

Allendale

CHARTER TOWNSHIP

"Where community is more than just a concept!"

Agenda for the
Allendale Charter Township Board Meeting
Monday, February 14, 2022, 6:00pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Invocation given by Ken Murillo
- Pledge of Allegiance
- Approve Agenda
- Consent Agenda
 - Approval of the January 24, 2022 Regular Board Meeting Minutes
 - Bills
 - Interim Bills
- For information
 - Financial Report
 - Minutes of the January 17, 2022 Planning Commission Meeting
 - Planning Commission 2022 Work Program
 - Sheriff's Department December Monthly Report
 - Sheriff's Department January Monthly Report
 - Fire Department January Monthly Report
 - Wombat Award
- Public Hearings
- Public Comments
- Guest Speakers
 - County Commissioner Greg DeJong
- Action Items
 - 1st Reading: 2022-02- Zoning Map Amendment, Centennial Farm Rezoning
 - 1st Reading: Ordinance 2022-03- General Commercial Special Use- Moratorium
 - 1st Reading: Ordinance 2022-04- Zoning Text Amendments; Zero Yard Setbacks: Office, General Commercial & Industrial Districts
 - 2nd Reading: Ordinance 2022-01- Zoning Text Amendments; Waste Disposal Facilities and Building Appearance
 - Hiring Recommendation: Circulation Assistant II- Ann Bates
- Discussion Items
 - Township Financials

Allendale

CHARTER TOWNSHIP

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- Fire Station Update
- Action Item
 - Fire Station GC Selection
- Public Comments
- Board Comments
- Future Agenda Items
- Adjournment

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**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
JANUARY SESSION 2nd DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, January 24, 2022, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present: Mr. Zeinstra; Ms. Kraker; Ms. Hansen; Ms. Vander Veen; Mr. Murillo and Mr. Elenbaas. (6)

Absent: Mr. Vander Wall (1)

Staff and Guest Present: Sergeant Cal Keuning, Sheriff Department; Kevin Yeomans, Assistant Administrator via Teams; Chad Doornbos, Public Utilities Superintendent; and Corey Turner, Flies & Vanden Brink.

Ms. Hansen pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 22-008 Mr. Zeinstra moved to approve the agenda of today as presented. The motion passed.

BOT 22-009 Ms. Vander Veen moved to approve the following Consent Resolutions:

1. To approve the Minutes of the January 10, 2022, Board of Trustees meeting.
2. To approve the general claims in the amount of \$239,922.30 and \$2,290.75 interim payments, as presented by the summary report for January 25, 2022.

The motion passed.

Items Received for Information

1. Financial Report
2. Minutes of the January 3, 2022, Planning Commission Meeting

3. Minutes of the January 12, 2022, Election Commission Meeting

4. Resolution 2022-01EC; Precinct Boundaries

Public Hearings- None

Public Comments and Communications - None

BOT 22-010 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Kevin Yeomans, Assistant Administrator, provided a brief update on the fire station construction phases. He indicated that the RFP went out on January 17, 2022. There is a pre-bid meeting January 28, 2022, and interviews are scheduled for early February to determine the recommended construction company to award the bid to.

Several board members had questions and comments.

Action Items

BOT 22-011 Mr. Elenbaas introduced Ordinance 2022-01 Zoning Text Amendments Ordinance; an ordinance amending the text in Section 24.06H- Waste Disposal Facilities; and amending Section 24.06J- Building Appearance; and providing for repeal and severability provisions; and the effective date of this ordinance; for its first reading.

BOT 22-012 Ms. Vander Veen moved to approve the auditorium rental fee waiver request for the Allendale Little League for the 2022 planning meeting dates as outlined, with the stipulation that the Allendale Little League will clean the facility after each use; and the Allendale Little League is required to pay the necessary security deposit. The motion passed.

Discussion Items

Mr. Elenbaas provided a brief history and introduced the proposed Parks and Recreation Bylaws. Several board members provided suggested edits.

Kevin Yeomans, Assistant Administrator, gave the board an update on the progress of the codification process with General Code. He indicated that the online beta website will require review. An internal committee consisting of

various township employees, and township legal counsel has been formed to review the website.

Kevin Yeomans, Assistant Administrator, informed the board of the need to examine land use regulations specific to mini warehouses and self-storage facilities. He introduced proposed Resolution 2022-01: Special Use Moratorium; a resolution initiating a moratorium on the issuance of permits for the construction of mini warehouse and self-storage facilities in the General Commercial District. Mr. Yeomans indicated this moratorium provides an opportunity for the Planning Commission to review the Master Plan and determine if such construction will negatively impact the long-term health and sustainability of the community if such developments are permitted within certain areas of the General Commercial District.

Several board members had questions and comments.

Action Items

- BOT 22-013 Ms. Hansen moved to amend the agenda and add "Resolution 2022-01; Special Use Moratorium; a resolution initiating a moratorium on the issuance of permits for the construction of mini warehouse and self-storage facilities in the General Commercial District" to Action Items; and to approve and authorize the clerk/supervisor to sign Resolution 2022-01. The motion passed.

Public Comments and Communications- None

- BOT 22-014 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Ms. Vander Veen inquired as to the capability of remote participation in meetings and informed the board that she has been communicating with legislators. Her hope is to institute change in legislation that will support the capability of remote participation in board meetings. She asked other board members to help by joining her in these efforts.

- BOT 22-015 Mr. Zeinstra moved to adjourn the meeting at 7:44 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale

Department: 000.000 REVENUE

AFLAC	Misc Ins - Aflac	285.50	Misc Ins - Aflac
AFLAC	Misc Ins - Aflac	366.78	
ALERUS RETIREMENT SOLUTIONS	DEFERRED COMP PAYABLE	893.42	DEFERRED COMP PAYABL
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	9,634.81	401A PAYABLE
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	109.85	401A PAYABLE
ALERUS RETIREMENT SOLUTIONS	DEFERRED COMP PAYABLE	79.82	DEFERRED COMP PAYABL
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	389.89	401A PAYABLE
ALERUS RETIREMENT SOLUTIONS	DEFERRED COMP PAYABLE	694.97	DEFERRED COMP PAYABL
ALERUS RETIREMENT SOLUTIONS	401A PAYABLE	4,410.49	401A PAYABLE
CHRISTINE LEESTMA	LIBRARY FINES/MISC	5.99	LIBRARY FINES/MISC
CURT MORAN BUILDERS, INC.	PERFORMANCE DEPOSITS PAYABLE	50,000.00	PERFORMANCE DEPOSITS
CURT MORAN BUILDERS, INC.	BLISS ST MINING POND	179.12	BLISS ST MINING POND
FLEIS & VANDENBRINK ENG'G INC	JMM/46TH AVE SLU SAND MINING	206.36	JMM/46TH AVE SLU SAN
FLEIS & VANDENBRINK ENG'G INC	CONIFER CREEK-BECKER DR	612.00	CONIFER CREEK-BECKER
FLEIS & VANDENBRINK ENG'G INC	CENTENNIAL FARM-SITE CONDO	129.00	CENTENNIAL FARM-SITE
FLEIS & VANDENBRINK ENG'G INC	ALLENDALE BAPTIST CHURCH	51.00	ALLENDALE BAPTIST CH
FLEIS & VANDENBRINK ENG'G INC	MAPLE POND/ALLENDALE PLACE PUD	231.75	MAPLE POND/ALLENDALE
FLEIS & VANDENBRINK ENG'G INC	DEWPOINTE WEST 4	1,652.33	DEWPOINTE WEST 4
FLEIS & VANDENBRINK ENG'G INC	M&S STORAGE PHASE 2	656.25	M&S STORAGE PHASE 2
FRESH COAST PLANNING LLC	HIGHPOINT REAL ESTATE-METRO HE	96.00	HIGHPOINT REAL ESTAT
FRESH COAST PLANNING LLC	6138 LMD-PUD-SIGNATURE LAND DE	72.00	6138 LMD-PUD-SIGNATU
FRESH COAST PLANNING LLC	CONIFER CREEK-BECKER DR	216.00	CONIFER CREEK-BECKER
FRESH COAST PLANNING LLC	CENTENNIAL FARM-REZONING	276.00	CENTENNIAL FARM-REZO
FRESH COAST PLANNING LLC	CENTENNIAL FARM-SITE CONDO	132.00	CENTENNIAL FARM-SITE
FRESH COAST PLANNING LLC	BILTMORE PLAT-10460 56TH & 106	648.00	BILTMORE PLAT-10460
FRESH COAST PLANNING LLC	STATION 45-2022 SLU	468.00	STATION 45-2022 SLU
FRESH COAST PLANNING LLC	WENDY'S-WM LIMITED PARTNERSHIP	684.00	WENDY'S-WM LIMITED P
FRESH COAST PLANNING LLC	ALDERINK REZONE	60.00	ALDERINK REZONE
FRESH COAST PLANNING LLC	MARCUSSE REZONE	36.00	MARCUSSE REZONE
ILLINOIS STATE DISBURSEMENT UNIT	COURT ORDER PAYABLE	341.54	COURT ORDER PAYABLE
OTTAWA COUNTY PUBLIC UTILITIES	Bonds Payable	275,000.00	Bonds Payable
OTTAWA COUNTY TREASURER	Due To County	321.50	Due To County
OTTAWA COUNTY TREASURER	Due To Schools	1,022.00	Due To Schools
OTTAWA COUNTY TREASURER	TAXES	548.44	TAXES
OTTAWA COUNTY TREASURER	TAX ADMIN FEE	179.09	TAX ADMIN FEE
ROBINSON TOWNSHIP	Due to Robinson Township	150.00	Due to Robinson Town
THE HOP FAMILY LLC	ALLENDALE STORAGE UNITS-HOP FA	581.00	ALLENDALE STORAGE UN
Total: 000.000 REVENUE		351,420.90	

Department: 101.000 Township Board

ALLENDALE AREA CHAMBER OF COMMER PROFESSIONAL DEVELOPMENT	225.00	PROFESSIONAL DEVELOP
Total: 101.000 Township Board	225.00	

Department: 171.000 Supervisor

VERIZON WIRELESS	Contracted Services	38.76	Contracted Services
Total: 171.000 Supervisor		38.76	

Department: 209.000 EMPLOYEE INSURANCES

MUTUAL OF OMAHA INSURANCE COMPAN LIFE INS	135.81	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN DISABILITY INS	434.10	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN EMPLOYERS HEALTH INSURANCE	1,789.86	EMPLOYERS HEALTH INS
VISION SERVICE PLAN	325.19	EMPLOYERS HEALTH INS
Total: 209.000 EMPLOYEE INSURANCES	2,684.96	

Department: 215.000 CLERK

BEN'S RUBBER STAMPS & LASER WORK SUPPLIES	70.80	SUPPLIES
GENERAL CODE LLC	2,292.60	Contracted Services

User: DENISE

EXP CHECK RUN DATES 02/15/2022 - 02/15/2022

DB: ALLENDALE

BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

MLIVE MEDIA GROUP	PRINTING, PUBLISHING, & POSTAG	223.65	PRINTING, PUBLISHING
VERIZON WIRELESS	Miscellaneous	38.76	Miscellaneous
Total: 215.000 CLERK		2,625.81	

Department: 248.000 ADMINISTRATION

ALLENDALE AREA CHAMBER OF COMMER	GENERAL MARKETING	15,231.87	GENERAL MARKETING
ALLENDALE TRUE VALUE HDWE INC	PROPERTY ENHANCEMENT PROGRAM	1,393.25	PROPERTY ENHANCEMENT
AMAZON CAPITAL SERVICES	SUPPLIES	31.95	SUPPLIES
APPLIED IMAGING	SUPPLIES	85.51	SUPPLIES
BS&A SOFTWARE	Contracted Services	856.00	Contracted Services
ENGINE	Contracted Services	375.00	Contracted Services
LIFTOFF LLC	Contracted Services	5,040.00	Contracted Services
LIFTOFF LLC	Contracted Services	2,640.00	Contracted Services
OTTAWA COUNTY PUBLIC UTILITIES	INTEREST PAID	73,508.42	INTEREST PAID
OTTAWA COUNTY PUBLIC UTILITIES	AGENT FEES	1,350.00	AGENT FEES
PACK ROOM LLC	PRINTING, PUBLISHING, & POSTAG	165.83	PRINTING, PUBLISHING
REHMANN TECHNOLOGY SOLUTIONS LLC	Contracted Services	1,588.39	Contracted Services
REHMANN TECHNOLOGY SOLUTIONS LLC	Contracted Services	6,445.50	Contracted Services
REHMANN TECHNOLOGY SOLUTIONS LLC	Contracted Services	1,173.38	Contracted Services
REHMANN TECHNOLOGY SOLUTIONS LLC	Contracted Services	6,445.50	Contracted Services
SMART BUSINESS SOURCE LLC	SUPPLIES	199.75	SUPPLIES
US BANK EQUIPMENT FINANCE	Contracted Services	162.64	Contracted Services
VERIZON WIRELESS	Contracted Services	5.85	Contracted Services
Total: 248.000 ADMINISTRATION		116,698.84	

Department: 257.000 ASSESSOR

OTTAWA COUNTY FISCAL SERVICES	Contracted Services	3,443.00	Contracted Services
Total: 257.000 ASSESSOR		3,443.00	

Department: 262.000 ELECTIONS

ALLENDALE AREA CHAMBER OF COMMER	PRINTING, PUBLISHING, & POSTAG	2,700.00	PRINTING, PUBLISHING
Total: 262.000 ELECTIONS		2,700.00	

Department: 265.000 BUILDING & GROUNDS

ACENTEK	Contracted Services	840.31	Contracted Services
ALLENDALE TRUE VALUE HDWE INC	Maintenance	111.53	Maintenance
AMAZON CAPITAL SERVICES	SUPPLIES	137.18	SUPPLIES
BRENDA BORST	Contracted Services	1,187.00	Contracted Services
CONSUMERS ENERGY	UTILITIES	1,089.93	UTILITIES
FAMILY FARM & HOME INC	Maintenance	250.13	Maintenance
MINER SUPPLY COMPANY INC	SUPPLIES	547.07	SUPPLIES
VERIZON WIRELESS	Contracted Services	61.35	Contracted Services
WESTENBROEK OUTDOOR POWER EQ.	Maintenance	767.57	Maintenance
Total: 265.000 BUILDING & GROUNDS		4,992.07	

Department: 266.000 ATTORNEY

SCHOLTEN FANT	Contracted Services	4,870.00	Contracted Services
SCHOLTEN FANT	Contracted Services P.C.	1,860.00	Contracted Services
Total: 266.000 ATTORNEY		6,730.00	

Department: 301.000 POLICE OFFICER

OTTAWA COUNTY FISCAL SERVICES	Contracted Services	38,890.79	Contracted Services
Total: 301.000 POLICE OFFICER		38,890.79	

Department: 336.000 FIRE DEPT

User: DENISE

EXP CHECK RUN DATES 02/15/2022 - 02/15/2022

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ALLENDALE TRUE VALUE HDWE INC	SUPPLIES	25.07	SUPPLIES
COMMUNITY GARAGE INC.	Truck Maintenance	425.00	Truck Maintenance
FAMILY FARM & HOME INC	SUPPLIES	82.98	SUPPLIES
J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	107.28	MEDICAL SUPPLIES
MICHAEL KEEFE	Truck Maintenance	43.90	Truck Maintenance
RAPID FIRE PROTECTION INC	MEDICAL SUPPLIES	72.24	MEDICAL SUPPLIES
SPECTRUM HEALTH HOSPITALS	Fire Fighter Medical	647.00	Fire Fighter Medical
VERIZON WIRELESS	Contracted Services	58.76	Contracted Services
WEST SHORE FIRE INC	Truck Maintenance	22.00	Truck Maintenance
WEST SHORE FIRE INC	CAPITAL OUTLAY	225.00	CAPITAL OUTLAY
WEST SHORE SERVICES INC	FIRE SIMULATOR EXPENSES	8,215.00	FIRE SIMULATOR EXPEN
WEX BANK	Truck Maintenance	97.84	Truck Maintenance
WEX BANK	Truck Maintenance	80.82	Truck Maintenance
WEX BANK	Truck Maintenance	102.48	Truck Maintenance
WEX BANK	Truck Maintenance	84.30	Truck Maintenance
WEX BANK	Truck Maintenance	174.21	Truck Maintenance
WEX BANK	Truck Maintenance	152.72	Truck Maintenance
WEX BANK	Truck Maintenance	63.38	Truck Maintenance
WEX BANK	Truck Maintenance	158.73	Truck Maintenance
Total: 336.000 FIRE DEPT		10,838.71	

Department: 371.000 INSPECTION DEPARTMENT

BS&A SOFTWARE	Contracted Services	1,400.00	Contracted Services
MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	3.09	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	8.17	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	6.18	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	21.74	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	EMPLOYERS HEALTH INSURANCE	174.12	EMPLOYERS HEALTH INS
PROFESSIONAL CODE INSPECTIONS IN	Contracted Services	19,552.50	Contracted Services
VISION SERVICE PLAN	EMPLOYERS HEALTH INSURANCE	14.37	EMPLOYERS HEALTH INS
Total: 371.000 INSPECTION DEPARTMENT		21,180.17	

Department: 448.000 STREET LIGHTS

CONSUMERS ENERGY	Electricity	7,632.74	Electricity
CONSUMERS ENERGY	Henry St/Town Center Electrici	70.80	Henry St/Town Center
Total: 448.000 STREET LIGHTS		7,703.54	

Department: 449.000 HIGHWAY-M45

BLACKBURN MFG COMPANY	SUPPLIES	223.20	SUPPLIES
CONSUMERS ENERGY	UTILITIES	1,865.57	UTILITIES
Total: 449.000 HIGHWAY-M45		2,088.77	

Department: 536.000 WATER

ACENTEK	Contracted Services	39.95	Contracted Services
ACTION INDUSTRIAL SUPPLY COMPANY	SUPPLIES	82.40	SUPPLIES
ALLENDALE TRUE VALUE HDWE INC	SUPPLIES	408.25	SUPPLIES
AMBS CALL CENTER	Contracted Services	60.00	Contracted Services
CONSUMERS ENERGY	UTILITIES	2,954.94	UTILITIES
EJ USA INC	SUPPLIES	487.46	SUPPLIES
ETNA SUPPLY COMPANY	SUPPLIES	7,303.00	SUPPLIES
ETNA SUPPLY COMPANY	Contracted Services	3,000.00	Contracted Services
FAMILY FARM & HOME INC	SUPPLIES	2.99	SUPPLIES
FLEIS & VANDENBRINK ENG'G INC	Professional Services	2,369.25	Professional Service
H2O COMPLIANCE SERVICES INC	Contracted Services	877.50	Contracted Services
HANSEN-DYKE AUTOMOTIVE INC	Truck Maintenance	47.20	Truck Maintenance
KUSTOM DEZINS LLC	SUPPLIES	60.00	SUPPLIES
MAC'S HEATING & COOLING, INC.	MAINTENANCE	75.00	MAINTENANCE
MINER SUPPLY COMPANY INC	SUPPLIES	94.73	SUPPLIES

User: DENISE

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OPEN

MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	32.49	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	119.96	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	EMPLOYERS HEALTH INSURANCE	635.15	EMPLOYERS HEALTH INS
NORTHERN SAFETY COMPANY INC	SUPPLIES	68.05	SUPPLIES
OTTAWA COUNTY PUBLIC UTILITIES	WATER COST	76,373.14	WATER COST
REHMANN TECHNOLOGY SOLUTIONS LLC	Miscellaneous	1,678.00	Miscellaneous
SECURALARM LLC	Contracted Services	187.50	Contracted Services
SPEED WRENCH INC	Truck Maintenance	2,606.65	Truck Maintenance
TIM VANBENNEKOM	MILEAGE	32.76	MILEAGE
TOLMAN'S AUTO TECH GROUP INC	Truck Maintenance	29.19	Truck Maintenance
VERIZON WIRELESS	Contracted Services	260.57	Contracted Services
VISION SERVICE PLAN	EMPLOYERS HEALTH INSURANCE	101.39	EMPLOYERS HEALTH INS
WEX BANK	FUEL	502.69	FUEL
Total: 536.000 WATER		100,490.21	

Department: 537.000 SEWER

ACENTEK	Contracted Services	397.00	Contracted Services
ACTION INDUSTRIAL SUPPLY COMPANY	SUPPLIES	82.39	SUPPLIES
ALLIED MECHANICAL SERVICES, INC.	MAINTENANCE	1,224.00	MAINTENANCE
AMBS CALL CENTER	Contracted Services	60.00	Contracted Services
APPLIED IMAGING	Contracted Services	7.17	Contracted Services
CAPITAL ONE TRADE CREDIT	MAINTENANCE	35.14	MAINTENANCE
CHAD DOORNBOS	DUES	70.00	DUES
CONSUMERS ENERGY	UTILITIES	1,001.21	UTILITIES
FAMILY FARM & HOME INC	SUPPLIES	2.99	SUPPLIES
FLEIS & VANDENBRINK ENG'G INC	Contracted Services	5,040.00	Contracted Services
FLEIS & VANDENBRINK ENG'G INC	Professional Services	5,221.75	Professional Service
FLEIS & VANDENBRINK ENG'G INC	WWTP EXPANSION PHASE 2	15,200.00	WWTP EXPANSION PHASE
GREENMARK EQUIPMENT INC	MAINTENANCE	129.93	MAINTENANCE
HACH COMPANY	SUPPLIES	2,536.06	SUPPLIES
HAMLETT ENVIRONMENTAL TECHNOLOGI	SUPPLIES	460.00	SUPPLIES
HAVILAND PRODUCTS COMPANY	SUPPLIES	4,176.80	SUPPLIES
KENDALL ELECTRIC INC	MAINTENANCE	42.50	MAINTENANCE
KUSTOM DEZINS LLC	SUPPLIES	60.00	SUPPLIES
MINER SUPPLY COMPANY INC	SUPPLIES	94.71	SUPPLIES
MUTUAL OF OMAHA INSURANCE COMPAN	LIFE INS	32.49	LIFE INS
MUTUAL OF OMAHA INSURANCE COMPAN	DISABILITY INS	119.95	DISABILITY INS
MUTUAL OF OMAHA INSURANCE COMPAN	EMPLOYERS HEALTH INSURANCE	635.15	EMPLOYERS HEALTH INS
MWEA	PROFESSIONAL DEVELOPMENT	80.00	PROFESSIONAL DEVELOP
NAPA - GENUINE PARTS COMPANY	SUPPLIES	18.50	SUPPLIES
NEO SOLUTIONS INC	SUPPLIES	21,481.60	SUPPLIES
NORTH CENTRAL LABORATORIES	CAPITAL OUTLAY	1,505.75	CAPITAL OUTLAY
NORTHERN SAFETY COMPANY INC	SUPPLIES	68.03	SUPPLIES
OUDBIER INSTRUMENT CO.	MAINTENANCE	827.40	MAINTENANCE
PACE ANALYTICAL SERVICES LLC	Contracted Services	407.00	Contracted Services
PREIN & NEWHOF PC INC	Contracted Services	60.00	Contracted Services
REHMANN TECHNOLOGY SOLUTIONS LLC	CAPITAL OUTLAY	1,678.00	CAPITAL OUTLAY
SCHOLTEN FANT	Contracted Services	1,155.00	Contracted Services
SECURALARM LLC	Contracted Services	187.50	Contracted Services
SME INC	COLLECTION SYSTEM MAINTENANCE	12,250.00	COLLECTION SYSTEM MA
SPEED WRENCH INC	Truck Maintenance	2,606.66	Truck Maintenance
THOMAS SCIENTIFIC LOCKBOX	SUPPLIES	249.82	SUPPLIES
TIM VANBENNEKOM	MILEAGE	32.76	MILEAGE
TOLMAN'S AUTO TECH GROUP INC	Truck Maintenance	29.19	Truck Maintenance
VERIZON WIRELESS	Contracted Services	649.80	Contracted Services
VISION SERVICE PLAN	EMPLOYERS HEALTH INSURANCE	101.39	EMPLOYERS HEALTH INS
WATER ENVIRONMENT FEDERATION MMB	PROFESSIONAL DEVELOPMENT	217.00	PROFESSIONAL DEVELOP
WEX BANK	FUEL	502.68	FUEL
Total: 537.000 SEWER		80,737.32	

Department: 567.000 CEMETERY

CONSUMERS ENERGY	UTILITIES	33.16	UTILITIES
Total: 567.000 CEMETERY		33.16	

Department: 701.000 PLANNING & ZONING

FLEIS & VANDENBRINK ENG'G INC	Contracted Services	1,524.00	Contracted Services
FRESH COAST PLANNING LLC	Contracted Services	3,684.00	Contracted Services
Total: 701.000 PLANNING & ZONING		5,208.00	

Department: 704.000 PLANNING COMMISSION

MLIVE MEDIA GROUP	PRINTING, PUBLISHING, & POSTAG	1,408.73	PRINTING, PUBLISHING
Total: 704.000 PLANNING COMMISSION		1,408.73	

Department: 751.000 RECREATION AND PARKS

CONSUMERS ENERGY	UTILITIES	278.64	UTILITIES
Total: 751.000 RECREATION AND PARKS		278.64	

Department: 790.000 LIBRARY

ACENTEK	Contracted Services	218.95	Contracted Services
ACENTEK	Contracted Services	44.73	Contracted Services
ALLENDALE AREA CHAMBER OF COMMER	PROFESSIONAL DEVELOPMENT	65.00	PROFESSIONAL DEVELOP
AMAZON	SUPPLIES	409.24	SUPPLIES
AMAZON	SUPPLIES	276.38	SUPPLIES
AMAZON	COMMUNITY PROGRAMS	25.98	COMMUNITY PROGRAMS
AMAZON	COMMUNITY PROGRAMS	165.21	COMMUNITY PROGRAMS
CONSUMERS ENERGY	UTILITIES	546.73	UTILITIES
GALE/CENGAGE LEARNING INC	SUPPLIES	18.74	SUPPLIES
MENARDS-HOLLAND INC	Maintenance	29.97	Maintenance
MICROMARKETING LLC	SUPPLIES	130.73	SUPPLIES
MIDWEST TAPE LLC	Contracted Services	1,099.79	Contracted Services
OVERDRIVE INC	Contracted Services	364.47	Contracted Services
REBECCA BENJAMIN	Contracted Services	850.00	Contracted Services
ROBERT ESSENBURG	SUPPLIES	25.00	SUPPLIES
T-MOBILE	Contracted Services	287.00	Contracted Services
Total: 790.000 LIBRARY		4,557.92	

Department: 804.000 KNOWLTON HOUSE

CONSUMERS ENERGY	Electricity	19.28	Electricity
Total: 804.000 KNOWLTON HOUSE		19.28	

*** GRAND TOTAL ***	764,994.58
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Treasurer's report for Board Meeting dated 2/14/2022

Interim Payments:

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>	<u>Description</u>
1/26/2022	101226	\$1,046.89	BAKER & TAYLOR BOOKS LLC	ADULT/CHILDREN BOOKS
1/26/2022	101227	\$32,842.65	PRIORITY HEALTH	HEALTH INSURANCE - FEBRUARY

\$33,889.54 TOTAL

General Fund Cash Balance at board meeting dated 2/14/2022

Checking Account	\$	4,733,370.00
Liquid Investment	\$	259,414.00
CD	\$	18.00
Total	\$	4,992,802.00

Note: Does not include today's Accounts Payable run

Last board meeting balances

Checking Account	\$	4,792,850.00
Liquid Investment	\$	259,403.00
CD	\$	18.00
Total	\$	5,052,271.00

Last year at this time the balance was \$ 4,747,349.00

ALLENDALE CHARTER TOWNSHIP PLANNING COMMISSION MEETING

January 17, 2022

7:00 p.m.

Allendale Township Public Meeting Room

1. Call the Meeting to Order
2. Roll Call:
Present: Longcore, Zuniga, Zeinstra, Chapla, Adams, Nadda and Westerling
Staff Present: Planner Greg Ransford, Kevin Yeomans
Public: Greg & Tammy Hotcheson, Chris Adamson, Sam Sterk, Mitch Koster, Richard Barber, Don DeGroot, Taylor Calkins, Kellen Keck, Todd Stuive
3. Received for information:
4. Motion by Chapla to approve the January 3, 2022 Planning Commission Minutes as presented. Seconded by Zeinstra. **Approved 7-0**
5. Motion by Longcore to approve the January 17, 2022 Planning Commission Agenda as presented. Seconded by Zuniga. **Approved 7-0**
6. Public Comments for *non-public hearing items*:
Chairperson Longcore opened the public comment section for non-public hearing items.
Kellen Keck – support of short-term rentals.
Chris Adamson – Complaint of ongoing construction on a property neighboring his.
Chairperson Longcore closed the public comment section.
7. Public Hearings:
 - A. Map Amendment Application
 - 5380 Lake Michigan Dr. – 70-09-25-100-102 PT
 - 5316 Lake Michigan Dr. – 70-09-25-100-072
 - Requesting rezoning from R-2 to GC

Todd Stuive with Exxel Engineering, representing the applicant, Bass River Development, presented the request to rezone the property from R-2 to GC.

Planner Ransford reviewed his memo and explained to the public what was being requested and the process of rezoning.

Chairperson Longcore opened the public comment section of the public hearing:

Greg Hotcheson business owner of property across the street from the proposed property – inquired what type of commercial building would be going in.

Chairperson Longcore closed the public comment section.

Chairperson Longcore stated that application is just to rezone the property to GC and that no particular building has been applied for. Planner Ransford confirmed and explained that the applicant would have to come back for site plan review for when they would like to build.

Consensus by Commissioners was that this application makes sense in relation to the commercial properties across the road.

Motion by Chapla to recommend approval of the rezoning of 5380 and 5316 Lake Michigan Dr. from R-2 to General Commercial to the Board. Seconded by Westerling. **Approved 7-0**

8. Site Plan Review: None

9. Old Business: None

10. New Business:

A. Tentative Preliminary Plat Application

- Churchside Estates – 70-09-25-300-050 & 70-09-25-300-060
 - 75 single-family residential lots

Don DeGroot with Exxel Engineering, representing Mitch Koster and Biltmore LLC, introduced the project.

Planner Ransford reviewed his memo and noted a few items in the memo.

Mr. Adams asked for clarification on the concern brought up by Chad Doornbos, Superintendent of Public Utilities, regarding the sanitary sewer that needs to go underneath the county drain and whether the approval should be held up until this concern is addressed. Mr. DeGroot answered that he did not believe that the Tentative Preliminary Plat approval would need to be withheld, that worst case scenario would be that if there were to be an issue the 1st phase of the project would be shrunk to just Churchside Dr. Commissioners discussed approving this Tentative Preliminary Plat without the final approval from the Public Utilities and Water Resources Commission. Consensus was that they could approve it, because ultimately the applicant would need the final approval from those entities to move forward with construction.

Commissioners would like to invite Mr. Doornbos to the public hearing to be available for more explanation.

Commissioners directed Planner Ransford to schedule the public hearing for this project.

B. 2022 Work Program

Mr. Zeinstra inquired about adding short-term rentals or Airbnb discussion to the list. Commissioners agreed that it would be a good addition to the list.

Mr. Longcore asked about adding the alternative energy language to the list.

Commissioners discussed the order of priority.

Motion by Zeinstra to approve the 2022 Work Program as discussed. Seconded by Westerling. **Approved 7-0**

C. 2021 Annual Report

Motion by Chapla to approve the 2021 Annual Report as presented. Seconded by Adams. **Approved 7-0**

11. Public Comments:

Chairperson Longcore opened the public comment section.

Ken Murillo – resident of Allendale thanked the Commission for putting the Airbnb on the work program and asked that they look at moving it up on the priority list if the State approves legislation.

A business owner spoke regarding trees covering signs and buildings on Lake Michigan Dr.

Chairperson Longcore closed the public comment section.

12. Township Board Reports

Mr. Zeinstra reported that they just had their first meeting of the year and had a budget amendment. Also, he asked more about the tree preservation. And the Board responded that they do not feel that we have the authority to regulate the trees on someone's property.

13. Commissioner and Staff Comments:

Planner Ransford addressed the letter regarding the request from staff to look at a moratorium on self-storage facilities and where they are allowed.

14. Chairperson Longcore adjourned the meeting at 8:03 p.m.

Next meeting February 7, 2022 at 7:00 p.m

Planning Commission Minutes respectfully submitted by Kelli McGovern



ALLENDALE CHARTER TOWNSHIP PLANNING COMMISSION

2022 Work Program

Adopted: January 17, 2022

1. Consider amendments to regulate outdoor furnaces, other alternative energies
2. Mining Operations
 - Consider requiring resulting lots to possess the ability to appropriately accommodate septic systems that will experience longevity
 - Minimum provisions
3. Improve Planned Unit Development language, particularly open space minimums in residential development
4. Consider revisions to Section 23.18 – Residential Open Space Development
5. Consider whether language is needed to allow Short Term Rentals in residential zoning districts
6. Revise and clarify the requirements which trigger site plan review and major and minor amendments to an approved site plan
7. Regulations for development in the 100-year flood plain are needed
8. Examine means to improve ground water quality
9. Non-Motorized Pathway 2015 amendment to Section 24.06C1
10. Review the Zoning Ordinance to revise those sections in the Ordinance that allow certain discretionary decisions by the Zoning Administrator



County of Ottawa

Sheriff's Office

Steve A. Kempker
Sheriff

Valerie L. Weiss
Undersheriff



Headquarters/Administration

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Fax: (616) 738-4062

Correctional Facility

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Fax: (616) 738-4099

Date: 01-24-2022

To: Allendale Township Supervisor Adam Elenbaas

From: Sgt. Cal Keuning

RE: Monthly Report (December 2021)

The Sheriff's Office during the month of December responded to 436 calls for service. Looking back at December 2020, the Sheriff's Office responded to 374 calls for service.

Allendale Township Basic EMT and MFR units, with assistance of general road patrol responded to 48 medicals and 2 personal injury accidents. Looking back at December 2020, the Sheriff's Office responded to 42 medicals.

Traffic contacts during the month of December, deputies issued 108 total tickets.

Allendale School News:

Deputy Ortman gave a presentation in the 6th grade technology class discussing criminal issues that come up with students in class. In his presentation, he included cyber bullying, inappropriate text messages, harassing and threatening messages.

Stuff a Fire Truck for St. Luke's Pantry:

An Ottawa County Sheriff's Office Allendale Township Community policing unit helped with the Stuff a Firetruck event. We teamed up with Engine House No.5 Museum and assisted them as they went around Allendale Township collecting food and essentials for St. Luke's Food Pantry. Not only was the firetruck packed with food and essentials, 4 additional vehicles and the police car had food and essentials loaded into them.



New Allendale Township Deputy Zachary Martinie:



Deputy Zachary Martinie graduated from Zeeland East High School. He honorably served in the United States Army with 2-77 Field Artillery, 4th Infantry Division. Zach obtained his bachelor's degree from Ferris State University and recently graduated from the Grand Rapids Community College Police Academy in August 2021. Zach likes to spend time with family, golfing, and fishing.

Thank you

Sgt. Cal Keuning



Allendale Township Community Policing

Sergeant Cal Keuning
ckeuning@miOttawa.org

Deputy John Ortman
jortman@miOttawa.org

Deputy Zachary Martinie
zmartinie@miOttawa.org

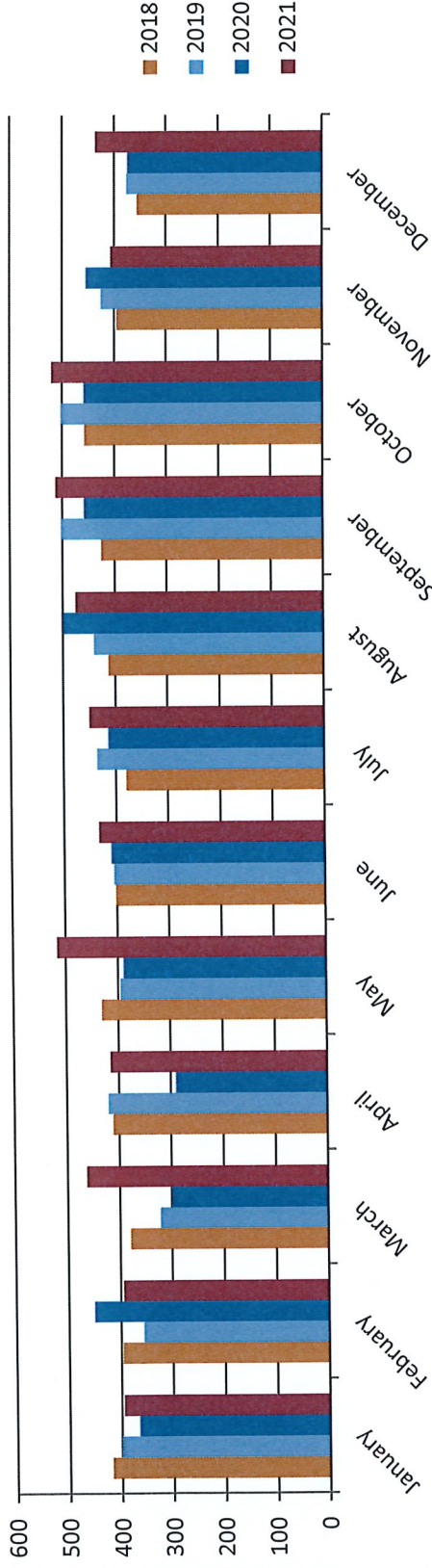
Deputy Joseph Apolo
japolo@miottawa.org

For emergencies, dial 911. For non-emergencies, dial 1-800-249-0911.

Total Number of Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2018	418	397	380	412	431	402	380	413	425	457	396	356
2019	400	356	322	420	396	405	435	440	501	501	425	376
2020	366	450	300	290	389	410	414	500	458	458	454	374
2021	396	395	463	416	516	433	450	475	512	520	407	436

Allendale Township Calls for Service

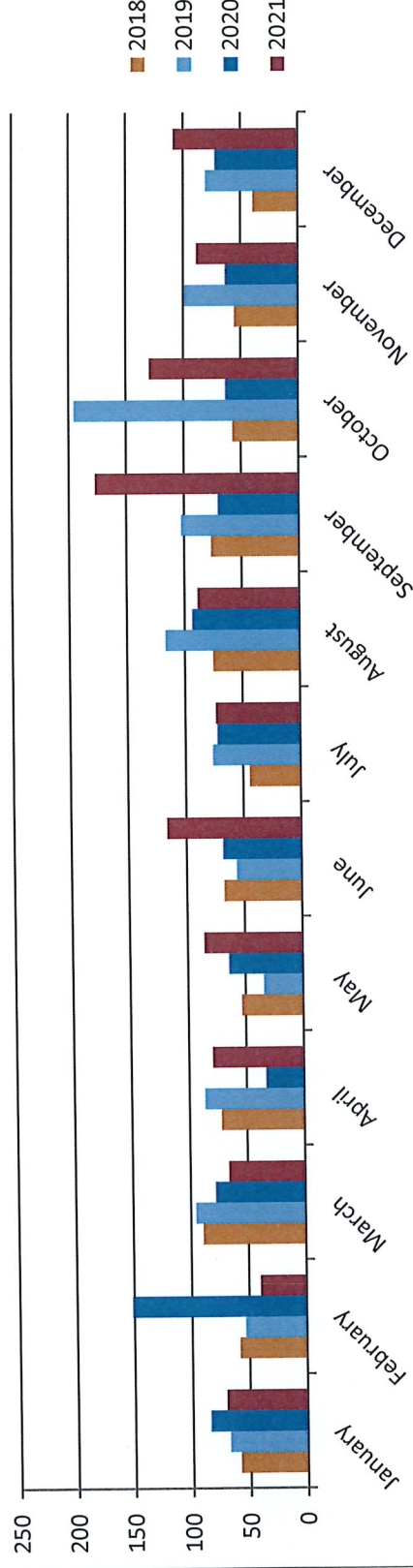


Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December
2018	58	58	89	72	53	67	44	75	76	57	55	39

2019	67	53	95	86	34	56	76	116	102	195	99	80
2020	84	151	78	33	64	68	72	93	70	63	63	72
2021	70	40	66	79	85	116	73	88	177	129	88	108

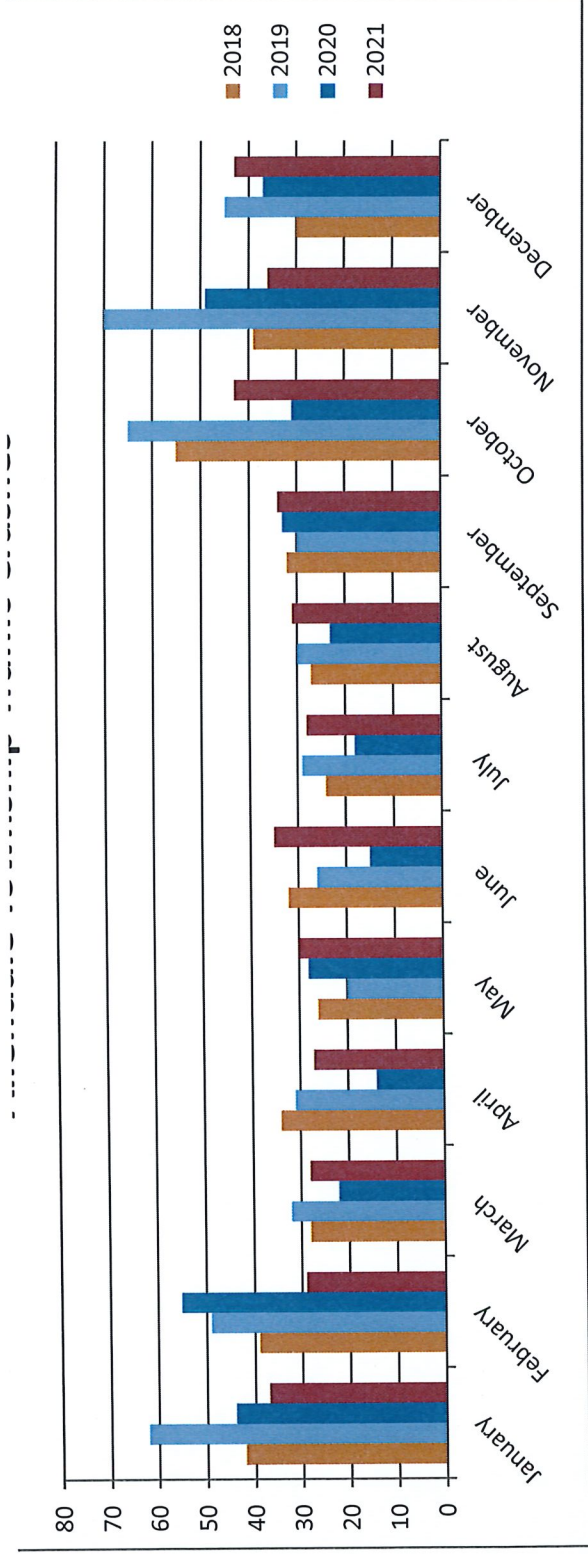
Allendale Township Tickets



Traffic Crashes

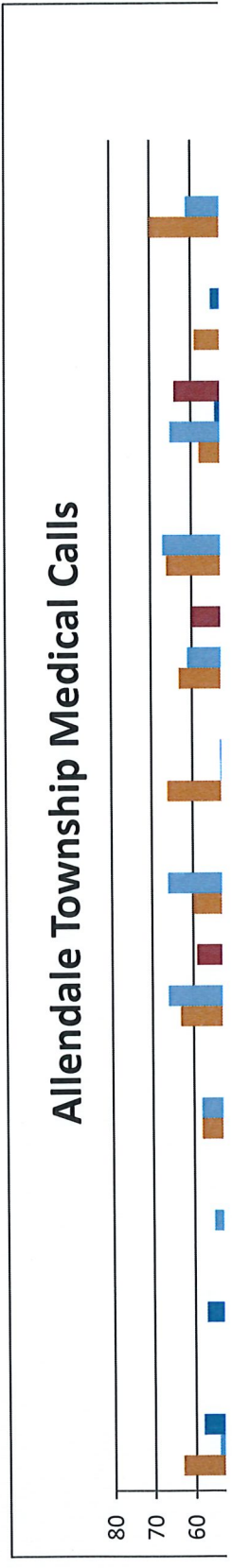
	January	February	March	April	May	June	July	August	September	October	November	December
2018	42	39	28	34	26	32	24	27	32	55	39	30
2019	62	49	32	31	20	26	29	30	30	65	70	45
2020	44	55	22	14	28	15	18	23	33	31	49	37
2021	37	29	28	27	30	35	28	31	34	43	36	43

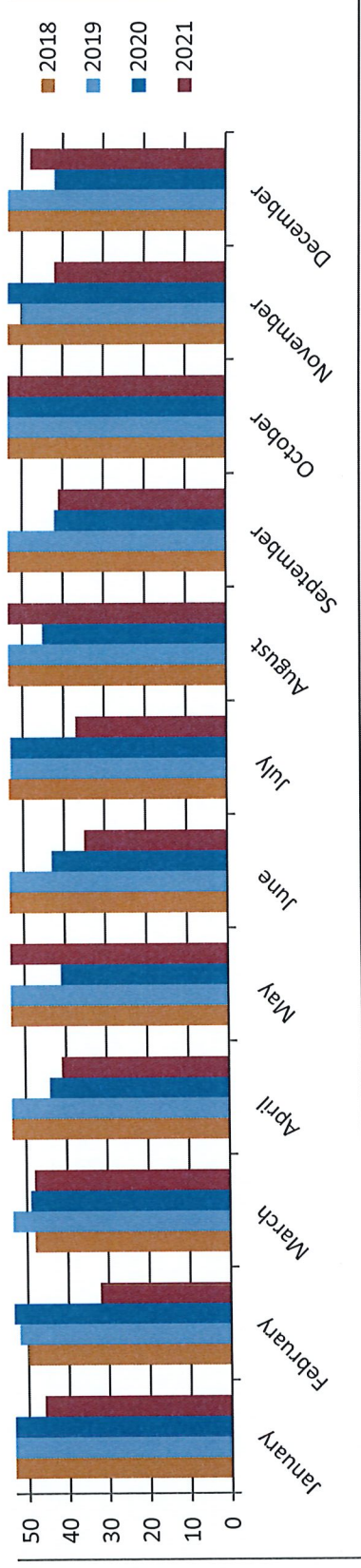
Allendale Township Traffic Crashes



Medical Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2018	63	50	48	58	63	60	66	63	66	58	59	70
2019	54	52	55	58	66	66	53	61	67	65	50	61
2020	58	57	49	44	41	43	53	45	42	54	55	42
2021	46	32	48	41	59	35	37	60	41	64	42	48





Calls of Interest 2021

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	7	4	4	1	9	4	1	5	6	5	9	2
Larcenies	8	6	6	6	9	12	8	7	12	18	13	12
Shoplifting	0	1	1	1	1	0	2	0	1	1	0	0
Mental	6	2	11	11	5	9	11	13	12	7	13	12
Civil	6	11	8	8	8	6	12	10	9	9	11	2
Assaults	4	6	6	3	1	3	4	6	2	4	2	4
Domestic	28	22	26	26	15	27	31	23	14	29	23	26
Animal	18	18	15	15	14	10	18	17	19	16	13	9
Alarms	4	7	7	9	8	6	7	10	8	5	13	15
Traffic	26	34	38	38	41	48	37	32	37	35	41	45
Narcotics	3	2	2	3	1	2	8	2	3	6	3	1

Calls of Interest 2020

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	2	1	2	1	5	3	2	10	3	3	2	6
Larcenies	6	6	2	7	9	8	12	14	18	19	15	8
Shoplifting	1	0	1	0	1	1	0	0	1	1	0	0
Mental	8	10	7	8	2	5	6	10	5	7	10	7
Civil	9	8	9	7	12	12	6	12	12	6	6	6
Assaults	4	3	2	4	2	4	4	3	1	7	0	0
Domestic	15	14	11	9	19	24	30	20	24	19	23	17
Animal	10	18	8	8	20	11	22	15	15	10	1	12
Alarms	6	8	7	12	6	7	8	6	6	14	8	6
Traffic	40	35	30	23	30	39	38	34	35	30	43	22
Narcotics	2	4	4	2	2	0	0	6	2	5	4	2



County of Ottawa

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Sheriff

Valerie L. Weiss
Undersheriff



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Correctional Facility

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Fax: (616) 738-4099

Date: 02-07-2022

To: Allendale Township Supervisor Adam Elenbaas

From: Sgt. Cal Keuning

RE: Monthly Report (January 2022)

The Sheriff's Office during the month of January responded to 394 calls for service. Looking back at January 2021, the Sheriff's Office responded to 396 calls for service.

Allendale Township Basic EMT and MFR units, with assistance of general road patrol responded to 47 medicals and 3 personal injury accidents. Looking back at January 2021, the Sheriff's Office responded to 46 medicals.

Traffic contacts during the month of January, deputies issued 93 total tickets.

Allendale School News:

CRASE TRAINING: - Deputy Ortman taught in-service training for teachers at the High School, Middle School, and ECC. The last two trainings for CRASE will be at Evergreen and Oakwood next month. CRASE, **C**itizen's **R**esponse to **A**ctive **S**hooter **E**vents, covers the mindset of what teachers need to do to help keep kids safe in a variety of situations relating to lockdowns and shelter in place situations.

COACHING: Deputy Ortman assisted in coaching 9 wrestling tournaments with both varsity, JV, and girls wrestling.

Off Campus Owners / Managers Meeting:

We had our monthly meeting with the off-campus owners and managers. One of the topics we discussed was mental health emergencies with their residents both on and off campus.

The Sheriff's Office along with Community Mental Health and other local agencies have created a Crisis Intervention Team (CIT). The goal of this team is to collaborate with a Community Mental Health (CMH) Clinician to assist in de-escalation, re-direction, and providing overall support for various reasons; mental health, suicidal, check well-being, family trouble, etc.

The off-campus owners and managers were advised of the Crisis Intervention Team and who our contact deputy is. Deputy Sampson from the sheriff's office will be working with a CMH clinician assisting; deputies and officers dealing with subjects who are having a mental health crisis.

Thank you

Sgt. Cal Keuning



Allendale Township Community Policing

Sergeant Cal Keuning
ckeuning@miOttawa.org

Deputy John Ortman
jortman@miOttawa.org

Deputy Zachary Martinie
zmartinie@miOttawa.org

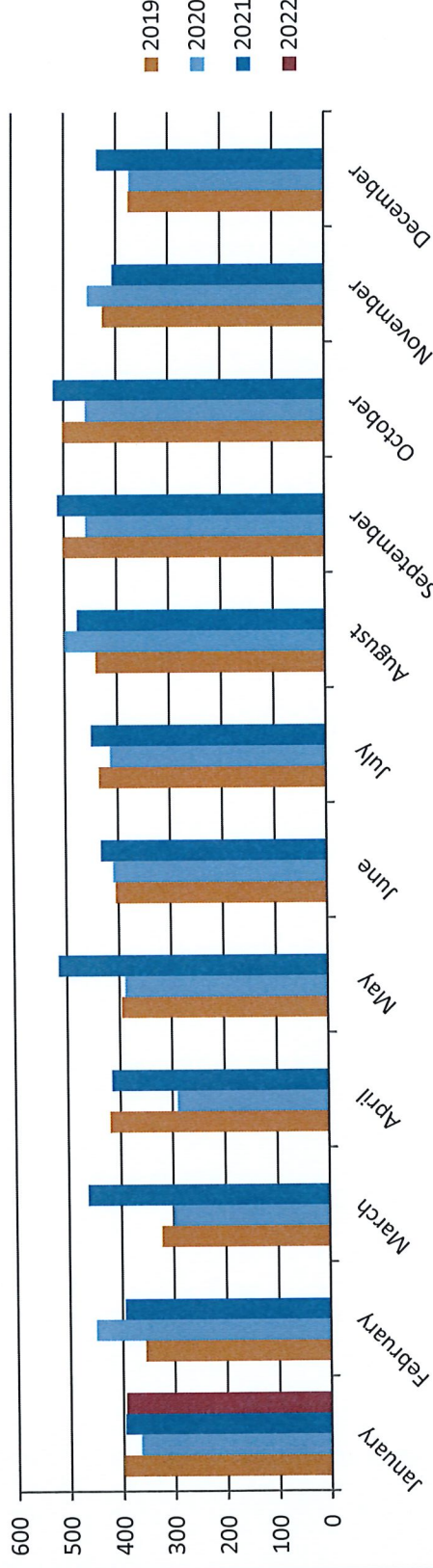
Deputy Joseph Apolo
japolo@miottawa.org

For emergencies, dial 911. For non-emergencies, dial 1-800-249-0911.

Total Number of Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2019	400	356	322	420	396	405	435	440	501	501	425	376
2020	366	450	300	290	389	410	414	500	458	458	454	374
2021	396	395	463	416	516	433	450	475	512	520	407	436
2022	394											

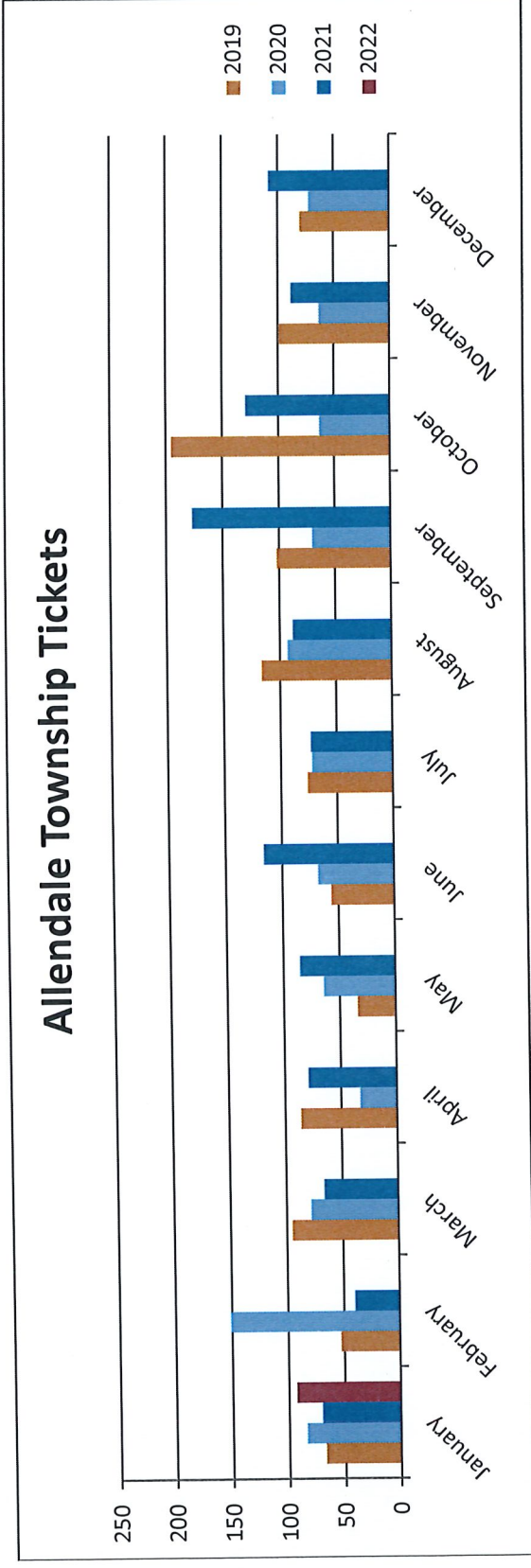
Allendale Township Calls for Service



Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December
2019	67	53	95	86	34	56	76	116	102	195	99	80

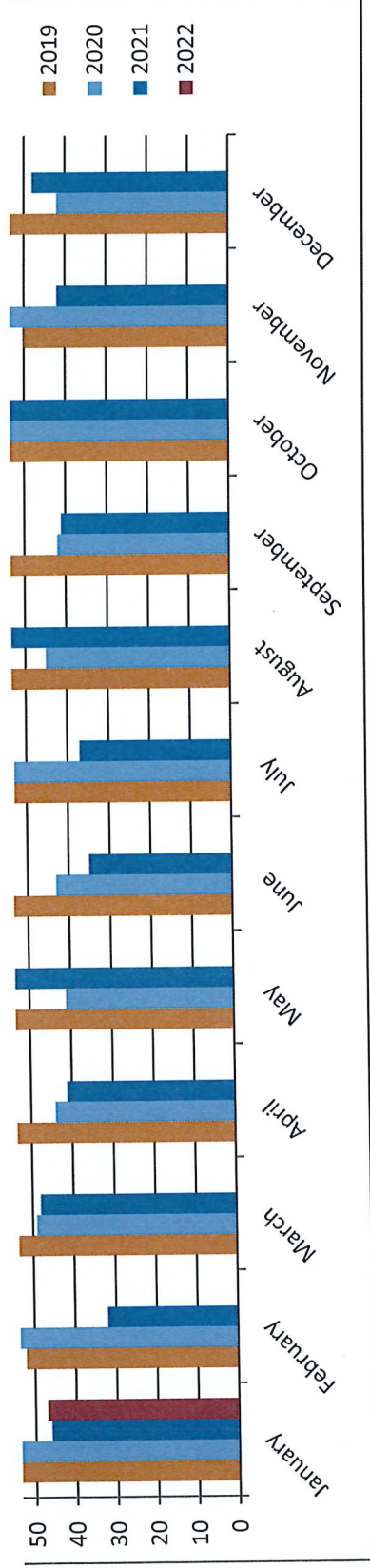
2020	84	151	78	33	64	68	72	93	70	63	63	72
2021	70	40	66	79	85	116	73	88	177	129	88	108
2022	93											



Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November	December
2019	62	49	32	31	31	20	26	29	30	30	70	45
2020	44	55	22	14	28	15	18	23	33	31	49	37
2021	37	29	28	27	30	35	28	31	34	43	36	43
2022	54											

Allendale Township Traffic Crashes



Calls of Interest 2022

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	1											
Larcenies	7											
Shoplifting	0											
Mental	7											
Civil	11											
Assaults	5											
Domestic	26											
Animal	8											
Alarms	9											
Traffic	19											
Narcotics	2											

Calls of Interest 2021

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	7	4	1	9	4	1	5	6	5	9	5	2

Larcenies	8	6	6	9	12	8	7	12	18	13	10	12
Shoplifting	0	1	1	1	0	2	0	1	1	0	1	0
Mental	6	2	11	5	9	11	13	12	7	13	11	12
Civil	6	11	8	8	6	12	10	9	9	11	2	8
Assaults	4	6	3	1	3	4	6	2	4	5	2	4
Domestic	28	22	26	15	27	31	23	14	29	23	17	26
Animal	18	18	15	14	10	18	17	19	16	13	9	18
Alarms	4	7	9	8	6	7	10	8	5	13	9	15
Traffic	26	34	38	41	48	37	32	37	35	41	32	45
Narcotics	3	2	3	1	2	8	2	3	6	3	5	1

ALARM TYPE	MONTH	MAY	YEAR TO DATE	YEAR TO DATE	CHANGE
	JAN		2022	2021	2022
MEDICAL EMERGENCIES			60	50	10
Canceled Enroute			7	1	6
Squad 172 Responses			38	35	3
Asst. Amb.			13	19	-6
Lift Assist			2	2	EVEN
VEHICLE ACCIDENTS WITH INJURIES			4	2	2
Cancelled Enroute			0	0	EVEN
PROPERTY DAMAGE ACCIDENTS			2	2	EVEN
Canceled Enroute			0	0	EVEN
SMOKE/ODOR INVESTIGATION			1	4	-3
Canceled Enroute			0	0	EVEN
MEDICAL ALARM			1	1	EVEN
Canceled Enroute			0	0	EVEN
FIRE ALARM			12	14	-2
Canceled Enroute			0	2	-2
SERVICE CALL / LOCK-IN/OUT			1	1	EVEN
MUTUAL AID/AUTOMATIC AID:					
AUTOMATIC AID GIVEN:			0	1	-1
MUTUAL AID GIVEN:			3	3	EVEN
AUTOMATIC AID RECEIVED			1	3	-2
MUTUAL AID RECEIVED			1	1	EVEN
BUILDING FIRES			0	3	-3
GRASS, BRUSH, WOODS			0	0	EVEN
TRASH, REFUSE, DUMPSTER			1	1	EVEN
VEHICLE FIRES			0	0	EVEN
CO ALARM			1	1	EVEN
GAS LEAK / WIRE DOWN			1	1	EVEN
NO DISPATCH			0	1	-1
UNAUTHORIZED BURN			0	2	-2
TOTALS	0		109	111	-2
	<u>Month</u>		<u>2022 to Date</u>	<u>2021 To Date</u>	<u>22/21 Change</u>
Property Loss: (\$)			\$0.00	\$370,000.00	-\$370,000.00
Property Saved (\$)			\$0	\$875,200	-\$875,200.00
Man Hours on Alarms			401	615	-204
Training Man Hours			82.5	136.25	-54
Fire School / PPS / Meeting / EQ Checks / Fire Prev / Other			78.25	372.75	-294.5
Burning Permits Issued			46	44	2
Grand Valley Alarms			12	7	5
Off-Campus Student Housing			19	17	2
Stonebridge Senior Housing			1	3	-2
Green Acres			4	7	-3
Atrium of Allendale			7		7

AFD - Training and Activities

Report Filters

Activity/Training Start Date Time: is between '1/1/2022' and '1/31/2022'

Activity/Training Start Date Time	Activity/Training End Date Time	Activity/Training Start Day Name	Activity/Training Event Name	Activity/Training Attendee Count
Activity/Training Event Type: Activity				
01/22/2022 18:30:26	01/22/2022 20:00:00	Saturday	EQUIPMENT CHECKS #6	5
01/26/2022 13:00:00	01/26/2022 14:00:00	Wednesday	PROBATIONARY FIREFIGHTER TRAINING	2
01/29/2022 08:30:00	01/29/2022 11:00:00	Saturday	EQUIPMENT CHECKS #1	5
01/29/2022 11:00:00	01/29/2022 12:15:00	Saturday	PROBATIONARY FIREFIGHTER TRAINING	3
01/01/2022 08:00:34	01/31/2022 08:00:46	Saturday	CAPTAIN PAY	1
01/01/2022 08:02:23	01/31/2022 08:02:26	Saturday	EMS COORDINATOR	1
01/01/2022 08:03:48	01/31/2022 08:03:50	Saturday	EMS REPORT AUDIT	1
01/01/2022 08:05:13	01/31/2022 08:05:15	Saturday	OFFICER PAY D.C.	1
01/01/2022 08:07:02	01/31/2022 08:07:04	Saturday	OFFICER PAY L.T.	5
01/01/2022 08:09:34	01/31/2022 08:09:36	Saturday	SERGEANT PAY	6
01/11/2022 06:00:00	01/11/2022 18:00:00	Tuesday	PART TIME SHIFT	1
01/12/2022 06:00:00	01/12/2022 18:00:00	Wednesday	PART TIME SHIFT	1
01/13/2022 19:00:00	01/13/2022 20:30:00	Thursday	HAZMAT MONTHLY	1
01/14/2022 16:30:00	01/14/2022 19:00:00	Friday	EQUIPMENT CHECKS #5	4
01/04/2022 19:00:00	01/04/2022 20:00:00	Tuesday	NEOFC MEETING	2
01/08/2022 08:15:00	01/08/2022 11:15:00	Saturday	EQUIPMENT CHECKS #4	4
Activity/Training Event Type: Training				
01/03/2022 18:45:00	01/03/2022 20:15:00	Monday	MFFTC RULES UPDATE/FF HEALTH & SAFETY	22
01/17/2022 18:30:00	01/17/2022 20:45:00	Monday	MEDICAL: AIRWAY/PED. AIRWAY	7
01/17/2022 18:30:00	01/17/2022 20:45:00	Monday	ROADWAY SAFETY	8
01/17/2022 18:30:00	01/17/2022 20:45:00	Monday	RIC: SELF-RESCUE	7

NFIRS Run Data Report - Day of Week

Basic Shift Or Platoon (FD1.30)	Number of Runs
Day of Week: 01 - Sunday	
A - Shift 6P SUN / 6A FRI	6
C - Shift 6P FRI / 6P SUN	5
	Total: 11
Day of Week: 02 - Monday	
A - Shift 6P SUN / 6A FRI	1
B - Shift 6A MON / 6P FRI	13
	Total: 14
Day of Week: 03 - Tuesday	
A - Shift 6P SUN / 6A FRI	13
B - Shift 6A MON / 6P FRI	13
	Total: 26
Day of Week: 04 - Wednesday	
	1
A - Shift 6P SUN / 6A FRI	2
B - Shift 6A MON / 6P FRI	12
	Total: 15
Day of Week: 05 - Thursday	
A - Shift 6P SUN / 6A FRI	5
B - Shift 6A MON / 6P FRI	10
	Total: 15
Day of Week: 06 - Friday	
A - Shift 6P SUN / 6A FRI	3
B - Shift 6A MON / 6P FRI	11
C - Shift 6P FRI / 6P SUN	3
	Total: 17
Day of Week: 07 - Saturday	
C - Shift 6P FRI / 6P SUN	12
	Total: 12
	Total: 110

Alarm Analysis by District - Average Response Time AFD

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
Wednesday						
	01/23/2022 03:28:35	A - Shift 6P SUN / 6A FRI	Sunday	141	1173.00	20
	01/28/2022 05:34:25	A - Shift 6P SUN / 6A FRI	Friday	190	738.00	12
22-0000001	01/01/2022 06:53:34	C - Shift 6P FRI / 6P SUN	Saturday	120	374.00	6
22-0000002	01/01/2022 13:06:44	C - Shift 6P FRI / 6P SUN	Saturday	120	322.00	5
22-0000003	01/01/2022 23:52:18	C - Shift 6P FRI / 6P SUN	Saturday	141	639.00	11
22-0000004	01/03/2022 14:39:22	B - Shift 6A MON / 6P FRI	Monday	140	330.00	6
22-0000005	01/03/2022 15:22:00	B - Shift 6A MON / 6P FRI	Monday	OUT	232.00	39
22-0000006	01/03/2022 16:23:31	B - Shift 6A MON / 6P FRI	Monday	2180	407.00	12
22-0000007	01/03/2022 16:36:00	B - Shift 6A MON / 6P FRI	Monday	191	608.00	10
22-0000008	01/03/2022 18:24:50	A - Shift 6P SUN / 6A FRI	Monday	120	417.00	7
22-0000009	01/04/2022 00:42:29	A - Shift 6P SUN / 6A FRI	Tuesday	160	708.00	12
22-0000010	01/04/2022 03:23:59	A - Shift 6P SUN / 6A FRI	Tuesday	190	756.00	13
22-0000011	01/04/2022 07:11:45	B - Shift 6A MON / 6P FRI	Tuesday	190	477.00	8
22-0000012	01/04/2022 08:06:14	B - Shift 6A MON / 6P FRI	Tuesday	100	961.00	16
22-0000013	01/04/2022 10:40:33	B - Shift 6A MON / 6P FRI	Tuesday	190	452.00	8
22-0000014	01/04/2022 18:35:09	A - Shift 6P SUN / 6A FRI	Tuesday	140		
22-0000015	01/05/2022 07:14:35	B - Shift 6A MON / 6P FRI	Wednesday	140	535.00	9
22-0000016	01/05/2022 12:25:22	B - Shift 6A MON / 6P FRI	Wednesday	190	396.00	7
22-0000017	01/05/2022 17:41:01	B - Shift 6A MON / 6P FRI	Wednesday	120	248.00	4
22-0000018	01/05/2022 17:49:49	B - Shift 6A MON / 6P FRI	Wednesday	140	296.00	5
22-0000019	01/05/2022 18:01:16	A - Shift 6P SUN / 6A FRI	Wednesday	160	666.00	11
22-0000020	01/06/2022 04:42:27	A - Shift 6P SUN / 6A FRI	Thursday	141	615.00	10
22-0000021	01/06/2022 09:37:16	B - Shift 6A MON / 6P FRI	Thursday	180	555.00	9
22-0000022	01/06/2022 12:36:26	B - Shift 6A MON / 6P FRI	Thursday	140	442.00	7
22-0000023	01/06/2022 13:37:02	B - Shift 6A MON / 6P FRI	Thursday	120	366.00	6
22-0000024	01/06/2022 18:20:02	A - Shift 6P SUN / 6A FRI	Thursday	194	603.00	10
22-0000025	01/06/2022 20:36:07	A - Shift 6P SUN / 6A FRI	Thursday	141	774.00	13
22-0000026	01/07/2022 05:24:14	A - Shift 6P SUN / 6A FRI	Friday		373.00	6
22-0000027	01/07/2022 08:22:45	B - Shift 6A MON / 6P FRI	Friday	120	393.00	7
22-0000028	01/07/2022 15:17:03	B - Shift 6A MON / 6P FRI	Friday	190	363.00	6

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
22-0000029	01/07/2022 18:42:06	C - Shift 6P FRI / 6P SUN	Friday	190	741.00	12
22-0000030	01/08/2022 18:13:46	C - Shift 6P FRI / 6P SUN	Saturday	110	452.00	8
22-0000031	01/08/2022 20:55:53	C - Shift 6P FRI / 6P SUN	Saturday	197	408.00	7
22-0000032	01/08/2022 20:56:20	C - Shift 6P FRI / 6P SUN	Saturday	160	561.00	9
22-0000033	01/09/2022 13:05:59	C - Shift 6P FRI / 6P SUN	Sunday	1803	592.00	10
22-0000034	01/09/2022 17:14:49	C - Shift 6P FRI / 6P SUN	Sunday	180	572.00	10
22-0000035	01/09/2022 18:13:35	A - Shift 6P SUN / 6A FRI	Sunday	141	433.00	7
22-0000036	01/09/2022 19:59:17	A - Shift 6P SUN / 6A FRI	Sunday	192	635.00	11
22-0000037	01/09/2022 20:14:53	A - Shift 6P SUN / 6A FRI	Sunday	180		
22-0000038	01/10/2022 10:07:45	B - Shift 6A MON / 6P FRI	Monday	140	448.00	7
22-0000039	01/10/2022 11:27:44	B - Shift 6A MON / 6P FRI	Monday	OUT	924.00	16
22-0000040	01/11/2022 00:57:40	A - Shift 6P SUN / 6A FRI	Tuesday	194	700.00	12
22-0000041	01/11/2022 08:13:05	B - Shift 6A MON / 6P FRI	Tuesday	170	175.00	3
22-0000042	01/11/2022 08:55:06	B - Shift 6A MON / 6P FRI	Tuesday	140	560.00	20
22-0000043	01/11/2022 11:46:22	B - Shift 6A MON / 6P FRI	Tuesday	190	300.00	5
22-0000044	01/11/2022 11:55:46	B - Shift 6A MON / 6P FRI	Tuesday	196	343.00	6
22-0000045	01/11/2022 12:58:12	B - Shift 6A MON / 6P FRI	Tuesday	140	316.00	5
22-0000046	01/11/2022 13:37:20	B - Shift 6A MON / 6P FRI	Tuesday	160	636.00	11
22-0000047	01/11/2022 15:08:47	B - Shift 6A MON / 6P FRI	Tuesday	180	429.00	7
22-0000048	01/11/2022 16:53:54	B - Shift 6A MON / 6P FRI	Tuesday	170	153.00	3
22-0000049	01/11/2022 21:18:31	A - Shift 6P SUN / 6A FRI	Tuesday	180		
22-0000050	01/11/2022 22:33:15	A - Shift 6P SUN / 6A FRI	Tuesday	140	781.00	13
22-0000051	01/12/2022 09:51:08	B - Shift 6A MON / 6P FRI	Wednesday	120	324.00	5
22-0000052	01/12/2022 12:36:19	B - Shift 6A MON / 6P FRI	Wednesday	180		
22-0000053	01/12/2022 13:44:13	B - Shift 6A MON / 6P FRI	Wednesday	170	177.00	3
22-0000054	01/12/2022 15:01:37	B - Shift 6A MON / 6P FRI	Wednesday	100		
22-0000055	01/12/2022 17:05:48	B - Shift 6A MON / 6P FRI	Wednesday	120	571.00	10
22-0000056	01/13/2022 16:42:20	B - Shift 6A MON / 6P FRI	Thursday	160	365.00	6
22-0000057	01/14/2022 00:07:55	A - Shift 6P SUN / 6A FRI	Friday	122	686.00	11
22-0000058	01/14/2022 07:03:49	B - Shift 6A MON / 6P FRI	Friday	190		
22-0000059	01/15/2022 06:31:45	C - Shift 6P FRI / 6P SUN	Saturday	140	790.00	13
22-0000060	01/15/2022	C - Shift 6P FRI	Saturday	100	400.00	7

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
	14:20:51	/ 6P SUN				
22-0000061	01/16/2022 23:10:51	A - Shift 6P SUN / 6A FRI	Sunday	195	595.00	10
22-0000062	01/17/2022 10:32:01	B - Shift 6A MON / 6P FRI	Monday	190	320.00	5
22-0000063	01/18/2022 17:47:56	B - Shift 6A MON / 6P FRI	Tuesday	140	514.00	9
22-0000064	01/18/2022 18:40:40	A - Shift 6P SUN / 6A FRI	Tuesday	120	451.00	8
22-0000065	01/18/2022 19:59:49	A - Shift 6P SUN / 6A FRI	Tuesday	140	580.00	10
22-0000066	01/18/2022 21:27:03	A - Shift 6P SUN / 6A FRI	Tuesday	100	534.00	9
22-0000067	01/19/2022 00:32:43	A - Shift 6P SUN / 6A FRI	Wednesday	140	797.00	15
22-0000068	01/19/2022 07:31:03	B - Shift 6A MON / 6P FRI	Wednesday	140	497.00	8
22-0000069	01/19/2022 09:56:24	B - Shift 6A MON / 6P FRI	Wednesday	120	217.00	4
22-0000070	01/20/2022 08:43:22	B - Shift 6A MON / 6P FRI	Thursday	140	525.00	9
22-0000071	01/20/2022 14:59:09	B - Shift 6A MON / 6P FRI	Thursday	100	554.00	9
22-0000072	01/20/2022 19:22:01	A - Shift 6P SUN / 6A FRI	Thursday	194	702.00	12
22-0000073	01/21/2022 12:59:54	B - Shift 6A MON / 6P FRI	Friday	191	338.00	6
22-0000074	01/21/2022 14:18:33	B - Shift 6A MON / 6P FRI	Friday	100	887.00	15
22-0000075	01/21/2022 15:07:32	B - Shift 6A MON / 6P FRI	Friday	140	611.00	10
22-0000076	01/21/2022 16:24:33	B - Shift 6A MON / 6P FRI	Friday	190	393.00	7
22-0000077	01/21/2022 16:51:51	C - Shift 6P FRI / 6P SUN	Friday	100	332.00	6
22-0000078	01/21/2022 19:55:36	C - Shift 6P FRI / 6P SUN	Friday	180	507.00	8
22-0000079	01/22/2022 21:05:14	C - Shift 6P FRI / 6P SUN	Saturday	194	486.00	8
22-0000081	01/23/2022 16:49:07	C - Shift 6P FRI / 6P SUN	Sunday	140	792.00	13
22-0000082	01/24/2022 11:45:36	B - Shift 6A MON / 6P FRI	Monday	170	335.00	6
22-0000083	01/24/2022 17:32:28	B - Shift 6A MON / 6P FRI	Monday	190	416.00	7
22-0000084	01/25/2022 01:26:46	A - Shift 6P SUN / 6A FRI	Tuesday	140	958.00	16
22-0000085	01/25/2022 02:09:49	A - Shift 6P SUN / 6A FRI	Tuesday	140	261.00	4
22-0000086	01/25/2022 05:00:29	A - Shift 6P SUN / 6A FRI	Tuesday	160	781.00	13
22-0000087	01/25/2022 09:14:43	B - Shift 6A MON / 6P FRI	Tuesday	160	608.00	10
22-0000088	01/25/2022 18:03:31	A - Shift 6P SUN / 6A FRI	Tuesday	180	620.00	10
22-0000089	01/26/2022 09:35:29	B - Shift 6A MON / 6P FRI	Wednesday	120	173.00	3
22-0000090	01/27/2022 06:10:00	B - Shift 6A MON / 6P FRI	Thursday	170	385.00	6
22-0000091	01/27/2022 09:50:03	B - Shift 6A MON / 6P FRI	Thursday	120	255.00	4
22-0000092	01/27/2022 12:26:03	B - Shift 6A MON / 6P FRI	Thursday	180	517.00	9

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Shift Or Platoon (FD1.30)	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Average Dispatch To Arrival	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
22-0000093	01/27/2022 15:29:04	B - Shift 6A MON / 6P FRI	Thursday	180	635.00	11
22-0000094	01/27/2022 18:57:38	A - Shift 6P SUN / 6A FRI	Thursday	190	567.00	9
22-0000096	01/28/2022 06:10:29	B - Shift 6A MON / 6P FRI	Friday	120	271.00	21
22-0000097	01/28/2022 13:34:35	B - Shift 6A MON / 6P FRI	Friday	180	434.00	7
22-0000098	01/28/2022 14:58:44	B - Shift 6A MON / 6P FRI	Friday	140	304.00	5
22-0000099	01/28/2022 17:51:29	B - Shift 6A MON / 6P FRI	Friday	190	338.00	6
22-0000100	01/29/2022 02:03:12	C - Shift 6P FRI / 6P SUN	Saturday	141	722.00	12
22-0000101	01/29/2022 18:04:50	C - Shift 6P FRI / 6P SUN	Saturday	120	347.00	6
22-0000102	01/29/2022 23:59:21	C - Shift 6P FRI / 6P SUN	Saturday	180		
22-0000103	01/30/2022 12:26:52	C - Shift 6P FRI / 6P SUN	Sunday	120	359.00	6
22-0000104	01/30/2022 13:14:36	C - Shift 6P FRI / 6P SUN	Sunday	120	432.00	7
22-0000105	01/30/2022 18:31:37	A - Shift 6P SUN / 6A FRI	Sunday	140	475.00	8
22-0000106	01/31/2022 11:46:20	B - Shift 6A MON / 6P FRI	Monday	120	356.00	6
22-0000107	01/31/2022 12:36:38	B - Shift 6A MON / 6P FRI	Monday	190	394.00	7
22-0000108	01/31/2022 13:13:18	B - Shift 6A MON / 6P FRI	Monday	120	241.00	4
22-0000109	01/31/2022 16:50:01	B - Shift 6A MON / 6P FRI	Monday	190	254.00	4
					Avg: 497.66	Avg: 8.98

Report Filters

Basic Incident Date - Derived (Fd1.3): Is between '1/1/2022' and '1/31/2022'

AFD Incident Type Report "Percent"

Report Filters

Basic Incident Date Time: is between '1/1/2022' and '1/31/2022'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

Basic Incident Type Code And Description (FD1.21)	Total Incidents Percent of Incidents
Incident Type Category (FD1.21): 1 - Fire	
111 - Building fire	0.91%
131 - Passenger vehicle fire	0.91%
154 - Dumpster or other outside trash receptacle fire	0.91%
	Total: 2.73%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident	
311 - Medical assist, assist EMS crew	1.82%
321 - EMS call, excluding vehicle accident with injury	64.55%
322 - Motor vehicle accident with injuries	2.73%
323 - Motor vehicle/pedestrian accident (MV Ped)	0.91%
324 - Motor vehicle accident with no injuries.	1.82%
	Total: 71.82%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)	
412 - Gas leak (natural gas or LPG)	0.91%
424 - Carbon monoxide Incident	0.91%
	Total: 1.82%
Incident Type Category (FD1.21): 5 - Service Call	
554 - Assist invalid	0.91%
	Total: 0.91%
Incident Type Category (FD1.21): 6 - Good Intent Call	
600 - Good Intent call, other	0.91%
611 - Dispatched and cancelled en route	3.64%
6110 - Dispatched and cancelled en route (Medical)	3.64%
6111 - Dispatched and cancelled en route (Fire Alarm)	0.91%
622 - No incident found on arrival at dispatch address	0.91%
651 - Smoke scare, odor of smoke	1.82%
	Total: 11.82%
Incident Type Category (FD1.21): 7 - False Alarm & False Call	
700 - False alarm or false call, other	0.91%
715 - Local alarm system, malicious false alarm	0.91%
733 - Smoke detector activation due to malfunction	1.82%
735 - Alarm system sounded due to malfunction	4.55%
741 - Sprinkler activation, no fire - unintentional	0.91%
745 - Alarm system activation, no fire - unintentional	1.82%
	Total: 10.91%
	Total: 100.00%

AFD Incident Type Report (Summary)

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
Incident Type Category (FD1.21): 1 - Fire						
22-0000005	15:21:46	B - Shift 6A MON / 6P FRI	111 - Building fire	Mutual aid given	Olive Township Fire Dept	
	00:00:00		131 - Passenger vehicle fire			
22-0000032	20:55:08	C - Shift 6P FRI / 6P SUN	154 - Dumpster or other outside trash receptacle fire	None		
						Total: 0.00%
Count: 2						
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
22-0000030	18:13:36	C - Shift 6P FRI / 6P SUN	311 - Medical assist, assist EMS crew	None		
22-0000064	18:38:47	A - Shift 6P SUN / 6A FRI	311 - Medical assist, assist EMS crew	None		
22-0000001	06:51:41	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000002	13:05:40	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000003	23:49:18	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000004	14:37:56	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000006	16:21:10	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000007	16:32:56	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000008	18:23:16	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000009	00:40:47	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000011	07:09:14	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000013	10:37:38	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000015	07:12:37	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000016	12:24:56	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000017	17:38:39	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000019	18:00:54	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000020	04:41:18	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000021	09:34:37	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000023	13:34:00	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000024	18:18:27	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000025	20:32:12	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000027	08:22:33	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000031	20:53:17	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000034	17:12:29	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000035	18:12:07	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000036	19:57:30	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
22-0000038	10:06:26	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000039	11:22:48	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	Mutual aid given	Wright-Tallmadge Fire Dept	
22-0000040	00:56:23	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000041	08:12:23	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000042	08:54:01	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	Mutual aid received		
22-0000043	11:44:01	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000044	11:55:09	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000046	13:35:24	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000047	15:07:00	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000048	16:52:24	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000051	09:49:47	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000053	13:42:51	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000056	16:40:45	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000057	00:05:30	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000060	14:19:44	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000061	23:08:24	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000062	10:31:09	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000063	17:46:20	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000066	21:25:42	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000069	09:53:38	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000070	08:40:25	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000071	14:57:52	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000072	19:19:17	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000073	12:57:00	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000074	14:16:45	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000075	15:06:27	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000076	16:24:08	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000078	19:54:22	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000079	21:03:31	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000082	11:42:26	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000083	17:29:37	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000086	05:00:22	A - Shift 6P SUN	321 - EMS call, excluding	None		

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
		/ 6A FRI	vehicle accident with injury			
22-0000087	09:13:35	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000088	17:59:15	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000090	06:07:20	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000091	09:49:36	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000092	12:24:58	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000093	15:28:19	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000094	18:55:22	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000095	05:33:01	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000096	06:07:11	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000098	14:56:52	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000099	17:48:24	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000100	02:00:38	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000103	12:25:18	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
22-0000106	11:44:09	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000107	12:33:40	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
22-0000012	08:04:25	B - Shift 6A MON / 6P FRI	322 - Motor vehicle accident with injuries	None		
22-0000077	16:51:24	C - Shift 6P FRI / 6P SUN	322 - Motor vehicle accident with injuries	None		
22-0000097	13:32:47	B - Shift 6A MON / 6P FRI	322 - Motor vehicle accident with injuries	None		
22-0000026	05:24:12	A - Shift 6P SUN / 6A FRI	323 - Motor vehicle/pedestrian accident (MV Ped)	None		
22-0000018	17:49:27	B - Shift 6A MON / 6P FRI	324 - Motor vehicle accident with no injuries.	None		
22-0000022	12:36:14	B - Shift 6A MON / 6P FRI	324 - Motor vehicle accident with no injuries.	None		
						Total: 0.00%
Count: 79						
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
22-0000081	16:47:59	C - Shift 6P FRI / 6P SUN	412 - Gas leak (natural gas or LPG)	None		
22-0000104	13:12:37	C - Shift 6P FRI / 6P SUN	424 - Carbon monoxide incident	None		
						Total: 0.00%
Count: 2						
Incident Type Category (FD1.21): 5 - Service Call						
22-0000010	03:23:09	A - Shift 6P SUN / 6A FRI	554 - Assist invalid	None		
						Total: 0.00%
Count: 1						
Incident Type Category (FD1.21): 6 - Good Intent Call						
22-0000055	17:04:56	B - Shift 6A MON / 6P FRI	600 - Good Intent call, other	None		
22-0000033	13:05:24	C - Shift 6P FRI /	611 - Dispatched and	Mutual aid given	Wright-Tallmadge Fire Dept	

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
		6P SUN	cancelled en route			
22-0000037	20:14:44	A - Shift 6P SUN / 6A FRI	611 - Dispatched and cancelled en route	None		
22-0000102	23:57:14	C - Shift 6P FRI / 6P SUN	611 - Dispatched and cancelled en route	None		
22-0000109	16:47:23	B - Shift 6A MON / 6P FRI	611 - Dispatched and cancelled en route	None		
22-0000014	18:34:38	A - Shift 6P SUN / 6A FRI	6110 - Dispatched and cancelled en route (Medical)	None		
22-0000049	21:14:06	A - Shift 6P SUN / 6A FRI	6110 - Dispatched and cancelled en route (Medical)	None		
22-0000054	15:01:01	B - Shift 6A MON / 6P FRI	6110 - Dispatched and cancelled en route (Medical)	None		
22-0000058	07:00:59	B - Shift 6A MON / 6P FRI	6110 - Dispatched and cancelled en route (Medical)	None		
22-0000052	12:35:58	B - Shift 6A MON / 6P FRI	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
22-0000065	19:58:07	A - Shift 6P SUN / 6A FRI	622 - No incident found on arrival at dispatch address	None		
22-0000089	09:35:05	B - Shift 6A MON / 6P FRI	651 - Smoke scare, odor of smoke	None		
22-0000105	18:31:14	A - Shift 6P SUN / 6A FRI	651 - Smoke scare, odor of smoke	Automatic aid received		
						Total: 0.00%
Count: 13						
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
22-0000108	13:12:59	B - Shift 6A MON / 6P FRI	700 - False alarm or false call, other	None		
22-0000059	06:30:47	C - Shift 6P FRI / 6P SUN	715 - Local alarm system, malicious false alarm	None		
22-0000084	01:26:33	A - Shift 6P SUN / 6A FRI	733 - Smoke detector activation due to malfunction	None		
22-0000085	02:09:33	A - Shift 6P SUN / 6A FRI	733 - Smoke detector activation due to malfunction	None		
22-0000028	15:16:55	B - Shift 6A MON / 6P FRI	735 - Alarm system sounded due to malfunction	None		
22-0000029	18:41:24	C - Shift 6P FRI / 6P SUN	735 - Alarm system sounded due to malfunction	None		
22-0000045	12:57:43	B - Shift 6A MON / 6P FRI	735 - Alarm system sounded due to malfunction	None		
22-0000050	22:32:18	A - Shift 6P SUN / 6A FRI	735 - Alarm system sounded due to malfunction	None		
22-0000101	18:03:53	C - Shift 6P FRI / 6P SUN	735 - Alarm system sounded due to malfunction	None		
22-0000068	07:30:14	B - Shift 6A MON / 6P FRI	741 - Sprinkler activation, no fire - unintentional	None		
22-0000067	00:31:48	A - Shift 6P SUN / 6A FRI	745 - Alarm system activation, no fire - unintentional	None		
22-0000080	03:28:07	A - Shift 6P SUN / 6A FRI	745 - Alarm system activation, no fire - unintentional	None		
						Total: 0.00%
Count: 12						
						Total: 0.00%
Count: 109						

AFD Aid Given/Received Report

Incident Number	Basic Incident Date Time	Basic Incident Day Name (FD1.3)	Basic Incident Full Address	Aid Given Or Received	Automatic Aid Received Departments
Department Name: (None)					
22-0000042	01/11/2022 08:54:01	Tuesday	4967 PIERCE G723 Allendale MI 49401	Mutual aid received	Wright-Tallmadge Fire Dept
22-0000105	01/30/2022 18:31:14	Sunday	4843 PIERCE D2 Allendale MI 49401	Automatic aid received	Blendon Township Fire Dept, Wright-Tallmadge Fire Dept, Georgetown Township, Robinson Township Fire Dept
				Count: 2	
Department Name: Olive Township Fire Dept					
22-0000005	01/03/2022 15:21:46	Monday	13365 TYLER Holland MI 49424	Mutual aid given	
				Count: 1	
Department Name: Wright-Tallmadge Fire Dept					
22-0000033	01/09/2022 13:05:24	Sunday	4380 CLEVELAND Coopersville MI 49404	Mutual aid given	
22-0000039	01/10/2022 11:22:48	Monday	11285 LINDEN Marne MI 49435	Mutual aid given	
				Count: 2	
				Count: 5	

AFD NFIRS Run Data Report - Hour of Day

Hour of Day	Number of Runs
00:00:00 - 00:59:59	5
01:00:00 - 01:59:59	1
02:00:00 - 02:59:59	2
03:00:00 - 03:59:59	2
04:00:00 - 04:59:59	1
05:00:00 - 05:59:59	3
06:00:00 - 06:59:59	4
07:00:00 - 07:59:59	4
08:00:00 - 08:59:59	5
09:00:00 - 09:59:59	6
10:00:00 - 10:59:59	3
11:00:00 - 11:59:59	5
12:00:00 - 12:59:59	8
13:00:00 - 13:59:59	8
14:00:00 - 14:59:59	5
15:00:00 - 15:59:59	6
16:00:00 - 16:59:59	8
17:00:00 - 17:59:59	8
18:00:00 - 18:59:59	11
19:00:00 - 19:59:59	4
20:00:00 - 20:59:59	4
21:00:00 - 21:59:59	3
22:00:00 - 22:59:59	1
23:00:00 - 23:59:59	3
Total: 110	

Allendale

CHARTER TOWNSHIP

"Where community is more than just a concept!"

February 9, 2022

Township Board of Trustees:

Last Fall our Department Heads were talking about our Golden Rule mentality and commitment to becoming an example of Government Done Right. In that discussion we developed the idea of recognizing our employees when they go above and beyond what is expected in their role. At each of our Department Head meetings we now ask if anyone on our teams has taken extra steps to live into this.

In February Shelly Kowalczyk was recognized for the thoughtful expression of gratitude she made in December. 2021 was a trying year and our Public Utilities team experienced a lot as they worked tirelessly to make sure Water and Wastewater operations functioned 24/7. The work and stress didn't slow as the holidays approached and Shelly noticed that their focus was on their work and the projects required to keep the facility running. To highlight the holiday season and bring a festive feel into the office she decided to do something special for her coworkers. Shelly and her husband came in on a Sunday to set up and decorate a Christmas Tree at the wastewater plant offices.

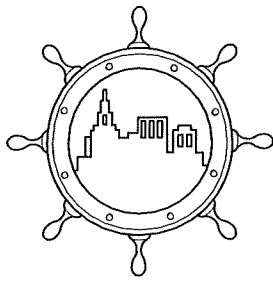
Shelly didn't seek recognition. In fact, I had to ask around to uncover the details. We often think of the Golden Rule in relation to serving our residents. Shelly put the Golden Rule in action with her teammates, and we wanted to acknowledge her commitment to internal service. She received a framed award and Wally, our plush wombat "mascot", will be at her desk until the next employee is recognized.

Sincerely,



Adam Elenbaas
Township Supervisor





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MEMORANDUM

To: Allendale Charter Township Board of Trustees
From: Gregory L. Ransford, MPA 
Date: January 21, 2022
Re: Centennial Map Amendment (Rezoning) Application

In accordance with Article 29 – Amendments and District Changes; Procedures of the Allendale Charter Township Zoning Ordinance (ACTZO), below we provide a synopsis of a map amendment (rezoning) request to the Zoning Ordinance Map. As you are aware, the Board of Trustees (BOT) is the approving body regarding map amendments.

Board Responsibility

Given that the Township is a charter township, two introductions and readings are required by the BOT to formally adopt a map amendment, each of which would occur at two separate meetings. Included with the application materials is the formal Zoning Map Amendment Ordinance for your consideration of adoption and is part of the first and second readings. As the BOT considers the request, your decision must be based on the Rezoning Evaluation Factors of Section 29.01D of the ACTZO, which includes provisions from the Allendale Charter Township Master Plan (ACTMP), both of which we outline further below.

Request

Bass River Development seeks to rezone part of 5380 Lake Michigan Drive, parcel number 70-09-25-100-102, and all of 5316 Lake Michigan Drive, parcel number 70-09-25-100-072 from the Low Density Multiple Family Residential District (R-3) to the General Commercial Zoning District (GC). The area subject to rezoning contains approximately 6.66 acres. While each parcel contains an existing dwelling, and several accessory buildings exist within parcel number 70-09-25-100-102, the remainder of parcel number 70-09-25-100-102 is vacant and not proposed for rezoning.

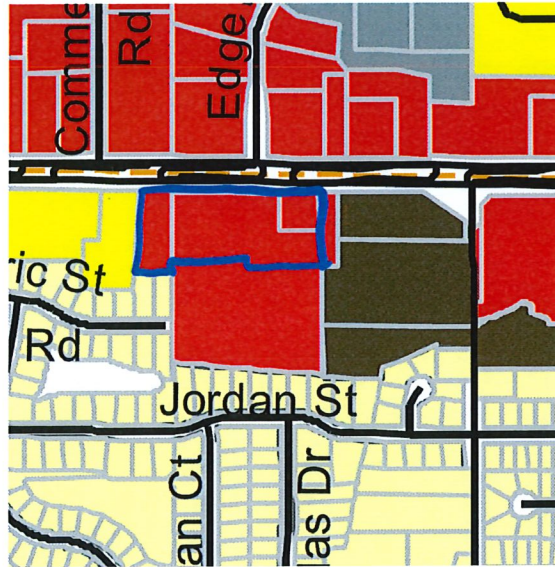
The Allendale Charter Township Planning Commission (ACTPC) provided a recommendation of adoption. Below are the relevant ACTMP and ACTZO provisions to assist with your consideration of the request, which were also reviewed by the ACTPC.

Master Plan Considerations

Future Land Use Map

The Allendale Charter Township Master Plan and its Map, adopted on July 22, 2013, provides for the subject property within the General Commercial Classification, which is consistent with the GC Zoning District, as requested by the applicant. Given this, we provide relevant provisions from the General Commercial Classification below to assist with your review.

For your convenience, below is a snapshot of the Master Plan Map for the subject parcel and surrounding properties. (Legend: Yellow = Medium Density Residential (MDR), Light Yellow = Low Density Residential (LDR), Red = General Commercial (GC), Gray = Industrial (I), Brown = High Density Residential (R-4), Blue Outline = Subject Property)



Master Plan Text

General Commercial Classification

Chapter 3 – Goals and Strategies of the Master Plan provides:

- Goal: Promote the development, redevelopment, and rehabilitation of industrial and commercial areas to provide attractive sites to a variety of enterprises which will strengthen the tax base and provide a place of employment for area residents.
 - While the applicant is not bound by any statements to demolish the existing structures, we expect those structures to be removed, which would promote the redevelopment of the commercial area along Lake Michigan Drive. As a result of the subject property location on Lake Michigan Drive and that it is master planned for the equivalent of the GC District, it appears this property is ripe for commercial development.

Chapter 5 – Future Land Use, General Commercial (page 62) of the Master Plan provides:

- That GC property will front on Lake Michigan Drive.
 - As you will note in the application materials and as aforementioned, the property proposed for rezoning fronts on Lake Michigan Drive.
- That the 13 acre Geurink Farm is “recommended for commercial land use as virtually all of the land fronting on M-45 west of 56th Avenue to 68th Avenue is either zoned or planned for commercial use.”
 - Given that the subject property is the Geurink Farm, and the request is for the GC Zoning District, this provision of the ACTMP appears satisfied.

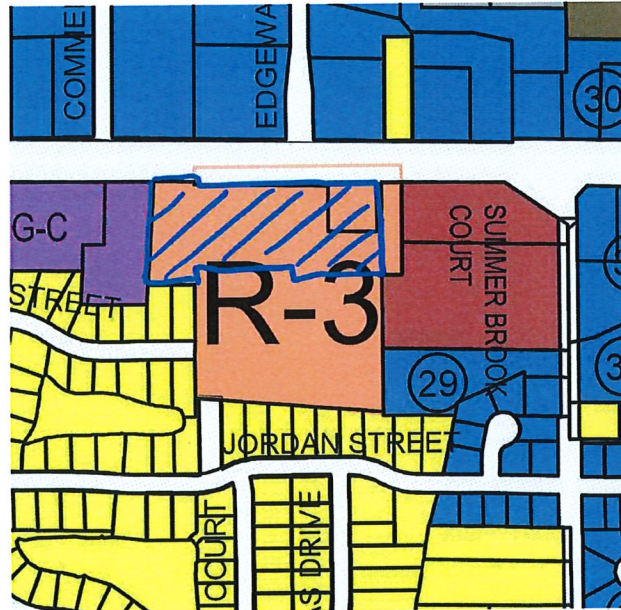
Zoning Ordinance Considerations

Surrounding Uses and Available Uses

The ACTPC reviewed whether the proposed rezoning would result in a site that is compatible with surrounding zoning districts and uses, and is able to support the available uses within the GC Zoning District. The ACTPC found the property to be compatible with surrounding zoning districts and uses, and is capable to support the available uses.

Map of the Zoning Ordinance

For your convenience, below is a snapshot of the Zoning Ordinance Map for the subject area and surrounding properties. (Legend: Yellow = R-1 Low Density One-Family Residential District / Blue = PUD Planned Unit Development / Burgundy = R-4 Medium Density Multiple Family Residential Office / Salmon = R-3 Low Density Multiple Family Residential District / Purple = General Commercial / Blue Hatched Outline = Subject Area for Rezoning)



Rezoning Evaluation Factors

In accordance with Section 29.01D – Procedure for Changes of the ACTZO, and as performed by the ACTPC, the BOT shall review the factors therein when considering an amendment to the Zoning Map. Below is a copy of said section with our responses in italic font to assist with your review, as provided to the ACTPC.

Section 29.01D – REZONING EVALUATION FACTORS.

In considering a request for a district change, the Planning Commission and Township Board should evaluate the extent that the request meets the following:

1. Consistency with the Master Plan text and its maps.

Please see our Master Plan Considerations section above.

2. Compatibility with the existing zoning districts as well as existing and possible future uses in those zoning districts.

Please see our Zoning Ordinance Considerations section above

3. The capability of the land to support the uses permitted by the requested zoning district and whether the uses permitted are capable of being adequately served by the following (a through e):

We believe the land is capable to support the uses permitted by the GC Zoning District given its area, road frontage, and public utility access.

- a. The existing transportation network.

The subject property abuts Lake Michigan Drive, with over 700 feet of frontage. Given this, we believe the property will be adequately served by the transportation network.

- b. Utilities.

As aforementioned, public utilities are available at the property. Given this, we believe the subject property will be adequately served by utilities.

- c. The environment.

We are not aware of any characteristics of the environment that would prevent the subject property from supporting the permitted uses. As a result, we believe the property will be adequately served by the environment.

- d. Other public improvements.

We believe the subject property will be adequately served by other public improvements such as electricity, cable, and etcetera.

- e. Relevant governmental agencies.

While the rezoning does not include a site plan, we anticipate that other governmental agencies, such as the Allendale Charter Township Fire Department, will be able to adequately serve the property at such time of application for development, particularly because those agencies are included in the review process.

Public Hearing

One public comment was received regarding the potential future use. The comment did not express opposition to the request.

Recommendation

While considering the rezoning evaluation factors and public comment, Commissioner Capala provided a motion to recommend adoption. Motion was seconded by Commissioner Westerling and carried 7-0. If you have any questions, please let us know.

GLR
Planner

Attachments

ORDINANCE NO. 2022-02

ZONING MAP AMENDMENT ORDINANCE

AN ORDINANCE TO AMEND THE ALLENDALE CHARTER TOWNSHIP ZONING ORDINANCE BY REZONING CERTAIN LAND TO THE GC GENERAL COMMERCIAL ZONING DISTRICT, TO PROVIDE FOR SEVERABILITY, TO PROVIDE FOR REPEAL AND, TO ESTABLISH AN EFFECTIVE DATE.

THE CHARTER TOWNSHIP OF ALLENDALE, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Amendment. The Zoning Ordinance and Map of the Charter Township of Allendale, Ottawa County, Michigan, the map being incorporated by reference in the Zoning Ordinance for the Charter Township of Allendale pursuant to Article 4, shall be amended so the following land shall be rezoned to the GC General Commercial Zoning District. The land is in the Charter Township of Allendale, Ottawa County, Michigan, and are described as follows:

Part of the NW 1/4 of Section 25, T7N, R14W, Allendale Township, Ottawa County, Michigan, described as: Commencing at the North 1/4 corner of said Section 25; thence N89°31'35"W 672.42 feet along the North line of said NW 1/4 to the East line of the West 1/2 of the NE 1/4 of said NW 1/4; thence S00°46'03"E 85.32 feet along said East line to the South line of Lake Michigan Drive (M-45) and the PLACE OF BEGINNING of this description; thence S00°46'03"E 351.93 feet along said East line; thence S89°11'53"W 326.02 feet; thence N00°48'07"W 31.10 feet; thence S89°11'53"W 346.00 feet; thence S00°48'07"E 20.32 feet to the NE corner of Lot 32, Dewpointe East No. 2 (as recorded in Liber 35 of Plats, Pages 60-62); thence S89°11'53"W 171.77 feet along the North line of said Dewpointe East No. 2; thence N02°49'15"E 364.73 feet to the South line of Lake Michigan Drive (M-45); thence Easterly 148.74 feet along a 110,964.57 foot radius curve to the left, the chord of which bears S89°50'20"E 148.74 feet; thence S00°48'07"E 5.38 feet; thence S89°31'35"E 480.90 feet; thence N00°46'03"W 6.65 feet; thence Easterly 49.86 feet along a 110,964.57 foot radius curve to the left, the chord of which bears S89°32'21"E 49.86 feet; thence S89°31'35"E 125.12 feet; thence S00°46'03"E 6.65 feet; thence S89°31'35"E 16.50 feet (the previous 8 calls being along said South line of Lake Michigan Drive) to the place of beginning. This parcel contains 6.66 acres. 70-09-25-100-072 & 70-09-25-100-102 PT

Section 2. Severable Provisions. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of

competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 4. Effective Date. This amendment to the Allendale Charter Township Zoning Ordinance was approved and adopted by the Township Board of Allendale Charter Township, Ottawa County, Michigan on _____, 2022, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on _____, 2022, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on _____, 2022, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Map Amendment Ordinance in the _____ as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Adam Elenbaas
Township Supervisor

Jody Hansen
Township Clerk

CERTIFICATE

I, Jody Hansen, the Clerk for the Charter Township of Allendale, Ottawa County, Michigan, certify that the foregoing Allendale Charter Township Zoning Map Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 2022. The following members of the Township Board were present at that meeting: _____

_____. The following members of the Township Board were absent:

_____.

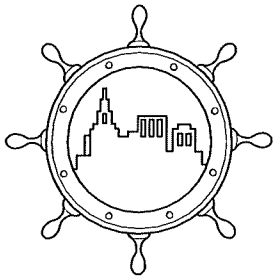
The Ordinance was adopted by the Township Board with members of the Board _____

voting in favor and members of the Board _____

_____ voting in opposition. Notice of Adoption of the

Ordinance was published in the _____ on _____, 2022.

Jody Hansen, Clerk
Allendale Charter Township



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MEMORANDUM

To: Allendale Charter Township Board of Trustees
From: Gregory L. Ransford, MPA
Date: February 8, 2022
Re: Proposed Text Amendments to the Allendale Charter Township Zoning Ordinance

In accordance with Article 29 – Amendments and District Changes; Procedures of the Allendale Charter Township Zoning Ordinance (ACTZO), below we provide our synopsis regarding several proposed text amendments to the ACTZO that were recommended for adoption by the Allendale Charter Township Planning Commission (ACTPC) at their February 7, 2022 meeting.

As you are aware, the Board of Trustees is the approving authority of proposed text amendments.

Proposed Text Amendments

Section 4.01D – Zoning Districts & Article 8 – [Title change]

Pursuant to the ACTPC Work Program, the ACTPC seeks to reduce public confusion and discomfort regarding the title of Article 8, which reads “R-2 Medium Density One and Two Family Residential District.” As you may know, Article 8 does not permit new two-family buildings, but allows for the reconstruction of existing two-family buildings. Given this, the reference to two-family dwellings within the Article title has caused public confusion and concern that new two-family buildings could be constructed within the zoning district. Consequently, the ACTPC seeks to rename the Article as the “R-2 Medium Density One-Family Residential District.” Coupled with that revision, Section 4.01D – Zoning Districts of the ACTZO also required revision to match the Article 8 title name. Section 4.01D identifies all of the zoning districts within the Township.

Section 13A.05(3) – Area Regulations, Side Yard & Section 13A.05(4) – Area Regulations, Rear Yard (Office District)

Additionally pursuant to the ACTPC Work Program, the ACTPC seeks to allow commercial and industrial projects to benefit from a zero yard side setback when a shared design is proposed. During its deliberations, the ACTPC extended that concept to the rear yard as well. Given this, the ACTPC recommends that the Office District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines. It is important to note that the current language of the ACTZO within this District currently allows a zero side yard setback scenario. In addition, the language currently allows a rear yard setback of five (5) feet.

Section 14.05B – Area Regulations, Side Yard & Section 14.05C – Area Regulations, Rear Yard (General Commercial District)

Similar to the above, the ACTPC recommends that the General Commercial District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines. Additionally similar to the above, it is important to note that the current language of the ACTZO within this District currently allows a zero side yard setback scenario. In addition, the language currently allows a rear yard setback of five (5) feet.

Section 15.05B – Area Regulations, Side Yard & Section 15.05C – Area Regulations, Rear Yard (Service Commercial District)

Similar to the above, the ACTPC recommends that the General Commercial District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines. Additionally similar to the above, it is important to note that the current language of the ACTZO within this District currently allows a zero side yard setback scenario. In addition, the language currently allows a rear yard setback of five (5) feet.

Section 16.06B – Area Regulations, Side Yard & Section 16.06C – Area Regulations, Rear Yard (Industrial District)

Similar to the above, the ACTPC recommends that the Industrial District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines.

Section 14.07 – Moratorium

Pursuant to your request, the ACTPC reviewed the draft language to place a moratorium on mini-warehouses or self-storage facilities within the General Commercial Zoning District for a period of one year.

Through a vote of 4-0, with three members absent, all of the proposed text amendments were recommended for adoption.

Public Hearing

No comments were received during the public hearing.

Recommendation

As aforementioned, the Planning Commission unanimously recommended adoption of the proposed text amendments by a vote of 4-0. Attached are the proposed amendments in the form of the necessary Zoning Text Amendment Ordinances. Additionally attached is a document showing the proposed changes from the current language of the ACTZO regarding the zero setback provisions. We believe the changes to Section 4.01D and Article 8 are self-explanatory. However, if you would like a document showing those changes, please let us know and we will create it for you. Otherwise, proposed additions are shown in red underlined text and proposed deletions are shown in red strikethrough text for the zero setback language.

Board of Trustees Responsibilities

As you know, any amendment to the ACTZO requires two readings by the Board of Trustees. Given the sensitivity of the moratorium effort, a first reading may be conducted at your February 14, 2022 meeting, and a second reading as well as adoption may occur at your February 28, 2022. Following both readings, publication and posting of each is required. No public hearings are required to be held by the Board of Trustees.

If you have any questions, please let us know.

GLR
Planner

Attachments

Office (O)

Section 13A.05 – Area Regulations.

3. SIDE YARD.

- a. Where the side of a lot in the O Zone abuts upon the side of a lot in any R, RE or AG Zone, there shall be a side yard of not less than fifteen (15) feet. No parking shall be allowed in this area.
- b. There shall be a side yard of not less than twenty-five (25) feet on the street side of a corner lot.
- c. In other cases, a side yard for an office building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

4. REAR YARD.

- a. Where the rear of a lot in the O Zone abuts upon the side of a lot in R, RE or AG Zone, there shall be a rear yard of not less than twenty-five (25) feet.
- b. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

General Commercial (GC)

Section 14.05 – Area Regulations

B. SIDE YARD.

1. Where a side lot line in the GC Zone abuts any R or AG Zone, there shall be a side yard of not less than 15 feet. No parking shall be allowed in this area except as may be allowed by Section 21.04.C. However, in cases where the abutting property is master planned for commercial or industrial land use the required building setback may be reduced to the setbacks as described in Section 14.05.B.2 below if it is determined by the Planning Commission that such reduction is not likely to adversely affect nearby residents and property. The Commission may require additional landscaping, solid fencing, a wall or other similar measures to reduce the impact of a closer building on nearby residents and properties.
2. ~~In all other cases, a~~ side yard for a commercial building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code. Where a building is not built on the lot line or where the wall of a structure facing the side lot line has windows or other openings, a 10 foot side yard shall be required.

C. REAR YARD.

1. The rear yard setback for lots in a GC Zone which abut any R Zone or AG Zone shall be a minimum of 25 feet.
2. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
3. No accessory building shall be allowed in the required rear setback area of any lot.

Service Commercial (C-3)

Section 15.05 – Area Regulations

B. SIDE YARD.

1. Where the side of a lot in the C-3 Zone abuts upon the side of a lot in any R of AG Zone, there shall be a side yard of not less than fifteen (15) feet. No parking shall be allowed in this area.
2. There shall be a side yard of not less than twenty five (25) feet on the street side of a corner lot.
3. ~~In all other cases, a~~ side yard for a commercial building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code. Where a building is not built on the lot line or where the wall of a structure facing the side lot line has windows or other openings, a ten (10) foot side yard shall be required.

C. REAR YARD.

1. Where the rear of a lot in a C-3 Zone abuts upon the side of a lot in any R Zone or AG Zone, there shall be a rear yard of not less than twenty-five (25) feet, provided that where a public alley separates the rear of a C-3 Zone lot from an R Zone lot, the full width of the alley may be considered as part of the rear yard for making the computation.
2. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
3. No accessory building shall be allowed in the required rear yard area of any lot.

Industrial (I)

Section 16.06 – Area Regulations.

B. Side Yard.

A side yard of not less than fifteen (15) feet shall be required, provided that a minimum side yard of fifty (50) feet shall be required whenever a lot or parcel of land in the I – Industrial District abuts a lot or parcel of land in a residential zoning district. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no side yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

C. Rear Yard.

1. A rear yard of not less than twenty~~–~~five (25) feet shall be required, provided that a minimum rear yard of fifty (50) feet shall be required whenever a lot or parcel of land in the I – Industrial District abuts a lot or parcel of land in a residential zoning district. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
2. No accessory building shall be allowed in the required rear yard area of any lot.

ORDINANCE NO. 2022-03

ALLENDALE CHARTER TOWNSHIP
ZONING ORDINANCE AMENDMENT ORDINANCE

AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE ZONING ORDINANCE OF ALLENDALE CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN ("THE ZONING ORDINANCE"), CONCERNING THE ESTABLISHMENT OF A MORATORIUM FOR CERTAIN SPECIAL USES PERMITTED IN THE GC, GENERAL COMMERCIAL DISTRICT, AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE CHARTER TOWNSHIP OF ALLENDALE, COUNTY OF OTTAWA, STATE OF MICHIGAN, ORDAINS:

1. Amendment of Article 14 of the Zoning Ordinance. Article 14 of the Allendale Charter Township Zoning Ordinance is hereby amended to add a new Section, Section 14.07, which shall state in its entirety as follows:

SECTION 14.07. MORATORIUM

A. Section 14.07(a). Findings.

The Township Board has determined that:

i. In accordance with the Michigan Zoning Enabling Act, 2006 PA 110, as amended (the "MZEA"), the Charter Township of Allendale (the "Township") has the authority to establish reasonable land use regulations to protect the public health, safety and welfare and in a manner consistent with applicable Michigan law.

ii. Article 14, Section 14.03(O), permits the construction of mini warehouse and self-storage facilities as a special use in the GC, General Commercial District.

iii. In reviewing the Master Plan, it has been determined that there is a potential for a negative impact on the long-term health and sustainability of the community if such developments are permitted to proliferate within certain areas of the General Commercial District.

iv. The Township Board has submitted a request to the Planning Commission to review the language contained in Section 14.03 of the Zoning Ordinance to determine whether or not it is reasonable to continue to permit mini warehouse and self-storage facilities as a special use in the GC General Commercial District, or whether the use should be authorized in another area of the Township.

v. Imposing a Moratorium, on a limited temporary basis, is reasonable and necessary in order to allow time for review of and potential amendments to the Zoning Ordinance.

vi. A Moratorium should be imposed upon the issuance of any and all permits or licenses for the development of mini warehouse and self-storage facilities for a period of 12 months or until an amendment of the applicable Zoning Ordinance provision is adopted, whichever occurs first.

B. Section 14.07(2). Moratorium.

There is hereby imposed a Moratorium upon the issuance of any and all permits or licenses for the development of mini warehouse and self-storage facilities as a special use in the GC General Commercial District Zone within the Township. This moratorium shall not apply to requests for electrical permits or other permits necessary for routine maintenance of existing facilities.

C. Section 14.07. Term.

The moratorium imposed by this Ordinance shall expire the earlier of 12 months from its effective date or the effective date of an amendment to the Zoning Ordinance.

Section 2. Severability. If any provision or part of this ordinance is declared invalid or unenforceable by a court of competent jurisdiction, the validity or enforceability of the balance of the ordinance is not affected and remains in full force and effect.

Section 3. Repeal. All ordinances or parts thereof which are in conflict in whole or in part with any of the provisions of this Ordinance as of the effective date of this Ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Ordinance was approved and adopted by the Township Board of the Allendale Charter Township, Ottawa County, Michigan, on _____, 2022, after introduction and a first reading on _____, 2022, and publication after first reading as required by Act 359 of the Michigan Public Acts of 1947, as amended. This Ordinance shall be effective on _____, 2022.

Adam Elenbaas, Township Supervisor

Jody Hansen, Township Clerk

CERTIFICATE

I, Jody Hansen, the Clerk for the Charter Township of Allendale, Ottawa County, Michigan, certify that the foregoing Zoning Ordinance Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 2022. The following members of the Township Board were present at that meeting:

_____.

The following members of the Township Board were absent:

_____.

The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and members of the Board _____

voting in opposition. The Ordinance or a summary of the Ordinance was published in the _____ on _____, 2022. A certified copy of the Ordinance was sent to the Ottawa County Clerk, by first-class mail with postage pre-paid on _____, 2022.

Jody Hansen, Clerk

Allendale Charter Township

AFFIDAVIT OF POSTING

(Zoning Text Amendment Ordinance – Moratorium)

STATE OF MICHIGAN)

)ss

COUNTY OF OTTAWA)

The undersigned, Jody Hansen, the Allendale Charter Township Clerk, being first duly sworn, deposes and says as follows:

1. That she posted a proposed Zoning Text Amendment Ordinance for Allendale Charter Township, after its first reading at a meeting of the Allendale Charter Township Board held on _____, 20____ and its second reading at a meeting of the Allendale Charter Township Board held on _____, 20____, in the Township Clerk's office and on the Township's website at www.allendale-twp.org on _____, 20____.

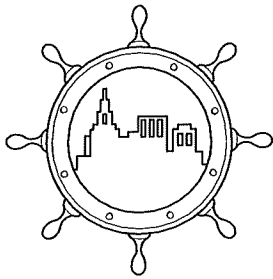
Jody Hansen, Clerk
Allendale Charter Township

Subscribed and sworn to before this
_____ day of _____, 20____.

Notary Public, Ottawa County, Michigan

Acting in Ottawa County, Michigan

My commission expires: _____



Fresh Coast Planning

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Sara Moring-Hilt
586-850-8784
sara@freshcoastplanning.com

MEMORANDUM

To: Allendale Charter Township Board of Trustees
From: Gregory L. Ransford, MPA
Date: February 8, 2022
Re: Proposed Text Amendments to the Allendale Charter Township Zoning Ordinance

In accordance with Article 29 – Amendments and District Changes; Procedures of the Allendale Charter Township Zoning Ordinance (ACTZO), below we provide our synopsis regarding several proposed text amendments to the ACTZO that were recommended for adoption by the Allendale Charter Township Planning Commission (ACTPC) at their February 7, 2022 meeting.

As you are aware, the Board of Trustees is the approving authority of proposed text amendments.

Proposed Text Amendments

Section 4.01D – Zoning Districts & Article 8 – [Title change]

Pursuant to the ACTPC Work Program, the ACTPC seeks to reduce public confusion and discomfort regarding the title of Article 8, which reads “R-2 Medium Density One and Two Family Residential District.” As you may know, Article 8 does not permit new two-family buildings, but allows for the reconstruction of existing two-family buildings. Given this, the reference to two-family dwellings within the Article title has caused public confusion and concern that new two-family buildings could be constructed within the zoning district. Consequently, the ACTPC seeks to rename the Article as the “R-2 Medium Density One-Family Residential District.” Coupled with that revision, Section 4.01D – Zoning Districts of the ACTZO also required revision to match the Article 8 title name. Section 4.01D identifies all of the zoning districts within the Township.

Section 13A.05(3) – Area Regulations, Side Yard & Section 13A.05(4) – Area Regulations, Rear Yard (Office District)

Additionally pursuant to the ACTPC Work Program, the ACTPC seeks to allow commercial and industrial projects to benefit from a zero yard side setback when a shared design is proposed. During its deliberations, the ACTPC extended that concept to the rear yard as well. Given this, the ACTPC recommends that the Office District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines. It is important to note that the current language of the ACTZO within this District currently allows a zero side yard setback scenario. In addition, the language currently allows a rear yard setback of five (5) feet.

Section 14.05B – Area Regulations, Side Yard & Section 14.05C – Area Regulations, Rear Yard (General Commercial District)

Similar to the above, the ACTPC recommends that the General Commercial District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines. Additionally similar to the above, it is important to note that the current language of the ACTZO within this District currently allows a zero side yard setback scenario. In addition, the language currently allows a rear yard setback of five (5) feet.

Section 15.05B – Area Regulations, Side Yard & Section 15.05C – Area Regulations, Rear Yard (Service Commercial District)

Similar to the above, the ACTPC recommends that the General Commercial District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines. Additionally similar to the above, it is important to note that the current language of the ACTZO within this District currently allows a zero side yard setback scenario. In addition, the language currently allows a rear yard setback of five (5) feet.

Section 16.06B – Area Regulations, Side Yard & Section 16.06C – Area Regulations, Rear Yard (Industrial District)

Similar to the above, the ACTPC recommends that the Industrial District is amended to permit zero side yard and zero rear yard setbacks to allow for joint projects to occur across property lines.

Section 14.07 – Moratorium

Pursuant to your request, the ACTPC reviewed the draft language to place a moratorium on mini-warehouses or self-storage facilities within the General Commercial Zoning District for a period of one year.

Through a vote of 4-0, with three members absent, all of the proposed text amendments were recommended for adoption.

Public Hearing

No comments were received during the public hearing.

Recommendation

As aforementioned, the Planning Commission unanimously recommended adoption of the proposed text amendments by a vote of 4-0. Attached are the proposed amendments in the form of the necessary Zoning Text Amendment Ordinances. Additionally attached is a document showing the proposed changes from the current language of the ACTZO regarding the zero setback provisions. We believe the changes to Section 4.01D and Article 8 are self-explanatory. However, if you would like a document showing those changes, please let us know and we will create it for you. Otherwise, proposed additions are shown in red underlined text and proposed deletions are shown in red strikethrough text for the zero setback language.

Board of Trustees Responsibilities

As you know, any amendment to the ACTZO requires two readings by the Board of Trustees. Given the sensitivity of the moratorium effort, a first reading may be conducted at your February 14, 2022 meeting, and a second reading as well as adoption may occur at your February 28, 2022. Following both readings, publication and posting of each is required. No public hearings are required to be held by the Board of Trustees.

If you have any questions, please let us know.

GLR
Planner

Attachments

Office (O)

Section 13A.05 – Area Regulations.

3. SIDE YARD.

- a. Where the side of a lot in the O Zone abuts upon the side of a lot in any R, RE or AG Zone, there shall be a side yard of not less than fifteen (15) feet. No parking shall be allowed in this area.
- b. There shall be a side yard of not less than twenty-five (25) feet on the street side of a corner lot.
- c. In other cases, a side yard for an office building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

4. REAR YARD.

- a. Where the rear of a lot in the O Zone abuts upon the side of a lot in R, RE or AG Zone, there shall be a rear yard of not less than twenty-five (25) feet.
- b. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

General Commercial (GC)

Section 14.05 – Area Regulations

B. SIDE YARD.

1. Where a side lot line in the GC Zone abuts any R or AG Zone, there shall be a side yard of not less than 15 feet. No parking shall be allowed in this area except as may be allowed by Section 21.04.C. However, in cases where the abutting property is master planned for commercial or industrial land use the required building setback may be reduced to the setbacks as described in Section 14.05.B.2 below if it is determined by the Planning Commission that such reduction is not likely to adversely affect nearby residents and property. The Commission may require additional landscaping, solid fencing, a wall or other similar measures to reduce the impact of a closer building on nearby residents and properties.
2. ~~In all other cases, a~~ side yard for a commercial building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code. Where a building is not built on the lot line or where the wall of a structure facing the side lot line has windows or other openings, a 10 foot side yard shall be required.

C. REAR YARD.

1. The rear yard setback for lots in a GC Zone which abut any R Zone or AG Zone shall be a minimum of 25 feet.
2. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
3. No accessory building shall be allowed in the required rear setback area of any lot.

Service Commercial (C-3)

Section 15.05 – Area Regulations

B. SIDE YARD.

1. Where the side of a lot in the C-3 Zone abuts upon the side of a lot in any R of AG Zone, there shall be a side yard of not less than fifteen (15) feet. No parking shall be allowed in this area.
2. There shall be a side yard of not less than twenty five (25) feet on the street side of a corner lot.
3. ~~In all other cases, a~~ side yard for a commercial building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code. Where a building is not built on the lot line or where the wall of a structure facing the side lot line has windows or other openings, a ten (10) foot side yard shall be required.

C. REAR YARD.

1. Where the rear of a lot in a C-3 Zone abuts upon the side of a lot in any R Zone or AG Zone, there shall be a rear yard of not less than twenty-five (25) feet, provided that where a public alley separates the rear of a C-3 Zone lot from an R Zone lot, the full width of the alley may be considered as part of the rear yard for making the computation.
2. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
3. No accessory building shall be allowed in the required rear yard area of any lot.

Industrial (I)

Section 16.06 – Area Regulations.

B. Side Yard.

A side yard of not less than fifteen (15) feet shall be required, provided that a minimum side yard of fifty (50) feet shall be required whenever a lot or parcel of land in the I – Industrial District abuts a lot or parcel of land in a residential zoning district. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no side yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

C. Rear Yard.

1. A rear yard of not less than twenty-five (25) feet shall be required, provided that a minimum rear yard of fifty (50) feet shall be required whenever a lot or parcel of land in the I – Industrial District abuts a lot or parcel of land in a residential zoning district. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
2. No accessory building shall be allowed in the required rear yard area of any lot.

ORDINANCE NO. 2022-04

ZONING TEXT AMENDMENT ORDINANCE

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF ALLENDALE CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN BY AMENDING SECTION 4.01D – ZONING DISTRICTS; BY AMENDING THE TITLE OF ARTICLE 8 – R-2 MEDIUM DENSITY SINGLE AND TWO-FAMILY RESIDENTIAL DISTRICT; BY AMENDING SECTION 13A.05(3) – AREA REGULATIONS, SIDE YARD; BY AMENDING SECTION 13A.05(4) – AREA REGULATIONS, REAR YARD; BY AMENDING SECTION 14.05B – AREA REGULATIONS, SIDE YARD; BY AMENDING SECTION 14.05C – AREA REGULATIONS, REAR YARD; BY AMENDING SECTION 15.05B – AREA REGULATIONS, SIDE YARD; BY AMENDING SECTION 15.05C – AREA REGULATIONS, REAR YARD; BY AMENDING SECTION 16.06B – AREA REGULATIONS, SIDE YARD AND; BY AMENDING SECTION 16.06C – AREA REGULATIONS, REAR YARD, AND PROVIDING FOR REPEAL AND SEVERABILITY PROVISIONS, AND THE EFFECTIVE DATE OF THIS ORDINANCE.

THE CHARTER TOWNSHIP OF ALLENDALE, COUNTY OF OTTAWA, AND STATE OF MICHIGAN ORDAINS:

Section 1. Zoning Districts. Section 4.01D of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 4.01D – Zoning Districts

R-2 Medium Density One-Family Residential District Regulations.

Section 2. Article 8 [Title]. The title of Article 8 of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

R-2 Medium Density One-Family Residential District

Section 3. Area Regulations, Side Yard. Section 13A.05(3) of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 13A.05(3) – Area Regulations, Side Yard

SIDE YARD.

- a. Where the side of a lot in the O Zone abuts upon the side of a lot in any R, RE or AG Zone, there shall be a side yard of not less than fifteen (15) feet. No parking shall be allowed in this area.

- b. There shall be a side yard of not less than twenty-five (25) feet on the street side of a corner lot.
- c. In other cases, a side yard for an office building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

Section 4. Area Regulations, Rear Yard. Section 13A.05(4) of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 13A.05(4) – Area Regulations, Rear Yard

REAR YARD.

- a. Where the rear of a lot in the O Zone abuts upon the side of a lot in R, RE or AG Zone, there shall be a rear yard of not less than twenty-five (25) feet.
- b. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

Section 5. Area Regulations, Side Yard. Section 14.05B of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 14.05B – Area Regulations, Side Yard

SIDE YARD.

- 1. Where a side lot line in the GC Zone abuts any R or AG Zone, there shall be a side yard of not less than 15 feet. No parking shall be allowed in this area except as may be allowed by Section 21.04.C. However, in cases where the abutting property is master planned for commercial or industrial land use the required building setback may be reduced to the setbacks as described in Section 14.05.B.2 below if it is determined by the Planning Commission that such reduction is not likely to adversely affect nearby residents and property. The Commission may require additional landscaping, solid fencing, a wall or other similar measures to reduce the impact of a closer building on nearby residents and properties.
- 2. A side yard for a commercial building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.. Where a building is not built on the lot line or where the wall of a structure

facing the side lot line has windows or other openings, a 10 foot side yard shall be required.

Section 6. Area Regulations, Rear Yard. Section 14.05C of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 14.05C – Area Regulations, Rear Yard

REAR YARD.

1. The rear yard setback for lots in a GC Zone which abut any R Zone or AG Zone shall be a minimum of 25 feet.
2. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
3. No accessory building shall be allowed in the required rear setback area of any lot.

Section 7. Area Regulations, Side Yard. Section 15.05B of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 15.05B – Area Regulations, Side Yard

SIDE YARD.

1. Where the side of a lot in the C-3 Zone abuts upon the side of a lot in any R of AG Zone, there shall be a side yard of not less than fifteen (15) feet. No parking shall be allowed in this area.
2. There shall be a side yard of not less than twenty five (25) feet on the street side of a corner lot.
3. A side yard for a commercial building shall not be required when a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code. Where a building is not built on the lot line or where the wall of a structure facing the side lot line has windows or other openings, a ten (10) foot side yard shall be required.

Section 8. Area Regulations, Rear Yard. Section 15.05C of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 15.05C – Area Regulations, Rear Yard

REAR YARD.

1. Where the rear of a lot in a C-3 Zone abuts upon the side of a lot in any R Zone or AG Zone, there shall be a rear yard of not less than twenty-five (25) feet, provided that where a public alley separates the rear of a C-3 Zone lot from an R Zone lot, the full width of the alley may be considered as part of the rear yard for making the computation.
2. In all other cases, there shall be a rear yard of not less than five (5) feet. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
3. No accessory building shall be allowed in the required rear yard area of any lot.

Section 9. Area Regulations, Side Yard. Section 16.06B of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 16.06B – Area Regulations, Side Yard

Side Yard.

A side yard of not less than fifteen (15) feet shall be required, provided that a minimum side yard of fifty (50) feet shall be required whenever a lot or parcel of land in the I – Industrial District abuts a lot or parcel of land in a residential zoning district. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no side yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.

Section 10. Area Regulations, Rear Yard. Section 16.06C of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 16.06C – Area Regulations, Rear Yard

Rear Yard.

1. A rear yard of not less than twenty-five (25) feet shall be required, provided that a minimum rear yard of fifty (50) feet shall be required whenever a lot or parcel of land in the I – Industrial District abuts a lot or parcel of land in a residential zoning district. When a building is proposed in conjunction with the same or similar improvement within an abutting Lot as part of a larger project, no rear yard shall be required, provided building walls are built of fire-retardant construction in compliance with the State of Michigan building code.
2. No accessory building shall be allowed in the required rear yard area of any lot.

Section 11. Repeal. All ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 12. Severable Provisions. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 13. Effective Date. This amendment to the Allendale Charter Township Zoning Ordinance was approved and adopted by the Township Board of Allendale Charter Township, Ottawa County, Michigan on _____, 20____, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on _____, 20____, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on _____, 20____, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Text Amendment Ordinance in the _____ as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Adam Elenbaas, Township Supervisor

Jody Hansen, Township Clerk

CERTIFICATE

I, Jody Hansen, the Clerk for the Charter Township of Allendale, Ottawa County, Michigan, certify that the foregoing Allendale Charter Township Zoning Text Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 20____. The following members of the Township Board were present at that meeting:

_____. The following members of the Township Board were absent:

_____.

The Ordinance was adopted by the Township Board with members of the Board _____

voting in favor and members of the Board _____

_____ voting in opposition. Notice of Adoption of the

Ordinance was published in the _____ on _____, 20____.

Jody Hansen, Clerk
Allendale Charter Township

AFFIDAVIT OF POSTING

(Zoning Text Amendment Ordinance – Article 8 & Zero Setbacks)

STATE OF MICHIGAN)

)ss

COUNTY OF OTTAWA)

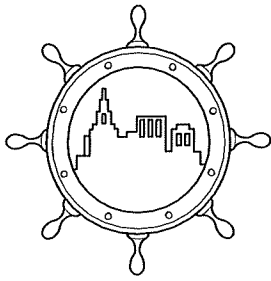
The undersigned, Jody Hansen, the Allendale Charter Township Clerk, being first duly sworn, deposes and says as follows:

1. That she posted a proposed Zoning Text Amendment Ordinance for Allendale Charter Township, after its first reading at a meeting of the Allendale Charter Township Board held on _____, 20____ and its second reading at a meeting of the Allendale Charter Township Board held on _____, 20____, in the Township Clerk's office and on the Township's website at www.allendale-twp.org on _____, 20____.

Jody Hansen, Clerk
Allendale Charter Township

Subscribed and sworn to before this
_____ day of _____, 20____.

Notary Public, Ottawa County, Michigan
Acting in Ottawa County, Michigan
My commission expires: _____



Fresh Coast Planning

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Julie Lovelace
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Sara Moring-Hilt
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MEMORANDUM

To: Allendale Charter Township Board of Trustees
From: Gregory L. Ransford, MPA
Date: January 14, 2022
Re: Revised Text Amendments to the Allendale Charter Township Zoning Ordinance

In May of last year, the Allendale Charter Township Planning Commission (ACTPC) recommended revisions to Section 24.06H – Waste Disposal Facilities and Section 24.06J – Building Appearance of the Allendale Charter Township Zoning Ordinance (ACTZO). As you know, those proposed revisions were not adopted nor formally rejected by the Allendale Charter Township Board of Trustees (ACTBT). Recently, the ACTPC received feedback from Supervisor Elenbaas regarding the lack of action by the ACTBT as a result of our inquiry concerning the status of the language. In response, the ACTPC proposes the attached revisions to the previous version of the text you considered in May. Proposed additions are shown in underlined text and proposed deletions are shown in strikethrough text, again, reflected from the previous draft.

As always, in accordance with Article 29 – Amendments and District Changes; Procedures of the ACTZO, below we provide our synopsis regarding the aforementioned text amendments to the ACTZO that were recommended for adoption by the ACTPC at their January 3, 2022 meeting.

As you are aware, the Board of Trustees is the approving authority of proposed text amendments.

Proposed Text Amendments

Section 24.06H – Waste Disposal Facilities

The ACTPC understood that concern was raised by the ACTBT regarding the replacement of existing dumpster enclosures in accordance with the current ACTZO language. In response, the ACTPC proposed that the existing enclosure language indicates that the replacement is required “to the extent practicable,” to allow for discretion in those situations.

Through a vote of 5-0, with two members absent, the revisions to Section 24.06H – Waste Disposal Facilities were recommended for adoption. Since that recommendation, Township Attorney, Bob Sullivan, recommended the addition of “as determined by the Zoning Administrator.” As a result, we have included that language within the proposed amendment since it is not necessary for the language to return to the ACTPC to consider his recommendation.

Section 24.06J – Building Appearance

While the proposed revisions to Section 24.06J – Building Appearance were limited to commercial facades, the ACTPC understood that concern was raised regarding the residential section and clarity was needed to avoid a misinterpretation concerning how the language was applied, particularly to single-family dwellings. In response, the ACTPC proposed that the residential subsection title is changed from “Residential” to “Multi-Family dwellings,” which, by definition within the ACTZO, would include only buildings of three units or more.

Through a vote of 5-0, the revisions to Section 24.06J – Building Appearance were recommended for adoption.

Public Hearing

No additional public hearing was necessary for the proposed revisions.

Recommendation

As aforementioned, the Planning Commission unanimously recommended adoption of the proposed text amendments by a vote of 5-0. Attached are the proposed amendments in the form of the necessary Zoning Text Amendment Ordinance.

Board of Trustees Responsibilities

As you know, any amendment to the ACTZO requires two readings by the Board of Trustees. Given that you did not conduct a first reading in May, you may conduct your first reading at your January 24, 2022 meeting, and your second reading as well as adoption at your February 14, 2022. Following both readings, publication and posting of each is required. No public hearings are required to be held by the Board of Trustees.

If you have any questions, please let us know.

GLR
Planner

Attachments

ORDINANCE NO. 2022-01

ZONING TEXT AMENDMENT ORDINANCE

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF ALLENDALE CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN BY AMENDING SECTION 24.06H – WASTE DISPOSAL FACILITIES AND; BY AMENDING SECTION 24.06J – BUILDING APPEARANCE, AND PROVIDING FOR REPEAL AND SEVERABILITY PROVISIONS AND THE EFFECTIVE DATE OF THIS ORDINANCE.

THE CHARTER TOWNSHIP OF ALLENDALE, COUNTY OF OTTAWA, AND STATE OF MICHIGAN ORDAINS:

Section 1. Waste Disposal Facilities. Section 24.06H of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

A site plan shall identify the location of solid waste disposal facilities and provide details for each solid waste disposal facility showing compliance with the following requirements.

1. Dumpsters, Containers. All solid waste including recycling materials shall be placed in a dumpster or other appropriate container for pickup. Every dumpster or container shall be equipped with a lid or other top covering unless the enclosure adequately screens the contents above the dumpster opening.
2. Enclosures. All dumpsters and other appropriate containers shall be placed in an enclosure constructed as follows:
 - a. An enclosure shall be constructed with durable materials that compliment and match the materials used in the principal structure. Chain link with slats is prohibited.
 - b. An enclosure shall provide a solid visual screen on all four (4) sides. An enclosure containing separate pedestrian access from the gate opening shall ensure the same solid visual screen when viewed from a public or private street.
 - c. The front of the enclosure shall be gated and shall include proper hardware to secure the gate in a stationary position when open and closed. The bottom of the gate shall be installed at least six (6) inches above grade level. The gate shall be affixed to steel bump guard posts of no less than six (6) inches in diameter and which are completely filled with concrete.
 - d. The interior back wall of the enclosure shall be protected with steel bump guard posts located at least one (1) foot from the interior of the side and back walls. The bump guard posts shall be spaced three (3) feet

- apart. All steel bump guard posts shall be no less than six (6) inches in diameter and completely filled with concrete.
- e. For any enclosure containing a dumpster or other appropriate container, the minimum interior width of the enclosure and its opening shall be ten (10) feet and shall be clear of obstructions, including the gate, its hinges, and steel bump guard posts. In addition, at least two (2) feet of clearance from the side walls of the enclosure shall be provided. Where enclosures contain more than one (1) dumpster or container, the minimum interior width shall equal the combined widths of the dumpster/container plus a minimum of two (2) feet clearance from each side. The minimum interior length for all enclosures containing a dumpster shall be at least two (2) feet greater than the length of the dumpster or dumpsters it contains.
 - f. Any enclosure constructed prior to the adoption of this language shall only be replaced pursuant to this Section, to the extent practicable as determined by the Zoning Administrator, and may not be restored or repaired in accordance with Section 26.04.
3. All enclosures shall be located in the rear yard or the side yard. When located within an approved outdoor storage area, any dumpster may be absent an enclosure only if the outdoor storage area achieves the same or greater visual screening on all four (4) sides of the dumpster and meets the provisions of Section 24.06H2d and Section 24.06H2e, as if an enclosure was present, and shall meet Section 24.06H4 through Section 24.06H6.
 4. Access Lane. The site plan shall provide an open space as an access lane to an enclosure containing a dumpster. Such access lane shall be paved and shall be parallel with and the same width as the outside width of the enclosure extending for a length of sixty (60) feet from the front of the enclosure.
 5. Turning Lane. The site plan shall also provide an open space connected to and more or less perpendicular to the access lane to provide an area in which waste hauling vehicles may maneuver to change direction in order that vehicles shall not back into or back out of the site from a road right-of-way. Such turning lane shall be paved and shall be a minimum of fourteen (14) feet in width and thirty five (35) feet in length.
 6. Parking Restrictions. No parking spaces shall be permitted in the access lane or the turning lane.

Section 2. Building Appearance. Section 24.06J of the Allendale Charter Township Zoning Ordinance shall be amended to state in its entirety as follows.

Section 24.06J. Building Appearance.

In granting site plan review approval, the Zoning Administrator or Planning Commission shall require certain designs, textures, colors, or architectural treatments for buildings or structures, which in its judgment produce a

harmonious, substantial, distinctive, and inviting appearance with beauty of materials and architectural design creating a strong, sturdy, adaptable and lasting environment. The following materials represent and advance the intent and objective of the above descriptions.

1. Commercial and Mixed Use Buildings: That portion of the building which faces a public or private street, parking lot, or residential zoning district shall be finished with brick, architectural masonry block, stone, glass or a combination of these materials. A minimum of ten percent (10%) of the building which faces a public or private street or customer parking lot shall contain glass windows or a similar glass product, such as spandrel glass, or completely or partially opaque glass.
2. Multi-Family dwellings: Brick, architectural masonry block, cement board and stone. These materials shall be used for a minimum of fifty (50%) percent of all exterior wall areas in combination with dryvit, stucco, vinyl, EFIS, metal with enclosed fasteners, and similar materials.
3. Industrial: A minimum of 50 percent of that portion of the building which faces a public or private street or a residential zoning district shall be finished with brick, architectural masonry block, cement board, glass, stone or combination of those materials.

The remaining exterior walls if not finished with the materials noted in the preceding paragraph shall be finished with stucco, EFIS, architectural metal panels consisting of a minimum of 24-gauge metal with a minimum rib height of 1¼ inches or a combination of these materials or similar materials. Exposed fasteners shall match the color of the metal finish.

4. In recognition of developing technologies in building materials, the Planning Commission may agree to approve other materials provided that they meet the intent of this Section, are compatible with surrounding properties, and further provided that such materials shall comply with the architectural, safety and other requirements of the Township building codes, fire code and other applicable Township Ordinances.

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 4. Severable Provisions. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 5. Effective Date. This amendment to the Allendale Charter Township Zoning Ordinance was approved and adopted by the Township Board of Allendale Charter Township, Ottawa County, Michigan on _____, 20____, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on January 24, 2022, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on _____, 20____, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Text Amendment Ordinance in the _____ as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Adam Elenbaas, Township Supervisor

Jody Hansen, Township Clerk

CERTIFICATE

I, Jody Hansen, the Clerk for the Charter Township of Allendale, Ottawa County, Michigan, certify that the foregoing Allendale Charter Township Zoning Text Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 20____. The following members of the Township Board were present at that meeting:

_____. The following members of the Township Board were absent:

_____.

The Ordinance was adopted by the Township Board with members of the Board _____

voting in favor and members of the Board _____

_____ voting in opposition. Notice of Adoption of the

Ordinance was published in the _____ on _____, 20____.

Jody Hansen, Clerk
Allendale Charter Township

Allendale

CHARTER TOWNSHIP

"Where community is more than just a concept!"

Circulation Assistant II Recommendation-Ann Bates Recommendation

Prepared by Lydale Weaver

On 2/14/2022

Board of Trustees:

We have reviewed applications for the Circulation Assistant II position posted with the Township. Our Library Director Mary Cook, and HR Director Lydale Weaver were part of the interview process. We are recommending Ann Bates for the Circulation Assistant II position.

Ann has worked for the library for over 10 years. She has excelled in her current position by serving our community well, being a team player, taking the time to ask questions to learn different library functions, and brings library cataloging expertise. I have been able to witness Ann's dedication to her work, strong organizational skills, and a willingness to try new ideas and concepts. We look forward to having Ann join us in this full-time position.

We recommend a pay rate increase to \$16.01. We are excited for the continued growth of Ann with Allendale Charter Township.

Respectfully,

Mary Cook and Lydale Weaver

Library Director and HR Director