

Minutes of the Regular Board Meeting
Held on Monday, January 9, 2017, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall

Members Absent: VanderVeen

Guests Present: Bob Sullivan, Greg DeJong, Sherry Kuyt, Chad Akins, Chance Bennett, Dylan Dehning, Michael Conflitti, Meghan Burri, Eric Birtles, Jack Snyder, Hannah Mikkelson, Ethan Walser

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by VanderWall

- **Approve Agenda**

Motion by Hoekstra, seconded by Kraker to approve the agenda as presented.

Approved

- **Consent Agenda**

Motion by VanderWall, seconded by Zeinstra to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the December 28, 2016 Regular Board Meeting Minutes
- Approval of the January 4, 2017 Board Work Session Minutes
- Bills

For Information:

- Financial Report
- Annual Library Report

- **Interim Payments - None**

- **Public Hearing - None**

- **Public Comments - None**

Motion by Elenbaas, seconded by Zeinstra to close public comment. Approved

- **Guest Speaker**

County Commissioner, Greg DeJong is the new chair of the Commission for the next year. Commissioner DeJong is very passionate about serving and plans to attend our Board meetings monthly to stay connected and give county updates. He would like to recognize Rob Bristow as very good communicator and does a great job.

- **Action Items**

-2017 Budget Amendment – Fire Department: Repair/upgrade pump on Tanker Truck

Motion by VanderWall, seconded by Kraker to amend the 2017 Budget for the repair/upgrade on the Tanker Truck as presented by the Fire Department. Roll call Vote: Yes: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall, Approved

-Approve employee wage increase for 2017

Motion by Kraker, seconded by VanderWall to approve an employee wage increase for 2017 as a combination of the cost of living and merit increase not to exceed 2% based on the employees evaluation and the Department Head's discretion. Roll call vote: Yes: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall Approved

-Ordinance Amendment 2017-1 – 1st Reading: An Amendment to Combine PID and Light Industrial Zoning Districts

Motion by Hoekstra, seconded by Elenbaas to take this Ordinance off the table for action. Approved Motion by Hoekstra, seconded by Zeinstra to present Ordinance Amendment 2017-1 – An Amendment to Combine PID and Light Industrial Zoning Districts for 1st reading. Approved

-Ordinance Amendment 2017-2 – 1st Reading: Update Zoning Map

Motion by Richards, seconded by Kraker to take this ordinance off the table for action. Approved Motion by Zeinstra, seconded by Kraker to present Ordinance 2017-2 – Zoning Map Ordinance Amendment for 1st reading. Approved

-Ordinance Amendment: Sign Ordinance 2016-18

Motion by VanderWall, seconded by Zeinstra to approve Ordinance 2016-18 – Amendments to Article 22, Sign and Billboards as presented. Roll call Vote: Yes: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall Approved

-Front Desk Position

Motion by Elenbaas, seconded by Richards to recommend Erika Durocher for the position of Administrative Assistant/ Front Desk at a rate of \$12.00 per hour for the 90 day probationary period with close monitoring of the attendance expectations. Roll call Vote: Yes: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall Approved

▪ **Discussion Items**

-Former Ordinance Suggestions

The suggested changes were reviewed. The Board gave direction on changes to the current fee schedule and for the preparation of a resolution to reflect those changes to be prepared for approval.

-Non-Motorized Path System

The current plan with Ottawa County and the Township was reviewed to understand what is to be accomplished and the proposed time frame. Discussion will continue.

▪ **Public Comments:**

- Ethan Walser – Questions on widening 68th Ave
- Dylan Dehning – Pot Holes on 68th Ave in front of the High School
- Roger Victory – State of the State Address, 21st Century Infer-structure, Necessary Preventative Maintenance, 7cents gas tax and use of those funds.

Motion by Elenbaas, seconded by Zeinstra to close public comments. Approved

- **Future Agenda Items - none**

- **Closed Session: Legal Matters**

Motion by Elenbaas, seconded by Hoekstra to go into closed session at 8:09 pm to discuss pending litigation. Roll call Vote: Yes: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall Approved

Motion by Hoekstra, seconded by Zeinstra to come out of closed session at 8:25 pm. Roll call Vote: Yes: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall Approved

- **Action Items**

- Actions related to Closed Session Discussion**

- Motion by Hoekstra, seconded by Kraker to have Craig Nolan execute the Stipulated Order of Dismissal Document as presented to settle the law suit. Roll call Vote: Yes: Elenbaas, Richards, Hoekstra, Kraker, Zeinstra, VanderWall Approved

- **Adjournment**

- Motion by Zeinstra, seconded by Kraker to adjourn the meeting at 8:30 pm. Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor