

Agenda for the
Allendale Charter Township Board Meeting
Monday, May 23, 2022, 6:00pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Invocation given by Bruce Zeinstra
- Pledge of Allegiance
- Approve Agenda
- Consent Agenda
 - Approval of the May 9, 2022 Regular Board Meeting Minutes
 - Bills
 - Interim Bills
- For information
 - April Financial Report
 - Minutes of the May 2, 2022 Planning Commission Meeting
 - Minutes of the April Parks and Recreation Committee Meeting
 - April Fire Report
- Public Hearings
- Public Comments
- Guest Speakers
 - Hiring & Discharge Policy Updates
 - Human Resources Director, Lydale Weaver
- Action Items
 - Budget Amendment 12: Water Resource Recovery Sewer, Engineering, and IT
 - Grand Valley Trunk Sewer Design/Relocation Proposal
 - Resolution 2022 – 06: Amendment to the Final Project Plan for Wastewater System Improvements and Designating an Authorized Project Representative
 - Parks & Recreation Committee Bylaws
 - Seasonal Positions Hiring Recommendations
 - Resolution 2022-07 Farmland Preservation Program: Purchase of Development Rights
 - Fee Waiver Requests for Independence Day Celebration
- Discussion Items
 - Professional Code Inspections Contract Update
 - Inspection Fees Update

- Zoning Administrator Appointment
- Mini-warehouses and self-storage facilities zoning
- Public Comments
- Board Comments
- Future Agenda Items
- Adjournment

Our Wi-Fi connection may be used to access the Board Information Packet:

- Account: ACT_Guest
- Password: ACTguest
- File location: www.allendale-twp.org → Agendas and Minutes → Agendas: Township Board

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
MAY SESSION 1st DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, May 9, 2022, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present: Mr. Zeinstra; Mr. Murillo; Mr. Vander Wall; Ms. Hansen; Ms. Vander Veen; and Mr. Elenbaas. (6)

Absent: Ms. Kraker (1)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Sergeant Cal Keuning, Sheriff Department; Kevin Yeomans, Assistant Administrator; Tyler Wolfe, Head Assessor; Connor Galligan, Assessor; Julie Lamer, Ottawa County Farmland Preservation Analyst; Becky Huttenga, Ottawa County Agriculture and Economic Resources Coordinator; Bruce Pindzia, Flies & Vanden Brink; Marcia Hoekstra, Allendale Township Parks & Recreation Committee Member; Greg DeJong, Ottawa County Commissioner; Tasha Shepherd, Administrative Assistant; Chad Doornbos, Public Utilities Superintendent; Mitch Johnson; and Rebecca Wildeboer.

Ms. Vander Veen pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

- BOT 22-080 Mr. Zeinstra moved to approve the agenda of today with the following amendment: to add "Hiring Recommendation- Seasonal Public Utilities Assistant Operator" to Action Items. The motion passed.
- BOT 22-081 Ms. Vander Veen moved to approve the following Consent Resolutions:
1. To approve the Minutes of the April 25, 2022, Board of Trustees meeting.
 2. To approve the general claims in the amount of \$383,940.18 and no interim payments, as presented by the summary report for May 10, 2022.

The motion passed.

Items Received for Information

1. Financial Report
2. Minutes of the April 18, 2022, Planning Commission Meeting
3. March Fire Department Report
4. March Sheriff Department Report
5. WOW Award- Kathy Hanes

Public Hearings- None

Public Comments and Communications

Comments were received from:

1. Rebecca Wildeboer, Allendale Area Chamber of Commerce

BOT 22-082 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Commissioner Greg DeJong provided an Ottawa County update including: Ottawa County hosted the quarterly legislative update. The topics discussed were M-231 Bypass, broadband, short-term rentals, remote participation. Commissioner DeJong inquired as to who is accountable for the overpayments sent by the state for unemployment benefits. He attended the groundbreaking ceremony on the new fire station for Allendale Township. He also highlighted the talents of our art, music, and shop students at Allendale High School. Commissioner DeJong encouraged everyone to read the Youth Assessment Survey which can be found online at the county website. He provided an update on the Ottawa County Sheriff's Office and shared that Ottawa and Allegan counties are rated the first and second healthiest counties in the state. Commissioner DeJong announced his intent to run for re-election.

Becky Huttenga, Ottawa County Agriculture and Economic Resources Coordinator, presented an overview of the Farmland Preservation Program: Purchase of Development Rights. The program is designed to preserve

agricultural land for future farming generations. Property is eligible if certain criteria are met, including agriculturally zoned and consistent with local land use plans, the property is in a township that has adopted a resolution of support of the PDR program, and specific acreage requirements are met. Interested landowners would apply through the county. Ms. Huttenga indicated the program is quickly growing and 10 local jurisdictions in Ottawa County have already adopted a resolution of support.

Marcia Hoekstra, Parks & Recreation Committee member, provided an update to the board. She indicated the chair has resigned and the vice-chair has stepped down. The committee has not had anyone interested in filling those open seats yet. Ms. Hoekstra highlighted various accomplishments the committee has achieved including: the bandshell, extending sidewalks throughout the park, concrete dugout upgrades, pickleball court, and fitness court additions. Some goals the committee would like to focus on include finding land north of M-45 for additional park space, upgrade and extend hours of restroom availability, establish a skate park, and connect riding and walking trails throughout the community. The committee is seeking the vision of the board to guide them in their future recommendations. They have concerns that their efforts are limited because they have no budget to guide them in their planning efforts.

Several board members had questions and comments.

Action Items

- | | |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BOT 22-083 | Mr. Murillo moved to approve distribution of the master plan. The motion passed. |
| BOT 22-084 | Mr. Zeinstra moved to approve and authorize the Clerk and Supervisor to sign Resolution 2022-05: 2207B Governmental Resolution for State Highway Right-of way Work. The motion passed. |
| BOT 22-085 | Ms. Vander Veen moved to set the date of the Special Meeting: Strategic Planning Session to June 14, 2022, at 4:00 p.m. The motion passed. |
| BOT 22-086 | Mr. Vander Wall moved to approve the hiring of Connor Galligan to fill the Head Assessor position at an annual salary of \$85,500.00, with eligibility for up to 2.75% annual performance review for year-end 2022. The motion passed. |

BOT 22-087 Mr. Vander Wall moved to approve the hiring of Ben Stenglein to fill the Seasonal Public Utilities Assistant Operator position at a wage of \$18.00 per hour, contingent upon passing pre-employment screening requirements. The motion passed.

Discussion Items

Chad Doornbos, Public Utilities Superintendent provided an update on Water Resource Recovery Facility Projects including the need to replace and relocate the Grand Valley Trunk Sewer line. He highlighted that the current sewer line presents environmental concerns as well as capacity handling issues. Mr. Doornbos indicated that he will soon bring to the board a proposal for survey, modeling, and partial design of the relocation of the Grand Valley Trunk Sewer Line. This proposal will require a budget amendment in the amount of \$230,000.00. There is a potential for reimbursement of these costs through the Clean Water State Revolving Funds. Mr. Doornbos also updated the board on the amendments pertaining to the Wastewater Treatment Plant State Revolving Fund Program Project Plan. This amendment outlined the change for the WWTP portion. The solids dewatering portion of the project was removed and will be implemented at a future date. This change reduces Capital Costs of the project by \$1,739,000.00.

Several board members had questions and comments.

Public Comments and Communications

Public comments were received from:

1. Connor Galligan, Grand Rapids

BOT 22-088 Mr. Elenbaas moved to close public comment. The motion passed.

Staff Comments

Tyler Wolfe, Head Assessor thanked the board and the community for the opportunities and support over the years. His resignation comes as bitter-sweet. He said it has been an honor to serve this community. He is most thankful for his co-workers and assured the board Allendale Township has the most commendable, passionate, and hard-working team he has had the privilege to work with.

Board Comments

Mr. Elenbaas provided an overview of the vision statement that was introduced, but not formally adopted, a year ago. He asked the board for feedback on officially adopting the vision statement. The board indicated they would be willing to do so. Mr. Elenbaas thanked Mr. Wolfe for his many years of service and highlighted his numerous achievements and contributions to Allendale Township. He stated he will miss having Tyler on the team and wished him success in his future endeavors.

Ms. Vander Veen thanked Tyler Wolfe for his years of service. She also thanked the board for allowing her to attend the Michigan Township Associations conference in Lansing. She highlighted some of the knowledge gained from this experience. She thanked Mr. Yeomans for his work in changing the Strategic Planning meeting date.

Mr. Murillo highlighted the efforts of the Allendale Choir. They organized a 5k walk to benefit the 92 for 22 Organization. He thanked the Sheriff's Office, Fire Department and Tasha Shephard for participating in the event. On May 17, 2022, the choir will be hosting a special concert and will announce the total funds raised during this event. Mr. Murillo thanked Mr. Wolfe for his service to the community.

Mr. Zeinstra thanked Tyler Wolfe for his years of service.

Mr. Vander Wall thanked Mr. Wolfe and wished him all the best. He congratulated Connor Galligan for his promotion to Head Assessor. He thanked the staff for all their hard work and dedication to this community. He thanked the board for the opportunity to attend the Michigan Township Association.

Ms. Hansen sought clarification on the direction the Planning Commission is heading regarding mini-storage units. Mr. Zeinstra indicated the Planning Commission had discussed various options. He said they would like the board to discuss and verify their options before proceeding further. Ms. Hansen provided an elections update including the May 3, 2022, Allendale Township elections. This election was applicable to seven voters in our jurisdiction. These seven voters are in Hudsonville Schools District. She informed the board that there may be some statute regulations that do not allow transferring

those parcels into the Allendale Public School District. She will continue to investigate this. She has 40 election workers committed for the 2022 election cycle and is seeking a few more to ensure appropriate customer service needs for the polling location, absentee counting board, receiving board and Satellite Clerk's Office. Ms. Hansen thanked Tyler Wolfe for his dedication, and hard work he has provided for this community. She said it has been a privilege to work with him and wishes him all the best.

BOT 22-089 Mr. Vander Wall moved to adjourn the meeting at 8:03 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale

UNJOURNALIZED

OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------------|----------------------------------|----------------------------|-----------------------------------------|-----------|---------|
| Fund 101 General Fund | | | | | |
| Dept 000.000 REVENUE | | | | | |
| 101-000.000-222.000 | Due To County | OTTAWA COUNTY TREASURER | MOBILE HOMES TAX - APRIL | 255.00 | |
| 101-000.000-225.000 | Due To Schools | OTTAWA COUNTY TREASURER | MOBILE HOMES TAX - APRIL | 1,020.00 | |
| 101-000.000-284.193 | JMM/46TH AVE SLU SAND MINING | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 228.00 | |
| 101-000.000-284.198 | TRUE VALUE-ADD'L BLDGS | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 108.00 | |
| 101-000.000-284.210 | EMERALD SPRINGS-PUD-SIGNATURE LA | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 144.00 | |
| 101-000.000-284.219 | CONIFER CREEK-BECKER DR | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 12.00 | |
| 101-000.000-284.222 | CENTENNIAL FARM-SITE CONDO | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 120.00 | |
| 101-000.000-284.223 | SPRINGFIELD NORTH-BILTMORE-CHURC | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 12.00 | |
| 101-000.000-284.224 | STATION 45-2022 SLU | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 84.00 | |
| 101-000.000-284.225 | WENDY'S-WM LIMITED PARTNERSHIP | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 48.00 | |
| 101-000.000-284.225 | WENDY'S-WM LIMITED PARTNERSHIP | SCHOLTEN FANT | ATTORNEY SERVICES - APRIL | 150.00 | |
| 101-000.000-284.227 | MARCUSSE REZONE | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 12.00 | |
| 101-000.000-284.229 | MYSTIC WOODS-PHASE 4 | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 132.00 | |
| 101-000.000-284.230 | SPECTRUM HEALTH ADDITION | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 156.00 | |
| Total For Dept 000.000 REVENUE | | | | 2,481.00 | |
| Dept 191.000 FINANCE/ACCT | | | | | |
| 101-191.000-721.000-SEMINAR | PROFESSIONAL DEVELOPMENT | TIM VANBENNEKOM | MILEAGE REIMBURSEMENT | 141.57 | |
| 101-191.000-860.000 | MILEAGE | TIM VANBENNEKOM | MILEAGE REIMBURSEMENT | 22.23 | |
| 101-191.000-955.000 | Miscellaneous | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 996.69 | |
| Total For Dept 191.000 FINANCE/ACCT | | | | 1,160.49 | |
| Dept 209.000 EMPLOYEE INSURANCES | | | | | |
| 101-209.000-720.000-HEALTHI | EMPLOYERS HEALTH INSURANCE | PRIORITY HEALTH | HEALTH INSURANCE - JUNE | 18,725.04 | |
| Total For Dept 209.000 EMPLOYEE INSURANCES | | | | 18,725.04 | |
| Dept 215.000 CLERK | | | | | |
| 101-215.000-732.000 | SUPPLIES | AMAZON CAPITAL SERVICES | OCCA OFFICE SUPPLIES | 102.50 | |
| 101-215.000-955.000 | Miscellaneous | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 1,809.09 | |
| Total For Dept 215.000 CLERK | | | | 1,911.59 | |
| Dept 248.000 ADMINISTRATION | | | | | |
| 101-248.000-732.000 | SUPPLIES | CREATIVE IMAGE DESIGNERS | IWINDOW ENVELOPES | 242.00 | |
| 101-248.000-732.000 | SUPPLIES | STAPLES | OFFICE SUPPLIES | 58.68 | |
| 101-248.000-732.000 | SUPPLIES | STAPLES | OFFICE SUPPLIES - H/R | 397.14 | |
| 101-248.000-802.000 | Contracted Services | WEST MICHIGAN DOCUMENT SHF | SECURE SHREDDING SERVICE @ 05/11/22 | 55.00 | |
| 101-248.000-802.000-ITMONTH | Contracted Services | REHMANN TECHNOLOGY SOLUTIC | I/T SERVICES - MAY | 1,965.00 | |
| 101-248.000-802.000-ITMONTH | Contracted Services | REHMANN TECHNOLOGY SOLUTIC | CYBER RESPONSIVE MANAGED ENDPOINT | 52.80 | |
| 101-248.000-955.000 | Miscellaneous | AMAZON CAPITAL SERVICES | MONITOR CONNECTION DONGLES FOR LAPTOP - | 22.36 | |
| 101-248.000-955.000 | Miscellaneous | AMAZON CAPITAL SERVICES | LAPTOP ADAPTERS FOR DOCKING STATIONS | 21.96 | |
| Total For Dept 248.000 ADMINISTRATION | | | | 2,814.94 | |
| Dept 257.000 ASSESSOR | | | | | |
| 101-257.000-721.000 | PROFESSIONAL DEVELOPMENT | MICHIGAN ASSESSORS ASSOCI | ADVERTISEMENT - JOB POSTING | 150.00 | |
| Total For Dept 257.000 ASSESSOR | | | | 150.00 | |
| Dept 265.000 BUILDING & GROUNDS | | | | | |
| 101-265.000-732.000 | SUPPLIES | MINER SUPPLY COMPANY INC | JANITORIAL SUPPLIES | 178.65 | |
| 101-265.000-802.000 | CONTRACTED SERVICES | CINTAS CORPORATION #301 | CONTRACT / UNIFORMS - APRIL | 210.02 | |
| 101-265.000-863.000 | FUEL | EXXONMOBIL PROCESSING CENT | FUEL CHARGES | 96.53 | |
| 101-265.000-930.000 | Maintenance | ALLENDALE TRUE VALUE HDWE | MAINTENANCE SUPPLIES - TOWNSHIP HALL | 102.50 | |
| 101-265.000-930.000 | Maintenance | FAMILY FARM & HOME INC | MAINTENANCE SUPPLIES | 49.01 | |
| 101-265.000-930.000 | Maintenance | MENARDS-HOLLAND INC | MAINTENANCE SUPPLIES | 84.00 | |

UNJOURNALIZED

OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-------------------------------------------|--------------------------|-------------------------------------|--------------------------------------|----------|---------|
| Fund 101 General Fund | | | | | |
| Dept 265.000 BUILDING & GROUNDS | | | | | |
| 101-265.000-930.000 | TRUCK Maintenance | ADEMA ALTERNATOR & STARTER SOLENOID | | 35.00 | |
| 101-265.000-955.000 | Miscellaneous | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 179.88 | |
| Total For Dept 265.000 BUILDING & GROUNDS | | | | 935.59 | |
| Dept 266.000 ATTORNEY | | | | | |
| 101-266.000-802.000 | Contracted Services | SCHOLTEN FANT | ATTORNEY SERVICES - APRIL | 5,530.00 | |
| 101-266.000-802.010 | Contracted Services P.C. | SCHOLTEN FANT | ATTORNEY SERVICES - APRIL | 300.00 | |
| Total For Dept 266.000 ATTORNEY | | | | 5,830.00 | |
| Dept 336.000 FIRE DEPT | | | | | |
| 101-336.000-721.000 | PROFESSIONAL DEVELOPMENT | ALLENDALE TRUE VALUE HDWE | SUPPLIES - FIRE DEPT | 56.90 | |
| 101-336.000-732.000 | SUPPLIES | GRAINGER | RESCUE SAW CARBIDE CHAIN | 364.66 | |
| 101-336.000-802.000 | Contracted Services | CINTAS CORPORATION #301 | CONTRACT / UNIFORMS - APRIL | 62.40 | |
| 101-336.000-930.000 | Maintenance | ALLENDALE TRUE VALUE HDWE | SUPPLIES - FIRE DEPT | 118.62 | |
| 101-336.000-930.000 | Maintenance | FAMILY FARM & HOME INC | MAINTENANCE SUPPLIES | 88.88 | |
| 101-336.000-930.000 | Maintenance | GRAINGER | BATTERIES | 36.78 | |
| 101-336.000-935.000-MAINT14 | Truck Maintenance | WEST SHORE FIRE INC | TRUCK MAINTENANCE | 1,419.56 | |
| 101-336.000-935.000-MAINT17 | Truck Maintenance | DYKSTRA'S AUTO GROUP INC | TRUCK MAINTENANCE | 72.88 | |
| 101-336.000-935.000-MAINT19 | Truck Maintenance | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 21.95 | |
| Total For Dept 336.000 FIRE DEPT | | | | 2,242.63 | |
| Dept 448.000 STREET LIGHTS | | | | | |
| 101-448.000-920.000 | Electricity | BILL PAYMENT CENTER | ELECTRIC USAGE - MAY | 20.37 | |
| Total For Dept 448.000 STREET LIGHTS | | | | 20.37 | |
| Dept 449.000 HIGHWAY-M45 | | | | | |
| 101-449.000-802.000 | Contracted Services | TRUGREEN PROCESSING CENTE | LAWN SERVICE | 1,356.08 | |
| 101-449.000-802.000 | Contracted Services | TRUGREEN PROCESSING CENTE | LAWN SERVICE | 114.61 | |
| 101-449.000-863.000 | FUEL | EXXONMOBIL PROCESSING CEN | FUEL CHARGES | 345.60 | |
| 101-449.000-926.000-ELECTRI | UTILITIES | BILL PAYMENT CENTER | ELECTRIC USAGE - MAY | 39.76 | |
| 101-449.000-930.000-IRRIGAT | Maintenance | SPRING BROOK SUPPLY INC | IRRIGATION SUPPLIES | 142.91 | |
| 101-449.000-930.000-LIGHTS | Maintenance | ALLENDALE TRUE VALUE HDWE | MAINTENANCE SUPPLIES - TOWNSHIP HALL | 39.04 | |
| 101-449.000-930.000-LIGHTS | Maintenance | FAMILY FARM & HOME INC | MAINTENANCE SUPPLIES | 34.97 | |
| 101-449.000-930.000-LIGHTS | Maintenance | MENARDS-HOLLAND INC | MAINTENANCE SUPPLIES | 199.90 | |
| Total For Dept 449.000 HIGHWAY-M45 | | | | 2,272.87 | |
| Dept 567.000 CEMETERY | | | | | |
| 101-567.000-802.000 | Contracted Services | KERKSTRA PORTABLE RESTROOM | PORTABLE RESTROOM RENTAL | 110.00 | |
| 101-567.000-863.000 | FUEL | EXXONMOBIL PROCESSING CEN | FUEL CHARGES | 220.50 | |
| 101-567.000-930.000 | Maintenance | ALLENDALE TRUE VALUE HDWE | MAINTENANCE SUPPLIES - TOWNSHIP HALL | 93.58 | |
| 101-567.000-930.000 | Maintenance | FAMILY FARM & HOME INC | MAINTENANCE SUPPLIES | 69.99 | |
| 101-567.000-930.000 | Maintenance | MENARDS-HOLLAND INC | MAINTENANCE SUPPLIES | 37.02 | |
| Total For Dept 567.000 CEMETERY | | | | 531.09 | |
| Dept 701.000 PLANNING & ZONING | | | | | |
| 101-701.000-802.000 | Contracted Services | FRESH COAST PLANNING LLC | PLANNING SERVICES - APRIL | 2,436.00 | |
| Total For Dept 701.000 PLANNING & ZONING | | | | 2,436.00 | |
| Dept 751.000 RECREATION AND PARKS | | | | | |
| 101-751.000-863.000 | FUEL | EXXONMOBIL PROCESSING CEN | FUEL CHARGES | 355.30 | |
| 101-751.000-930.000 | Maintenance | ALLENDALE TRUE VALUE HDWE | MAINTENANCE SUPPLIES - TOWNSHIP HALL | 148.24 | |
| 101-751.000-930.000 | Maintenance | AMAZON CAPITAL SERVICES | FLASH MEMORY CARDS | 32.18 | |
| 101-751.000-930.000 | Maintenance | AMAZON CAPITAL SERVICES | NO PARKING SIGNS | 96.84 | |

05/18/2022 09:05 AM

User: Tim

DB: Allendale

INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP

EXP CHECK RUN DATES 05/11/2022 - 05/24/2022

Page: 3/9

UNJOURNALIZED

OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|---------------------------------------------|---------------------|-----------------------------|-------------------------------|----------|---------|
| Fund 101 General Fund | | | | | |
| Dept 751.000 RECREATION AND PARKS | | | | | |
| 101-751.000-930.000 | Maintenance | FAMILY FARM & HOME INC | MAINTENANCE SUPPLIES | 9.98 | |
| 101-751.000-930.000 | Maintenance | MENARDS-HOLLAND INC | MAINTENANCE SUPPLIES | 29.99 | |
| Total For Dept 751.000 RECREATION AND PARKS | | | | 672.53 | |
| Dept 790.000 LIBRARY | | | | | |
| 101-790.000-732.000 | SUPPLIES | AMAZON | SUPPLIES | 63.29 | |
| 101-790.000-732.000 | SUPPLIES | IDENTISYS INC | LIBRARY CARDS | 2,837.04 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 17.96 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 19.99 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 27.92 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 30.92 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 12.96 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 39.31 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 13.99 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 58.93 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 9.96 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 19.99 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 49.44 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 14.96 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 14.96 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 49.99 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | AMAZON | AV MATERIALS | 58.10 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | MICROMARKETING LLC | AV MATERIALS | 39.99 | |
| 101-790.000-732.000-AVMATER | SUPPLIES | MICROMARKETING LLC | AV MATERIALS | 43.99 | |
| 101-790.000-732.000-BOOKSXX | SUPPLIES | BAKER & TAYLOR BOOKS LLC | BOOKS | 208.12 | |
| 101-790.000-732.000-BOOKSXX | SUPPLIES | BAKER & TAYLOR BOOKS LLC | BOOKS | 235.94 | |
| 101-790.000-732.000-BOOKSXX | SUPPLIES | CENTER POINT LARGE PRINT | BOOKS | 185.76 | |
| 101-790.000-732.000-BOOKSXX | SUPPLIES | GALE/CENGAGE LEARNING INC | BOOKS | 18.74 | |
| 101-790.000-732.000-CHILDBC | SUPPLIES | BAKER & TAYLOR BOOKS LLC | CHILDREN'S BOOKS | 214.68 | |
| 101-790.000-732.000-CHILDBC | SUPPLIES | BAKER & TAYLOR BOOKS LLC | CHILDREN'S BOOKS | 243.15 | |
| 101-790.000-732.000-LSTAGRA | SUPPLIES | AMAZON | LSTA GRANT - CHILDREN'S BOOK | 12.79 | |
| 101-790.000-732.000-LSTAGRA | SUPPLIES | AMAZON | LSTA GRANT - CHILDREN'S BOOKS | 21.95 | |
| 101-790.000-732.000-LSTAGRA | SUPPLIES | AMAZON | LSTA GRANT - CHILDREN'S BOOKS | 99.95 | |
| 101-790.000-732.000-LSTAGRA | SUPPLIES | AMAZON | LSTA GRANT - CHILDREN'S BOOKS | 583.27 | |
| 101-790.000-802.000 | Contracted Services | FISH WINDOW CLEANING | WINDOW CLEANING SERVICES | 161.00 | |
| 101-790.000-802.000-AQUARIU | Contracted Services | AQUA BLUE AQUARIUM SOLUTIC | AQUARIUM MAINTENANCE - MAY | 81.99 | |
| 101-790.000-802.000-COLLECT | Contracted Services | UNIQUE MANAGEMENT SERVICES | PLACEMENTS | 29.55 | |
| 101-790.000-802.000-COPIERM | Contracted Services | OFFICE MACHINES COMPANY INC | COPY MACHINE CONTRACT - APRIL | 110.41 | |
| 101-790.000-807.000-ADULTPR | COMMUNITY PROGRAMS | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 10.78 | |
| 101-790.000-807.000-MISCPRC | COMMUNITY PROGRAMS | AMAZON | PROGRAMMING | 16.51 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 75.97 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 30.00 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 10.99 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 80.12 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 7.69 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 58.88 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 29.24 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 16.59 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 9.89 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 6.05 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 51.52 | |
| 101-790.000-807.000-SUMMERF | COMMUNITY PROGRAMS | AMAZON | SUMMER READING PROGRAM | 114.82 | |

UNJOURNALIZED

OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------------------------|---------------------------------|---------------------------|-----------------------------------------|------------|---------|
| Fund 101 General Fund | | | | | |
| Dept 790.000 LIBRARY | | | | | |
| 101-790.000-807.000-SUMMER | COMMUNITY PROGRAMS | CORINNE ROBERTS | DRAWING CLASS - SUMMER READING PROGRAM | 125.00 | |
| 101-790.000-807.000-SUMMER | COMMUNITY PROGRAMS | DYNAMIC SCHOOL ASSEMBLIES | CARIBBEAN STEEL DRUMS - SUMMER READING | 595.00 | |
| 101-790.000-807.000-SUMMER | COMMUNITY PROGRAMS | KAREN CHOJNACKI | HENNA CLASS - SUMMER READING PROGRAM | 190.00 | |
| 101-790.000-807.000-SUMMER | COMMUNITY PROGRAMS | TOM PLUNKARD | MAGIC SHOW - SUMMER READING PROGRAM | 300.00 | |
| 101-790.000-807.000-YOUTH | COMMUNITY PROGRAMS | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 9.99 | |
| 101-790.000-900.000 | PRINTING, PUBLISHING, & POSTAGE | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 60.00 | |
| 101-790.000-926.000-ELECTRI | UTILITIES | CONSUMERS ENERGY | ELECTRIC USAGE - MAY | 549.01 | |
| 101-790.000-930.000 | MAINTENANCE | ALLENDALE TRUE VALUE HDWE | MAINTENANCE SUPPLIES - TOWNSHIP HALL | 193.14 | |
| Total For Dept 790.000 LIBRARY | | | | 8,172.18 | |
| Total For Fund 101 General Fund | | | | 50,356.32 | |
| Fund 252 RENTAL ADMINISTRATION | | | | | |
| Dept 371.000 INSPECTION DEPARTMENT | | | | | |
| 252-371.000-720.000-HEALTHI | EMPLOYERS HEALTH INSURANCE | PRIORITY HEALTH | HEALTH INSURANCE - JUNE | 1,624.41 | |
| Total For Dept 371.000 INSPECTION DEPARTMENT | | | | 1,624.41 | |
| Total For Fund 252 RENTAL ADMINISTRATION | | | | 1,624.41 | |
| Fund 403 FIRE STATION BUILDING FUND | | | | | |
| Dept 901.000 CONSTRUCTION | | | | | |
| 403-901.000-971.000 | CAPITAL OUTLAY | CONSTRUCTION SIMPLIFIED | OWNER'S REPRESENTATIVE - APRIL - FIRE S | 8,250.00 | |
| 403-901.000-971.000 | CAPITAL OUTLAY | ERHARDT CONSTRUCTION COMP | FIRE STATION PAYMENT - APP #2 | 291,320.18 | |
| 403-901.000-971.000 | CAPITAL OUTLAY | MOORE & BRUGGINK INC | CONSTRUCTION STAKING - FIRE STATION | 2,223.65 | |
| 403-901.000-971.000 | CAPITAL OUTLAY | SOILS & STRUCTURES | MATERIALS TESTING - FIRE STATION | 3,593.01 | |
| 403-901.000-971.000 | CAPITAL OUTLAY | THE ARCHITECTURAL GROUP I | ARCHITECTURAL SERVICES - APRIL - FIRE S | 9,111.90 | |
| 403-901.000-971.000 | CAPITAL OUTLAY | WOLVERINE POWER SYSTEMS | GENERATOR SWITCH | 3,000.00 | |
| Total For Dept 901.000 CONSTRUCTION | | | | 317,498.74 | |
| Total For Fund 403 FIRE STATION BUILDING FUND | | | | 317,498.74 | |
| Fund 494 Dda Development Fund | | | | | |
| Dept 901.000 CONSTRUCTION | | | | | |
| 494-901.000-976.000 | Sidewalks | K & S CONCRETE | SIDEWALK PROJECT @ JORDAN ST | 6,026.61 | |
| Total For Dept 901.000 CONSTRUCTION | | | | 6,026.61 | |
| Total For Fund 494 Dda Development Fund | | | | 6,026.61 | |
| Fund 592 Water & Sewer | | | | | |
| Dept 000.000 REVENUE | | | | | |
| 592-000.000-266.000 | COURT ORDER PAYABLE | ILLINOIS STATE DISBURSEME | CHILD SUPPORT DISBURSEMENT | 341.54 | |
| Total For Dept 000.000 REVENUE | | | | 341.54 | |
| Dept 248.000 ADMINISTRATION | | | | | |
| 592-248.000-802.000-ITMON | TH Contracted Services | REHMANN TECHNOLOGY SOLUTI | I/T SERVICES - MAY | 1,310.00 | |
| 592-248.000-802.000-ITMON | TH Contracted Services | REHMANN TECHNOLOGY SOLUTI | CYBER RESPONSIVE MANAGED ENDPOINT | 52.80 | |
| 592-248.000-955.000 | Miscellaneous | CARDMEMBER SERVICE | CREDIT CARD CHARGES | 3,547.75 | |
| Total For Dept 248.000 ADMINISTRATION | | | | 4,910.55 | |
| Dept 536.000 WATER | | | | | |
| 592-536.000-613.000 | MISC INCOME | RYAN VANDERPLOEG | CELL PHONE REIMBURSEMENT | 49.99 | |
| 592-536.000-720.000-HEALTHI | EMPLOYERS HEALTH INSURANCE | PRIORITY HEALTH | HEALTH INSURANCE - JUNE | 6,246.60 | |
| 592-536.000-732.000 | SUPPLIES | AMAZON CAPITAL SERVICES | NEW PHONE CASES | 115.31 | |
| 592-536.000-732.000 | SUPPLIES | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 16.28 | |

05/18/2022 09:05 AM

User: Tim

DB: Allendale

INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP

EXP CHECK RUN DATES 05/11/2022 - 05/24/2022

Page: 5/9

UNJOURNALIZED

OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------------|----------------------------|----------------------------|-----------------------------------------|---------------|---------|
| Fund 592 Water & Sewer | | | | | |
| Dept 536.000 WATER | | | | | |
| 592-536.000-732.000 | SUPPLIES | AMAZON CAPITAL SERVICES | NEW PHONE CASE | 10.00 | |
| 592-536.000-732.000 | SUPPLIES | ETNA SUPPLY COMPANY | 1" COPPER ROLLS | 1,313.60 | |
| 592-536.000-732.000 | SUPPLIES | GIVE 'EM A BRAKE SAFETY LI | ROAD SAFETY SIGN | 75.00 | |
| 592-536.000-732.000 | SUPPLIES | NAPA - GENUINE PARTS COMP | OIL CHANGE SUPPLIES | 15.18 | |
| 592-536.000-732.000 | SUPPLIES | TRUCK & VAN SPECIALTIES IN | NEW TRUCK SUPPLIES | 412.43 | |
| 592-536.000-732.000 | SUPPLIES | TRUCK & VAN SPECIALTIES IN | TRUCK LIGHTS & NERF BARS | 694.98 | |
| 592-536.000-732.000-METERSX | SUPPLIES | ETNA SUPPLY COMPANY | ANGLE VALVES | 5,824.00 | |
| 592-536.000-732.000-METERSX | SUPPLIES | ETNA SUPPLY COMPANY | MXU'S | 2,220.00 | |
| 592-536.000-732.000-METERSX | SUPPLIES | ETNA SUPPLY COMPANY | WATER METERS - 3/4" | 1,360.00 | |
| 592-536.000-733.000 | WATER COST | OTTAWA COUNTY PUBLIC UTILI | WATER USE/SYSTEM MAINTENANCE - APRIL | 87,122.30 | |
| 592-536.000-802.000 | Contracted Services | CINTAS CORPORATION #301 | CONTRACT / UNIFORMS - APRIL | 224.10 | |
| 592-536.000-803.000 | Professional Services | SCHOLTEN FANT | ATTORNEY SERVICES - APRIL | 720.00 | |
| 592-536.000-926.000-ELECTRI | UTILITIES | BILL PAYMENT CENTER | ELECTRIC USAGE - MAY | 130.73 | |
| 592-536.000-926.000-ELECTRI | UTILITIES | CONSUMERS ENERGY | ELECTRIC USAGE - MAY | 693.93 | |
| 592-536.000-930.000 | MAINTENANCE | ALLIED MECHANICAL SERVICES | HVAC PREVENTATIVE MAINTENANCE | 684.00 | |
| 592-536.000-930.000 | MAINTENANCE | LEE'S TRENCHING SERVICE IN | HYDRANT REPLACEMENT RESTORATION @ WARNE | 685.00 | |
| 592-536.000-935.000 | Truck Maintenance | TOLMAN'S AUTO TECH GROUP I | REPAIR FLAT TIRE | 13.00 | |
| Total For Dept 536.000 WATER | | | | 108,626.43 | |
| Dept 537.000 SEWER | | | | | |
| 592-537.000-613.000 | MISC INCOME | CHAD DOORNBOS | CELL PHONE REIMBURSEMENT | 49.99 | |
| 592-537.000-720.000-HEALTHI | EMPLOYERS HEALTH INSURANCE | PRIORITY HEALTH | HEALTH INSURANCE - JUNE | 6,246.60 | |
| 592-537.000-732.000 | SUPPLIES | AMAZON CAPITAL SERVICES | NEW PHONE CASES | 115.30 | |
| 592-537.000-732.000 | SUPPLIES | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 16.28 | |
| 592-537.000-732.000 | SUPPLIES | AMAZON CAPITAL SERVICES | NEW PHONE CASE | 9.99 | |
| 592-537.000-732.000 | SUPPLIES | EJ USA INC | 8" SEWER COUPLING | 157.52 | |
| 592-537.000-732.000 | SUPPLIES | GIVE 'EM A BRAKE SAFETY LI | ROAD SAFETY SIGN | 75.00 | |
| 592-537.000-732.000 | SUPPLIES | LASCO INC | ADAPTER TO MEASURE SEWER PIPE INVERTS | 230.00 | |
| 592-537.000-732.000 | SUPPLIES | NAPA - GENUINE PARTS COMP | OIL CHANGE SUPPLIES | 15.18 | |
| 592-537.000-732.000 | SUPPLIES | TRUCK & VAN SPECIALTIES IN | NEW TRUCK SUPPLIES | 412.42 | |
| 592-537.000-732.000 | SUPPLIES | TRUCK & VAN SPECIALTIES IN | TRUCK LIGHTS & NERF BARS | 694.97 | |
| 592-537.000-732.000-CHEMICA | SUPPLIES | NEO SOLUTIONS INC | CHEMICALS - POLY ALUM | 27,714.00 | |
| 592-537.000-732.000-LABSUPF | SUPPLIES | HACH COMPANY | LAB REAGENTS | 1,483.10 | |
| 592-537.000-732.000-LABSUPF | SUPPLIES | HACH COMPANY | LAB REAGENTS | 963.00 | |
| 592-537.000-732.000-LABSUPF | SUPPLIES | IDEXX DISTRIBUTION INC | QUANTI-TRAY SUPPLIES | 2,178.87 | |
| 592-537.000-732.000-LABSUPF | SUPPLIES | IDEXX DISTRIBUTION INC | LAB REAGENTS | 28.17 | |
| 592-537.000-732.000-LABSUPF | SUPPLIES | THOMAS SCIENTIFIC LOCKBOX | BOD BOTTLES | 400.61 | |
| 592-537.000-732.000-LABSUPF | SUPPLIES | THOMAS SCIENTIFIC LOCKBOX | POUR RINGS | 54.60 | |
| 592-537.000-732.000-LABSUPF | SUPPLIES | THOMAS SCIENTIFIC LOCKBOX | SCREW CAP BOD | 64.99 | |
| 592-537.000-802.000 | CONTRACTED SERVICES | CINTAS CORPORATION #301 | CONTRACT / UNIFORMS - APRIL | 224.10 | |
| 592-537.000-803.000 | Professional Services | SCHOLTEN FANT | ATTORNEY SERVICES - APRIL | 780.00 | |
| 592-537.000-926.000-ELECTRI | UTILITIES | CONSUMERS ENERGY | ELECTRIC USAGE - MAY | 6,245.39 | |
| 592-537.000-930.000-GENMAIN | MAINTENANCE | ALLIED MECHANICAL SERVICES | HVAC PREVENTATIVE MAINTENANCE | 684.00 | |
| 592-537.000-930.000-WRRFMAI | MAINTENANCE | VAN MANEN PETROLEUM GROUP | GEAR OIL | 184.73 | |
| 592-537.000-935.000 | Truck Maintenance | TOLMAN'S AUTO TECH GROUP I | REPAIR FLAT TIRE | 13.00 | |
| Total For Dept 537.000 SEWER | | | | 49,041.81 | |
| Total For Fund 592 Water & Sewer | | | | 162,920.33 | |
| Total For All Funds: | | | | 538,426.41 | |
| --- TOTALS BY GL DISTRIBUTION --- | | | | | |
| 101-000.000-222.000 | | | | Due To County | 255.00 |

UNJOURNALIZED
OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|---------------------------------|--------------------------|-----------|---------|
| | | 101-000.000-225.000 | Due To Schools | 1,020.00 | |
| | | 101-000.000-284.193 | JMM/46TH AVE SLU SAND M | 228.00 | |
| | | 101-000.000-284.198 | TRUE VALUE-ADD'L BLDGS | 108.00 | |
| | | 101-000.000-284.210 | EMERALD SPRINGS-PUD-SIG | 144.00 | |
| | | 101-000.000-284.219 | CONIFER CREEK-BECKER DR | 12.00 | |
| | | 101-000.000-284.222 | CENTENNIAL FARM-SITE CO | 120.00 | |
| | | 101-000.000-284.223 | SPRINGFIELD NORTH-BILTM | 12.00 | |
| | | 101-000.000-284.224 | STATION 45-2022 SLU | 84.00 | |
| | | 101-000.000-284.225 | WENDY'S-WM LIMITED PART | 198.00 | |
| | | 101-000.000-284.227 | MARCUSSE REZONE | 12.00 | |
| | | 101-000.000-284.229 | MYSTIC WOODS-PHASE 4 | 132.00 | |
| | | 101-000.000-284.230 | SPECTRUM HEALTH ADDITIO | 156.00 | |
| | | 101-191.000-721.000-SEMINARSXX | PROFESSIONAL DEVELOPME | 141.57 | |
| | | 101-191.000-860.000 | MILEAGE | 22.23 | |
| | | 101-191.000-955.000 | Miscellaneous | 996.69 | |
| | | 101-209.000-720.000-HEALTHINSX | EMPLOYERS HEALTH INSUR | 18,725.04 | |
| | | 101-215.000-732.000 | SUPPLIES | 102.50 | |
| | | 101-215.000-955.000 | Miscellaneous | 1,809.09 | |
| | | 101-248.000-732.000 | SUPPLIES | 697.82 | |
| | | 101-248.000-802.000 | Contracted Services | 55.00 | |
| | | 101-248.000-802.000-ITMONTHLYX | Contracted Services | 2,017.80 | |
| | | 101-248.000-955.000 | Miscellaneous | 44.32 | |
| | | 101-257.000-721.000 | PROFESSIONAL DEVELOPME | 150.00 | |
| | | 101-265.000-732.000 | SUPPLIES | 178.65 | |
| | | 101-265.000-802.000 | CONTRACTED SERVICES | 210.02 | |
| | | 101-265.000-863.000 | FUEL | 96.53 | |
| | | 101-265.000-930.000 | Maintenance | 235.51 | |
| | | 101-265.000-930.000-TRUCKTRACT | Maintenance | 35.00 | |
| | | 101-265.000-955.000 | Miscellaneous | 179.88 | |
| | | 101-266.000-802.000 | Contracted Services | 5,530.00 | |
| | | 101-266.000-802.010 | Contracted Services P.C. | 300.00 | |
| | | 101-336.000-721.000 | PROFESSIONAL DEVELOPME | 56.90 | |
| | | 101-336.000-732.000 | SUPPLIES | 364.66 | |
| | | 101-336.000-802.000 | Contracted Services | 62.40 | |
| | | 101-336.000-930.000 | Maintenance | 244.28 | |
| | | 101-336.000-935.000-MAINT141XX | Truck Maintenance | 1,419.56 | |
| | | 101-336.000-935.000-MAINT170XX | Truck Maintenance | 72.88 | |
| | | 101-336.000-935.000-MAINT190XX | Truck Maintenance | 21.95 | |
| | | 101-448.000-920.000 | Electricity | 20.37 | |
| | | 101-449.000-802.000 | Contracted Services | 1,470.69 | |
| | | 101-449.000-863.000 | FUEL | 345.60 | |
| | | 101-449.000-926.000-ELECTRICIT | UTILITIES | 39.76 | |
| | | 101-449.000-930.000-IRRIGATION | Maintenance | 142.91 | |
| | | 101-449.000-930.000-LIGHTSXXXX | Maintenance | 273.91 | |
| | | 101-567.000-802.000 | Contracted Services | 110.00 | |
| | | 101-567.000-863.000 | FUEL | 220.50 | |
| | | 101-567.000-930.000 | Maintenance | 200.59 | |
| | | 101-701.000-802.000 | Contracted Services | 2,436.00 | |
| | | 101-751.000-863.000 | FUEL | 355.30 | |
| | | 101-751.000-930.000 | Maintenance | 317.23 | |
| | | 101-790.000-732.000 | SUPPLIES | 2,900.33 | |
| | | 101-790.000-732.000-AVMATERIAL | SUPPLIES | 523.36 | |
| | | 101-790.000-732.000-BOOKSXXXXXX | SUPPLIES | 648.56 | |
| | | 101-790.000-732.000-CHILDBOOKS | SUPPLIES | 457.83 | |
| | | 101-790.000-732.000-LSTAGRANTX | SUPPLIES | 717.96 | |
| | | 101-790.000-802.000 | Contracted Services | 161.00 | |
| | | 101-790.000-802.000-AQUARIUMXX | Contracted Services | 81.99 | |
| | | 101-790.000-802.000-COLLECTION | Contracted Services | 29.55 | |
| | | 101-790.000-802.000-COPIERMAIN | Contracted Services | 110.41 | |

UNJOURNALIZED
OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------------------------------|--------------------------|------------|---------|
| | | 101-790.000-807.000-ADULTPROGR | COMMUNITY PROGRAMS | 10.78 | |
| | | 101-790.000-807.000-MISCPROGRA | COMMUNITY PROGRAMS | 16.51 | |
| | | 101-790.000-807.000-SUMMERREAD | COMMUNITY PROGRAMS | 1,701.76 | |
| | | 101-790.000-807.000-YOUTHPROGR | COMMUNITY PROGRAMS | 9.99 | |
| | | 101-790.000-900.000 | PRINTING, PUBLISHING, & | 60.00 | |
| | | 101-790.000-926.000-ELECTRICIT | UTILITIES | 549.01 | |
| | | 101-790.000-930.000 | MAINTENANCE | 193.14 | |
| | | 252-371.000-720.000-HEALTHINSX | EMPLOYERS HEALTH INSURAN | 1,624.41 | |
| | | 403-901.000-971.000 | CAPITAL OUTLAY | 317,498.74 | |
| | | 494-901.000-976.000 | Sidewalks | 6,026.61 | |
| | | 592-000.000-266.000 | COURT ORDER PAYABLE | 341.54 | |
| | | 592-248.000-802.000-ITMONTHLYX | Contracted Services | 1,362.80 | |
| | | 592-248.000-955.000 | Miscellaneous | 3,547.75 | |
| | | 592-536.000-613.000 | MISC INCOME | 49.99 | |
| | | 592-536.000-720.000-HEALTHINSX | EMPLOYERS HEALTH INSURAN | 6,246.60 | |
| | | 592-536.000-732.000 | SUPPLIES | 2,652.78 | |
| | | 592-536.000-732.000-METERSXXXX | SUPPLIES | 9,404.00 | |
| | | 592-536.000-733.000 | WATER COST | 87,122.30 | |
| | | 592-536.000-802.000 | Contracted Services | 224.10 | |
| | | 592-536.000-803.000 | Professional Services | 720.00 | |
| | | 592-536.000-926.000-ELECTRICIT | UTILITIES | 824.66 | |
| | | 592-536.000-930.000 | MAINTENANCE | 1,369.00 | |
| | | 592-536.000-935.000 | Truck Maintenance | 13.00 | |
| | | 592-537.000-613.000 | MISC INCOME | 49.99 | |
| | | 592-537.000-720.000-HEALTHINSX | EMPLOYERS HEALTH INSURAN | 6,246.60 | |
| | | 592-537.000-732.000 | SUPPLIES | 1,726.66 | |
| | | 592-537.000-732.000-CHEMICALSX | SUPPLIES | 27,714.00 | |
| | | 592-537.000-732.000-LABSUPPLIE | SUPPLIES | 5,173.34 | |
| | | 592-537.000-802.000 | CONTRACTED SERVICES | 224.10 | |
| | | 592-537.000-803.000 | Professional Services | 780.00 | |
| | | 592-537.000-926.000-ELECTRICIT | UTILITIES | 6,245.39 | |
| | | 592-537.000-930.000-GENMAINTEN | MAINTENANCE | 684.00 | |
| | | 592-537.000-930.000-WRRFMAINT | MAINTENANCE | 184.73 | |
| | | 592-537.000-935.000 | Truck Maintenance | 13.00 | |

--- FUND TOTALS BY VENDOR ---

Fund 101 General Fund

| | | |
|--------|--------------------------------------|----------|
| ADEM01 | - ADEMA ALTERNATOR & STARTER SERVICE | 35.00 |
| ALLE10 | - ALLENDALE TRUE VALUE HDWE INC | 752.02 |
| AMAZ01 | - AMAZON CAPITAL SERVICES | 275.84 |
| AMAZ02 | - AMAZON | 1,728.90 |
| AQUA02 | - AQUA BLUE AQUARIUM SOLUTIONS | 81.99 |
| BAKE01 | - BAKER & TAYLOR BOOKS LLC | 901.89 |
| BILL01 | - BILL PAYMENT CENTER | 60.13 |
| CARD02 | - CARDMEMBER SERVICE | 3,088.38 |
| CENT03 | - CENTER POINT LARGE PRINT | 185.76 |
| CINT01 | - CINTAS CORPORATION #301 | 272.42 |
| CONS01 | - CONSUMERS ENERGY | 549.01 |
| CORI01 | - CORINNE ROBERTS | 125.00 |
| CREA02 | - CREATIVE IMAGE DESIGNERS LLC | 242.00 |
| DYKS02 | - DYKSTRA'S AUTO GROUP INC | 72.88 |
| DYNA01 | - DYNAMIC SCHOOL ASSEMBLIES INC | 595.00 |
| EXX002 | - EXXONMOBIL PROCESSING CENTER | 1,017.93 |
| FAMI02 | - FAMILY FARM & HOME INC | 252.83 |
| FISH03 | - FISH WINDOW CLEANING | 161.00 |
| FRES01 | - FRESH COAST PLANNING LLC | 3,492.00 |
| GALE01 | - GALE/CENGAGE LEARNING INC | 18.74 |
| GRAI01 | - GRAINGER | 401.44 |
| IDEN01 | - IDENTISYS INC | 2,837.04 |

UNJOURNALIZED

OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|-------------------------------------------|------------------------------------|------------|---------|
| | | KARE01 | - KAREN CHOJNACKI | 190.00 | |
| | | KERK01 | - KERKSTRA PORTABLE RESTROOM | 110.00 | |
| | | MENA01 | - MENARDS-HOLLAND INC | 350.91 | |
| | | MICH21 | - MICHIGAN ASSESSORS ASSOCIATION | 150.00 | |
| | | MICR02 | - MICROMARKETING LLC | 83.98 | |
| | | MINE02 | - MINER SUPPLY COMPANY INC | 178.65 | |
| | | OFFI01 | - OFFICE MACHINES COMPANY INC | 110.41 | |
| | | OTTA03 | - OTTAWA COUNTY TREASURER | 1,275.00 | |
| | | PRI001 | - PRIORITY HEALTH | 18,725.04 | |
| | | REHM01 | - REHMANN TECHNOLOGY SOLUTIONS LLC | 2,017.80 | |
| | | SCHO03 | - SCHOLTEN FANT | 5,980.00 | |
| | | SPRI01 | - SPRING BROOK SUPPLY INC | 142.91 | |
| | | STAP01 | - STAPLES | 455.82 | |
| | | TIMV01 | - TIM VANBENNEKOM | 163.80 | |
| | | TOMP01 | - TOM PLUNKARD | 300.00 | |
| | | TRUG02 | - TRUGREEN PROCESSING CENTER | 1,470.69 | |
| | | UNIQ01 | - UNIQUE MANAGEMENT SERVICES INC | 29.55 | |
| | | WEST06 | - WEST SHORE FIRE INC | 1,419.56 | |
| | | WEST29 | - WEST MICHIGAN DOCUMENT SHREDDING | 55.00 | |
| | | TOTAL FUND 101 GENERAL FUND | | 50,356.32 | |
| | | Fund 252 RENTAL ADMINISTRATION | | | |
| | | PRI001 | - PRIORITY HEALTH | 1,624.41 | |
| | | TOTAL FUND 252 RENTAL ADMINISTRATION | | 1,624.41 | |
| | | Fund 403 FIRE STATION BUILDING FUND | | | |
| | | CONS08 | - CONSTRUCTION SIMPLIFIED | 8,250.00 | |
| | | ERHA01 | - ERHARDT CONSTRUCTION COMPANY | 291,320.18 | |
| | | MOOR02 | - MOORE & BRUGGINK INC | 2,223.65 | |
| | | SOIL01 | - SOILS & STRUCTURES | 3,593.01 | |
| | | THEA01 | - THE ARCHITECTURAL GROUP INC | 9,111.90 | |
| | | WOLV01 | - WOLVERINE POWER SYSTEMS | 3,000.00 | |
| | | TOTAL FUND 403 FIRE STATION BUILDING FUND | | 317,498.74 | |
| | | Fund 494 Dda Development Fund | | | |
| | | K&SC01 | - K & S CONCRETE | 6,026.61 | |
| | | TOTAL FUND 494 DDA DEVELOPMENT FUND | | 6,026.61 | |
| | | Fund 592 Water & Sewer | | | |
| | | ALLI02 | - ALLIED MECHANICAL SERVICES, INC. | 1,368.00 | |
| | | AMAZ01 | - AMAZON CAPITAL SERVICES | 283.16 | |
| | | BILL01 | - BILL PAYMENT CENTER | 130.73 | |
| | | CARD02 | - CARDMEMBER SERVICE | 3,547.75 | |
| | | CHAD01 | - CHAD DOORNBOS | 49.99 | |
| | | CINT01 | - CINTAS CORPORATION #301 | 448.20 | |
| | | CONS01 | - CONSUMERS ENERGY | 6,939.32 | |
| | | EJUS01 | - EJ USA INC | 157.52 | |
| | | ETNO01 | - ETNA SUPPLY COMPANY | 10,717.60 | |
| | | GIVE01 | - GIVE 'EM A BRAKE SAFETY LLC | 150.00 | |
| | | HACH01 | - HACH COMPANY | 2,446.10 | |
| | | IDEX01 | - IDEXX DISTRIBUTION INC | 2,207.04 | |
| | | ILLI01 | - ILLINOIS STATE DISBURSEMENT UNIT | 341.54 | |
| | | LASC01 | - LASCO INC | 230.00 | |
| | | LEES01 | - LEE'S TRENCHING SERVICE INC | 685.00 | |
| | | NAPA01 | - NAPA - GENUINE PARTS COMPANY | 30.36 | |
| | | NEOS01 | - NEO SOLUTIONS INC | 27,714.00 | |
| | | OTTA06 | - OTTAWA COUNTY PUBLIC UTILITIES | 87,122.30 | |
| | | PRI001 | - PRIORITY HEALTH | 12,493.20 | |
| | | REHM01 | - REHMANN TECHNOLOGY SOLUTIONS LLC | 1,362.80 | |

05/18/2022 09:05 AM
User: Tim
DB: Allendale

INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP
EXP CHECK RUN DATES 05/11/2022 - 05/24/2022
UNJOURNALIZED
OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|----------------|---------------------------------|------------|---------|
| | | RYAN02 | - RYAN VANDERPLOEG | 49.99 | |
| | | SCHO03 | - SCHOLTEN FANT | 1,500.00 | |
| | | THOM08 | - THOMAS SCIENTIFIC LOCKBOX | 520.20 | |
| | | TOLM01 | - TOLMAN'S AUTO TECH GROUP INC | 26.00 | |
| | | TRUC01 | - TRUCK & VAN SPECIALTIES INC | 2,214.80 | |
| | | VANM01 | - VAN MANEN PETROLEUM GROUP INC | 184.73 | |
| | | TOTAL FUND 592 | WATER & SEWER | 162,920.33 | |

Treasurer's report for Board Meeting dated 5/23/2022

Interim Payments:

| Date | Check # | Amount | Vendor | Description |
|------|---------|--------|--------|-------------|
|------|---------|--------|--------|-------------|

\$0.00 TOTAL

General Fund Cash Balance at board meeting dated 5/23/2022

| | | |
|-------------------|----|--------------|
| Checking Account | \$ | 3,792,161.00 |
| Liquid Investment | \$ | 259,585.00 |
| CD | \$ | - |
| Total | \$ | 4,051,746.00 |

Note: Does not include today's Accounts Payable run

Last board meeting balances

| | | |
|-------------------|----|--------------|
| Checking Account | \$ | 3,967,544.00 |
| Liquid Investment | \$ | 259,585.00 |
| CD | \$ | - |
| Total | \$ | 4,227,129.00 |

Last year at this time the balance was \$ 4,762,611.00

User: Tim

DB: Allendale

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|-------------------------|--------------------------------|------------------------|---------------------------------|---------------------------------|-----------------------------------------|--------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH 04/30/2022 INCREASE (DECREASE) | | |
| Fund 101 - General Fund | | | | | | | |
| Revenues | | | | | | | |
| 101-000.000-401.000 | TAXES | 0.00 | 1,124,487.18 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-402.000 | REAL PROPERTY TAXES | 1,173,994.00 | 0.00 | 1,170,161.12 | 37,202.43 | 99.67 | |
| 101-000.000-410.000 | PERSONAL PROPERTY TAXES | 58,402.00 | 0.00 | 60,606.89 | 0.00 | 103.78 | |
| 101-000.000-412.000 | DELQ PERSONAL PROP TAX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-432.000 | PMT IN-LIEU OF TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-434.000 | TOWNSHIP SHARE MOBILE HOME TAX | 3,000.00 | 761.00 | 766.00 | 255.50 | 25.53 | |
| 101-000.000-437.000 | INDUSTRIAL FACILITY TAX | 2,878.00 | 0.00 | 2,878.04 | 0.00 | 100.00 | |
| 101-000.000-445.000 | PENALTIES AND INTEREST | 1,000.00 | 1,136.16 | 3,273.22 | 0.00 | 327.32 | |
| 101-000.000-447.000 | TAX ADMIN FEE | 271,206.00 | 13,626.87 | 15,724.73 | 1,714.40 | 5.80 | |
| 101-000.000-451.000 | STREET LIGHT ASSESSMENT | 89,991.00 | 82,703.44 | 91,637.16 | 1,662.69 | 101.83 | |
| 101-000.000-477.000 | CABLE FRANCHISE FEES | 145,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-478.000 | LIQUOR LICENSES | 0.00 | 750.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-479.000 | STATE LIQUOR LICENSE FEES | 3,500.00 | 0.00 | 13.75 | 13.75 | 0.39 | |
| 101-000.000-491.000 | Collection Fees Dog License | 100.00 | 28.00 | 22.00 | 5.00 | 22.00 | |
| 101-000.000-492.000 | PASSPORT LICENSE | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-493.000 | Zoning Compliance Permits | 1,000.00 | 300.00 | 210.00 | 150.00 | 21.00 | |
| 101-000.000-494.000 | SPECIAL USE PERMITS | 500.00 | 1,000.00 | 250.00 | 0.00 | 50.00 | |
| 101-000.000-495.000 | SIGN PERMITS | 50.00 | 10.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-528.000 | OTHER FEDERAL GRANTS | 107,503.00 | 34,415.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-564.000 | STATE REV SHARING-CVTRS | 74,682.00 | 24,406.00 | 24,894.00 | 12,447.00 | 33.33 | |
| 101-000.000-567.000 | State Grants Library | 22,000.00 | 12,161.28 | 17,266.68 | 17,266.68 | 78.48 | |
| 101-000.000-568.000 | STATE GRANTS-PARKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-569.000 | STATE GRANTS OTHER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-572.000 | STATE GRANTS-SIDEWALKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-573.000 | STATE GRANTS-METRO ACT | 11,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-574.000 | STATE REV SHARE-CONST SALES TX | 1,916,907.00 | 611,770.00 | 1,616,333.00 | 1,250,768.00 | 84.32 | |
| 101-000.000-575.001 | State reimbursements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-581.000 | TALLMADGE LIBRARY CONTRIBUTION | 105,000.00 | 107,761.76 | 112,420.07 | 0.00 | 107.07 | |
| 101-000.000-602.000 | ZONING CHANGE CHARGE | 1,000.00 | 600.00 | 800.00 | 0.00 | 80.00 | |
| 101-000.000-603.000 | ACT 198 APP FEE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-604.000 | BOARD OF APPEALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-605.000 | ADMIN CHARGE | 185,697.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-613.000 | MISC INCOME | 1,000.00 | 365.00 | 1,866.12 | 0.00 | 186.61 | |
| 101-000.000-614.000 | MASTER PLAN BOOK SALES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-615.000 | ZONING ORDINANCE BOOK SALES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-616.000 | TAX ROLL XFER CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-629.000 | Charge For Site Plan Review | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-634.000 | OPENING/CLOSING BURIALS | 17,000.00 | 9,700.00 | 9,150.00 | 1,800.00 | 53.82 | |
| 101-000.000-636.000 | PASSPORT FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-656.000 | Penal Fines | 80,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-657.000 | Ordinance Fines | 2,000.00 | 21.67 | 3,889.62 | 1,604.57 | 194.48 | |
| 101-000.000-658.000 | Civil Infraction Fines | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-659.000 | LIBRARY FINES/MISC | 5,000.00 | 1,948.12 | 1,633.99 | 0.00 | 32.68 | |
| 101-000.000-665.000 | Interest | 1,500.00 | 655.50 | 511.36 | 95.45 | 34.09 | |
| 101-000.000-667.000 | Hall Rental Income | 500.00 | 220.00 | 1,315.00 | 185.00 | 263.00 | |
| 101-000.000-667.001 | PAVILION RENTAL | 1,000.00 | 230.00 | 370.00 | 150.00 | 37.00 | |
| 101-000.000-667.010 | Rental Property Registration | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-667.011 | LANDLORD RENTAL FINES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-667.012 | WATER/SEWER BUILDING RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-667.050 | Rental-Water Tank-Omnipoint | 16,000.00 | 4,029.93 | 4,150.83 | 1,383.61 | 25.94 | |
| 101-000.000-675.000 | Private Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-675.001 | 4th of July | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-675.002 | Veteran's Day | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-675.003 | Christmas Events | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-675.004 | CONCERTS/MOVIES IN THE PARK | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-675.006 | VETERAN'S MEMORIAL BRICKS | 0.00 | (75.00) | 0.00 | 0.00 | 0.00 | |

