

Minutes of the Regular Board Meeting  
Held on Monday, April 10, 2017, 7:00 pm  
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, VanderWall, Zeinstra, Kraker, Hoekstra

Members Absent: VanderVeen

Guests Present: Bob Sullivan, Kyle Garlanger, Greg DeJong

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by Elenbaas
- **Approve Agenda**  
Motion by Hoekstra, seconded by Kraker to approve the agenda as amended by adding Commissioner Greg DeJong as a Guest Speaker. Approved
- **Consent Agenda**  
Motion by Kraker, seconded by VanderWall to approve the consent agenda as presented. Approved  
Items on the consent agenda were:
  - Approval of the March 27, 2017 Regular Board Meeting Minutes
  - BillsFor Information:
  - Financial Report
  - Planning Commission (Draft) minutes of April 3, 2017
  - DDA Minutes (Draft) minutes of March 21, 2017
  - Fire Department March Activity Report
- **Interim Payments - None**
- **Public Hearing - None**
- **Public Comments**  
No public comments were offered  
Motion by Elenbaas, seconded by Hoekstra to close public comments. Approved
- **Guest Speaker**  
Commissioner Greg DeJong gave an update on some events that will be happening in Ottawa County.
- **Action Items**  
Motion by Zeinstra, seconded by Kraker to approve **Ordinance 2017-5** A Zoning Map Amendment to rezone parcel 70-09-26-201-024 owned by VanMor to G-C, General Commercial Zoning District as presented. Roll call vote: Yes: Elenbaas, Richards, VanderWall, Zeinstra, Kraker, Hoekstra Approved

Motion by Kraker, seconded by VanderWall to approve **Ordinance 2017-6** A Property Maintenance Code Restatement Ordinance to adopt the 2015 edition of the International Property Maintenance Code as presented. Roll call vote: Yes: Elenbaas, Richards, VanderWall, Zeinstra, Kraker, Hoekstra Approved

Motion by Zeinstra, seconded by Richards to approve **Resolution 2017-7**: An update of Resolution 2015-20 on the Special Assessment District as presented. Approved

Motion by Kraker, seconded by Hoekstra to approve **Resolution 2017-8**: Fireworks display for the Independence Day Celebration as presented. Approved

Motion by Kraker, seconded by VanderWall to approve **Resolution 2017-9**: Developments approved prior to the effective date of Ordinances 2006-25 and 2006-26 on water/sewer fee updates as presented. Approved

Motion by Hoekstra, seconded by VanderWall to approve **Resolution 2017-10**: Election Inspectors for the May 2, 2017 Special Election as presented. Approved

Motion by Elenbaas, seconded by Zeinstra to accept the bid from SWB Enterprises for dust control for 2017 in the amount of \$7,840 per application for 3 applications and approving a 4<sup>th</sup> application if necessary at the discretion of the township supervisor. which will cover 24.5 miles of unpaved roads. Approved

Motion by Elenbaas, seconded by VanderWall to purchase a replacement copy machine from Applied Imaging for an annual cost saving of \$2,047.66 as presented. Approved

▪ **Discussion Items**

- Tablets/laptops for Planning Commission
- Tablet for Assessing field work

● **Public Comments**

Elenbaas is working on a policy regarding public comments

Motion by Elenbaas, seconded by Hoekstra to close public comments. Approved

▪ **Board Comments**

- Hoekstra is requesting a report from the Assessing Department on the status and the progress regarding the last state audit, the status of the 20% reappraisal requirement each year, and a list of expectations for Tyler Wolfe when Dave VanderHeide is not there.
- Kraker stated that studying is not to be allowed on township time.
- Elenbaas stated that Erika Durocher is doing an excellent job and will be completing her probationary period next week.

- **Future Agenda Items**

- Assessing position

- DDA feasibility study

- **Adjournment**

Motion by Elenbaas, seconded by Zeinstra to adjourn the meeting at 8:35 pm.

Approved

Laurie Richards  
Allendale Charter Township Clerk

Adam Elenbaas  
Allendale Charter Township Supervisor