

**APPROVED**  
**PROCEEDINGS OF THE ALLENDALE**  
**TOWNSHIP BOARD OF TRUSTEES**  
**JANUARY SESSION 1<sup>ST</sup> DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, January 10, 2022, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present: Mr. Zeinstra; Ms. Kraker; Ms. Hansen; Mr. Vander Wall; Ms. Vander Veen; Mr. Murillo and Mr. Elenbaas. (7)

Absent: None (0)

Staff and Guest Present: Sergeant Cal Keuning, Sheriff Department; Kevin Yeomans, Assistant Administrator; Deputy Zach Martinie, Sheriff Department; and Greg DeJong, Ottawa County Commissioner.

Mr. Elenbaas pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 22-001 Mr. Vander Wall moved to approve the agenda of today with the following amendments: add "Greg DeJong, Ottawa County Commissioner: County Updates"; and "Sergeant Cal Keuning, Sheriff Department: Introductions" to Guest Speakers. The motion passed.

BOT 22-002 Ms. Vander Veen moved to approve the following Consent Resolutions:

1. To approve the Minutes of the December 29, 2021, Board of Trustees meeting.
2. To approve the general claims in the amount of \$154,272.03 and no interim payments, as presented by the summary report for January 11, 2022.

The motion passed.

Items Received for Information

1. Financial Report

2. Minutes of the January 3, 2022, Planning Commission Meeting
3. Fire Department December Monthly Report

Public Hearings- None

Public Comments and Communications - None

BOT 22-003 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Commissioner Greg DeJong provided an Ottawa County update, which included the following: The Commissioners are having discussions surrounding ARPA funds. They are investigating various employee retention ideas. The county currently has 65 open positions. Ottawa County Parks has recently mailed a brochure highlighting the numerous activities that are offered in the winter months. The resident survey indicated a need to send a county-wide newsletter to residents. This newsletter will be mailed to residents soon and contains a variety of helpful information. Senator Victory informed the Commissioners that Ottawa County was awarded \$1.1 million dollars to monitor water situations and to find solutions for our communities. The county offers weekly Covid-19 updates on its website. Commissioner DeJong announced he has filed for re-election and hopes to continue to serve the citizens in this district.

Sergeant Cal Keuning, Sheriff Department, introduced Deputy Zach Martinie, our newest police member assigned to Allendale Township. Deputy Martinie provided a brief background to the board. He will work shifts opposite Deputy Apollo and is replacing Deputy Malkowitz who has secured a road patrol position in Grand Haven.

Several board members had questions, comments and welcomed Deputy Martinie to the team.

Action Items- None

Discussion Items

Kevin Yeomans, Assistant Administrator, provided a background on IT

services including the history, county services, needs assessment due to growth rate, and a recap of the decision to transition to Rehmann services. He explained that due to limited access to information, the IT assessment overlooked the need for: servers, disaster recovery services, and security features. Mr. Yeomans presented the board with a request of \$52,776.00 to secure servers. In addition, he requested \$10,808.00 for disaster recovery and security features. The \$10,808.00 will be an annual recurring cost. These requests are outlined in Budget Amendments one (1) and (2).

BOT 22-004 Mr. Vander Wall moved to amend the agenda and add “Approval of budget amendments” to Action Items. The motion passed.

#### Action Items

BOT 22-005 Mr. Zeinstra moved to approve Budget Amendment 1 in the amount of \$31,792.00; and Budget Amendment 2 in the amount of \$31,792.00. the motion passed as shown by the following votes:  
YEAS: Mr. Zeinstra; Ms. Kraker; Mr. Vander Wall; Ms. Hansen; Ms. Vander Veen; Mr. Murillo and Mr. Elenbaas. (7)

NAYS: None (0)

ABSENT: None (0)

#### Public Comments and Communications- None

BOT 22-006 Ms. Hansen moved to close public comment. The motion passed.

#### Board Comments

Mr. Elenbaas provided an MTA 2022 Conference overview. He asked if any board members would like to attend to please let him or Ms. Hansen know by this week. Several board members indicated they would like to attend.

Mr. Zeinstra sought, and was provided, clarification on Covid vaccination policy. He asked for direction from the board if the Planning Commission should continue with revisions on the proposed Tree Ordinance that the board returned to the Planning Commission from a few meetings back. The board indicated the Ordinance did not need further action at this time.

Ms. Vander Veen informed the board that she met with Terry VanDyken, Mary

Cook, and Margaret Wheeler on the preservation efforts of the Schoolhouse.

Mr. Murillo informed the board that he has met with Terry VanDyken and Terry Visser on the preservation efforts of the Schoolhouse.

Ms. Kraker informed the board she will be travelling on January 24, 2022; if no delays arise during her travel, she will be attending the next board meeting. If there are delays, she may not be able to attend.

BOT 22-007 Mr. Vander Wall moved to adjourn the meeting at 7:19 p.m. The motion passed.



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Jody L. Hansen, Clerk  
Of the Township of Allendale



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Adam Elenbaas, Supervisor  
Of the Township of Allendale