

Minutes of the Regular Board Meeting
Held on Monday, April 9, 2018, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Richards, Zeinstra, VanderVeen, VanderWall, Elenbaas, Hoekstra

Members Absent: Kraker

Guests Present: Bob Sullivan, Beth Nettleton, Cal Keuning, Valerie Weiss, Greg DeJonge, Dave Morren, Bruce Pindzia, Nathan Friebel, Elijah Friebel, David VanderHeide, Tyler Wolfe, Kim VanWyngarden, Joel VanWyngarden, Gary Tidd

Elenbaas called the Meeting to order

- **Invocation** was given by Zeinstra
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by Elenbaas, seconded by VanderVeen to approve the agenda with the amendments of adding Greg DeJonge under Guest Speaker and under Action Items adding Library Circulation Assistant position. Approved

- **Consent Agenda**

Motion by Zeinstra, seconded by VanderWall to approve the consent agenda with one correction on the presented bills, which is the removal of the \$3,525.47 payment to Rite Way Plumbing and Heating Inc. Approved

Items on the consent agenda were:

- Approval of the March 26, 2018 Regular Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Meeting Minutes (Draft) of the April 2, 2018 Planning Commission Meeting
- Recognition letter of Chief Keefe from National Guard

- **Interim Payments**

Motion by VanderWall, seconded by VanderVeen to approve the interim payments for a total of \$633.13 as presented. Approved

- **Public Hearing - None**

- **Public Comments**

Dave Morren – Tax Tribunal status

Motion by Elenbaas, seconded by Zeinstra to close public comment. Approved

- **Guest Speaker**

-Ottawa County Sheriff's Department: Introduction of Sgt. Keuning

- County Commissioner – Greg DeJonge
- Recognition of Tyler Wolfe – Michigan Advanced Assessing Officer

- **Action Items**

- Adopt updates to Standard Construction Requirements / Development Fee Estimates**

- Motion by Zeinstra, seconded by VanderWall to adopt the updates to Standard Construction Requirements/Development Fee Estimates as presented. Approved

- Policy for number of hours for part-time and seasonal workers**

- Motion by VanderVeen, seconded by VanderWall to approve the Policy for number of hours for part-time and seasonal workers as presented to be used currently and included in the Employee Handbook upon adoption. Approved

- Resolution 2018-9: Revision of Update to Consumers Energy Standard Lighting contract for Hidden Shores Phase 3**

- Motion by Hoekstra, seconded by Zeinstra to approve Resolution 2018-9: Revision of update to Consumers Energy Standard Lighting Contract for Hidden Shores Phase 3 as presented. Approved

- Revision of Consumers Energy contract for Hidden Shores Phase 3**

- Motion by VanderWall, seconded by Hoekstra to approve the revision and signing of the Consumers Energy Contract for Hidden Shores Phase 3 as presented. Approved

- Resolution 2018-10: Update to Consumers Energy Standard Lighting contract for Placid Waters Phase 2**

- Motion by Zeinstra, seconded by VanderVeen to approve Resolution 2018-10: Update to Consumers Energy Standard Lighting Contract for Placid Waters Phase 2 as presented. Approved

- Consumers Energy contract for Placid Waters Phase 2**

- Motion by VanderWall, seconded by Hoekstra to approve the signing of the Consumers Energy Contract for Placid Waters Phase 2 as presented. Approved

- Library Circulation Assistant Position**

- Motion by Elenbaas, seconded by VanderVeen to approve Ashley Connor for the part-time Library Circulation Assistant position with hours not to exceed 28.5 hours per week and starting salary in the wage range of the Circulation Assistant job description. Approved

- **Discussion Items**

- David VanderWall: Allendale Township Facilities Master Planning
Gave an overview of what has happened this far.

- (Action item): GMB Facilities Master Planning Contract**

- Motion by VanderVeen, seconded by VanderWall to accept the presented proposal of \$6,250 from GMB Architecture and Engineering for professional services regarding master planning. Approved

- MAAO (Level 3 Assessor) wage range
Additional information is being gathered

- Food vendors in the Park on 4th of July
Looking at current Township vendors ordinance

- **Public Comments**

Joel VanWynngarden – Sign in sheet, Library issues for future agenda item

Dave Morren – Fire Department study, requirement of 3 contract bids

Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

- **Board Comments - None**

- **Future Agenda Items**

-Special Meeting: Work session 4/10/2018

Library and Fire Department Handbooks

- **Closed Session: Discuss possible land purchase**

Motion by VanderWall, seconded by VanderVeen to go into closed session at 8:15

pm, pursuant to and as defined in Section 2 (C) and 8 (D) of the Open Meetings Act to

discuss possible land purchase. Roll call vote: Yes: Zeinstra, VanderVeen,

VanderWall, Elenbaas, Hoekstra No: Richards Approved

Motion by VanderVeen, seconded by VanderWall to go back into open session at 8:40

pm. Roll call vote: Yes: VanderVeen, Zeinstra, VanderWall, Elenbaas, Richards,

Hoekstra.

- **Adjournment**

Motion by VanderVeen, seconded by Zeinstra to adjourn the meeting at 8:41 pm.

Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor