

Minutes of the Regular Board Meeting  
Held on Monday, August 28, 2017, 7:00 pm  
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, Kraker, Hoekstra, VanderWall, Zeinstra

Members Absent: VanderVeen

Guests Present: Bob Sullivan, Dave Morren, Sherry Kuyt

Elenbaas called the Meeting to order and opened with the Pledge of Allegiance

- Invocation was given by Elenbaas
- **Approve Agenda**  
Motion by VanderWall, seconded by Kraker to approve the agenda as presented.  
Approved
- **Consent Agenda**  
Motion by Kraker, seconded by Hoekstra to approve the consent agenda as presented.  
Approved

Items on the consent agenda were:

- Approval of the August 14, 2017 Regular Board Meeting Minutes
- Approval of the August 23, 2017 Special Board Meeting Minutes
- Bills

For Information:

- Financial Report
- Minutes (Draft) of the August 7, 2017 Planning Commission Meeting
- Minutes (Draft) of the August 21, 2017 Planning Commission Meeting
- August 17, 2017 Public Works Staff Meeting Notes

- **Interim Payments**  
Motion by Zeinstra, seconded by VanderWall to approve the interim payments totaling \$755.00 as presented. Approved
- **Public Hearing - None**
- **Public Comments - None**  
Motion by Elenbaas, seconded by Hoekstra to close public comment. Approved
- **Guest Speaker - None**
- **Action Items**
  - Approval of ACD Metro Act Application**  
Motion by VanderWall, seconded by Zeinstra to approve the ACD Metro Act application as presented. Approved
  - Recommendation to Hire Assistant Assessor**  
Motion by Elenbaas, seconded by VanderWall to hire Connor Galligan to the Assistant Assessor position at a wage of \$20.58 based on his certification level of MCAO. His

effective date of hire is 8/29/17. Roll call vote: Yes: Zeinstra, VanderWall, Elenbaas, Richards, Kraker, Hoekstra Approved

**-Resolution 2017-37: Hazard Mitigation Plan**

Motion by Kraker, seconded by Zeinstra to approve Resolution 2017-37: Hazard Mitigation Plan as presented. Approved

**-First Reading of Ordinance 2017-10: Zoning Text Amendment regarding Home Occupations; private roads; procedural updates**

Elenbaas introduced Ordinance 2017-10: Zoning Text Amendment regarding Home Occupations; private roads; procedural updates for first reading. Sections 2 and 4 referencing private roads were removed to be sent back to the Planning Commission for further review. Section 1 and 3 referencing Home Occupations and procedural changes were presented for first reading.

**-Zimmer Lodge Street Light Contract**

Motion by Kraker, seconded by Zeinstra to authorize the supervisor and the clerk to sign the Zimmer Lodge Street Light Contract as presented. Approved

▪ **Discussion Items**

**-Township Staffing – Project Manager**

The Water/Sewer Superintendent position will be posted

**-HR: Pay Ranges**

**-Department Head cell phones**

▪ **Public Comments**

Dave Morren – changes at the water/sewer plant during interim period, discussion regarding 6 am meeting last week

Motion by Elenbaas, seconded by VanderWall to close public comments. Approved

▪ **Board Comments**

Raftelis water rate study is due September 8, 2017

▪ **Future Agenda Items**

▪ **Adjournment**

Motion by Hoekstra, seconded by Kraker to adjourn the meeting at 8:23 pm. Approved

Laurie Richards  
Allendale Charter Township Clerk

Adam Elenbaas  
Allendale Charter Township Supervisor