

Minutes of the Regular Board Meeting
Held on Monday, November 27, 2017, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, Kraker, Hoekstra, VanderWall, VanderVeen, Zeinstra

Members Absent:

Guests Present: Bob Sullivan, Pat Staskiewicz, Todd Stuve, Rebecca Smallegan, Tiffany Hulin, Georgia Hagan, Ethan Potinsky, Trevor Fish, Chad Doornbos, Kyle Garlanger, Josh Thurbottle

Elenbaas called the Meeting to order

- **Invocation was given by Zeinstra**
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by VanderWall, seconded by Zeinstra to approve the agenda as amended with adding the Annual Administration Fee Resolution to Actions Items. Approved

- **Consent Agenda**

Motion by VanderVeen, seconded by Kraker to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the November 13, 2017 Regular Board Meeting Minutes
- Approval of the November 14, 2017 Special Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Christmas Tree Lighting Ceremony

- **Interim Payments**

Motion by Hoekstra, seconded by Kraker to approve the interim payment of \$192,096.00 as presented.

- **Public Hearing - None**
- **Public Comments - None**

Motion by Elenbaas, seconded by Kraker to close public comment. Approved

- **Guest Speaker - None**

- **Action Items**

-Resolution 2017-60: Support for Coopersville water line grant

Pat Staskiewicz from Ottawa County Road Commission Public Utilities Department presented the project. Very little supporting information was provided.

Motion by Zeinstra, seconded by VanderVeen to approve Resolution 2017-60: Support for the Coopersville water line grant as amended to include that Allendale Charter Township commits to supporting the use of local funds in the amount, not to

exceed \$385,280. Roll call vote: Yes: Zeinstra, VanderVeen, VanderWall, Elenbaas, Richards, Hoekstra No: Kraker Approved

As this project progresses, the Board has asked that a better alternative for Allendale be considered.

-Ordinance 2017-13: Update to private road ordinance

Elenbaas offered Ordinance 2017-13: an update to the private road ordinance for first reading.

-Motion to sign contract for Kennedy Lake Streetlights

Motion by Kraker, seconded Zeinstra to authorize the signing of the contract for Kennedy Lake Streetlights as presented. Approved

-Resolution 2017-61: Consumers Energy Agreement for Kennedy Lake Streetlights

Motion by VanderWall, seconded by Kraker to approve Resolution 2017-61: Consumers Energy Agreement for Kennedy Lake Streetlights as presented. Approved

-Wood View Estates: Tentative Preliminary Plat Approval

Todd Stuive from Exxcell Engineering presented the Wood View Estates Plat.

Motion by Zeinstra, seconded by VanderWall to approve the tentative Preliminary Plat for Wood View Estates as presented. Approved

-Resolution 2017-55 - Administration Fee

Motion by VanderVeen, seconded by VanderWall to approve Resolution 2017-55 – Administration Fee which is the imposition of a property tax administration fee of .5% as amended. Approved

This will take effect for all taxes levied that have a due date in 2018 and thereafter until revoked or rescinded by resolution of the Township Board.

▪ **Discussion Items**

- How to advertise update to water and sewer rates
- Community Promotions position

▪ **Public Comments**

- Josh Thurkettle – Promote Business Growth

Motion by Elenbaas, seconded by Kraker to close public comments. Approved

▪ **Board Comments**

Hours of HR Coordinator, Census, Library Board Opening

▪ **Future Agenda Items**

- 12/5 (Special Meeting) has been cancelled
- 12/12 (Special Meeting): Wage Study Results
- 12/11 & 12/27: End of year resolutions, 1st reading of water/sewer rate updates
- Need to set Special Meeting dates for January to work on Handbook

▪ **Adjournment**

Motion by VanderVeen, seconded by Zeinstra to adjourn the meeting at 9:17 pm.
Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor