

Minutes of the Regular Board Meeting
Held on Monday, March 13, 2017, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, Kraker, Hoekstra, VanderVeen, Zeinstra

Members Absent: VanderWall

Guests Present: Crystal Bultje, Greg DeJong, Dave Pelton, Mike Keefe, Shelly Kowalczyk, Kyle Garlanger, Jacob Bylsma, Jared Koekkoek, Heath Thielen

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by Hoekstra
- **Approve Agenda**
Motion by Zeinstra, seconded by Hoekstra to approve the agenda with the changes of adding to Action Items the retirement of Barb VanderJagt on June 30, 2017 and Jim Harkes on March 17, 2017. Approved
- **Consent Agenda**
Motion by Elenbaas, seconded by Kraker to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the February 27, 2017 Regular Board Meeting Minutes
- Approval to interview Matthew Hopwood for an open paid on call position with the Fire Department. Applicant will be a trainee, pending the interview process and physical.
- Bills

For Information:

- Financial Report
- Planning Commission minutes of March 6, 2017
- Police Report
- Fire Department February Activity Report
- Minutes from Public Works staff meeting on March 9, 2017

- **Interim Payments**
Motion by Zeinstra, seconded by Kraker to approve the payment of the presented interim payment of \$5,411.03. Approved
- **Public Hearing – None**
- **Public Comments - None**
Motion by Elenbaas, seconded by Richards to close public comment. Approved

- **Guest Speaker**

-County Commissioner – Greg DeJong gave an update on things happening around Ottawa County such as the Grand Haven Town Hall meeting with Bill Huizenga, workshop on March 30 with GVSU Student Senate, Ottawa County Farm Bureau breakfast meeting on March 24 at Country Side Greenhouse, a technology forum on April 28 at the Fillmore Complex, and the 3 Ottawa County Deputies that were recently honored.

- **Action Items**

- Resolution 2017-4 – Support of the 2017 Independence Day Parade “Welcome Home to the Veterans of the Vietnam War”**

Motion by VanderVeen, seconded by Kraker to approve Resolution 2017-4 – 2017 Independence Day Parade theme will be “Welcome Home to the Veterans of the Vietnam War”. Roll call vote: Yes: Zeinstra, VanderVeen, Elenbaas, Richards, Kraker, Hoekstra. Approved

- Ordinance 2017-4: Rental Housing Registration Ordinance Restatement**

Motion by Kraker, seconded by Hoekstra to approve Ordinance 2017-4 as amended to include the corrections of a typo and elimination of extra wording. Roll call vote: Yes: VanderVeen, Zeinstra, Elenbaas, Richards, Kraker, Hoekstra. Approved

- Resolution 2017-2: Rental Housing Registration Fees**

Motion by Kraker, seconded by Richards to approve Resolution 2017-2 with the corrected language to include that the fees be revisited in one year after implementation. Roll call vote: Yes: Elenbaas, Richards, Kraker, Hoekstra, VanderVeen
No: Zeinstra Approved

- Resolution 2017-3: Rental Housing Department Enforcement Authority**

Motion by Kraker, seconded by VanderVeen to approve Resolution 2017-3 as presented. Roll call vote: Yes: Richards, Kraker, Hoekstra, Elenbaas, Zeinstra, VanderVeen
Approved

- Retirement of Jim Harkes on March 17, 2017**

Motion by Elenbaas, seconded by Zeinstra to approve the posting of a part-time Maintenance position with a pay range of \$12.00 to \$15.00 with starting pay to be determined at the discretion of the Department Head. Approved

- Retirement of Barb VanderJagt on June 30, 2017**

The possible reorganization of duties in the Public Works Department was discussed. At the next board meeting a job description will be presented with a pay range for the position posting.

- **Discussion Items**

- Softball Association Insurance**

Hoekstra presented the concerns on insurance coverage for the Adult Softball League. Motion by VanderVeen, seconded by Kraker to table this discussion and come back to it later tonight. Approved

- **Public Comments**

Greg DeJong expressed his appreciation for the Board's support for the theme of the Independence Day Parade and the passing of the resolution tonight.

Motion by Elenbaas, seconded by Richards to close public comments. Approved

- **Discussion Items**

Motion by VanderVeen, seconded by Kraker to bring the discussion on softball association insurance back to the table. Approved

More information will be researched before taking any further action.

- **Board Comments**

-VanderVeen would like to have the Township Board acknowledge community accomplishments in some way.

-Elenbaas informed the Board that Greg Ransford, Allendale Township Planner, has formed an LLC under the name of Fresh Coast Planning LLC.

A petition for the paving of 64th Ave will be going out to residents in the near future

- **Future Agenda Items**

John Schultz will be at the next board meeting to present the Ottawa County Park Trail plan.

Community promotion position

Handout for the Independence Day celebration

- **Adjournment**

Motion by VanderVeen, seconded by Hoekstra to adjourn the meeting at 9:00 pm.

Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor