

Minutes of the Regular Board Meeting
Held on Monday, February 26, 2018, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Zeinstra, VanderWall, Richards, Kraker, Elenbaas, VanderVeen, Hoekstra

Members Absent:

Guests Present: Bob Sullivan, Dave Pelton, Gary Torno, David Smoes, Mitchell Feria, Joel VanWyngarden, Sarita Samora, Stormie Batitis, Chase DuShane, David Grean, Gary Tidd, Zach DeBoer, Luke Meerman, Sara Buist, Bethany Nettleton

Elenbaas called the Meeting to order

- **Invocation** was given by Kraker
- **Pledge of Allegiance**
- **Approve Agenda**
Motion by Kraker, seconded by Zeinstra to approve the agenda as amended with the addition of Allendale Public Schools as Guest Speaker. Approved

- **Consent Agenda**
Motion by VanderWall, seconded by Zeinstra to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the February 12, 2018 Regular Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Fire Department Annual Report
- Meeting Minutes (Draft) of the February 19, 2018 Planning Commission Meeting
- Meeting minutes (Draft) of the February 15, 2018 Library Board Meeting
- Minutes from the January 11, 2018 Public Utilities Department Meeting
- 68th Ave Bridge Closure

- **Interim Payments**
Motion by Zeinstra, seconded by Kraker to approve the interim payments as presented in the amount of \$2,342.50. Approved
- **Public Hearing None**
- **Public Comments**
 - Joel VanWyngarden – New Library Director, current library environment
 - Luke Meerman – 88th District State Representative Candidate on the ballot August 7

-Dave Pelton – 8 years employment and service to the Township. Leaving this week to work for Walker Fire Department.

-Gary Tidd – Library concerns, Leadership of the Library Director

Motion by Elenbaas, seconded by Kraker to close public comment. Approved

- **Guest Speaker**

Allendale Public Schools – New Pre K – K Early Childhood Center plans. Completion expected fall of 2019.

- **Action Items**

- Resolution 2018-6: Update to Consumers Energy Standard Lighting Contract for Hidden Shores West Phase III**

- Motion by VanderWall, seconded by Kraker to approve Resolution 2018-6: Update to Consumers Energy Standard Lighting Contract for Hidden Shores West Phase III as presented. Approved

- Consumers Energy contract for Hidden Shores West Phase III**

- Motion by Hoekstra, seconded by Zeinstra to authorize the signing of the Consumers Energy contract for Hidden Shores West Phase III as presented. Approved

- Ordinance 2018-5: First Reading – Renewal of Consumers Energy Franchise Agreement**

- Elenbaas introduced Ordinance 2018-5: Renewal of Consumers Energy Franchise Agreement for a first reading

- Motion to update Library liaison's voting status on the Library Board**

- Motion by Elenbaas, seconded by VanderVeen to update the Library liaison's voting status on the Library Board to a non-voting member. Approved

- Library part time hours: Substitute or part-time help**

- Motion by Kraker, seconded by Elenbaas to approve an additional circulation assistant for 20 hours per week and to post internally for a 2 week period. If an internal candidate is not selected, the posting would be posted externally for 30 days. If filled internally we would post for the vacated position. Approved

- Telephone system proposal**

- No action taken. Additional information requested.

- Benefits: Start at hire, or after 30+ days**

- No action taken. Additional information requested.

- 90 day Appraisal: Caitlin Kunst**

- Motion by Elenbaas, seconded by VanderWall to approve the recommendation that Caitlin Kunst has successfully completed her probationary period. Approved

- 90 day Appraisal: Bethany Nettleton**

- Motion by VanderVeen, seconded by Kraker to approve the recommendation that the 90 day probationary period be extended an additional 90 days for Library Director, Beth Nettleton. Approved

- **Discussion Items**

- Mural in park**

- Board requested additional information. Will be discussed at the next meeting of the Parks and Recreation Committee on March 8 at 7 am.

-Planter boxes on LMD

Board members to gather additional information to establish guidelines to present at the next Board meeting on March 12.

-FOIA Process

Current process was reviewed.

▪ **Public Comments**

-Joel VanWyngarden – Library Staff vacation hours, Phone System

-Gary Tidd – Library special programs, financing of the Library, Phone system, Redacting of FOIA information

Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

▪ **Board Comments**

-Adam: Ottawa County Groundwater Study Update

-Richards – status of 4th of July Contract

▪ **Future Agenda Items**

-401(a) and Voya 457

-Library founding documents and structure

▪ **Adjournment**

Motion by VanderWall, seconded by Zeinstra to adjourn the meeting at 9:25 pm.

Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor