

Minutes of the Regular Board Meeting
Held on Monday, July 9, 2018, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Hoekstra, Richards, VanderVeen, Elenbaas, VanderWall, Zeinstra

Members Absent: Kraker

Guests Present: Bob Sullivan, Greg DeJonge, Amanda Price

Elenbaas called the Meeting to order

- **Invocation** was given by Hoekstra
- **Pledge of Allegiance**
- **Approve Agenda**
Motion by Hoekstra, seconded by VanderWall to approve the agenda as presented.
Approved
- **Consent Agenda**
Motion by VanderVeen, seconded by Hoekstra to approve the consent agenda as presented. Approved
Items on the consent agenda were:
 - Approval of the June 25, 2018 Regular Board Meeting Minutes
 - BillsFor Information:
 - Financial Report
 - Meeting Minutes (Draft) of the May 15, 2018 Downtown Development Authority
 - June Police Report
- **Interim Payments**
Motion by VanderWall, seconded by VanderVeen to approve the interim payments totaling \$2,052.73 as presented. Approved
- **Public Hearing None**
- **Public Comments**
Jeff Seaver – 2 emails were submitted regarding voting location and zoning concerns
Elenbaas has responded back to Mr. Seaver
Motion by Elenbaas, seconded by VanderWall to close public comment. Approved
- **Guest Speaker**
County Commissioner Greg DeJonge
- **Action Items**
 - Elizabeth Schab 90-day Probationary Period

Motion by Elenbaas, seconded by Richards to approve the successful completion of the 90 day probationary period for Elizabeth Schab with a new hourly rate of \$23.25 as Youth Services Librarian. Approved

-Recommendation to fill Library Director Position

No action taken

-Recommendation to hire Library Substitute

Motion by VanderWall, seconded by VanderVeen to hire Marissa LaPorte for the on call substitute position at the Library at a rate of \$10.75 based on the established wage formula as recommended. Since the position is on call, she would not be eligible for a 90 day pay adjustment. Approved

-Update to Fire Inspector Job Description

Motion by VanderVeen, seconded by Zeinstra to approve the Fire Inspector/Fire Fighter Job Description dated June 29 Revision as presented. Approved

▪ **Discussion Items**

-Workplace Profile Assessment

▪ **Public Comments**

Amanda Price – State Budget is complete

Motion by Elenbaas, seconded by Zeinstra to close public comments. Approved

▪ **Board Comments**

VanderVeen – Update on employee retirement proposal

Elenbaas – Updates on Moratorium, MDOT meeting, Facilities, Personnel Policy, Movies in the Park.

▪ **Future Agenda Items**

-7/23 Library Guest Speakers; path discussion

▪ **Adjournment**

Motion by VanderWall, seconded by Hoekstra to adjourn the meeting at 8:43 pm.
Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor