

Minutes of the Regular Board Meeting
Held on Monday, September 24, 2018, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Kraker, Elenbaas, VanderVeen, Richards, Hoekstra

Members Absent: VanderWall, Zeinstra

Guests Present: Bob Sullivan, Lizzie Schab, Cathy Runyon, Caitlin Kunst, Kyle Dehning

Elenbaas called the Meeting to order

- **Invocation** was given by Kraker
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by Kraker, seconded by VanderVeen to approve the agenda as amended with an addition of the September 18, 2018 Special Board Meeting Minutes under the Consent Agenda and the addition of Update to the Personnel Committee under Action Items.

Approved

- **Consent Agenda**

Motion by VanderVeen, seconded by Kraker to approve the consent agenda as amended with the removal of the September 10, 2018 Regular Board Meeting Minutes.

Approved

Items on the consent agenda were:

- Approval of the September 10, 2018 Regular Board Meeting Minutes
- Approval of the September 18, 2018 Special Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Minutes of the September 4, 2018 Planning Commission Meeting
- August Police Report
- Library Advisory Board Meeting Minutes – Sept 20, 2018

- **Interim Payments**

Motion by Kraker, seconded by VanderVeen to approve the interim payments totaling \$105,048.10 as presented. Approved

- **Public Hearing None**

- **Public Comments - None**

Motion by Elenbaas, seconded by Kraker to close public comment. Approved

- **Guest Speaker - None**

- **Action Items**

-Ordinance 2018-10: 1st Reading - Life Ambulance Conditional Rezoning

Mark Meijer from Life EMS presented the project

Elenbaas presented Ordinance 2018-10 –Life Ambulance Conditional Rezoning for a first reading

-Ordinance 2018-11: Discussion and 1st Reading: Partial Rezoning 6209 Lake Michigan

Elenbaas presented Ordinance 2018-11: Partial Rezoning 6209 Lake Michigan for a first reading

-Resolution 2018-20: Pay Rate for Construction Board of Appeals

No Action taken

-Resolution 2018-19: Election Inspectors for November 6, 2018 General Election

Motion by VanderVeen, seconded by Hoekstra to approve Resolution 2018-19:

Election Inspectors for the November 6, 2018 General Election as presented.

Approved

-Resolution 2018-22: Health Insurance In-lieu Benefit

Motion by Hoekstra, seconded by VanderVeen to approve Resolution 2018-22: Health Insurance in-lieu Benefit with the additional clarification of changes when family status changes. Approved

-Updates to the Personnel Committee

Motion by Kraker, seconded by VanderVeen to add Tammy Walker and Ryan VanderPloeg to the personnel Committee to replace Tyler Wolfe and Chad Doornbos. A representative from the Library will be appointed at a later date. Approved

▪ **Discussion Items**

-Movement within the wage ranges

-Oversight and handling of cash funds, credit card expenses

-WWI Resolution

▪ **Public Comments - None**

Motion by Elenbaas, seconded by Kraker to close public comments. Approved

▪ **Board Comments**

VanderVeen - Library Staff Appreciation Day – October 15

Elenbaas – Facebook FOIA responsibility – Legal to follow up

- Gave update on Budget impact of the 2018 wage increases

-Library status update

▪ **Future Agenda Items**

-Special Board meeting: September 27, 2018 @ 6:30 pm – Employee Handbook, Wage Movement, Budget.

▪ **Adjournment**

Motion by Hoekstra, seconded by Kraker to adjourn the meeting at 9:17 pm. Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor