

Minutes of the Regular Board Meeting  
Held on Monday, May 22, 2017, 7:00 pm  
At the Allendale Charter Township Hall

Members Present: Kraker, Vander Veen, Vander Wall, Richards, Elenbaas, Zeinstra

Members Absent: Hoekstra

Guests Present: Bob Sullivan, David Pelton, Jason Staub, Quinten DeMyer, Kyle Garlanger, Tyler Driesenga, Mike Keefe, Sophia Mendoza, Gabe Bailey, Makenna Kuncaitis, Greg Engbers

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by VanderWall
- **Approve Agenda**  
Motion by Vander Veen, seconded by Kraker to approve the agenda as amended with the addition of 64<sup>th</sup> Ave. Easement purchase under Action Items. Approved
- **Consent Agenda**  
Motion by Vander Wall, seconded by Zeinstra to approve the consent agenda as presented. Approved  
Items on the consent agenda were:
  - Approval of the May 8, 2017 Regular Board Meeting Minutes
  - BillsFor Information:
  - Financial Report
  - DDA (Draft) Minutes of May 16, 2017
- **Interim Payments - None**
- **Public Hearing - None**
- **Public Comments - None**  
Motion by Elenbaas, seconded by Kraker to close public comment. Approved
- **Guest Speaker**  
Sergeant Garlanger: LUCAS Medical Device
- **Action Items**
  - Budget Amendment: Funding for LUCAS Medical Device  
Motion by Elenbaas, seconded by Kraker to amend the budget for the purchase of the LUCAS Medical Device in the amount of \$9,200 and have the Fire Chief authorize the purchase. Roll Call Vote: Yes: Zeinstra, Vander Veen, Vander Wall, Elenbaas, Richards, Kraker Approved
  - Resolution 2017-14: Commercial Inspection Policy  
Motion by Kraker, seconded by Vander Wall to approve Resolution 2017-14: Commercial Inspection Policy as presented. Approved

-Resolution 2017-13: Consolidate Precincts for the August 8, 2017 Special Election  
Motion by VanderWall, seconded by Vander Veen to approve Resolution 2017-13:  
Consolidate Precincts for the August 8, 2017 Special Election as presented. Approved

-Ordinance 2017-7: Zoning Text Amendment Ordinance  
Motion by VanderWall, seconded by Elenbaas to approve Ordinance 2017-7: Zoning  
Text Amendment Ordinance as presented. Roll Call Vote: Yes: Kraker, Richards,  
Elenbaas, Vander Wall, Vander Veen, Zeinstra Approved

-Acentek METRO Act Application Approval  
Motion by Vander Wall, seconded by Kraker to approve the Acentek METRO Act  
Application as presented and authorize the Supervisor to sign the application.  
Approved

-T-mobile Antenna Lease Renewal  
Motion by Elenbaas, seconded by Zeinstra to approve the T-Mobile Antenna Lease  
renewal as presented. Approved

-Petition for paving of 64<sup>th</sup> Ave north of Lake Michigan Dr.  
Elenbaas gave an update on the project. No Board action taken at this time.

-Resolution 2017-15: Uniform Policy  
Motion by Elenbaas, seconded by Vander Veen to approve Resolution 2017-15:  
Uniform Policy as presented with the addition of effective date of July 1, 2017 and the  
safety footwear be an annual allowance with the amount being determined by the  
Township Board. Approved

-Resolution 2017-16: Return of Township Issued Clothing and Equipment  
Motion by Vander Wall, seconded by Vander Veen to approve Resolution 2017-16:  
Return of Township Issued Clothing and Equipment as presented. Approved

-Resolution 2017- 17: Direct Deposit  
Motion by Vander Wall, seconded by Vander Veen to approve Resolution 2017-17:  
Direct Deposit as presented with the addition of an effective date of July 1, 2017.  
Approved

-Resolution 2017-18: Certificate Bonuses  
Motion by Kraker, seconded by Vander Wall to approve Resolution 2017-18:  
Certificate Bonuses as presented. Approved

-Tablets for Planning Commission  
Motion by Vander Wall, seconded by Kraker to table any action on this topic until  
further information is obtained. Approved

-Appointment of a personnel committee

Board gave direction to the committee working on the Employee Handbook to include references in the Handbook to a personnel committee and to define in the handbook the purpose, function and makeup of the personnel committee.

-64<sup>th</sup> Ave. Easement for lift station

Motion by Elenbaas, seconded by Kraker to direct Legal Counsel to prepare an agreement between Allendale Charter Township and the property owner to purchase an easement in the amount \$25,000 and authorize the Supervisor to execute the document upon completion. Roll Call Vote: Yes: Elenbaas, Vander Wall, Vander Veen, Zeinstra, Kraker, Richards Approved

▪ **Discussion Items**

-Future scope of DDA

-Board Compensation: Salary vs per Diem

**Public Comments - None**

Motion by Elenbaas, seconded by Kraker to close public comments. Approved

▪ **Board Comments**

-Hacking

-Data Encrypting

-Cyber Insurance

-Water/Sewer Plant Tour

-School Board Meeting Dates

-Township Board of Excellence

-Former Litigation

▪ **Future Agenda Items**

- Joint Meeting with Chamber of Commerce with presentation on Redevelopment Ready Communities

Meeting is scheduled for June 26, 2017 at 5:30 to 6:45 pm

-Breakfast on the Farm is June 24, 2017

▪ **Adjournment**

Motion by Zeinstra, seconded by Richards to adjourn the meeting at 9:40 pm.

Approved

Laurie Richards  
Allendale Charter Township Clerk

Adam Elenbaas  
Allendale Charter Township Supervisor