

Parks and Recreation Advisory Board Minutes  
Thursday, January 9, 2020

Call to Order:

Members Present: Kristen Corner, Scott Daling, Larry Haveman, James Hogan, Marcia Hoekstra, Ken Knoper, Tom Zuniga

Members Absent: Nicole Jones, Chuck Rapson

Visitors: Bob Chapin

Motion to approve agenda by Knoper, seconded by Zuniga, passed.

Motion to approve December 12, 2019 minutes by Haveman, seconded by Corner, passed.

New Business: A member of the Allendale 4<sup>th</sup> and 5<sup>th</sup> grade Robotics team presented the project the team worked on for the season. The team project was to research equipment that could be added to the township park for those in wheelchairs. The information gathered along with prices and websites was presented to the P&R advisory board. The question was asked as to what equipment the Robotics team would like to have added to the community playground? And it was shared that one of the persons interviewed for the project shared that they had not been on a merry-go-round due to being in a wheelchair, prompting the team to choose a wheelchair accessible merry-go round as the equipment they would like to see added to the park.

Old Business: Court Park-Update the concrete has been installed for all the courts. Completion will be this spring.

Ongoing Business: The Parks Master Plan was discussed, along with a date and location for the public open house to get input on the Master plan. Ideas to promote the open house were also discussed; including a flyer, website, word of mouth, and promotion at businesses.

Discussion took place regarding what projects were priorities for park improvements. Each member present was asked to submit 3-5 projects that were a priority for them in regard to parks in the community and projects in them.

Matt from Prien and Newhof will be updated regarding dates for the open house, public hearing and member feedback.

Dates are as follows:

P&R meeting- February 13, 2020, 7am

Community Open House- February 27, 2020, 7-8 pm at the township hall

P&R meeting- March 5, 2020, 7 am

Township Board Public Hearing- March 9 or 23.

Public Comments: A request was made to compile a document with community park priorities, possible costs of these and items that donations could be given toward.

Next meeting February 13, 2020 7:00 am

Adjournment 815 am.

Parks and Recreation Advisory Board Minutes  
Thursday, February 13, 2020

Call to Order:

Members Present: Kristin Corner, Scott Daling, Larry Haveman, Marcia Hoekstra, Nicole Jones, Ken Knoper, Chuck Rapson, Tom Zuniga

Members Absent: James Hogan

Recognize Visitors; Linda Mango

Agenda Approved

January 9, 2020 Minutes Approved

Ongoing Business: The updates to the Parks Master Plan was reviewed, the flier developed to the community open house on February 27 will be resent to members. Dates for next Parks and Rec meeting and master plan public hearing were reviewed.

New Business: The DDA requested a recommendation of projects in the community park for completion. The Parks & Rec board recommended the addition of a wheelchair accessible merry-go-round and completion of the walking trail around the community park. Larry will develop a completion budget for these items and bring this information to the meeting on March 5

Public Comments: none

Advisory Board comments: Template to be developed for a thank you letter, and it will be signed by members at the next meeting. Future meeting dates to be determined at the March 5 meeting.

Future meetings:

February 27, 2020, 7-8:30 pm Parks & Rec Community Open House

March 5, 2020, 7:00 am P&R meeting

March 9, 2020, 7:00 pm P&R Master Plan Public hearing

Adjournment: 730am

Parks and Recreation Advisory Board  
March 5, 2020, Minutes

Call to Order:

Members Present: Nicole Jones, Tom Zuniga, Larry Haveman, Chuck Rapson, Marcia Hoekstra

Members Absent: Kristin Corner, Scott Daling, James Hogan, Ken Knoper

Visitors: Linda Mango

Agenda approved

February 13, 2020 minutes approved

Ongoing Business:

Parks Master Plan:

Community open house comments reviewed, these included finishing the trail around the community park, teared band pavilion seating, additional sidewalks within the township and the park, additional benches, indoor recreation facility, aquatic center and additional parks.

Future meeting dates:

March 9, 2020 will be the township board meeting for a public hearing for the proposed P&R Master Plan

The meetings for 2020/2021 are May 7, August 6, November 5, February 4, 2021

New Business:

The design for the Sports court signage was discussed, Larry provided some examples for consideration. Donor signage was also discussed.

Attendees signed the donor thank you letter.

There was brainstorming for a ribbon cutting event for the Sports court and it would be desirable to have an evening event involving multiple aspects of the park.

No public comments.

No Advisory Board comments.

Next meeting- May 7, 2020, 7:00 am

Adjournment

Parks and Recreation Advisory Board Minutes  
Thursday, July 9, 2020

Call to Order at 8:00 am

Members Present: Larry Haveman, Nicole Jones, Linda Mango, Tom Zuniga, Marcia Hoekstra

Members Absent: Kristin Corner, Scott Daling, Ken Knoper, Scott Daling, James Hogan

Recognize Visitors: Bob Chapin, Andrea Wiggins, community events coordinator

Agenda approved

March 5, 2020 minutes approved

Linda Mango was introduced as a new Parks and Recreation advisory board member following township board approval.

The Parks Master Plan was discussed and final steps are to go the plan to the for final approval to the township board, and then be posted to the website.

The Court Park is nearing completion, discussion regarding the addition of fences at the end of the basketball courts took place, Larry will determine the cost for materials and installation. Update regarding the basketball court repair versus replacement.

Larry will provide a map for the completion of trails in the park along with the cost for completion

The Planning Commission would like a township map with a radius drawn indicating areas in which additional parks are desired within the DDA boundaries. This will be worked on in the next month.

Discussion regarding signage on the fitness court and signage for sponsors took place with a final idea for fitness court signage and options are being explored for sponsor signage.

Ribbon cutting activities discussed, Andrea Wiggins will communicate with the Rotary and determine a date for the activities. Many ideas were shared and contact persons will be shared with Andrea. A subcommittee will meet to work on details July 20 at 7pm.

Discussion regarding amount allocated for land acquisition and whether to connect to current park or determine other areas in the township for additional parks. Preference would be to find larger areas of land for purchase.

Next meeting date not determined.

No additional public comments

No additional Advisory Board comments

Meeting adjourned at 8:17 am