

Minutes of the Special Board Meeting
Held on Tuesday, January 16, 2018, 6:30 pm
At the Allendale Charter Township Hall

Members Present: Zeinstra, VanderWall, VanderVeen, Richards, Elenbaas, Hoekstra
Kraker arrived at 8:00 pm

Members Absent:

Guests Present: Caitlin Kunst, Megan DeYoung, Chad Doornbos, Shelly Kowalczyk, Val Weiss,
Chris Dill, Steve Kempker, Travis Schippers

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by VanderWall
- **Approve Agenda**
Motion by VanderVeen, seconded by Hoekstra to approve the agenda as presented.
Approved
- **Public Comments - None**
Motion by Elenbaas, seconded by VanderWall to close public comment. Approved
- **Action Items**
-Approval of contract for new deputy
Motion by VanderWall, seconded by Hoekstra to authorize the Supervisor and Clerk to sign the presented agreement for an additional Deputy with car and equipment.
Approved
- **Guest Speaker**
Sheriff Kempker: introduction of new deputy – Travis Schippers
- **Discussion Items**
-Global Leadership Summit Conference
August 9-10, 2018 at Life Stream Church
-Employee Handbook
 - Policy for payment/reimbursement for training/certifications
 - Overtime policy
 - Safety toe shoe/boot policy to add to outerwear policyNext Special Meeting to work on the handbook is scheduled for January 29, 2018 at 7 pm.
- **Public Comments**
-Caitlin Kunst – thankful for the opportunity to participate
Motion by Elenbaas, seconded by Kraker to close public comments. Approved
- **Board Comments**
Rates for the rental of the Pavilions, Auditorium and Band Shell
Township information and Pictures need to be added on Facebook
MTA Conference – April 23-26, 2018 in Traverse City.

- **Future Agenda Items**

- **Adjournment**

Motion by VanderVeen, seconded by VanderWall to adjourn the meeting at 8:30 pm.

Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor