

Library Board Meeting
June 7, 2018

Members Present: Elaine Ebeling (Chair), Leigh Rupinski (Secretary), Carol Scholten, Margaret Wheeler, Patti Walcott

Members Absent: Lenore Cook, Barb VanderVeen

Also Present: Jan Gillman, Cristy Sensanbaugh-Sauter, Adam Elenbaas

MINUTES

- I. Approval of meeting minutes from March 3, 2018
 - a. Motion to approve: Margaret Second: Carol
- II. Township Supervisor Report
 - a. Lizzie Schab settling in great! Lots of great feedback from patrons
 - b. Director position posted on May 25th
1st phone interview tomorrow (June 8)
Library Board will be included in in-person interview for final candidate(s)
Would like top candidates by June 25th
 - c. Library Board position candidates applied, interviews will be held soon with HR, Lizzie, and Margaret
 - d. Circ. Desk position successful
 - e. Library page position open
 - f. Library re-establishment will be discussed in Township Board meeting July 23, 2018
 - i. Want to ensure a plan of transition
 - g. Signs on Lake Michigan Drive
 - i. Could coordinate with a business to lease signage space
 - ii. MDOT willing to change current signs from 2' by 2' to 30" by 30" (Arrow stays the same)
 - iii. MDOT will pay
- III. Library Updates
 - a. Summer Reading Program has a "Rocks" music theme
 - b. Adult Book Club is reading "Becoming Bonnie" for June 14th meeting; next will have Christmas in July theme
 - c. There will be adult summer reading program too
 - d. Movies in the Park – bought new projector Tuesday, also can be used as a back-up in library as needed
 - i. Installing a new drop-down screen in the band shell
 - ii. Licensing issues and sponsor preference for family films changed film line-up slightly; no more double features due to time
 - e. Allendale Field Day on June 16th
 - i. Looking for volunteers
 - ii. Library partners with the school
 - iii. Registration table 9-12 and lunch table set-up – email Lizzie if available
 - iv. Origami table also needs help
 - v. Q: Can Board have t-shirts to identify us as part of library?
 - f. Seed Library successful, drawing in new patrons
- IV. Old Business
 - a. By-laws tabled for now

- b. Possible to meet with Shirley Buursma after Township Board meeting on July 28th at 7 pm or sometime in August
- c. Working email for the Board now accessible by Board Chair, Elaine, and is posted on the website
- d. Computer server, phone system, security stems all working
 - i. Security cameras will be moved/added to
- e. Summer Used Book Sale tabled til new Director in place; volunteers will be needed
- V. New Business
 - a. Board needs a Vice-Chairperson on a 2 year staggered term
 - i. Carol nominates Margaret, who is considering
 - ii. Tabled until August meeting
- VI. Introduction of Lizzie Schab, as Interim Acting Director and new Youth Services Librarian
- VII. Public Comment
 - a. Aug. 9-10 Global Leadership Summit livecast to Lifestream Church from Chicago
 - i. Costs posted online, runs during the day
- VIII. Meeting adjourned
 - a. Motion: Patti, Second: Carol

Next meeting will be July 23 at 7 pm at the Township Hall (same time as the Township Board meeting) when Shirley Buursma and Clare Membiela present on state of the library