

Due to COVID-19 members of the public are welcome to remotely join the Public Meetings of Allendale Charter Township's Public Bodies.

The remote participation information can be found on the following page.

Those wishing to contact Board or committee members prior to the meeting may do so via the Township website in the **"YOUR GOVERNMENT"** SECTION:

www.allendale-twp.org

There will be opportunity for public comment during the meeting. The process for remote public comment during the meeting is outlined in the following page.

Additionally, public comments may be submitted electronically prior to the meeting via the Township Website (see above).

*Please note that electronic comments need to be submitted prior to the meeting and are not able to be received by members during the meeting.

*Allendale Township Public Meetings
Remote Participation Instructions*

You can join remotely in two different ways.

- A. For Video and Audio: Use a GoToMeeting App
- B. For Audio Only: Dial-In

Video and Audio Instructions

Go to this site [well before the meeting](https://support.goto.com/meeting/help/how-to-join-a-meeting-g2m030001) for detailed instructions:

<https://support.goto.com/meeting/help/how-to-join-a-meeting-g2m030001>

At the time of the meeting use this link and/or access code to join.

<https://www.gotomeet.me/Allendale/publicmeetings>

Access Code: 524-540-189

Audio Only Instructions

You can dial in using your phone.

United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 524-540-189

For Individuals with disabilities you can use a relay service by dialing 711 first.

Dial-In Instructions:

1. Dial into the number provided above.
2. You will be asked for an access code.
3. Enter the access code above.
4. Press # to confirm access code.
5. You will be asked for an audio pin. (There is no audio pin for this meeting.)
6. Press # to confirm you don't have an audio pin.

*Once you enter the call you will be muted by the admin.

Allendale Township Public Meetings
Remote Participation Instructions

Public Comment:

Please note that meetings are open to the public, but are not structured for public discussion to occur throughout the entire meeting. Instead, there are opportunities for members of the public to address the Board/committee members during specific points in the meeting.

Public comment will be held during the times outlined in the attached agenda. Below are the procedures for remote public comment.

1. The admin for the call will unmute callers one by one.
2. When it is your turn to speak you will be notified that you have been “unmuted”
3. You will have 10 seconds to respond if you would like to speak.
 - If you confirm that you will like to speak you will be given “the floor” and a limited amount of time to speak to speak (The time to speak will be announced by the Township Supervisor).
 - If you decline to speak or do not answer, the admin will move to the next caller.
4. At the end of each public comment period, the opportunity for public comment will be closed and the Chair will move the meeting forward.

Closing the Meeting:

1. Closing of the meeting will proceed by motion of the body after completion of the items on the agenda. The agenda can be found in the following pages.
2. Shortly after the meeting is closed the admin will end the meeting for all participants. You should hear a brief chime and then the call will be disconnected.

Downtown Development Authority Meeting
January 19, 2021 – 7:30am

Agenda

1. Opportunity for public comment
2. Approval of the November 17, 2020 meeting minutes
3. Election of Officers
 - a. Chair
 - b. Vice-chair
 - c. Treasurer
 - d. Secretary
4. Introduction of new Chamber of Commerce Executive Director Summer Rietsema
5. Winter Ready Program update
6. Request to help fund new Metro Health sidewalk installation at 48th / LMD
7. Public comment
8. Next meeting: March 16, 2021 at 7:30am
9. Adjourn

Downtown Development Authority Meeting Minutes
November 17, 2020 – 7:30am

Present: Adam Elenbaas, Bob Chapin, Steve Spriensma, Kristin Corner, Rence Meredith, Tom Zuniga, Mark Alderink, Pierce Roon, David VanderWall, Ross Stevens, Jeremy Borgman

Absent: Josh Thurkettle

Agenda

1. Opportunity for public comment: None present.
2. Approval of the October 20, 2020 meeting minutes, Motion for approval, Meredith, support Roon. Motion approved.
3. Winter Ready Program update: Have support from planning commission. Corners: program states (twice) that the DDA will own the items, is there liability for DDA? Is there a plan for storage of the items? Page numbers are off, will the application be online? An electronic version will be made to put out to the community. Alderink: may be able to help with storage. Scheduled meetings to review applications are: Thurs. 19th at 1pm, Mon 30th.
4. Approval of Winter Ready guidelines and application: Meredith: motion: approve winter readiness as proposed, support Corners. Motion approved.
5. Approval of 2021 meeting schedule, motion Alderink, support Meredith. Motion approved.
6. Public comment: None present.

Elenbaas: citizen of Allendale sent in a sidewalk concern - Sidewalk is in road right-of-way. Connection between M-45 and other sidewalks. Borgman: Comments – Home is 50' away from ROA, trees may need to be addressed. Maintenance of the sidewalk is presently taken care of by Allendale Township. Sidewalk has been brought to the DDA Board's attention.

7. Next meeting: January 19, 2021 at 7:30am
8. Meeting adjourned at 7:51AM.