

Agenda for the
Allendale Charter Township Board Meeting
Monday, January 10, 2022, 6:00pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Invocation given by Adam Elenbaas
- Pledge of Allegiance
- Approve Agenda
- Consent Agenda
 - Approval of the December 29, 2021 Regular Board Meeting Minutes
 - Bills
 - Interim Bills
- For information
 - Financial Report
 - Minutes of the January 3, 2022 Planning Commission Meeting
 - Fire Department December Monthly Report
- Public Hearings
- Public Comments
- Guest Speakers
- Action Items
- Discussion Items
 - Budget Amendment
- Public Comments
- Board Comments
- Future Agenda Items
- Adjournment

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**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
DECEMBER SESSION 2nd DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Wednesday December 29, 2021, at 8:00 a.m. and was called to order at 8:01 a.m. by Mr. Elenbaas.

Present: Mr. Zeinstra; Ms. Kraker; Ms. Hansen; Mr. Vander Wall; Ms. Vander Veen; and Mr. Elenbaas. (6)

Absent: Mr. Murillo (1)

Staff and Guest Present: Sergeant Cal Keuning, Sheriff Department; Tim VanBennekom, Finance Director; Mary Cook, Library Director; Kevin Yeomans, Assistant Administrator; and Chad Doornbos, Public Utilities Superintendent.

Mr. Zeinstra pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 21-233 Mr. Zeinstra moved to approve the agenda of today with the following amendments: add "Kevin Yeomans, Assistant Administrator: Fire Station Updates" to Guest Speakers. The motion passed.

BOT 21-234 Ms. Vander Veen moved to relocate "Approval of the December 13, 2021, Regular Board Meeting Minutes" from the Consent Agenda and move it to Action Items and to approve the following Consent Resolutions:

1. To approve the general claims in the amount of \$349,750.15 and no interim payments, as presented by the summary report for December 30, 2021.
2. To approve and authorize the Clerk and Supervisor to sign Resolution 2021-27: 2022 Board Meeting Dates (Corrected Version); a resolution establishing the 2022 Board of Trustee meeting dates and time.

The motion passed.

Items Received for Information

1. Financial Report
2. Cancelled: December 6, 2021, Planning Commission Meeting
3. Wombat Award- Tammy Walker

Public Hearings- None

Public Comments and Communications - None

BOT 21-235 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Mary Cook, Library Director, provided an overview and explanation of the new full-time Circulation Assistant II position. She highlighted how this position will benefit our library patrons, and the team overall. Ms. Cook distinguished various responsibilities in the job description that qualify this position as a level two Circulation Assistant.

Kevin Yeomans, Assistant Administrator provided a status update of the new fire station. He indicated this project will go out to bid mid-January 2022. Total costs estimated for this project are \$6,900,000.00. A total of \$286,000.00 was spent between 2018 – 2020 on planning and prep work; \$638,832.00 was spent in 2021 on design finalization and starting work phase; and a remaining \$6,015,057.00 will be spent in 2022 for final execution of the project. Construction Simplified will be monitoring potential impacts such as supply chain woes and steel costs closely to try to mitigate negative impacts. The project is estimated to be completed by Spring/Summer of 2023.

Several board members had questions and comments.

BOT 21-236 Mr. Elenbaas moved to amend the agenda as follows: to add “Approval of December 13, 2021, Closed Session Minutes” and “Approval of Circulation Assistant II Job Description” to Action Items. The motion passed.

Action Items

- BOT 21-237 Ms. Vander Veen moved to approve the Library Fines and Fees Schedule as presented. The motion passed.
- BOT 21-238 Mr. Vander Wall moved to approve and authorize the Clerk and Supervisor to sign resolution 2021-39: End of Year Budget Amendment; a resolution amending various line items within the budget. The motion passed as shown by the following votes:
YEAS: Mr. Zeinstra; Ms. Kraker; Mr. Vander Wall; Ms. Hansen; Ms. Vander Veen and Mr. Elenbaas. (6)

NAYS: None (0)

ABSENT: Mr. Murillo (1)
- BOT 21-239 Ms. Vander Veen moved to approve and authorize the Supervisor to execute and sign the necessary paperwork to opt into the National Opioid Settlement. The motion passed.
- BOT 21-240 Ms. Kraker moved to approve the December 13, 2021, Regular Board Meeting Minutes with the following amendments: to correct the spelling of Ray Nada to "Ray Nadda" on action BOT 21-226; and to clarify the closed session discussion of pending litigation by adding "Specifically the Miller et. al. v. Allendale Charter Township and Miller et. al. v. Jody Hansen matters" to action BOT 21-231. The motion passed.
- BOT 21-241 Mr. Vander Wall moved to approve the Minutes of the December 13, 2021, Closed Session meeting. The motion passed.
- BOT 21-242 Mr. Vander Wall moved to approve the Circulation Assistant II Job Description with necessary typo corrections as discussed. The motion passed.

Discussion Items- None

Public Comments and Communications- None

- BOT 21-243 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas congratulated Chad Doornbos, Public Utilities Superintendent on obtaining his Class A Certification from the State of Michigan, Department of Environment, Great Lakes and Energy, in Sewage Treatment Operators License. This great achievement took a lot of hard work and dedication.

Mr. Zeinstra sought clarification and feedback from the board on the Tree Ordinance that the board returned to the Planning Commission from a few meetings back.

Ms. Vander Veen requested clarification on 2022 meetings start time. She thanked the board and the team at Allendale Township and said 2021 has been a great year working with such an amazing team.

BOT 21-244 Mr. Zeinstra moved to adjourn the meeting at 9:09 a.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale

User: DENISE

EXP CHECK RUN DATES 01/11/2022 - 01/11/2022

DB: ALLENDALE

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Department: 000.000 REVENUE

AFLAC	Misc Ins - Aflac	285.50	Misc Ins - Aflac
AFLAC	Misc Ins - Aflac	366.78	
ALERUS RETIREMENT SOLUTIONS	DEFERRED COMP PAYABLE	892.48	DEFERRED COMP PAYABL
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	9,313.45	401A PAYABLE
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	107.68	401A PAYABLE
ALERUS RETIREMENT SOLUTIONS	DEFERRED COMP PAYABLE	77.78	DEFERRED COMP PAYABL
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	387.19	401A PAYABLE
ALERUS RETIREMENT SOLUTIONS	DEFERRED COMP PAYABLE	624.40	DEFERRED COMP PAYABL
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	4,179.63	401A PAYABLE
DWIGHT OR SUSAN BROTT	Hall Rental Income	50.00	Hall Rental Income
FRESH COAST PLANNING LLC	M45 LLC GAS STATION	12.00	M45 LLC GAS STATION
FRESH COAST PLANNING LLC	MINI STORAGE DEPOT-64TH ST LLC	108.00	MINI STORAGE DEPOT-6
FRESH COAST PLANNING LLC	HIGHPOINT REAL ESTATE-METRO HE	36.00	HIGHPOINT REAL ESTAT
FRESH COAST PLANNING LLC	DEWPOINTE WEST 4	48.00	DEWPOINTE WEST 4
FRESH COAST PLANNING LLC	6138 LMD-PUD-SIGNATURE LAND DE	132.00	6138 LMD-PUD-SIGNATU
FRESH COAST PLANNING LLC	MR. BURGER-WALGREENS PUD	36.00	MR. BURGER-WALGREENS
FRESH COAST PLANNING LLC	M&S STORAGE PHASE 2	84.00	M&S STORAGE PHASE 2
FRESH COAST PLANNING LLC	CONIFER CREEK-BECKER DR	300.00	CONIFER CREEK-BECKER
FRESH COAST PLANNING LLC	11185 84TH AVE SALES DISPLAY	108.00	11185 84TH AVE SALES
FRESH COAST PLANNING LLC	CENTENNIAL FARM-REZONING	192.00	CENTENNIAL FARM-REZO
FRESH COAST PLANNING LLC	CENTENNIAL FARM-SITE CONDO	132.00	CENTENNIAL FARM-SITE
FRESH COAST PLANNING LLC	BILTMORE PLAT-10460 56TH & 106	264.00	BILTMORE PLAT-10460
ILLINOIS STATE DISBURSEMENT UNIT	COURT ORDER PAYABLE	341.54	COURT ORDER PAYABLE
Total: 000.000 REVENUE		18,078.43	

Department: 101.000 Township Board

HARBOR HOUSE PUBLISHERS INC	PRINTING, PUBLISHING, & POSTAG	945.00	PRINTING, PUBLISHING
Total: 101.000 Township Board		945.00	

Department: 171.000 Supervisor

VERIZON WIRELESS	CELL PHONE	38.80	CELL PHONE
Total: 171.000 Supervisor		38.80	

Department: 209.000 EMPLOYEE INSURANCES

MUTUAL OF OMAHA INSURANCE COMPAN LIFE INS		183.51	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN DISABILITY INS		578.91	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN EMPLOYERS HEALTH INSURANCE		1,789.86	EMPLOYERS HEALTH INS
VISION SERVICE PLAN	EMPLOYERS HEALTH INSURANCE	325.19	EMPLOYERS HEALTH INS
Total: 209.000 EMPLOYEE INSURANCES		2,877.47	

Department: 215.000 CLERK

AMAZON CAPITAL SERVICES	SUPPLIES	15.94	SUPPLIES
MLIVE MEDIA GROUP	PRINTING, PUBLISHING, & POSTAG	223.65	PRINTING, PUBLISHING
VERIZON WIRELESS	Miscellaneous	38.80	Miscellaneous
Total: 215.000 CLERK		278.39	

Department: 248.000 ADMINISTRATION

AMAZON CAPITAL SERVICES	SUPPLIES	6.14	SUPPLIES
ANDREWS TECHNOLOGY HMS INC	Contracted Services	2,812.80	Contracted Services
ANDREWS TECHNOLOGY HMS INC	Contracted Services	1,875.20	Contracted Services
ENGINE	Contracted Services	225.00	Contracted Services
KCI (KENT COMMUNICATIONS INC)	POSTAGE	135.00	POSTAGE
PACK ROOM LLC	POSTAGE	15.91	POSTAGE
PITNEY BOWES INC	Contracted Services	180.00	Contracted Services
SMART BUSINESS SOURCE LLC	SUPPLIES	98.10	SUPPLIES
US BANK EQUIPMENT FINANCE	COMPUTER CONTRACTED SERVICES	170.77	COMPUTER CONTRACTED

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VERIZON WIRELESS	Miscellaneous	5.91	Miscellaneous
WEST MICHIGAN DOCUMENT SHREDDING	Contracted Services	45.00	Contracted Services
Total: 248.000 ADMINISTRATION		5,569.83	

Department: 257.000 ASSESSOR

SCHREUR PRINTING & MAILING	PRINTING, PUBLISHING, & POSTAG	201.10	PRINTING, PUBLISHING
Total: 257.000 ASSESSOR		201.10	

Department: 262.000 ELECTIONS

AMAZON CAPITAL SERVICES	SUPPLIES	264.89	SUPPLIES
PRINTING SYSTEMS INC	SUPPLIES	322.62	SUPPLIES
Total: 262.000 ELECTIONS		587.51	

Department: 265.000 BUILDING & GROUNDS

ACENTEK	TELEPHONE	840.17	TELEPHONE
ALLENDALE TRUE VALUE HDWE INC	Maintenance	195.83	Maintenance
AMAZON CAPITAL SERVICES	Maintenance	180.99	Maintenance
AUTOZONE STORES LLC	Truck Maintenance	24.74	Truck Maintenance
BRENDA BORST	Contracted Services	1,408.00	Contracted Services
CONSTRUCTION SIMPLIFIED	BUILDING IMP-FIRE	12,042.37	BUILDING IMP-FIRE
CONSUMERS ENERGY	Electricity	61.75	Electricity
FAMILY FARM & HOME INC	SUPPLIES	709.77	SUPPLIES
FAMILY FARM & HOME INC	Tractor Maintenance	69.39	Tractor Maintenance
MENARDS-HOLLAND INC	Maintenance	30.34	Maintenance
VERIZON WIRELESS	CELL PHONE	63.41	CELL PHONE
Total: 265.000 BUILDING & GROUNDS		15,626.76	

Department: 336.000 FIRE DEPT

ALLENDALE TRUE VALUE HDWE INC	FIRE FIGHTING SUPPLIES	83.81	FIRE FIGHTING SUPPLI
FAMILY FARM & HOME INC	FIRE FIGHTING SUPPLIES	82.98	FIRE FIGHTING SUPPLI
GRAINGER	Scba Maintenance	18.79	Scba Maintenance
IMAGE TREND INC	Contracted Services	1,902.32	Contracted Services
SAVE RITE MEDICAL LLC	MEDICAL SUPPLIES	61.21	MEDICAL SUPPLIES
SPECTRUM HEALTH HOSPITALS	Fire Fighter Medical	51.00	Fire Fighter Medical
VERIZON WIRELESS	CELL PHONE	58.80	CELL PHONE
WEX BANK	FUEL FOR 121	108.25	FUEL FOR 121
WEX BANK	FUEL FOR 122	103.16	FUEL FOR 122
WEX BANK	FUEL FOR 141	86.29	FUEL FOR 141
WEX BANK	FUEL FOR 161	23.32	FUEL FOR 161
WEX BANK	FUEL FOR 170	169.31	FUEL FOR 170
WEX BANK	FUEL FOR 171	122.51	FUEL FOR 171
WEX BANK	FUEL FOR 190	166.69	FUEL FOR 190
Total: 336.000 FIRE DEPT		3,038.44	

Department: 371.000 INSPECTION DEPARTMENT

MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	3.09	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	8.17	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	6.18	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	21.74	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	EMPLOYERS HEALTH INSURANCE	174.12	EMPLOYERS HEALTH INS
PROFESSIONAL CODE INSPECTIONS IN	Contracted Services	14,385.60	Contracted Services
VISION SERVICE PLAN	EMPLOYERS HEALTH INSURANCE	14.37	EMPLOYERS HEALTH INS
Total: 371.000 INSPECTION DEPARTMENT		14,613.27	

Department: 448.000 STREET LIGHTS

CONSUMERS ENERGY	Electricity	6.41	Electricity
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Total: 448.000 STREET LIGHTS 6.41

Department: 449.000 HIGHWAY-M45

CONSUMERS ENERGY	Electricity	604.68	Electricity
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Total: 449.000 HIGHWAY-M45 604.68

Department: 536.000 WATER

ACENTEK	TELEPHONE	39.95	TELEPHONE
CONSUMERS ENERGY	Electricity	132.64	Electricity
CREATIVE IMAGE DESIGNERS LLC	OFFICE SUPPLIES	125.00	OFFICE SUPPLIES
ETNA SUPPLY COMPANY	Meter Cost	3,937.88	Meter Cost
GALLOUP COMPANY	MAINTENANCE	255.00	MAINTENANCE
HANSEN-DYKE AUTOMOTIVE INC	Truck Maintenance	22.13	Truck Maintenance
KUSTOM DEZINS LLC	SAFETY EQUIPMENT	10.00	SAFETY EQUIPMENT
MINER SUPPLY COMPANY INC	SUPPLIES	31.39	SUPPLIES
MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	100.47	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	419.87	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	EMPLOYERS HEALTH INSURANCE	659.54	EMPLOYERS HEALTH INS
NAGELKIRK, MORRIS	Utility Charges	90.99	Water
PREIN & NEWHOF PC INC	Contracted Services	60.00	Contracted Services
SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	33.18	OFFICE SUPPLIES
TOLMAN'S AUTO TECH GROUP INC	Truck Maintenance	25.51	Truck Maintenance
VANDYKE, MARYANN	Utility Charges	16.72	Water
VERIZON WIRELESS	TELEPHONE	260.71	TELEPHONE
VISION SERVICE PLAN	EMPLOYERS HEALTH INSURANCE	106.92	EMPLOYERS HEALTH INS
WEX BANK	FUEL	522.81	FUEL

Total: 536.000 WATER 6,850.71

Department: 537.000 SEWER

ACENTEK	TELEPHONE	397.00	TELEPHONE
AGILE SAFETY LLC	WRRF MAINTENANCE	1,650.00	WRRF MAINTENANCE
CONSUMERS ENERGY	Electricity	94.08	Electricity
HACH COMPANY	LAB SUPPLIES	193.11	LAB SUPPLIES
HANSEN-DYKE AUTOMOTIVE INC	Truck Maintenance	22.13	Truck Maintenance
IDEXX DISTRIBUTION INC	LAB SUPPLIES	2,240.16	LAB SUPPLIES
INFRASTRUCTURE ALTERNATIVES INC	COLLECTION SYSTEM MAINTENANCE	470.00	COLLECTION SYSTEM MA
KUSTOM DEZINS LLC	SAFETY EQUIPMENT	10.00	SAFETY EQUIPMENT
MINER SUPPLY COMPANY INC	SUPPLIES	31.39	SUPPLIES
MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	100.47	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	419.86	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	EMPLOYERS HEALTH INSURANCE	659.54	EMPLOYERS HEALTH INS
PLUMMER'S ENVIRONMENTAL SERVICE	SANITARY SEWER CLEANING/INSPEC	350.00	SANITARY SEWER CLEAN
PLUMMER'S ENVIRONMENTAL SERVICE	COLLECTION SYSTEM MAINTENANCE	3,400.00	COLLECTION SYSTEM MA
POTLUCK PICK-UP INC	UTILITIES	403.50	UTILITIES
SHORELINE POWER SERVICES INC	WRRF MAINTENANCE	875.00	WRRF MAINTENANCE
SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	22.10	OFFICE SUPPLIES
STATE OF MICHIGAN	SEWER POND CLEANING	6,175.24	SEWER POND CLEANING
THOMAS SCIENTIFIC LOCKBOX	LAB SUPPLIES	562.97	LAB SUPPLIES
TOLMAN'S AUTO TECH GROUP INC	Truck Maintenance	25.51	Truck Maintenance
VERIZON WIRELESS	TELEPHONE	653.44	TELEPHONE
VISION SERVICE PLAN	EMPLOYERS HEALTH INSURANCE	106.92	EMPLOYERS HEALTH INS
WEBB CHEMICAL SERVICE CORP	Chemicals	6,470.91	Chemicals
WEX BANK	FUEL	522.81	FUEL
WINDEMULLER ELECTRIC INC	WRRF MAINTENANCE	500.00	WRRF MAINTENANCE

Total: 537.000 SEWER 26,356.14

Department: 567.000 CEMETERY

ALLENDALE TRUE VALUE HDWE INC	Maintenance	43.20	Maintenance
CONSUMERS ENERGY	Electricity	1.89	Electricity

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FAMILY FARM & HOME INC	Maintenance	154.67	Maintenance
Total: 567.000 CEMETERY		199.76	

Department: 701.000 PLANNING & ZONING

FRESH COAST PLANNING LLC	Contracted Services	2,292.00	Contracted Services
LAKEWOOD CONSTRUCTION	Miscellaneous	35,585.00	Miscellaneous
Total: 701.000 PLANNING & ZONING		37,877.00	

Department: 751.000 RECREATION AND PARKS

CONSUMERS ENERGY	Electricity	26.53	Electricity
FAMILY FARM & HOME INC	Maintenance	82.92	Maintenance
MENARDS-HOLLAND INC	Maintenance	166.40	Maintenance
Total: 751.000 RECREATION AND PARKS		275.85	

Department: 753.003 COMMUNITY PROMOTIONS - CHRISTMAS EVENTS

MENARDS-HOLLAND INC	SUPPLIES	307.89	SUPPLIES
Total: 753.003 COMMUNITY PROMOTIONS - CHRISTMAS EVENTS		307.89	

Department: 790.000 LIBRARY

ACENTEK	COMPUTER CONTRACTED SERVICES	218.95	COMPUTER CONTRACTED
ACENTEK	TELEPHONE	43.46	TELEPHONE
AMAZON	BOOKS PURCHASED	37.92	BOOKS PURCHASED
AMAZON	Childrens Books Purchased	17.99	CHILDRENS BOOKS PURC
AMAZON	SUPPLIES	11.74	SUPPLIES
BAKER & TAYLOR BOOKS LLC	BOOKS PURCHASED	227.80	BOOKS PURCHASED
BAKER & TAYLOR BOOKS LLC	Childrens Books Purchased	454.51	CHILDRENS BOOKS PURC
ENGINEERED PROTECTION SYSTEMS IN	Contracted Services	123.60	Contracted Services
FAMILY FARM & HOME INC	Maintenance	244.75	Maintenance
LAKELAND LIBRARY COOPERATIVE	Contracted Services	450.00	Contracted Services
LAKELAND LIBRARY COOPERATIVE	Contracted Services	5,370.01	Contracted Services
MICROMARKETING LLC	Childrens Books Purchased	26.99	Childrens Books Purc
MIDWEST TAPE LLC	DIGITAL COLLECTION	997.68	DIGITAL COLLECTION
NICHOLAS HEIMLER	Contracted Services	285.00	Contracted Services
NICHOLAS HEIMLER	COMPUTER CONTRACTED SERVICES	270.00	COMPUTER CONTRACTED
REBECCA BENJAMIN	Contracted Services	900.00	Contracted Services
T-MOBILE	Miscellaneous	287.00	Miscellaneous
Total: 790.000 LIBRARY		9,967.40	

Department: 901.000 DDA CONSTRUCTION

CONSTRUCTION SIMPLIFIED	PARK IMPROVEMENT	9,971.19	PARK IMPROVEMENT
Total: 901.000 DDA CONSTRUCTION		9,971.19	

*** GRAND TOTAL ***

154,272.03

Treasurer's report for Board Meeting dated 1/10/2022

Interim Payments:

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>	<u>Description</u>
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\$0.00 TOTAL

General Fund Cash Balance at board meeting dated 1/10/2022

Checking Account	\$	4,858,547.00
Liquid Investment	\$	259,403.00
CD	\$	18.00
Total	\$	5,117,968.00

Note: Does not include today's Accounts Payable run

Last board meeting balances

Checking Account	\$	4,029,402.00
Liquid Investment	\$	259,395.00
CD	\$	18.00
Total	\$	4,288,815.00

Last year at this time the balance was \$ 3,927,115.00

**ALLENDALE CHARTER TOWNSHIP
PLANNING COMMISSION MEETING**

January 3, 2022

7:00 p.m.

Allendale Township Public Meeting Room

1. Call the Meeting to Order
2. Roll Call:
Present: Longcore, Zuniga, Zeinstra, Chapla, Westerling
Absent: Adams and Nadda
Staff Present: Planner Greg Ransford
Public: Terry Van Dyken, Terry Vissers, Curtis Moran, Chris Adamson
3. Received for Information:
4. Motion by Zeinstra to approve the December 20, 2021 Planning Commission Minutes as presented.
Seconded by Zuniga. **Approved 5-0**
5. Motion by Longcore to approve the January 3, 2022 Planning Commission Agenda with the change of moving New Business ahead of Old Business. Seconded by Zeinstra. **Approved 5-0**
6. Public Comments for *non-public hearing item*:
Chairperson Longcore opened the public comment section for non-public hearing items.
Terry Van Dyken introduced the project proposed to the Township Board for moving and preserving an Allendale One-Room Schoolhouse. Looking for input and expertise from the Planning Commission.
Chairperson Longcore closed the public comment section
7. Public Hearings: None
8. Site Plan Review: None
9. Old Business
 - A. Annual Mining Report
 - Bliss Street
Curtis Moran reported that they are wrapping up this project and are waiting on final numbers for water levels. Consensus from the Commissioners was that they were satisfied with the report.
 - B. Text Amendment
 - Alternative Energy
Planner Ransford introduced the sample language provided from the Tallmadge Charter Township Zoning Ordinance.
Commissioners discussed the options of having different ordinances or different sections within a single ordinance to regulate the different types of alternative energies.
Commissioners directed Planner Ransford to continue to draft language specific to Allendale.

C. Election of Officers

Motion by Westerling to nominate Mr. Longcore as Chair, Mr. Chapla as Vice-Chair and Mr. Zuniga as Secretary. Seconded by Zeinstra. **Approved 5-0**

10. New Business:

A. Text Amendments

- Section 3.19 – Tree Preservation

Planner Ransford had requested more information from the Board as to why this amendment had been sent back to the Planning Commission for revisions and was told that some Board members saw it as an overreach of government. Mr. Zeinstra confirmed that this was the case. Commissioners commented that they weren't looking to regulate the cutting of every tree, but just be able to oversee the clear-cutting a property for development.

- Section 24.06H – Waste Disposal Facilities

Commissioners discussed the reasoning behind the updated language.

Motion by Zeinstra to recommend to the Board the approval of the revision of Section 24.06H. Seconded by Zuniga. **Approved 5-0**

- Section 24.06J – Building Appearance

Commissioners discussed and concurred that this language should not include duplexes.

Motion by Zeinstra to recommend to the Board the approval of the revision of Section 24.06J regarding building appearance regarding multi-family dwellings. Seconded by Westerling. **Approved 5-0**

- Zero-yard setbacks

Commissioners directed Planner Ransford to schedule the public hearing for this amendment.

11. Public Comments

Chairperson Longcore opened the public comment section. No comments were made, and he closed the public comment section.

12. Township Board Reports

Mr. Zeinstra reported that the Board had their last meeting for 2021 and approved some end of the year budget items, updated Library fines and fees and the Township approved opting into the National Opioid Settlement.

13. Commissioner and Staff Comments: None

14. Chairperson Longcore adjourned the meeting at 7:56 p.m.

Next meeting January 17, 2022 at 7:00 p.m.

Planning Commission Minutes respectfully submitted by Kelli McGovern



ALARM TYPE	MONTH	MAY	YEAR TO DATE	YEAR TO DATE	CHANGE
	DEC		2021	2020	2020
MEDICAL EMERGENCIES	51		634	447	187
Canceled Enroute	3		35	38	-3
Squad 172 Responses	23		349	314	35
Asst. Amb.	15		197	305	-108
Lift Assist	1		16	14	2
VEHICLE ACCIDENTS WITH INJURIES	2		52	47	5
Cancelled Enroute	0		1	1	EVEN
PROPERTY DAMAGE ACCIDENTS	1		13	14	-1
Canceled Enroute	0		9	6	3
SMOKE/ODOR INVESTIGATION	3		25	24	1
Canceled Enroute	0		0	1	-1
MEDICAL ALARM	0		8	10	-2
Canceled Enroute	1		2	0	2
FIRE ALARM	6		83	63	20
Canceled Enroute	1		32	19	13
SERVICE CALL / LOCK-IN/OUT	2		40	24	16
MUTUAL AID/AUTOMATIC AID:					
AUTOMATIC AID GIVEN:	3		30	27	3
MUTUAL AID GIVEN:	4		28	15	13
AUTOMATIC AID RECEIVED	2		18	12	6
MUTUAL AID RECEIVED:	1		3	0	3
BUILDING FIRES	1		14	11	3
GRASS, BRUSH, WOODS	0		6	12	-6
TRASH, REFUSE, DUMPSTER	0		10	7	3
VEHICLE FIRES	2		8	5	3
CO ALARM	2		17	10	7
GAS LEAK / WIRE DOWN	5		36	27	9
NO DISPATCH	1		16	16	EVEN
UNAUTHORIZED BURN	1		13	26	-13
TOTALS	105		1325	1169	156
	<u>Month</u>		<u>2021 to Date</u>	<u>2020 To Date</u>	<u>21/20 Change</u>
Property Loss: (\$)	\$700.00		\$1,026,175.00	\$998,636.00	\$27,539.00
Property Saved (\$)	\$150,565		\$1,891,578	\$194,954	\$1,696,624.00
Man Hours on Alarms	452		5988.90	4,624	1,364.90
Training Man Hours	87.25		1,428.40	1,002.25	426
Fire School / PPS / Meeting / EQ Checks / Fire Prev / Other	96.5		2,787.59	1,923	864
Burning Permits Issued	48		191	170	21
Grand Valley Alarms	7		106	47	59
Off-Campus Student Housing	18		169	110	59
Stonebridge Senior Housing	0		27	42	-15
Green Acres	0		34	36	-2

AFD - Training and Activities

Report Filters

Activity/Training Start Date Time: is between '12/1/2021' and '12/31/2021'

Activity/Training Start Date Time	Activity/Training End Date Time	Activity/Training Start Day Name	Activity/Training Event Name	Activity/Training Attendee Count
Activity/Training Event Type: Activity				
12/03/2021 15:00:00	12/03/2021 17:30:00	Friday	EQUIPMENT CHECKS #5	1
12/05/2021 13:15:00	12/05/2021 15:00:00	Sunday	EQUIPMENT CHECKS #5	2
12/08/2021 06:00:00	12/08/2021 18:00:00	Wednesday	PART TIME SHIFT	1
12/09/2021 06:00:00	12/09/2021 18:00:00	Thursday	PART TIME SHIFT	1
12/09/2021 18:45:00	12/09/2021 21:00:00	Thursday	HAZMAT MONTHLY	3
12/10/2021 17:00:00	12/10/2021 18:00:00	Friday	PART TIME SHIFT	1
12/25/2021 18:00:00	12/25/2021 22:00:00	Saturday	EQUIPMENT CHECKS #2	4
12/31/2021 09:00:00	12/31/2021 11:00:00	Friday	PROBATIONARY FIREFIGHTER TRAINING	2
12/31/2021 09:00:00	12/31/2021 12:00:00	Friday	EQUIPMENT CHECKS #3	4
12/01/2021 07:31:44	12/31/2021 07:31:55	Wednesday	CAPTAIN PAY	1
12/01/2021 07:33:18	12/31/2021 07:33:23	Wednesday	EMS COORDINATOR	1
12/01/2021 07:34:38	12/31/2021 07:34:42	Wednesday	EMS REPORT AUDIT	1
12/01/2021 07:35:58	12/31/2021 07:36:03	Wednesday	OFFICER PAY D.C.	1
12/01/2021 07:37:30	12/31/2021 07:37:35	Wednesday	OFFICER PAYLT.	5
12/01/2021 07:40:01	12/31/2021 07:40:06	Wednesday	SERGEANT PAY	6
12/06/2021 18:30:00	12/06/2021 20:30:00	Monday	PAID-ON-CALL INTERVIEWS	4
12/18/2021 09:00:00	12/18/2021 10:30:00	Saturday	EQUIPMENT CHECKS #1	7
Activity/Training Event Type: Training				
12/20/2021 18:45:00	12/20/2021 20:30:00	Monday	GAS EMERGENCIES	20
12/06/2021 18:45:00	12/06/2021 21:00:00	Monday	SCBA - AIR CONSERVATION	11
12/06/2021 18:45:00	12/06/2021 21:15:00	Monday	MAPS	11

NFIRS Run Data Report - Day of Week

Basic Shift Or Platoon (FD1.30)	Number of Runs
Day of Week: 01 - Sunday	
	2
A - Shift 6P SUN / 6A FRI	3
C - Shift 6P FRI / 6P SUN	7
	Total: 12
Day of Week: 02 - Monday	
A - Shift 6P SUN / 6A FRI	6
B - Shift 6A MON / 6P FRI	9
	Total: 15
Day of Week: 03 - Tuesday	
A - Shift 6P SUN / 6A FRI	4
B - Shift 6A MON / 6P FRI	10
	Total: 14
Day of Week: 04 - Wednesday	
	1
A - Shift 6P SUN / 6A FRI	4
B - Shift 6A MON / 6P FRI	9
	Total: 14
Day of Week: 05 - Thursday	
A - Shift 6P SUN / 6A FRI	7
B - Shift 6A MON / 6P FRI	11
	Total: 18
Day of Week: 06 - Friday	
	1
A - Shift 6P SUN / 6A FRI	8
B - Shift 6A MON / 6P FRI	7
	Total: 16
Day of Week: 07 - Saturday	
	1
C - Shift 6P FRI / 6P SUN	15
	Total: 16
	Total: 105

Alarm Analysis by District - Average Response Time AFD

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
	12/17/2021 05:55:35	A - Shift 6P SUN / 6A FRI	Friday		93.00	2
21-0001220	12/01/2021 12:06:53	B - Shift 6A MON / 6P FRI	Wednesday	180	494.00	8
21-0001221	12/01/2021 12:29:02	B - Shift 6A MON / 6P FRI	Wednesday	140	410.00	7
21-0001222	12/01/2021 13:53:06	B - Shift 6A MON / 6P FRI	Wednesday	OUT	298.00	34
21-0001223	12/01/2021 14:25:41	B - Shift 6A MON / 6P FRI	Wednesday	120	303.00	5
21-0001224	12/01/2021 16:02:55	B - Shift 6A MON / 6P FRI	Wednesday	120		
21-0001225	12/01/2021 20:29:37	A - Shift 6P SUN / 6A FRI	Wednesday	110	600.00	10
21-0001226	12/01/2021 22:59:51	A - Shift 6P SUN / 6A FRI	Wednesday	190	547.00	9
21-0001227	12/02/2021 00:18:37	A - Shift 6P SUN / 6A FRI	Thursday	100	537.00	9
21-0001228	12/02/2021 12:22:53	B - Shift 6A MON / 6P FRI	Thursday	190	166.00	3
21-0001229	12/02/2021 21:02:54	A - Shift 6P SUN / 6A FRI	Thursday	120	806.00	13
21-0001230	12/03/2021 09:45:34	B - Shift 6A MON / 6P FRI	Friday	141	323.00	5
21-0001231	12/03/2021 13:21:08	B - Shift 6A MON / 6P FRI	Friday	160	472.00	8
21-0001232	12/03/2021 17:30:26	B - Shift 6A MON / 6P FRI	Friday	180	400.00	7
21-0001233	12/04/2021 00:05:19	C - Shift 6P FRI / 6P SUN	Saturday	140	659.00	11
21-0001234	12/04/2021 06:46:28	C - Shift 6P FRI / 6P SUN	Saturday	160	779.00	13
21-0001235	12/05/2021 03:45:49	C - Shift 6P FRI / 6P SUN	Sunday	190	802.00	13
21-0001236	12/05/2021 04:15:51	C - Shift 6P FRI / 6P SUN	Sunday	190	407.00	7
21-0001237	12/05/2021 04:47:54	C - Shift 6P FRI / 6P SUN	Sunday	190	399.00	7
21-0001238	12/05/2021 18:32:21	A - Shift 6P SUN / 6A FRI	Sunday	180	729.00	12
21-0001239	12/05/2021 23:20:43	A - Shift 6P SUN / 6A FRI	Sunday	120	639.00	11
21-0001240	12/06/2021 10:54:56	B - Shift 6A MON / 6P FRI	Monday	190	135.00	2
21-0001241	12/06/2021 12:10:47	B - Shift 6A MON / 6P FRI	Monday	170	232.00	4
21-0001242	12/07/2021 14:13:47	B - Shift 6A MON / 6P FRI	Tuesday	120	504.00	8
21-0001243	12/07/2021 17:22:44	B - Shift 6A MON / 6P FRI	Tuesday	180	413.00	7
21-0001244	12/07/2021 17:48:42	B - Shift 6A MON / 6P FRI	Tuesday	120	585.00	10
21-0001245	12/08/2021 07:10:49	B - Shift 6A MON / 6P FRI	Wednesday	416	569.00	9
21-0001246	12/08/2021 07:53:47	B - Shift 6A MON / 6P FRI	Wednesday	OUT	474.00	8
21-0001247	12/08/2021 22:32:02		Wednesday	140	405.00	7
21-0001248	12/09/2021 01:14:24	A - Shift 6P SUN / 6A FRI	Thursday	140	432.00	7
21-0001249	12/09/2021 13:13:06	B - Shift 6A MON / 6P FRI	Thursday	140	171.00	3

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
21-0001250	12/09/2021 22:02:53	A - Shift 6P SUN / 6A FRI	Thursday	191	664.00	11
21-0001251	12/09/2021 22:56:04	A - Shift 6P SUN / 6A FRI	Thursday	180	547.00	9
21-0001252	12/10/2021 04:28:24	A - Shift 6P SUN / 6A FRI	Friday	170	430.00	7
21-0001253	12/11/2021 06:23:47	C - Shift 6P FRI / 6P SUN	Saturday	194	628.00	10
21-0001254	12/11/2021 07:43:56	C - Shift 6P FRI / 6P SUN	Saturday	170	313.00	5
21-0001255	12/11/2021 08:32:51	C - Shift 6P FRI / 6P SUN	Saturday	1808	163.00	3
21-0001256	12/11/2021 08:37:57	C - Shift 6P FRI / 6P SUN	Saturday	170	36.00	1
21-0001257	12/11/2021 09:00:54	C - Shift 6P FRI / 6P SUN	Saturday	120	0.00	0
21-0001258	12/11/2021 14:55:01	C - Shift 6P FRI / 6P SUN	Saturday	164	661.00	11
21-0001259	12/11/2021 18:56:59	C - Shift 6P FRI / 6P SUN	Saturday	141	755.00	13
21-0001260	12/11/2021 22:50:19		Saturday	180	656.00	11
21-0001261	12/12/2021 12:09:10		Sunday	190	617.00	10
21-0001262	12/13/2021 05:08:21	A - Shift 6P SUN / 6A FRI	Monday	141	950.00	16
21-0001263	12/13/2021 16:17:01	B - Shift 6A MON / 6P FRI	Monday	140	361.00	6
21-0001264	12/14/2021 02:58:04	A - Shift 6P SUN / 6A FRI	Tuesday	140	831.00	14
21-0001265	12/14/2021 03:20:17	A - Shift 6P SUN / 6A FRI	Tuesday	OUT	103.00	2
21-0001266	12/14/2021 03:22:34	A - Shift 6P SUN / 6A FRI	Tuesday	110	47.00	1
21-0001267	12/14/2021 06:21:19	B - Shift 6A MON / 6P FRI	Tuesday	120		
21-0001268	12/14/2021 07:02:00	B - Shift 6A MON / 6P FRI	Tuesday	120	324.00	5
21-0001269	12/14/2021 13:58:09	B - Shift 6A MON / 6P FRI	Tuesday	190	274.00	5
21-0001270	12/14/2021 16:00:16	B - Shift 6A MON / 6P FRI	Tuesday	140	396.00	7
21-0001271	12/14/2021 18:42:56	A - Shift 6P SUN / 6A FRI	Tuesday	140	467.00	8
21-0001272	12/15/2021 17:11:34	B - Shift 6A MON / 6P FRI	Wednesday	140	589.00	10
21-0001273	12/16/2021 01:36:46	A - Shift 6P SUN / 6A FRI	Thursday	140	841.00	14
21-0001274	12/16/2021 07:22:15	B - Shift 6A MON / 6P FRI	Thursday	140	385.00	6
21-0001275	12/16/2021 07:24:35	B - Shift 6A MON / 6P FRI	Thursday	140	564.00	9
21-0001276	12/16/2021 11:59:34	B - Shift 6A MON / 6P FRI	Thursday	120	10.00	0
21-0001277	12/16/2021 17:44:02	B - Shift 6A MON / 6P FRI	Thursday	100	693.00	12
21-0001278	12/16/2021 22:13:19	A - Shift 6P SUN / 6A FRI	Thursday	190	509.00	9
21-0001279	12/17/2021 01:50:05	A - Shift 6P SUN / 6A FRI	Friday	190	398.00	7
21-0001280	12/17/2021 02:42:39	A - Shift 6P SUN / 6A FRI	Friday	140	406.00	7
21-0001282	12/17/2021	B - Shift 6A	Friday	120		

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
	06:35:18	MON / 6P FRI				
21-0001283	12/17/2021 11:54:25	B - Shift 6A MON / 6P FRI	Friday	OUT		
21-0001284	12/18/2021 15:20:26	C - Shift 6P FRI / 6P SUN	Saturday	191	607.00	10
21-0001285	12/19/2021 01:24:14		Sunday	110	615.00	10
21-0001286	12/20/2021 06:10:38	B - Shift 6A MON / 6P FRI	Monday	140	558.00	9
21-0001287	12/20/2021 07:02:40	B - Shift 6A MON / 6P FRI	Monday	120	81.00	1
21-0001288	12/20/2021 14:20:40	B - Shift 6A MON / 6P FRI	Monday	140	305.00	5
21-0001289	12/20/2021 14:33:26	B - Shift 6A MON / 6P FRI	Monday	160	366.00	32
21-0001290	12/20/2021 17:33:09	B - Shift 6A MON / 6P FRI	Monday	170	201.00	3
21-0001291	12/20/2021 21:17:02	A - Shift 6P SUN / 6A FRI	Monday	192	577.00	10
21-0001292	12/20/2021 21:57:58	A - Shift 6P SUN / 6A FRI	Monday	836	664.00	
21-0001293	12/20/2021 22:35:41	A - Shift 6P SUN / 6A FRI	Monday	128	490.00	8
21-0001294	12/21/2021 12:38:30	B - Shift 6A MON / 6P FRI	Tuesday	180	522.00	9
21-0001295	12/21/2021 12:48:16	B - Shift 6A MON / 6P FRI	Tuesday	140	809.00	13
21-0001296	12/22/2021 09:26:25	B - Shift 6A MON / 6P FRI	Wednesday	128	262.00	4
21-0001297	12/22/2021 18:56:35	A - Shift 6P SUN / 6A FRI	Wednesday	120		
21-0001298	12/23/2021 06:08:02	B - Shift 6A MON / 6P FRI	Thursday	140	466.00	8
21-0001299	12/23/2021 10:45:10	B - Shift 6A MON / 6P FRI	Thursday	140	0.00	0
21-0001300	12/24/2021 04:32:24		Friday	192	587.00	10
21-0001301	12/25/2021 03:16:49	C - Shift 6P FRI / 6P SUN	Saturday	110	787.00	13
21-0001302	12/25/2021 05:54:06	C - Shift 6P FRI / 6P SUN	Saturday	190	528.00	9
21-0001303	12/25/2021 10:10:22	C - Shift 6P FRI / 6P SUN	Saturday	190	592.00	10
21-0001304	12/25/2021 13:24:06	C - Shift 6P FRI / 6P SUN	Saturday	120		
21-0001305	12/25/2021 17:00:01	C - Shift 6P FRI / 6P SUN	Saturday	160	386.00	6
21-0001306	12/26/2021 09:05:52	C - Shift 6P FRI / 6P SUN	Sunday	170	408.00	7
21-0001307	12/26/2021 09:32:27	C - Shift 6P FRI / 6P SUN	Sunday	161	396.00	7
21-0001308	12/26/2021 09:37:10	C - Shift 6P FRI / 6P SUN	Sunday	170	420.00	7
21-0001309	12/26/2021 14:20:29	C - Shift 6P FRI / 6P SUN	Sunday	191	695.00	12
21-0001310	12/26/2021 23:37:50	A - Shift 6P SUN / 6A FRI	Sunday	110	765.00	13
21-0001311	12/27/2021 01:13:46	A - Shift 6P SUN / 6A FRI	Monday	100	450.00	8
21-0001312	12/27/2021 17:39:04	B - Shift 6A MON / 6P FRI	Monday	140	333.00	6
21-0001313	12/27/2021 23:01:26	A - Shift 6P SUN / 6A FRI	Monday	120	665.00	11

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
21-0001314	12/28/2021 16:23:27	B - Shift 6A MON / 6P FRI	Tuesday	120	320.00	5
21-0001315	12/29/2021 04:47:07	A - Shift 6P SUN / 6A FRI	Wednesday	120	718.00	12
21-0001316	12/30/2021 03:37:44	B - Shift 6A MON / 6P FRI	Thursday	141	500.00	8
21-0001317	12/30/2021 07:08:19	B - Shift 6A MON / 6P FRI	Thursday	190	467.00	8
21-0001318	12/30/2021 17:35:05	B - Shift 6A MON / 6P FRI	Thursday	140	428.00	7
21-0001319	12/31/2021 00:57:51	A - Shift 6P SUN / 6A FRI	Friday	140	716.00	12
21-0001320	12/31/2021 04:58:39	A - Shift 6P SUN / 6A FRI	Friday	122	704.00	12
21-0001321	12/31/2021 05:01:30	A - Shift 6P SUN / 6A FRI	Friday	140	566.00	9
21-0001322	12/31/2021 12:42:04	B - Shift 6A MON / 6P FRI	Friday	140	280.00	5
21-0001323	12/31/2021 12:55:09	B - Shift 6A MON / 6P FRI	Friday	120	11.00	0
21-0001325	12/31/2021 22:30:41	A - Shift 6P SUN / 6A FRI	Friday	1803	587.00	10
					Avg: 467.00	Avg: 8.31

Report Filters

Basic Incident Date - Derived (Fd1.3): is between '12/1/2021' and '12/31/2021'

AFD Incident Type Report "Percent"

Report Filters

Basic Incident Date Time: is between '12/1/2021' and '12/31/2021'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

Basic Incident Type Code And Description (FD1.21)	Total Incidents Percent of Incidents
Incident Type Category (FD1.21): 1 - Fire	
100 - Fire, other	0.95%
111 - Building fire	0.95%
131 - Passenger vehicle fire	0.95%
132 - Road freight or transport vehicle fire	0.95%
Total:	3.81%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident	
321 - EMS call, excluding vehicle accident with injury	61.90%
322 - Motor vehicle accident with injuries	2.86%
324 - Motor vehicle accident with no injuries.	0.95%
Total:	65.71%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)	
412 - Gas leak (natural gas or LPG)	1.90%
444 - Power line down	1.90%
Total:	3.81%
Incident Type Category (FD1.21): 5 - Service Call	
531 - Smoke or odor removal	0.95%
551 - Assist police or other governmental agency	1.90%
554 - Assist invalid	0.95%
561 - Unauthorized burning	0.95%
Total:	4.76%
Incident Type Category (FD1.21): 6 - Good Intent Call	
611 - Dispatched and cancelled en route	4.76%
6110 - Dispatched and cancelled en route (Medical)	2.86%
6111 - Dispatched and cancelled en route (Fire Alarm)	0.95%
622 - No incident found on arrival at dispatch address	1.90%
651 - Smoke scare, odor of smoke	1.90%
Total:	12.38%
Incident Type Category (FD1.21): 7 - False Alarm & False Call	
700 - False alarm or false call, other	1.90%
7001 - Dispatch Error (Never Dispatched)	0.95%
710 - Malicious, mischievous false call, other	0.95%
711 - Municipal alarm system, malicious false alarm	0.95%
740 - Unintentional transmission of alarm, other	0.95%
745 - Alarm system activation, no fire - unintentional	0.95%
746 - Carbon monoxide detector activation, no CO	1.90%
Total:	8.57%
Incident Type Category (FD1.21): 8 - Severe Weather & Natural Disaster	
815 - Severe weather or natural disaster standby	0.95%
Total:	0.95%
Total:	100.00%

AFD Incident Type Report (Summary)

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
Incident Type Category (FD1.21): 1 - Fire						
21-0001271	18:41:30	A - Shift 6P SUN / 6A FRI	100 - Fire, other	Automatic aid received		
21-0001322	12:41:40	B - Shift 6A MON / 6P FRI	111 - Building fire	Automatic aid received		
21-0001240	10:54:45	B - Shift 6A MON / 6P FRI	131 - Passenger vehicle fire	None		
21-0001253	06:23:18	C - Shift 6P FRI / 6P SUN	132 - Road freight or transport vehicle fire	None		
						Total: 0.00%
Count: 4						
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
21-0001220	12:05:02	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001221	12:27:39	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001222	13:52:11	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	Mutual aid given	Wright-Tallmadge Fire Dept	
21-0001223	14:21:45	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001225	20:27:43	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001226	22:57:27	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001227	00:17:29	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001229	21:00:29	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001230	09:43:43	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001232	17:29:10	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001233	00:04:14	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001234	06:44:42	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001235	03:44:08	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001236	04:15:40	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001238	18:28:59	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001241	12:09:34	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001242	14:11:55	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001243	17:19:46	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001246	07:49:49	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	Mutual aid given	Coopersville/Polkton Fire Dept.	
21-0001250	22:00:25	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001251	22:55:56	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	Mutual aid received		
21-0001252	04:26:21	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001254	07:41:16	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001258	14:54:43	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	Mutual aid received		
21-0001259	18:53:23	C - Shift 6P FRI /	321 - EMS call, excluding	None		

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
		6P SUN	vehicle accident with injury			
21-0001260	22:48:44		321 - EMS call, excluding vehicle accident with injury	None		
21-0001261	12:07:08		321 - EMS call, excluding vehicle accident with injury	None		
21-0001263	16:15:09	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001264	02:56:03	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001266	03:22:16	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001268	06:58:20	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001269	13:55:58	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001270	15:59:48	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001277	17:41:47	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001278	22:12:58	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001280	02:41:16	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001284	15:17:57	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001285	01:21:10		321 - EMS call, excluding vehicle accident with injury	None		
21-0001286	06:10:31	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001288	14:18:33	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001290	17:31:22	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001291	21:16:31	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001293	22:33:06	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001295	12:45:09	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	Mutual aid received		
21-0001296	09:23:37	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001298	06:06:48	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001300	04:31:01		321 - EMS call, excluding vehicle accident with injury	None		
21-0001301	03:15:50	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001302	05:52:45	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001303	10:08:46	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001306	09:02:40	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001307	09:27:33	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001308	09:34:36	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001309	14:17:02	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
21-0001310	23:36:07	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001311	01:10:51	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
21-0001312	17:36:23	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001313	22:58:54	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001314	16:21:08	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001315	04:45:31	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001316	03:35:46	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001317	07:04:36	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001319	00:53:43	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001320	04:57:28	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001321	04:58:45	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
21-0001247	22:30:06		322 - Motor vehicle accident with injuries	None		
21-0001249	13:12:34	B - Shift 6A MON / 6P FRI	322 - Motor vehicle accident with injuries	None		
21-0001318	17:34:35	B - Shift 6A MON / 6P FRI	322 - Motor vehicle accident with injuries	None		
21-0001245	07:10:08	B - Shift 6A MON / 6P FRI	324 - Motor vehicle accident with no injuries.	Mutual aid given	Coopersville/Polkton Fire Dept.	
						Total: 0.00%
Count: 69						
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
21-0001287	07:01:47	B - Shift 6A MON / 6P FRI	412 - Gas leak (natural gas or LPG)	None		
21-0001294	12:36:01	B - Shift 6A MON / 6P FRI	412 - Gas leak (natural gas or LPG)	None		
21-0001256	08:33:20	C - Shift 6P FRI / 6P SUN	444 - Power line down	None		
21-0001275	07:22:15	B - Shift 6A MON / 6P FRI	444 - Power line down	None		
						Total: 0.00%
Count: 4						
Incident Type Category (FD1.21): 5 - Service Call						
21-0001274	07:20:20	B - Shift 6A MON / 6P FRI	531 - Smoke or odor removal	None		
21-0001289	14:32:38	B - Shift 6A MON / 6P FRI	551 - Assist police or other governmental agency	None		
21-0001323	12:53:55	B - Shift 6A MON / 6P FRI	551 - Assist police or other governmental agency	None		
21-0001239	23:18:46	A - Shift 6P SUN / 6A FRI	554 - Assist invalid	None		
21-0001276	11:59:31	B - Shift 6A MON / 6P FRI	561 - Unauthorized burning	None		
						Total: 0.00%
Count: 5						
Incident Type Category (FD1.21): 6 - Good Intent Call						
21-0001255	08:31:39	C - Shift 6P FRI / 6P SUN	611 - Dispatched and cancelled en route	Automatic aid given	Wright-Tallmadge Fire Dept	
21-0001267	06:17:07	B - Shift 6A MON / 6P FRI	611 - Dispatched and cancelled en route	None		
21-0001283	11:54:11	B - Shift 6A MON / 6P FRI	611 - Dispatched and cancelled en route	Automatic aid given	Robinson Township Fire Dept	
21-0001292	21:57:41	A - Shift 6P SUN / 6A FRI	611 - Dispatched and cancelled en route	None		
21-0001325	22:29:49	A - Shift 6P SUN	611 - Dispatched and	Automatic aid given	Wright-Tallmadge Fire Dept	

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
		/ 6A FRI	cancelled en route			
21-0001224	16:01:08	B - Shift 6A MON / 6P FRI	6110 - Dispatched and cancelled en route (Medical)	None		
21-0001282	06:35:12	B - Shift 6A MON / 6P FRI	6110 - Dispatched and cancelled en route (Medical)	None		
21-0001304	13:23:35	C - Shift 6P FRI / 6P SUN	6110 - Dispatched and cancelled en route (Medical)	None		
21-0001297	18:56:23	A - Shift 6P SUN / 6A FRI	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
21-0001281	05:54:02	A - Shift 6P SUN / 6A FRI	622 - No incident found on arrival at dispatch address	None		
21-0001305	16:58:46	C - Shift 6P FRI / 6P SUN	622 - No incident found on arrival at dispatch address	None		
21-0001248	01:14:08	A - Shift 6P SUN / 6A FRI	651 - Smoke scare, odor of smoke	Automatic aid received		
21-0001279	01:49:39	A - Shift 6P SUN / 6A FRI	651 - Smoke scare, odor of smoke	None		
						Total: 0.00%
Count: 13						
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
21-0001244	17:48:20	B - Shift 6A MON / 6P FRI	700 - False alarm or false call, other	None		
21-0001262	05:07:10	A - Shift 6P SUN / 6A FRI	700 - False alarm or false call, other	None		
21-0001265	03:20:08	A - Shift 6P SUN / 6A FRI	7001 - Dispatch Error (Never Dispatched)	None		
21-0001228	12:22:44	B - Shift 6A MON / 6P FRI	710 - Malicious, mischievous false call, other	None		
21-0001273	01:35:36	A - Shift 6P SUN / 6A FRI	711 - Municipal alarm system, malicious false alarm	None		
21-0001299	10:44:35	B - Shift 6A MON / 6P FRI	740 - Unintentional transmission of alarm, other	None		
21-0001272	17:10:44	B - Shift 6A MON / 6P FRI	745 - Alarm system activation, no fire - unintentional	None		
21-0001231	13:17:02	B - Shift 6A MON / 6P FRI	746 - Carbon monoxide detector activation, no CO	None		
21-0001237	04:47:43	C - Shift 6P FRI / 6P SUN	746 - Carbon monoxide detector activation, no CO	None		
						Total: 0.00%
Count: 9						
Incident Type Category (FD1.21): 8 - Severe Weather & Natural Disaster						
21-0001257	09:00:23	C - Shift 6P FRI / 6P SUN	815 - Severe weather or natural disaster standby	None		
						Total: 0.00%
Count: 1						
						Total: 0.00%
Count: 105						

AFD Aid Given/Received Report

Incident Number	Basic Incident Date Time	Basic Incident Day Name (FD1.3)	Basic Incident Full Address	Aid Given Or Received	Automatic Aid Received Departments
Department Name: (None)					
21-0001248	12/09/2021 01:14:08	Thursday	10745 48TH C2 Allendale MI 49401	Automatic aid received	Georgetown Township, Wright-Tallmadge Fire Dept, Blendon Township Fire Dept
21-0001251	12/09/2021 22:55:56	Thursday	4045 CALDER Allendale MI 49401	Mutual aid received	Wright-Tallmadge Fire Dept
21-0001258	12/11/2021 14:54:43	Saturday	11464 SUNDROP Allendale MI 49401	Mutual aid received	
21-0001271	12/14/2021 18:41:30	Tuesday	4932 WEST CAMPUS A4 Allendale MI 49401	Automatic aid received	Georgetown Township, Wright-Tallmadge Fire Dept, Blendon Township Fire Dept
21-0001295	12/21/2021 12:45:09	Tuesday	10764 56TH Allendale MI 49401	Mutual aid received	Wright-Tallmadge Fire Dept
21-0001322	12/31/2021 12:41:40	Friday	10187 68TH Allendale MI 49401	Automatic aid received	Georgetown Township, Wright-Tallmadge Fire Dept, Blendon Township Fire Dept
				Count: 6	
Department Name: Coopersville/Polkton Fire Dept.					
21-0001245	12/08/2021 07:10:08	Wednesday	7594 LEONARD Eastmanville MI 49404	Mutual aid given	
21-0001246	12/08/2021 07:49:49	Wednesday	198 EAST Coopersville City MI 49404	Mutual aid given	
				Count: 2	
Department Name: Robinson Township Fire Dept					
21-0001283	12/17/2021 11:54:11	Friday	12996 116TH Grand Haven MI 49417	Automatic aid given	
				Count: 1	
Department Name: Wright-Tallmadge Fire Dept					
21-0001222	12/01/2021 13:52:11	Wednesday	11077 8TH Grand Rapids MI 49534	Mutual aid given	
21-0001255	12/11/2021 08:31:39	Saturday	12570 8TH Marne MI 49435	Automatic aid given	
21-0001325	12/31/2021 22:29:49	Friday	16085 24TH Allendale MI 49401	Automatic aid given	
				Count: 3	
				Count: 12	

AFD NFIRS Run Data Report - Hour of Day

Hour of Day	Number of Runs
00:00:00 - 00:59:59	3
01:00:00 - 01:59:59	5
02:00:00 - 02:59:59	2
03:00:00 - 03:59:59	5
04:00:00 - 04:59:59	7
05:00:00 - 05:59:59	3
06:00:00 - 06:59:59	7
07:00:00 - 07:59:59	7
08:00:00 - 08:59:59	2
09:00:00 - 09:59:59	6
10:00:00 - 10:59:59	3
11:00:00 - 11:59:59	2
12:00:00 - 12:59:59	9
13:00:00 - 13:59:59	5
14:00:00 - 14:59:59	6
15:00:00 - 15:59:59	2
16:00:00 - 16:59:59	4
17:00:00 - 17:59:59	8
18:00:00 - 18:59:59	4
20:00:00 - 20:59:59	1
21:00:00 - 21:59:59	3
22:00:00 - 22:59:59	9
23:00:00 - 23:59:59	2
Total: 105	

Budget Amendment Request

Fund Name: <u>General Fund</u>	Date: <u>1/1/2022</u>
Department Number: <u>248</u>	Budget Entry #: _____
Department Name: <u>Administration</u>	Amendment #: <u>1</u>
Requested by: <u>Kevin Yeomans</u>	

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Transfer In				
TOTAL REVENUES:	\$0.00	\$0.00	\$0.00	\$0.00
EXPENDITURES:				
Contracted Services	\$80,069.00		\$31,792.00	\$111,861.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
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				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURES:	\$80,069.00	\$0.00	\$31,792.00	\$111,861.00
Revenue Over/(Under)				
Expenditures	(\$80,069.00)			(\$111,861.00)

Description	To move off the County's system Allendale needs to acquire a server as well as the security and back up systems that will allow us to operate effectively and securely. The server will serve both the Township and our Public Utilities with costs being split	
	Server	\$24,000.00
	Server Disaster Recovery	\$6,183.00
	Server Security	\$1,609.00

Other	Department Capital/One-Time Costs = \$26,388	Total Project Capital = \$52,775
	Department Recurring Costs = \$5404	Total Recurring Costs = \$10,808

Approved/Denied?

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Budget Amendment Request

Fund Name: <u>Water & Sewer</u>	Date: <u>1/1/2022</u>
Department Number: <u>248</u>	Budget Entry #: _____
Department Name: <u>Administration</u>	Amendment #: <u>2</u>
Requested by: <u>Kevin Yeomans, Chad Doornbos</u>	

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Transfer In				
TOTAL REVENUES:	\$0.00	\$0.00	\$0.00	\$0.00

EXPENDITURES:

Contracted Services	\$27,361.00		\$31,792.00	\$59,153.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
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				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			\$0.00	
TOTAL EXPENDITURES:	\$27,361.00	\$0.00	\$31,792.00	\$59,153.00
Revenue Over/(Under)				
Expenditures	(\$27,361.00)			(\$59,153.00)

Description	To move off the County's system Allendale needs to acquire a server as well as the security and back up systems that will allow us to operate effectively and securely. The server will serve both the Township and our Public Utilities with costs being split 50/50.	
Server		\$24,000.00
Server Disaster Recovery		\$6,183.00
Server Security		\$1,609.00

Other	Department Capital/One-Time Costs = \$26,388	Total Project Capital = \$52,775
	Department Recurring Costs = \$5404	Total Recurring Costs = \$10,808

Approved/Denied?

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