

Allendale Township Library Board Meeting

Minutes: April 20, 2017

Members Present: Lenore Cook, Thom Eno, Carol Scholten, and Patti Walcott

Others: Rob Bristow

Absent: Elaine Ebeling, Cheryl Hilliker, Fred Hilliker, and Barb VanderVeen

PUBLIC COMMENTS: None

APPROVAL OF MEETING MINUTES OF JANUARY 19, 2017: Tabled until next meeting due to lack of quorum.

OLD BUSINESS:

Grants Update—Rob applied for the following grants in the last quarter:

- \$1,000 from the Michigan Township Participating Plan to purchase 3 additional security cameras
- \$200 from the Michigan Center for the Book for an author visit (approved)
- \$2,000 AcenTek for the Summer Reading Program
- E-Rate Filing: will reimburse the library 50% for qualifying tech services and purchases

Programs/Summer Reading Update—Rob distributed copies of flyers for upcoming programs including events planned during Summer Reading and a new program *Sundaes @ the Library* which will be offered 3 times this summer.

Lending Library Items—The library now loans various items such as game consoles, karaoke machine, sewing machine, and microscope. Rob is working on Kindles to loan out and will look further into WiFi hot spots to loan out as well.

NEW BUSINESS:

Policy Manual—There was discussion about the policy manual. Rob will check into having the Township attorney look through the manual. The vote to approve is set for our next Board Meeting on July 20.

Self-Check Machine—The machine is scheduled for delivery next week with installation and training to follow. The goal is to have staff fully trained and work on training patrons as much as possible prior to the beginning of Summer Reading. The machine will utilize the same RFID technology that our circulation computers use.

ACF Distribution Request—Tabled until next meeting due to lack of quorum.

2017 1st Quarter Statistical Report—Rob distributed the 1st Quarter report and the Board reviewed the report. Rob talked about the new Seed Library and the Books for Babies program offered by the library.

ADJOURNMENT: Meeting adjourned at 8:10PM