Resolution 2015-34 with the elimination of line item of \$150,000.00 for DDA Maintenance of the M45 Blvd. Approved

- HR update

- John Sanford from Axios prepared a handout for review of the Project and Consulting work they have been working on since they started with Allendale Charter Township May 1, 2015. Job Descriptions should be finished by the end of January, final draft of the Township Handbook should be available for review by the end of February, and a follow-up employee relations survey scheduled for February/March 2016 with Calvin College facilitating the process.

- Resolution 2015-35 – Winterfest Activity

- Motion by Alkema, seconded by Murphy to approve Resolution 2015-35 as amended. (Resolution attached) Approved

- **Public Comments:**

- Dave Pelton stated the need to hire the additional firefighter now. Money is being spent for the HR firm and the additional firefighter position is not being supported. Public safety should be a primary concern.

- **Future Agenda Items**

- Future Agenda Items will be placed on the agendas in 2016.

- **Adjournment**

- Meeting adjourned at 9:05 am.

Laurie Richards
Allendale Charter Township Clerk

Jerry Alkema
Allendale Charter Township Supervisor