

Minutes of the Regular Board Meeting
Held on Monday, February 27, 2017, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, VanderWall, VanderVeen, Zeinstra, Kraker

Members Absent: Hoekstra, Richards

Guests Present: Crystal Bultje, David Pelton, Kyle Garlanger, Mike Keefe, Shelly Kowalczyk, Noah Tameling, Chris Dill, Derek Christensen, Trevor Johnson, Chance Bennett

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by Elenbaas

Kraker was appointed as temporary clerk for the purpose of taking the minutes for the meeting.

- **Approve Agenda**

Motion by Zeinstra, seconded by VanderWall to approve the agenda as presented.

Approved

- **Consent Agenda**

Motion by Elenbaas, seconded by Kraker to approve the consent agenda as presented.

Approved

Items on the consent agenda were:

- Approval of the February 13, 2017 Regular Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Planning Commission minutes of February 20, 2017
- Letter from Cpt. Christensen regarding MFR, EMT, Paramedic Licensure

- **Interim Payments - None**

- **Public Hearing - None**

- **Public Comments**

An email was read by Elenbaas from Gail and Joel Roelofs regarding concerns on the Fox Meadows Development, a subdivision on Pierce St between 64th and 60th Ave.

Motion by Elenbaas, seconded by Zeinstra to close public comment. Approved

- **Guest Speaker**

- Ottawa County Sheriff's Department: Introduction of Deputy Johnson**

Captain Christensen introduced Allendale's new Deputy that replaced Andy Riley. It is now Deputy Johnson.

- Sergeant Garlanger: updates to Rental Housing Inspection Program**

Sergeant Kyle Garlanger presented the changes to the rental housing inspection program and gave the necessary reasons for these changes.

- **Action Items**

- **-1st Reading of Ordinance 2017-4: Updates to Rental Housing Registration Ordinance**

- Elenbaas introduced Ordinance 2017-4 – Updates to Rental Housing Registration Ordinance for a first reading

- **-Washing Machine purchase for the Fire Department**

- Motion by VanderWall, seconded by Kraker to approve the purchase of a washing machine at the cost of \$6,928 from Great Lakes Laundry and make the necessary budget amendment. Approved

- **-Approval of Library self-checkout machine**

- Motion by VanderVeen, seconded by VanderWall to purchase a self-check machine for the library from Biblioteca/3M at a cost of \$11,170.08. Approved

- **-Approval of Assessing Department Intern job description and 30 day posting**

- Motion by Kraker, seconded by Zeinstra to approve the presented job description with a wage of \$10.00 per hour and the internship ending on September 1, 2017. Employment will also include the possession of a valid drivers license, clean driving record and the ability to pass the background check. Approved

- **Discussion Items**

- **-Softball Association Insurance Requirements**

- The Board had discussion on the different opportunities for insurance coverage for the Adult Softball Association. No decision was made at this time as to how to move forward on this situation.

- **Public Comments - None**

- Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

- **Board Comments - None**

- **Future Agenda Items - None**

- **Adjournment**

- Motion by VanderWall, seconded by Zeinstra to adjourn the meeting at 8:00 pm.
Approved

Candy Kraker
Temporary Clerk/Recording Secretary

Adam Elenbaas
Allendale Charter Township Supervisor