

Minutes of the Regular Board Meeting
Held on Monday, June 11, 2018, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, VanderVeen, Zeinstra, VanderWall, Hoekstra

Members Absent: Kraker

Guests Present: Bob Sullivan, Greg DeJong, Bruce Pindzia, Chad Doornbos, Jay Knoper, Corey Turner, Bob Wilcox, Aaron Phelps, Curt Moran, Rick Sietsema, Curtis Moran

Elenbaas called the Meeting to order

- **Invocation** was given by VanderVeen
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by VanderWall, seconded by Zeinstra to approve the agenda as amended with moving the Action Item of Ordinance 2018-8: Moratorium on Developments not connected to public utilities to right after update public utilities job description.

Approved

- **Consent Agenda**

Motion by VanderVeen, seconded by Hoekstra to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the May 29, 2018 Regular Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Meeting Minutes (Draft) of the June 6, 2018 Planning Commission Meeting
- May Police Report
- April Fire Department Report
- May Fire Department Report

- **Interim Payments**

Motion by Zeinstra, seconded by VanderVeen to approve the interim payments totaling \$925.00 as presented. Approved

- **Public Hearing None**

- **Public Comments - None**

Motion by Elenbaas, seconded by Zeinstra to close public comment. Approved

- **Guest Speaker**

-County Commissioner Greg DeJong – update on Ottawa County issues

-Fleis & VandenBrink: Bob DeVries and Bruce Pindzia
Presentation of the Wastewater Treatment Plant Feasibility Study

▪ **Action Items**

-Approve feasibility Study for Waste Water Treatment Plant Expansion

Motion by VanderWall, seconded by VanderVeen to approve the Wastewater Treatment Plant Feasibility Study as presented by Fleis and Vandenbrink in the amount of \$25,400 which is a budgeted item. Approved

-Resolution 2018-11: Update Water Fact Sheet

Motion by Zeinstra, seconded by VanderWall to approve Resolution 2018-11: Update Water Fact Sheet dated March 5, 2018. Approved

-Resolution 2018-14: Update to Standard Construction Requirements

Motion by VanderVeen, seconded by Zeinstra to approve Resolution 2018-14: Update to Standard Construction Requirements as presented. Approved

-Bids for GVSU Trunk Sewer Lining

Motion by Hoekstra, seconded by VanderVeen to approve the bid for the GVSU Trunk Sewer Lining project to IPR and Elite Pipeline in the amount of \$244,552.75 as presented which is a budgeted item. Approved

-Updated Public Utilities Job Description

Motion by VanderWall, seconded by VanderVeen to approve the Public Utilities Job Description for a Field Inspector as presented. Approved

-Ordinance 2018-8: Moratorium on Development: Developments not connected to public utilities

Motion by VanderWall, seconded by VanderVeen to table Ordinance 2018-8: Moratorium on Developments not connected to public utilities. Approved

-Resolution 2018-13: Update to Consumers Energy Standard Streetlight Contract for Sunset Dr. / 68th Ave

Motion by Hoekstra, seconded by Zeinstra to approve Resolution 2018-13: Update to Consumers Energy Standard Streetlight Contract for Sunset/68th Ave. as presented. Approved

-Resolution 2018-15: Update to Consumers Energy Standard Streetlight Contract for Victoria Street

Motion by Zeinstra, seconded by VanderWall to approve Resolution 2018-15: Update to Consumers Energy Standard Streetlight Contract for Victoria Street as presented. Approved

-Consumers Energy contract for Victoria Street

Motion by Zeinstra, seconded by VanderVeen to approve the Consumers Energy Contract for Victoria Street as presented. Approved

-Pay installation of new streetlight at Victoria Street

Motion by VanderWall, seconded by VanderVeen to pay the \$100.00 installation cost for the new street light at Victoria Street as presented. Approved

-Ordinance 2018-6: Amendment to the Zoning Ordinance

Motion by Zeinstra, seconded by VanderWall to approve Ordinance 2018-6: Amendment to the Zoning Ordinance as presented. Approved

-Ordinance 2018-7: Amendment to Subdivision Ordinance

Motion by VanderVeen, seconded by Hoekstra to approve Ordinance 2018-7: Amendment to Subdivision Ordinance as presented. Approved

-Fill Part-time Library Page Position

Motion by VanderVeen, seconded by VanderWall to approve the hire of Tumaini Sango as the part-time Library Page with a starting wage of \$9.25 per hour and upon successful completion of the 90 day probationary period the new hourly rate would be \$9.30 per recommendation from the HR Coordinator. Should Tumaini Sango become unavailable, the offer would be extended to Marissa LaPorte with a starting wage of \$9.25 and upon successful completion of the 90 day probationary period the new hourly rate would be \$9.50 per the recommendation of the HR Coordinator. Approved

-Interim Library Director

Motion by Elenbaas, seconded by VanderVeen to name Elizabeth Schab as acting Interim Library Director until a new Director is hired. Her new temporary rate per hour would be \$23.80. Approved

-Policy for Review of Personnel Files

Motion by VanderWall, seconded by VanderVeen to approve the policy for Review of Personnel Files as presented. Approved

▪ **Discussion Items - None**

▪ **Public Comments**

Aaron Phelps – Ordinance 2018-13: Moratorium

Jay Knoper – Ordinance 2018-13: Moratorium

Motion by Elenbaas, seconded by Zeinstra to close public comments. Approved

▪ **Board Comments**

Zeinstra – Well and Septic issues

VanderVeen – M-45 pedestrian crossing issues, Library Minutes in next Board Packet

▪ **Future Agenda Items**

-6/26 Financial Audit Results

-7/23 Library Guest Speakers

▪ **Adjournment**

Motion by VanderVeen, seconded by VanderWall to adjourn the meeting at 8:15 pm. Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor