

Minutes of the Regular Board Meeting
Held on Monday, June 12, 2017, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, VanderVeen, VanderWall, Hoekstra, Zeinstra

Members Absent: Kraker

Guests Present: Bob Sullivan, Greg DeJong, Ken Rizzio, Dave Pelton, Mike Keefe, Chad Doornbos, Jon Currier, Adam DeYoung, Ed DeYoung

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by VanderVeen
- **Approve Agenda**
Motion by Elenbaas, seconded by Hoekstra to approve the agenda as amended.
Approved
- **Consent Agenda**
Motion by VanderVeen, seconded by VanderWall to approve the consent agenda as presented. Approved
Items on the consent agenda were:
 - Approval of the May 2, 2017 Regular Board Meeting Minutes
 - BillsFor Information:
 - Financial Report
 - May Police Report
 - Fire Department May Activity Report
 - Planning Commission (Draft) Minutes of June 5, 2017

Interim Payments

Motion by Zeinstra, seconded by VanderWall to approve the interim payments totaling \$27,367.43 as presented. Approved

- **Public Hearing None**
- **Public Comments - None**
Motion by Elenbaas, seconded by Zeinstra to close public comment. Approved
- **Guest Speaker**
Commissioner Greg DeJong
Ken Rizzio from Lakeshore Advantage
- **Action Items**
-Resolution 2017-26: Approval of the submittal of a grant application by the City of Coopersville and Allendale Charter Township
Motion by Elenbaas, seconded by VanderVeen to approve Resolution 2017-26 as amended. Approved

-Site Plan Approval: Fire Department Training Facility

Motion by VanderWall, seconded by VanderVeen to approve the site plan for the Fire Department Training Facility as presented. Roll Call vote: Yes: Elenbaas, Richards, Hoekstra, Zeinstra, VanderVeen, VanderWall. Approved

-Dewpointe West Phase 2 Final Plat Approval

Motion by Zeinstra, seconded by VanderWall to approve the final plat of Dewpointe West phase 2 to include the recommendations from the Planning Commission. Approved

-Recommendation to hire a Water and Sewer Operator

Motion by Elenbaas, seconded by VanderWall to hire Payton Shelafoe for the full-time position of Water and Sewer Operator at a starting wage of \$19.00 per hour. Approved

-Water and Sewer Assistant Operator Position

Motion by VanderWall, seconded by VanderVeen to create the position of Assistant Operator for the Water and Sewer Department and waive the normal requirement of posting. Roll Call vote: Yes: VanderVeen, VanderWall, Elenbaas, Richards, Hoekstra, Zeinstra Approved

Motion by Elenbaas, seconded by VanderWall to extend the offer for the Assistant Operator position at the Water and Sewer Department to Jacob Rodman at an hourly rate of \$18.00. If declined, the offer would be extended to Trevor Rose with the same terms. Roll Call vote: Yes: VanderVeen, VanderWall, Elenbaas, Richards, Hoekstra, Zeinstra Approved

-Everstream METRO Act Application Approval

Motion by VanderVeen, seconded by Zeinstra to approve the permit application pending the submittal of the insurance verification and to authorize the supervisor to sign the METRO Act application on behalf of the Board. Approved

-Resolution 2017-24: Election Inspectors for the August 8, 2017 Special Election

Motion by VanderVeen, seconded by Hoekstra to approve Resolution 2017-24 as presented. Approved

-Resolution 2017-19: Class C Liquor License Application

Motion by VanderWall, seconded by Hoekstra to approve Resolution 2017-19 as presented. Approved

-MTA's Principles of Governance

Motion by Hoekstra, seconded by VanderWall to adopt MTA's Principles of Governance as an official policy for the Allendale Charter Township Board. Approved.

-Resolution 2017-20: Employee Appearance and Dress Standards

-Resolution 2017-21: Reimbursement of Employee Expenses

-Resolution 2017-22: Identification Cards

-Resolution 2017-23: Identification Placards for Personal Car Use

Motion by VanderWall, seconded by VanderVeen to table Resolutions 2017-20 through 23. Approved

-Tablets for Planning Commission

Motion by VanderWall, seconded by Zeinstra to approve the purchase of up to 6 touch screen laptops or 2 in 1 laptops with cases and windows 10 operating system for an amount not to exceed \$650.00 each. Approved

▪ **Discussion Items**

-Township in-service day

-Board Compensation: Salary vs Per Diem

Public Comments

-Jon Currier

Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

▪ **Board Comments**

68th Ave Paving

Board Work Session

▪ **Future Agenda Items**

-Annual Financial Audit Report Presentation

-Pierce Streetlights

-Joint Meeting with Chamber of Commerce with presentation on Redevelopment Ready Communities – Summer 2017

▪ **Adjournment**

Motion by VanderVeen, seconded by Zeinstra to adjourn the meeting at 9:17 pm.
Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor