

Minutes of the Regular Board Meeting  
Held on Monday, March 12, 2018, 7:00 pm  
At the Allendale Charter Township Hall

Members Present: Richards, Elenbaas, Kraker, VanderVeen, Hoekstra

Members Absent: Zeinstra, VanderWall

Guests Present: Bob Sullivan, David Morren, Mike Keefe, Chad Doornbos, Bruce Pindzia, Shawn Bates, Cory Compagner, Rich Houtteman, Ihera Deverman, Hope Benninre, Dillan Reenders, Madalyn Butterfield, Bethany Nettleton, Joel Van Wyngarden, Jacob Diephouse, Jacob Koning, Ezekiel Chojnacki, Nick Grinzinger, Joe Amaya, Cathy Runyan, DavidVanGinghoven

Elenbaas called the Meeting to order

- **Invocation** was given by Richards
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by Kraker, seconded by VanderVeen to approve the agenda as presented.  
Approved

- **Consent Agenda**

Motion by VanderVeen, seconded by Kraker to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the February 26, 2018 Regular Board Meeting Minutes
- Approval of the February 27, 2018 Special Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Fire Department Annual Report
- Public Utilities Annual Report
- Meeting Minutes (Draft) of the March 5, 2018 Planning Commission Meeting
- Meeting minutes (Draft) of the March 1, 2018 Library Board Meeting
- February Police Report

- **Interim Payments**

Motion by Kraker, seconded by VanderVeen to approve the Interim payment of \$242.31 as presented. Approved

- **Public Hearing None**

- **Public Comments**

-Ezekiel Chojnacki- Speed Zones on 68th and 64th Avenues by the High School  
Motion by Elenbaas, seconded by Kraker to close public comment. Approved

- **Guest Speaker**

- County Commissioner Greg DeJong
- Rich Houtteman – Consumers Energy: Discuss Ordinance 2018-5
- Nick Grinzinger and Joe Amaya: Employee Retirement Plan information / answer questions
- David VanGinhoven and Corey Campagner: Answer Acentek phone system questions
- Chad Doornbos: Public Utilities Annual Report
- Bruce Pindzia and Shawn Bates – Fleis & Vandenbrink: Public Utilities project updates, capital improvements and capacity
- Mike Keefe: Fire Department Annual Report

- **Action Items**

- Fire Department Staffing – Fire Marshal vacancy**

Motion by Elenbaas, seconded by Kraker to allow for the posting and hire of 2 full time Firefighters/Inspectors with a wage range of \$22.57 - \$31.60 and the presented Job Description. This will replace the Fire Marshall position that is currently vacant. Also the appropriate Budget Amendments are approved to cover the additional wages and benefits. Roll call vote: Yes: Hoekstra, VanderVeen, Elenbaas, Richards, Kraker

.....5 Minute Recess.....

- Ordinance 2018-5: Renewal of Consumers Energy Franchise Agreement**

Motion by VanderVeen, seconded by Kraker to approve Ordinance 2018-5: Renewal of Consumers Energy Franchise Agreement as presented. Approved

- Telephone system proposal**

Motion by Kraker, seconded by Hoekstra to approve the presented telephone system proposal in the amount not to exceed \$8,500 for the direct purchase of the phones. Approved

- Fill Youth Services Librarian Vacancy**

Motion by Elenbaas, seconded by VanderVeen to approve the hire of Elizabeth Schab for the Youth Services Librarian with a starting wage of \$22.57 per hour and upon satisfactory completion of her 90 day probationary period her new wage would increase to \$23.13. Approved

- Temporary Circulation Assistant position**

Motion by VanderVeen, seconded by Kraker to fill the temporary circulation assistant position at the Library with a direct hire for 4 to 6 weeks, pay range of \$11.00 to \$13.00 per hour, and 20 to 28 hours per week. Approved

Motion by Elenbaas, seconded by Kraker to allow the signing of a 4-6 week contract between manpower and the township if a direct hire is not found at the agreed upon rate of \$10.00 to \$12.00 per hour. Approved

- Health Insurance Benefits: Start at hire date?**

Motion by Kraker, seconded by VanderVeen to approve that health insurance benefits be available to full time employees at the date of hire. Approved

**-Wage placement adjustment**

Motion by Kraker, seconded by VanderVeen to approve the wage placement adjustment for Paul Bussa as recommended. Approved

▪ **Discussion Items**

-Auditorium and Pavilion rental rates

-Mural in park

-Planter boxes on LMD

-401(a) and Voya 457

-Fence damage at Mully's patio on 48<sup>th</sup> Ave

▪ **Public Comments**

-Beth Nettleton – Rotary Homegrown Hero recognition

Motion by Elenbaas, seconded by Kraker to close public comments. Approved

▪ **Board Comments - None**

▪ **Future Agenda Items**

-Library founding documents and structure

▪ **Adjournment**

Motion by VanderVeen, seconded by Kraker to adjourn the meeting at 10:05 pm.  
Approved

Laurie Richards  
Allendale Charter Township Clerk

Adam Elenbaas  
Allendale Charter Township Supervisor