

Minutes of the Regular Board Meeting
Held on Monday, March 27, 2017, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Kraker, Hoekstra, Richards, Elenbaas, VanderWall, VanderVeen, Zeinstra

Members Absent:

Guests Present: Bob Sullivan, Sharon Kleinjans, Arlo VanderWal, Dave Morren, Steve Boss, John Scholtz, Koh Bashir, Luke Paczos

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by Laurie Richards
- **Approve Agenda**
Motion by VanderVeen, seconded by VanderWall to approve the agenda as presented.
Approved
- **Consent Agenda**
Motion by Kraker, seconded by Zeinstra to approve the consent agenda as presented.
Approved

Items on the consent agenda were:

- Approval of the March 13, 2017 Regular Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Planning Commission minutes of March 20, 2017
- Minutes of the Parks and Rec meeting of March 2, 2017

- **Interim Payments**
Motion by Hoekstra, seconded by VanderVeen to approve the 2 interim payments totaling \$70.00 as presented. Approved
- **Public Hearing - None**
- **Public Comments**
 - Sharon Kleinjans – Winding Creek Crossing and DeKlein Properties payment for front footage charges paid to Allendale Township in 2015
Motion by Elenbaas, seconded by Hoekstra to close public comment. Approved
- **Guest Speaker**
-John Scholtz: Ottawa County Grand River Greenway Trail System
Mr. Scholtz presented the plan of the Ottawa County Parks and Recreation Commission for a Grand River Greenway trail and the intent to partner with Allendale Township for a connection between Robinson Township and Georgetown Township. The projects would begin in 2019 and 2020 and cost approximately \$2.23 million. They are looking for support of \$670,000 from Allendale Township.

- **Action Items**

- **-Sewer hookup fee for 5150 Lake Michigan Dr.**

- Steve Boss presented the background on this issue and explained how developers pay for hookup fees. He also explained that there was an Ordinance change after this property had been approved and development had started. Development projects that were approved prior to October 2016 were grandfathered by the previous regulations and Winding Creek Crossing should have been handled as such. There are several developments that have been approved prior to October 2016 Ordinance change and should be grandfathered in also as they become developed. They are Allendale Crossing, Allendale Meadows, Allen park, Winding Creek Crossings, and University Park. Motion by VanderVeen, seconded by VanderWall to refund the front footage charge, in the amount of \$9,000 to DeKlein Properties, LLC based on the development at 5150 Lake Michigan Dr. being in progress prior to the passing of Ordinance 2006-26. Roll Call Vote: Yes: Zeinstra, VanderVeen, VanderWall, Elenbaas, Richards, Kraker, Hoekstra. Approved

- **-Budget Amendment: Public Works manhole inspection camera**

- Motion by Kraker, seconded by VanderVeen to approve the purchase and make the budget amendment for the manhole inspection camera for the Public Works Department in the amount of \$14,650 to Bell Equipment as presented. Roll Call Vote: Yes: VanderVeen, VanderWall, Elenbaas, Richards, Kraker, Hoekstra, Zeinstra Approved

- **-Public Works Operator job posting**

- Motion by VanderWall, seconded by Kraker to approved the presented Job Description for a Public Works Operator and post this position for 30 days. Approved This opening is because Barb VanderJagt is retiring June 30th, 2017.

- **-1st reading of Ordinance 2017-5: VanMor Zoning update**

- Elenbaas introduced for 1st reading Ordinance 2017-5: a Zoning Map Ordinance to rezone certain lands to the G-C General Commercial Zoning District

- **-1st reading of Ordinance 2017-6: Adopt 2015 edition of the International Property Maintenance Code**

- Elenbaas introduced for 1st reading Ordinance 2017-6: Property Maintenance Code Restatement Ordinance

- **-Resolution 2017-5: Support of grant application for Library Security Cameras**

- Motion by Kraker, seconded by Zeinstra to approve Resolution 2017-5 for support of the Michigan Township Par Plan Risk Reduction Grant Program for security cameras for the Township Library. Approved

- **-Resolution 2017-6: Appoint Rence Meredith to the DDA**

- Motion by VanderWall, seconded by VanderVeen to approve the appointment of Lawrence Meredith to the Downtown Development Authority Committee for a term expiring on 12/31/2018 filling a vacancy of Roger Rycenga. Approved

- **Discussion Items - none**

- **Public Comments**

- Dave Morren – Issues at the Water/Sewer Department need to take priority and be addressed. In the past, charges have been inconsistent and should be equitable for all. DDA funds are being spent for development and money collected for hookup fees then go into water and sewer accounts instead of reimbursing DDA. Bike path funding is not good use of funds at this time. Lots of other issues should take priority. Will be at the next board meeting to discuss property assessments.

Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

- **Board Comments**

- Zeinstra – Tablets for the Planning Commission
- VanderVeen – Explanation of what is Par Plan. The Michigan Township Participating Plan is a unique and proven, member-driven system that has effectively provided affordable, tailored property and casualty coverages to Michigan public entities for many years. VanderVeen has also enjoyed the minutes of the Water/Sewer Plant Meeting submitted by Kraker.
- Elenbaas – MTA Conference starts April 10 with the next Board meeting that night. He is working on a new Job Description for the Safety/Rental Housing position to include some changes which will be presented at a future Board meeting.
- Kraker – Expressed her concern for a Capital Improvement Plan and also a desire for a Strategic Plan for the Township

- **Future Agenda Items - none**

- **Adjournment**

Motion by Elenbaas, seconded by VanderWall to adjourn the meeting at 8:20 pm.

Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor