

**ALLENDALE CHARTER TOWNSHIP
PLANNING COMMISSION MEETING**

March 20, 2017

7:30 p.m.

Allendale Township Public Meeting Room

1. Meeting called to order at 7:30 p.m.
2. Roll Call
Present: Longcore, Schut, Adams, Knoper, Zuniga, Zeinstra
Absent: Zickus
Staff Present: Planner Greg Ransford
3. Received for Information:
4. Motion by Schut to approve the March 6, 2017 Planning Commission minutes as presented.
Seconded by Zuniga. **Approved 6-0**
5. Motion by Longcore to approve the agenda as submitted. Seconded by Zeinstra. **Approved 6-0**
6. Public Comments for *non-public hearing items*: None
7. Public Hearing:
8. Site Plan Review:
9. Old Business:
A. Revised 2017 Planning Commission Work Program
Planner Ransford introduced the revised 2017 Planning Commission Work Program document. Commissioners discussed item 10 and decided to remove item 10 from the Work Program.
Motion by Schut to approve the 2017 Planning Commission Work Program with the amendment to delete item 10. Seconded by Zeinstra. **Approved 6-0**
10. New Business:
A. Preliminary Language for Text Amendments to Sections 23.12B1, 23.12B2, 29.01D and 20.04.
Planner Ransford presented his memorandum regarding the updates to these ordinances.
 - Section 23.12 B1, 23.12B2: Commissioners discussed and agreed to recommend changes to the wording so that they reference Ottawa County standards.
 - Section 29.01D: Recommendation to delete the requirement that requires proposed amendments to the Zoning Ordinance are provided to the County Planning Commission.
 - Section 20.04: Recommend a change to the language concerning the time period in which a public notice must be provided for a special use application.Motion by Zeinstra to set a public hearing, at the next available meeting that would meet notification requirements and is convenient for the Planning Commission schedule, for the aforementioned Zoning Ordinance text amendments. Seconded by Knoper. **Approved 6-0**

11. Public Comments:
Question regarding why the Planning Commission was reviewing the width of cul-de-sacs.
Chairman Longcore clarified that the reasoning was that the Township Fire Inspector requested that this was reviewed by the Planning Commission.
12. Township Board Reports: None
13. Commissioner and Staff Comments:
Planner Ransford asked for clarification from the Planning Commission on their discussion over private road types and it was agreed upon by the Commissioners that this item be added to the 2017 Planning Commission Work Program.
14. Chairman Longcore adjourned the meeting at 8:27 p.m.

**Any and all attachments are available at the Township Offices

Next meeting April 3, 2017 at 7:30 p.m.

