

Minutes of the Regular Board Meeting
Held on Monday, October 8, 2018, 7:00 pm
At the Allendale Charter Township Hall

Members Present: VanderVeen, Richards, Elenbaas, Kraker, VanderWall, Zeinstra, Hoekstra

Members Absent:

Guests Present: Bob Sullivan, Jerry DeJong, Denise DeJong, Tamy Geerts, Mitchell Geerts, Tyler Wolfe, Chad Doornbos, Greg DeJong, Jacob VanderMolen, Steve Versluis, Lizzie Schab, David VanGinhoven, Cathy Runyon, Lena Prah, JR Prah, Rochell Prah, Chris Holmes, Doug Anderson, Kyle Garlanger, Cal Keuning, Val Weiss, Steve Kempker, Mike Keefe, Trevor Johnson, Brandon DeHaan, Jeff Stoll

Elenbaas called the Meeting to order

- **Invocation** was given by Kraker
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by VanderVeen, seconded by Hoekstra to approve the agenda as amended with the removal of Resolution 2018-25 from the agenda. Approved

- **Consent Agenda**

Motion by Kraker, seconded by Zeinstra to approve the consent agenda as presented.
Approved

Items on the consent agenda were:

- Approval of the September 10, 2018 Regular Board Meeting Minutes
- Approval of the September 24, 2018 Regular Board Meeting Minutes
- Approval of the September 27, 2018 Special Board Meeting Minutes
- Tumaini Sango 90 day Probationary Period
- Bills

For Information:

- Minutes of the September 17, 2018 Planning Commission Meeting
- Minutes of the September 13, 2018 Public Utilities Staff Meeting
- Minutes of the September 26, 2018 Public Utilities Staff Meeting
- Kelli McGovern Conference Report
- Shelly Kowalczyk Conference Report
- September Fire Department Report
- Financial Report

- **Interim Payments**

Motion by VanderWall, seconded by VanderVeen to approve the interim payment of \$3,700 as presented. Approved

- **Public Hearing None**

- **Public Comments**

Steve Versluis- Engineering update on the lake at Placid Waters
Motion by Elenbaas, seconded by Zeinstra to close public comment. Approved

- **Guest Speaker**

-Sheriff Kempker: Presentation of Citizens Award to Tamy Geerts
-County Commissioner Greg DeJong- County wide update
-Tyler Wolfe: Assessing Update
-Budget Presentations: Lizzy Schab, Kyle Garlanger, Mike Keefe, Chad Doornbos
-Fire Committee Update / Next Steps

- **Action Items**

- Fire Station Architecture and Planning Proposal**

Motion by VanderVeen, seconded by VanderWall to accept the bid of TAG, The Architectural Group, Inc. for the Schematic Design of the Fire Station in the amount not to exceed \$10,000 with the conditions outlined in their proposal and to make a budget amendment from General Fund to cover the costs. Roll Call Vote: Yes: Zeinstra, Kraker, VanderWall, Elenbaas, Richards, VanderVeen, Hoekstra Approved

- Ordinance 2018-10: Life Ambulance Conditional Rezoning**

Motion by Hoekstra, seconded by VanderWall to approve Ordinance 2018-10: Life Ambulance Conditional Rezoning based on the recommendations from the Planning Commission. Roll Call Vote: Yes: Kraker, VanderWall, Elenbaas, Richards, VanderVeen, Hoekstra, Zeinstra Approved

Motion by Kraker, seconded by Zeinstra to approve the Conditional Zoning Agreement as presented and authorize the Township Supervisor and Clerk to sign the agreement. Approved

- Ordinance 2018-11: Partial Rezoning 6209 Lake Michigan Dr.**

Motion by VanderVeen, seconded by Hoekstra to approve Ordinance 2018-11: Partial Rezoning of 6209 Lake Michigan Dr. based on the conclusion of the Planning Commission with respect to the zoning factors. Roll Call Vote: Yes: VanderWall, Elenbaas, Richards, VanderVeen, Hoekstra, Zeinstra, Kraker Approved

- Resolution 2018-17: Establishment of Industrial Development District**

Motion by VanderWall, seconded by Kraker to remove Resolution 2018-17: Establishment of Industrial Development District from the agenda. Previously approved at a prior meeting. Approved

- Set Public Hearing for Skyline Fall Protection PA198 Tax Abatement Request**

Motion by VanderVeen, seconded by Zeinstra to set a public hearing date for Skyline Fall Protection PA 198 Tax Abatement for October 22, 2018. Approved

- Resolution 2018-20: Pay Rate for Construction Board of Appeals**

Motion by VanderWall, seconded by VanderVeen to approve Resolution 2018-20: Pay Rate for Construction Board of Appeals as presented. Approved

- Resolution 2018-23: Update Members of Personnel Committee**

Motion by VanderVeen, seconded by Hoekstra to approve Resolution 2018-23: Update Members of the Personnel Committee as presented. Approved

**-Ordinance 2018-12: Review Site Plan and Site Plan Resolution, 1st Reading
Springfield West PUD Zoning Map Amendment Ordinance**

Elenbaas introduced Ordinance 2018-12: Springfield West PUD Zoning Map Amendment for 1st reading

-Resolution 2018-24: World War I Centennial

Motion by VanderWall, seconded by Kraker to approve Resolution 2018-24: World War I Centennial as presented. Approved

▪ **Discussion Items**

-Moratorium Update

▪ **Public Comments**

Richard (JR) Prah – Board performance and service to the community.

Rochell Prah was introduced to the board.

Motion by Elenbaas, seconded by VanderWall to close public comments. Approved

▪ **Board Comments**

VanderVeen – Arrangement of the Agenda, Traffic Management Grant availability

Elenbaas – Facebook FOIA Policy

Kraker – absent at the next meeting (October 22), Capital Improvement as a future agenda item

Zeinstra – Planning Commission working on Master Plan

Richards – Board Handout

▪ **Future Agenda Items**

Oct 22

In-Lieu Resolution

PTO Transition

Marijuana

Budget

Springfield West: Public Hearing and 2nd Reading – Ord 2018-12

Grand Villages PUD Amendment Public Hearing

Grand Villages Final PUD Site Plan

Skyline Public Hearing and vote for abatement request

Public Hearing for Traders View?

Budget

Set Public Hearing for Budget

Facebook FOIA info/protection

Clerk Assistant

Approve Handbook

Approve Handbook rollout items

Library Substitute Job Description

Future

In-Lieu Resolution 2018-25 (Updating Res 2018-22)

Wage movement

Moratorium

Library establishment

Budget Public Hearing/vote

Facility Planning

Land purchase?

Updates to construction standards

Bike path discussion, local and county trail

401(a) comparison, waiting on MIRS and employee feedback

DDA Scope

Task CIP to PC

Procedure / list for charging non-profit organizations for facility use

Policy for public comment

Former fee, with other fee schedules at end of year

Dept Head reports

Flow charts for work responsibilities / backups

▪ **Adjournment**

Motion by VanderWall, seconded by Kraker to adjourn the meeting at 9:55 pm.

Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor