

APPROVED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
MAY SESSION 2nd DAY

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, May 23, 2022, at 6:00 p.m. and was called to order at 6:01 p.m. by Mr. Elenbaas.

Present: Mr. Zeinstra; Ms. Hansen; Ms. Kraker; and Mr. Elenbaas. (4)

Absent: Ms. Vander Veen; Mr. Vander Wall and Mr. Murillo (3)

Staff and Guest Present: Brad Fisher, Legal Counsel; Sergeant Cal Keuning, Sheriff Department; Lydale Weaver, Human Resource Director; Chad Doornbos, Public Utilities Superintendent; Andrew Longcore, Planning Commissioner; Sylvia Rhodea; Zander Showers; Peyton Selk; Cohen Rollenhagen; Chandler S.; Eryk Dudka; Corbin Barker; Case Barker; Jeff Selk; Adam Showers; Mitch Johnson; and Rebecca Wildeboer.

Mr. Zeinstra pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 22-090 Mr. Zeinstra moved to approve the agenda of today with the following amendment: to remove “Professional Code Inspections Contract Update; Inspection Fees Update; and Zoning Administrator Appointment” from Discussion Items. The motion passed.

BOT 22-091 Ms. Kraker moved to approve the following Consent Resolutions:

1. To approve the Minutes of the May 9, 2022, Board of Trustees meeting.
2. To approve the general claims in the amount of \$162,920.33 and no interim payments, as presented by the summary report for May 24, 2022.

The motion passed.

Items Received for Information

1. Financial Report
2. Minutes of the May 2, 2022, Planning Commission Meeting
3. Minutes of the April 14, 2022, Parks and Recreation Advisory Board Meeting
4. April Fire Department Report

Public Hearings- None

Public Comments and Communications

Comments were received from:

1. Sylvia Rhodea, Allendale

BOT 22-092 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Lydale Weaver, Human Resource Director, provided an overview to the board on proposed changes to the hiring and discharge policy. Mr. Weaver outlined some inefficiencies in our current hiring process. Given the competitive nature of the current job market, our organization has experienced qualified candidates moving onto other opportunities because the current method does not provide for an efficient hiring process. To streamline our onboarding process, Mr. Weaver recommends that the Board of Trustees authorize the Department Head, Human Resources Director, and the Township Supervisor to hire qualified candidate's contingent upon passing pre-employment screening. The Human Resources Director will be responsible for including notification of all hiring decisions in the "For Information" section of the Board Packet.

Several board members had questions and comments.

Action Items

BOT 22-093 Mr. Zeinstra moved to approve Budget Amendment 12; which reassigns \$10,000.00 from Capital Outlay and increase an additional \$220,000.00 for the engineering proposal of \$230,000.00. The motion passed as shown by the following votes:

YEAS: Mr. Zeinstra; Ms. Kraker; Ms. Hansen; and Mr. Elenbaas. (4)

NAYS: None (0)

ABSENT: Mr. Vander Wall; Ms. Vander Veen; and Mr. Murillo (3)

BOT 22-094 Ms. Kraker moved to approve and authorize the Supervisor or his designee to sign Grand Valley Trunk Sewer Design and Relocation proposal from Flies and VandenBrink at a cost of \$230,000.00. The motion passed.

BOT 22-095 Mr. Zeinstra moved to approve and authorize the Clerk and Supervisor to sign Resolution 2022-06; an amendment to the Final Project Plan for Wastewater System Improvements and Designate an Authorized Project Representative, with the recommended amendment of changing the language of “presented at a Public Hearing” to “presented at a Public Meeting”. The motion passed.

BOT 22-096 Ms. Kraker moved to approve the proposed Parks and Recreation Committee Bylaws with the amended adopted date.

The board had several comments and questions.

BOT 22-097 Mr. Zeinstra moved to table the proposed Parks and Recreation Committee Bylaws with the amended adopted date. The motion passed.

BOT 22-098 Ms. Kraker moved to approve the hiring of: Eli Baumann for the Seasonal Public Utilities Assistant Operator position at a wage of \$15.50 per hour; Domenico Tejada for the Seasonal Maintenance Assistant position at a wage of \$15.50 per hour; and Matt Borst for the Seasonal Maintenance Assistant position at a wage of \$15.90 per hour. The motion passed.

The board discussed Resolution 2022-07; Farmland Preservation Program: Purchase of Development Rights. Several members expressed concerns with the program. The board requested this come back to a future agenda to revisit. No action was taken.

BOT 22-099 Mr. Zeinstra moved to approve and authorize the fee waivers as outlined in the request from Elizabeth Szymanski, Community Coordinator/Deputy Clerk, which include current and future vendor/rental applications for the 2022 Independence Day Activities in the Park. The motion passed.

Discussion Items

Andrew Longcore, Planning Commissioner, sought feedback from the board on which direction to take regarding Mini-warehouses and self-storage

facility zoning options. They have narrowed it down to three options:

1. Remove Mini-warehouse and self-storage facilities from the General Commercial Zoning District.
2. Leave the Zoning as is- which requires development of those facilities to seek special use from the Planning Commission.
3. Leave the Zoning as is which requires development of those facilities to seek special use from the Planning Commission; and establish certain criteria requirements such as specific distance from roads, increased foliage, and various other aesthetics.

Several board members had questions and comments. After discussion, the board recommended mini-warehouses and self-storage facilities are removed from the General Commercial Zoning District.

Public Comments and Communications- None

BOT 22-100 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas provided an update on the vision statement. He indicated that he is working on a resolution to formally adopt the vision statement and will bring it to a future board meeting. He has been speaking with Leprino Foods, owner of the Charity USA facility. They have been discussing potential industrial tenant applicants. There may be some activity soon. Mr. Elenbaas informed the board that Kevin Yeomans, Assistant Administrator, has submitted his resignation. His last day will be on June 10, 2022.

BOT 22-101 Mr. Zeinstra moved to adjourn the meeting at 7:25 p.m. The motion passed.



Jody L. Hansen, Clerk
Of the Township of Allendale



Adam Elenbaas, Supervisor
Of the Township of Allendale