

**APPROVED**  
**PROCEEDINGS OF THE ALLENDALE**  
**TOWNSHIP BOARD OF TRUSTEES**  
**MARCH SESSION 1<sup>st</sup> DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, March 13, 2023, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Ms. Schuitema; Ms. Hansen; Mr. Murillo; Mr. Zeinstra; Mr. Vander Wall; Ms. Kraker; and Mr. Elenbaas. (7)

Absent at Roll Call: None (0)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Sergeant Cal Keuning, Ottawa County Sheriff's Department; Chad Doornbos, Public Utilities Superintendent; Tim Van Bennekom, Finance Director; Todd Stuve, Exxel Engineering; Jack Barr, Nederveld; and Bruce Pindzia, Fleis & VandenBrink.

Ms. Schuitema pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 23-037 Mr. Vander Wall moved to approve the agenda of today as presented. The motion passed.

BOT 23-038 Ms. Kraker moved to approve the following Consent Resolutions:

1. To approve the Minutes of the February 27, 2023, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$321,052.26 and interim payments of \$143,901.01, as presented by the summary report for March 14, 2023.
3. To approve and authorize the Clerk and/or Supervisor to sign and process the Grant Distribution from: Organization Funds form from Grand Haven Area Community Foundation; a grant fund in the amount of \$259.00, which will be used to support Veteran's Day Activities for Allendale Charter Township community. The motion passed.

Items Received for Information

1. Notice of February 6, 2023, Planning Commission Meeting cancellation- no minutes available.
2. February Fire Department Report
3. February Sheriff Department Report
4. Notice of Hire: Harley Freeman, Substitute Library Page and Circulation Assistant

Public Hearings - None

Public Comments- None

BOT 23-039 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers- None

Action Items

BOT 23-040 Mr. Zeinstra moved to approve Pearline Estates Preliminary Plat. The motion passed.

BOT 23-041 Mr. Vander Wall moved to approve Phase 4 of Hidden Shores West Plan. The motion passed.

BOT 23-042 Mr. Murillo moved to approve and authorize the Clerk and/or Supervisor to sign the five-year Farm Lease Agreement. The motion passed.

BOT 23-043 Mr. Vander Wall moved to approve and authorize the Clerk and/or Supervisor to sign the Invoice Cloud Credit Card Processing agreement. The motion passed.

BOT 23-044 Ms. Hansen moved to approve and authorize the Supervisor to create a purchase agreement with access and public utilities easements for WJ Presley Pkwy to Allendale Baptist Church and Pinnacle in the amount of \$1.00 per parcel. The motion passed.

Discussion Items

Chad Doornbos, Public Utilities Superintendent, provided an overview of the proposed Design Build Institute of America Agreement for Contract 2- WWTP Improvement Project. He highlighted various sections in the agreement

including scope of work, contract time, contract price, services and responsibilities, and other various provisions.

Mr. Elenbaas informed the board of the top two strategic planning topic areas the board will be focusing on next. These include park planning and property purchase planning.

Several board members had comments, suggestions, and questions.

Public Comments -None

BOT 23-045 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas informed the board that the finance director will be investing funds in two, one-year CD's. Specifically, \$500,000.00 from the general fund and \$500,000.00 from public utilities fund. The interest rate is 4.4%, which will earn roughly \$20,000.00 per CD.

Mr. Zeinstra inquired as to the brightness of the lights on the front of the fire department building.

Ms. Schuitema sought clarification on bonds and funding for the public utility project. She inquired how rates for Grand Valley State University worked.

Ms. Hansen asked how to increase accessibility to planning commission packets and communications.

Mr. Murillo informed the board that he will be moving out of the community. He announced his resignation as board trustee, effective March 28, 2023.

BOT 23-046 Ms. Schuitema moved to adjourn the meeting at 8:20 p.m. The motion passed.



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Jody L. Hansen, Clerk  
Of the Township of Allendale



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Adam Elenbaas, Supervisor  
Of the Township of Allendale