

Minutes of the Regular Board Meeting
Held on Monday, September 10, 2018, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, VanderVeen, VanderWall, Kraker, Zeinstra, Hoekstra

Members Absent:

Guests Present: Bob Sullivan, Chad Doornbos, Joel VanWyngarden, Greg DeJong, Rick Ensing, Matt Ensing, Corey Chandler, Kian Barnes, Mikaila DeMyer, Rodrigo Torres, Rece Davis, Austin Knowles, Adam Cover

Elenbaas called the Meeting to order

- **Invocation** was given by VanderWall
- **Pledge of Allegiance**
- **Approve Agenda**
Motion by VanderWall, seconded by VanderVeen to approve the agenda as presented.
Approved

- **Consent Agenda**
Motion by VanderVeen, seconded by Zeinstra to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the August 27, 2018 Regular Board Meeting Minutes
- Completion of Emily Berridge 90 day Probationary Period
- Bills

For Information:

- Financial Report

- **Interim Payments**
Motion by VanderWall, seconded by Zeinstra to approve the interim payment of \$449.34 as presented. Approved
Motion by VanderWall, seconded by Zeinstra to amend the agenda to add the approval of Rochell Prah as Election Specialist as an Action Item. Approved
- **Public Hearing**
-Skyline Fall Protection PA 198 Tax Abatement
Owner, Rick Ensing, explained the Skyline Fall Protection business. Elenbaas opened the public hearing at 7:15 pm. Question was asked as to why this abatement was necessary. Motion by VanderWall, seconded by Kraker to close the public hearing at 7:16 pm.
Approved
- **Public Comments - None**
Motion by Elenbaas, seconded by VanderVeen to close public comment. Approved

- **Guest Speaker**

- County Commissioner – Greg DeJong

- **Action Items**

- Resolution 2018-17: Establishment of Industrial Development District**

- Motion by VanderWall, seconded by Kraker to approve Resolution 2018-17: Establishment of Industrial Development District for Skyline IDD located at 8528 Lake Michigan Dr. Approved

- Recommendation to fill Public Utilities Operator Position**

- Motion by Kraker, seconded by Zeinstra to approve the hire of Robert Lamb to fill the Public Utilities Operator Position at a starting rate of \$20.53 as per the conditions outlined in the recommendation letter from the HR Coordinator. Approved

- Recommendation to fill Public Utilities Assistant Operator Position**

- Motion by VanderVeen, seconded by VanderWall to approve the hire of Keegan VanDoorne for the Public Utilities Assistant Operator Position with a starting wage of \$17.51 per hour as recommended by the HR Coordinator. Approved

- Resolution 2018-18: Establishment of Application Fee for Construction Board of Appeals**

- Motion by Kraker, seconded by Zeinstra to approve Resolution 2018-18: Establishment of Application Fee for the Construction Board of Appeals as presented. Approved

- Motion by Zeinstra, seconded by VanderWall to amend the agenda to set a wage for the Construction Board of Appeals voting members. Approved

- Motion by Kraker, seconded by VanderVeen to pay each voting member of the Construction Board of Appeals at a rate of \$65.00 per meeting. Approved

- Approval of Rochell Prah as Election Specialist**

- Motion by VanderWall, seconded by Zeinstra to approve Rochell Prah to assist with election duties at a rate of \$14.00 per hour to work as contracted services with hours as needed determined at the discretion of the Clerk. Approved

- This position will be reevaluated in October after registration for the November Election is closed.

- **Discussion Items**

- Questions regarding working from home

- **Public Comments**

- Joel VanWyngharden – Working from home

- Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

- **Board Comments**

- Elenbaas – Township Participation in the Trick or Treat event with the Fire Department.

- VanderVeen – Assessing reform bill, Posting of the cancelled special Board Meeting on 9/11/18

- Kraker – Fee schedule update

- **Future Agenda Items**

- Special Board meeting: 9/11/2018 – cancelled per Handbook materials not ready

Motion by VanderWall, seconded by Kraker to amend the agenda to have the board act to cancel the Special Board Meeting scheduled for Sept 11, 2018 and to cancel the meeting. Approved

Next scheduled Special Board Meetings are Tuesday, September 18, 2018 at 6:30 pm and also Thursday, September 27, 2018 at 6:30 pm.

▪ **Adjournment**

Motion by VanderWall, seconded by Zeinstra to adjourn the meeting at 8:10 pm.

Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor