

# Library Advisory Board Meeting

October 20, 2022

7pm

Roon Room, Allendale Township Library

## Agenda

### Members Present:

Mary Cook – *Library Director*

Elaine Ebeling – *Chairperson*

Patti Walcott – *Vice Chairperson*

Carol Scholten

Karen Amisi - *Secretary*

### Absent:

Margaret Wheeler

Lenore Cook

Barb Vander Veen – *Allendale Township Board Liaison*

### I. Call to order

The meeting was called to order at 7pm by Elaine.

### II. Approval of the agenda

- Items listed on agenda approved as submitted

### **III. Approval of the previous meeting minutes (July 21, 2022)**

- Action: Approve items listed on agenda as submitted
- Motion: Carol
- Support: Patti
- Minutes from the July 21<sup>st</sup>, 2022 meeting were approved

### **IV. Financial report**

#### **a. Summary report for FY22 through September 30, 2022**

### **V. Communications and correspondence**

- None

### **VI. Director's report**

- The director highlighted the following areas -
  - Staffing
  - Programs for Adults - Summer (recap) and Fall - current and future ideas
  - LSTA Grant
  - Midwest Ordering
  - Lakeland Library Cooperative
  - Professional Development - Director completed the "Advanced Director's Training"
  - Budget for FY23 - The Township is working on a Capital Improvement Plan (CIP) - to help with furniture replacement and maintenance
  - Proposed goals

### **VII. Youth Librarian's report**

- Highlights
  - Summer reading program recap
  - Regular Programming

## **VIII. New Business**

### **a. Meeting Schedule for FY23**

- Proposed Library Advisory Board Meetings - January 19, 2023; April 20, 2023; July 20, 2023; October 19, 2023.
- Action : Need to vote on approval for proposed dates
- Motion : Patti
- Support: Carol
- Proposed dates were approved

## **IX. Old Business**

### **a. Bylaws – Final Update**

Final Allendale Township Library Advisory Board Bylaws

### **b. Friends of the Library**

- Monthly meetings have begun with a good group of people.
- Updates will be given

### **c. Outlined Goals**

Outreach -

- Potential exists to reach the community and encourage more people to get library cards and use the library more.

Welcoming -

- Meet and greet programs ; September = Library Card Sign-Up Month

Programs -

- Library seeks to increase its use by patrons. Ideas were discussed on how to do this.

## **X. Public comment**

- None - No members of the public were present for the meeting.

**XI. Adjournment**

The meeting was adjourned at 8 pm.

**Next meeting January 19<sup>th</sup>, 2022, at 7pm**

**Prepared by:**

**Karen Amisi**

**10/20/2022**

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**Name**

**Date**