

Downtown Development Authority Meeting
October 20, 2020 – 7:30am

Members Present: Kristin Corner, Rence Meredith, Tom Zuniga, Mark Alderink, Pierce Roon, Bob Chapin, Adam Elenbaas, Josh Thurkettle, Steve Spriensma

Absent: David Vanderwal, Ross Stevens, Jeremy Borgman

Agenda

1. Opportunity for public comment – None Present
2. Fire Station Update – Fire Chief Mike Keefe – Design is in process, members were shown artist renderings of the proposed future station.
Analysis of the incoming calls reveals approximately 60% of call volume for fire dept. falls in to the DDA district. Plans have been discussed for several years and estimates for building the new fire department are between 4.5 – 5 Million. As plans move forward, members will be considering how the DDA can participate in the proposed project.
3. Motion made by Chapin to approve minutes from the April 28, July 21 and September 22, 2020 DDA meetings. Support by Roon, motion passes. Minutes to be amended for Thurkettle not being present at the September meeting; Corner present at both meetings.
4. Chair Bob Chapin has been contacted by several area restaurant owners regarding assistance for a potential “Winter Readiness” program in which the DDA is requested to help with financial assistance to set up seating to accommodate Covid compliance for social distancing. This may include temporary seating areas that could be sheltered and heated. Pending legal approval, and updates to the program and process which are being determined, applicants would likely be responsible to set up shelters & seating and could seek to be re-imbursed from the DDA for the additional expense.
Chapin made Motion to fund a Winter Readiness line item in the 2020 Budget for \$150,000 (per attached Draft Motion). Support by Corner, motion passed.
5. 2021 Budget Approval – Members reviewed & discussed the 2020 & 2021 DDA Budgets. Motion was made by Alderink to approve the 2021 Budget with the addition of a line item for the winter readiness program and an amount of \$150,000. Support by Meredith, motion approved.

6. Opportunity for public comment given - None Present.
7. Motion to adjourn made by Chapin, support by Zuniga, meeting adjourned.
8. Next meeting: November 17, 2020 at 7:30am.