

APPROVED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
MARCH SESSION 1st DAY

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, March 14, 2022, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present: Mr. Zeinstra; Ms. Kraker; Ms. Hansen; Mr. Murillo and Mr. Elenbaas. (5)

Absent: Ms. Vander Veen and Mr. Vander Wall (2)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Sergeant Cal Keuning, Sheriff Department; Kevin Yeomans, Assistant Administrator; Garry Scholten, Public Utilities Water Supervisor; Greg DeJong, Ottawa County Commissioner; John Tenpas, Driesenga & Associates; Greg King, Lakeshore Advantage; Dave Ash, Lakewood Construction; John Behers, and Debbie Culbertsen.

Mr. Elenbaas pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 22-037 Mr. Zeinstra moved to approve the agenda of today with the following amendments: to remove Resolution 2022-02; Local Governing Body Non-Profit Recognition for Charitable Gaming License 2022 Senior Class Parent Committee and Churchside Estates Preliminary Plat: Tentative Approval from the Action Items. The motion passed.

BOT 22-038 Ms. Kraker moved to approve the following Consent Resolutions:

1. To approve the Minutes of the February 28, 2022, Board of Trustees meeting.
2. To approve the general claims in the amount of \$206,120.46 and no interim payments, as presented by the summary report for March 15, 2022.

The motion passed.

Items Received for Information

1. Financial Report
2. Minutes of the February 21, 2022, Planning Commission Meeting
3. Fire Department February Monthly Report
4. Assessing Laptop Budget Amendment #5 Request- Internally Approved
5. Library Laptop Budget Amendment #6 Request- Internally Approved

Public Hearings

1. Michigan Community Development Block Grant (CDBG)

Greg King; Lakeshore Advantage provided a brief overview of the CDBG process from 2019- current. He indicated that the purpose of the grant was to assess site readiness for the 189 acres located on the NE corner of Rich and 56th Avenue. The purpose of this public hearing is not to decide on proceeding with the potential site proposals, but rather to close out the grant process.

John Tenpas; Driesenga & Associates presented a review of the site study findings which included: 2019 Feasibility Study, 2020 Topo/Boundary Map, 2020 Geotechnical Report, 2020 Phase I Environmental Site Assessment, 2021 Site Readiness Narrative, and 2022 Traffic Study. Mr. Tenpas provided the board with proposed site development ideas which included a 17 site Industrial Park with buildings ranging from 72,000 sq. ft. to 150,000 sq. ft. and a 7 site Industrial Park with buildings ranging from 72,000 sq. ft. to 500,000 sq. ft. He gave an overview of various improvements that would be required before proceeding with any development of the site. These include: road improvements on sections of 48th and Rich Street, utility improvements, water and sewer main extensions, and an upgrade to existing drains. Improvement costs are estimated at \$22,000,000.00.

Several board members had comments and questions.

Mr. Elenbaas opened the public hearing at 6:42 p.m.

Comments were received from:

1. Greg DeJong, Allendale

BOT 22-039 Mr. Elenbaas moved to close the public hearing at 6:44 p.m. The motion passed.

Public Comments and Communications - None

BOT 22-040 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Commissioner Greg DeJong provided an Ottawa County update including: Sheriff Kempker recognized deputies for life saving awards; new County Administrator announcement should be coming around March 24, 2022; Departments have begun presenting the annual presentations to the board. Commissioner DeJong encourages everyone to see the annual reports on the county website. They outline all the great things that have been done at Ottawa County; and the 2nd County Newsletter should be mailed out in a couple of months. If you have any suggestions on content, please contact Commissioner DeJong.

Action Items

BOT 22-041 Ms. Kraker moved to approve and authorize the Supervisor to sign and submit the Independence Day Fireworks Permit Application. The motion passed.

Garry Scholten, Public Utilities Water Supervisor provided an overview of the Allendale Public Utilities Bid for Additional Vehicle proposal. Mr. Scholten outlined the concerns of vehicle to employee ratios and the need for an additional vehicle. A new vehicle has been planned for in the 2022 budget. If approved, the purchase would utilize discounts through the state MiDeals program.

BOT 22-042 Mr. Zeinstra moved to approve and authorize the Public Utilities Superintendent to purchase a new Public Utility vehicle as outlined in the Allendale Public Utilities Bid for Additional Vehicle proposal at a budgeted cost of \$32,279.00. The motion passed.

Discussion Items

Mr. Elenbaas informed the board that Kent County Administrator, Al Vanderberg has graciously agreed to facilitate a strategic planning session for the Board of Trustees. Several potential dates were set, and Mr. Elenbaas will contact Mr. Vanderberg to finalize.

Public Comments and Communications

Public comments were received from:

1. Cal Keuning, Sheriff Department

BOT 22-043 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas sought direction from the board regarding the Parks & Recreation By-Laws. It was determined the best course of action is to send the drafted by-laws to the Parks and Recreation Committee for edits and feedback and then to bring those proposals to the board at an upcoming meeting. He also informed the board that Lydale Weaver, Human Resource Director has been evaluating the holiday schedule and will propose recommended changes at a future meeting.

Mr. Zeinstra recently attended a conference and was reminded of the importance of checking the expiration on Automated External Defibrillators (AED) devices.

Ms. Hansen thanked and gave kudos to Shelly Kowalczyk for ensuring our township safety devices are up to date and finding ways to continuously keep our team safe.

BOT 22-044 Mr. Zeinstra moved to adjourn the meeting at 7:10 p.m. The motion passed.



Jody L. Hansen, Clerk
Of the Township of Allendale



Adam Elenbaas, Supervisor
Of the Township of Allendale