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|-------------------------|-----------------------------------------|------------------------|--------------|--------------|------------------|------------|----------------|
| | | | 04/30/2021 | 04/30/2022 | MONTH 04/30/2022 | 04/30/2022 | |
| | | | | | | | |
| Fund 101 - General Fund | | | | | | | |
| Revenues | | | | | | | |
| 101-000.000-675.050 | Donations - Park | 500.00 | 1,800.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-675.791 | DONATIONS - SUMMER READING PGM | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-675.792 | DONATIONS & FUNDRAISERS - LIBRARY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-676.000 | Miscellaneous Reimbursements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-676.010 | Reimbursement Summer Tax Coll. | 16,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-676.030 | REIMB-ELECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-676.040 | Reimbursement Fire Protection | 100,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-676.050 | Reimbursement Ambulance Driver | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-676.070 | INSURANCE REIMBURSEMENTS | 3,000.00 | 2,738.90 | 10,279.72 | 6,400.00 | 342.66 | |
| 101-000.000-677.000 | Grants/Foundations | 0.00 | 207.00 | 225.00 | 0.00 | 100.00 | |
| 101-000.000-678.000 | PPT LOSS REIMB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-693.000 | SALE OF ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUES | | 4,424,510.00 | 2,037,757.81 | 3,150,648.30 | 1,333,104.08 | 71.21 | |
| | | | | | | | |
| Expenditures | | | | | | | |
| 101.000 | Township Board | 33,022.00 | 11,277.63 | 11,580.81 | 1,422.96 | 35.07 | |
| 171.000 | Supervisor | 182,595.00 | 35,305.68 | 55,459.39 | 13,236.81 | 30.37 | |
| 191.000 | FINANCE/ACCT | 141,042.00 | 48,693.54 | 41,510.73 | 10,155.39 | 29.43 | |
| 209.000 | EMPLOYEE INSURANCES | 300,443.00 | 91,614.15 | 106,742.09 | 22,664.56 | 35.53 | |
| 215.000 | CLERK | 123,877.00 | 29,161.97 | 37,526.05 | 9,366.64 | 30.29 | |
| 223.000 | AUDIT | 11,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 247.000 | BOARD OF REVIEW | 4,530.00 | 1,943.88 | 1,951.23 | 0.00 | 43.07 | |
| 248.000 | ADMINISTRATION | 237,465.00 | 95,968.68 | 83,585.98 | 17,832.97 | 35.20 | |
| 253.000 | TREASURER | 17,120.00 | 2,357.68 | 6,171.28 | 4,147.72 | 36.05 | |
| 257.000 | ASSESSOR | 226,936.00 | 61,839.13 | 67,401.75 | 16,380.47 | 29.70 | |
| 262.000 | ELECTIONS | 78,553.00 | 0.00 | 4,997.86 | 2,058.36 | 6.36 | |
| 265.000 | BUILDING & GROUNDS | 2,333,093.00 | 136,431.68 | 2,164,530.76 | 15,013.41 | 92.78 | |
| 266.000 | ATTORNEY | 132,000.00 | 22,936.25 | 13,067.25 | 376.25 | 9.90 | |
| 301.000 | POLICE OFFICER | 470,500.00 | 146,590.28 | 116,672.37 | 0.00 | 24.80 | |
| 336.000 | FIRE DEPT | 839,373.00 | 253,074.56 | 154,935.30 | 40,689.03 | 18.46 | |
| 445.000 | DRAIN AT LARGE | 55,681.00 | 43,022.59 | 55,680.10 | 0.00 | 100.00 | |
| 446.000 | ROADS | 30,720.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 448.000 | STREET LIGHTS | 122,500.00 | 35,070.97 | 32,412.96 | 7,723.54 | 26.46 | |
| 449.000 | HIGHWAY-M45 | 228,972.00 | 40,491.13 | 46,729.26 | 11,512.60 | 20.41 | |
| 567.000 | CEMETERY | 44,741.00 | 6,111.12 | 6,980.13 | 2,398.24 | 15.60 | |
| 672.000 | SENIOR CITIZEN ACTIVITIES | 35,514.00 | 8,430.57 | 9,564.86 | 3,093.65 | 26.93 | |
| 701.000 | PLANNING & ZONING | 113,046.00 | 66,492.32 | 24,140.93 | 10,301.35 | 21.35 | |
| 702.000 | ZONING BOARD OF APPEALS | 2,603.00 | 291.08 | 0.00 | 0.00 | 0.00 | |
| 704.000 | PLANNING COMMISSION | 17,226.00 | 5,053.16 | 3,646.25 | (848.51) | 21.17 | |
| 751.000 | RECREATION AND PARKS | 125,812.00 | 23,178.07 | 27,041.74 | 8,258.16 | 21.49 | |
| 753.000 | COMMUNITY PROMOTIONS | 85,652.00 | 0.00 | 21,024.41 | 2,739.70 | 24.55 | |
| 753.001 | COMMUNITY PROMOTIONS - 4TH OF JULY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 753.002 | COMMUNITY PROMOTIONS - VETERAN'S DAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 753.003 | COMMUNITY PROMOTIONS - CHRISTMAS EVENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 753.004 | COMMUNITY PROMOTIONS CONCERTS/MOVIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 753.300 | COMMUNITY PROMOTIONS - ADMINISTRATION | 0.00 | 1,198.46 | 0.00 | 0.00 | 0.00 | |
| 790.000 | LIBRARY | 480,352.00 | 132,062.23 | 136,741.27 | 39,334.86 | 28.47 | |
| TOTAL EXPENDITURES | | 6,474,368.00 | 1,298,596.81 | 3,230,094.76 | 237,858.16 | 49.89 | |

05/19/2022 11:20 AM

User: Tim

DB: Allendale

REVENUE AND EXPENDITURE REPORT FOR ALLENDALE CHARTER TOWNSHIP

Page: 3/14

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE 04/30/2021 NORMAL (ABNORMAL) | YTD BALANCE 04/30/2022 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2022 INCREASE (DECREASE) | % BDGT USED |
|--------------------------------|-------------|------------------------|------------------------------------------------|------------------------------------------------|---------------------------------------------------------|----------------|
| Fund 101 - General Fund | | | | | | |
| Fund 101 - General Fund: | | | | | | |
| TOTAL REVENUES | | 4,424,510.00 | 2,037,757.81 | 3,150,648.30 | 1,333,104.08 | 71.21 |
| TOTAL EXPENDITURES | | 6,474,368.00 | 1,298,596.81 | 3,230,094.76 | 237,858.16 | 49.89 |
| NET OF REVENUES & EXPENDITURES | | (2,049,858.00) | 739,161.00 | (79,446.46) | 1,095,245.92 | 3.88 |

4/30/22 Fund Balance = \$4,206,430

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|--------------------------------------|-----------------------------|------------------------|---------------------------------|---------------------------------|------------------------------|--------------------------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH INCREASE (DECREASE) | 04/30/2022 (DECREASE) | |
| Fund 249 - Building Department Fund | | | | | | | |
| Revenues | | | | | | | |
| 249-000.000-480.000 | BUILDING PERMITS | 170,000.00 | 58,411.75 | 59,113.00 | | 36,472.00 | 34.77 |
| 249-000.000-480.010 | BUILDING PLAN REVIEW | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 249-000.000-481.000 | Electrical Permits | 68,000.00 | 15,141.00 | 13,016.20 | | 6,642.00 | 19.14 |
| 249-000.000-481.010 | Electrical Plan Review | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 249-000.000-482.000 | PLUMBING PERMITS | 50,000.00 | 16,403.00 | 12,732.00 | | 6,528.00 | 25.46 |
| 249-000.000-482.010 | PLUMBING PLAN REVIEW | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 249-000.000-483.000 | Mechanical Permits | 65,000.00 | 11,982.00 | 11,640.00 | | 6,558.00 | 17.91 |
| 249-000.000-483.010 | Mechanical Plan Review | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 249-000.000-484.000 | Demolition (Razing) Permits | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 249-000.000-613.000 | MISC INCOME | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 249-000.000-665.000 | Interest | 15.00 | 3.61 | 2.82 | | 0.00 | 18.80 |
| 249-000.000-676.060 | Reimbursement Inspections | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 249-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL REVENUES | | 353,015.00 | 101,941.36 | 96,504.02 | | 56,200.00 | 27.34 |
| Expenditures | | | | | | | |
| 209.000 | EMPLOYEE INSURANCES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 223.000 | AUDIT | 500.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 248.000 | ADMINISTRATION | 12,405.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 266.000 | ATTORNEY | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 371.000 | INSPECTION DEPARTMENT | 338,848.00 | 99,246.17 | 94,306.90 | | 52,055.19 | 27.83 |
| TOTAL EXPENDITURES | | 351,753.00 | 99,246.17 | 94,306.90 | | 52,055.19 | 26.81 |
| Fund 249 - Building Department Fund: | | | | | | | |
| TOTAL REVENUES | | 353,015.00 | 101,941.36 | 96,504.02 | | 56,200.00 | 27.34 |
| TOTAL EXPENDITURES | | 351,753.00 | 99,246.17 | 94,306.90 | | 52,055.19 | 26.81 |
| NET OF REVENUES & EXPENDITURES | | 1,262.00 | 2,695.19 | 2,197.12 | | 4,144.81 | 174.10 |

4/30/22 Fund Balance = \$34,762

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|-----------------------------------|-----------------------|------------------------|---------------------------------|---------------------------------|------------------------------|--------------------------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH INCREASE (DECREASE) | 04/30/2022 (DECREASE) | |
| Fund 252 - RENTAL ADMINISTRATION | | | | | | | |
| Revenues | | | | | | | |
| 252-000.000-485.000 | RENTAL REGISTRATION | 30,980.00 | 24,180.00 | 22,430.00 | | 760.00 | 72.40 |
| 252-000.000-617.000 | RENTAL INSPECTIONS | 53,475.00 | 1,700.00 | 1,510.00 | | 1,175.00 | 2.82 |
| 252-000.000-618.000 | LANDLORD RENTAL FINES | 100.00 | 50.00 | 0.00 | | 0.00 | 0.00 |
| 252-000.000-665.000 | Interest | 10.00 | 2.37 | 1.24 | | 0.00 | 12.40 |
| 252-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL REVENUES | | 84,565.00 | 25,932.37 | 23,941.24 | | 1,935.00 | 28.31 |
| Expenditures | | | | | | | |
| 371.000 | INSPECTION DEPARTMENT | 92,646.00 | 25,002.71 | 30,012.67 | | 6,566.02 | 32.39 |
| TOTAL EXPENDITURES | | 92,646.00 | 25,002.71 | 30,012.67 | | 6,566.02 | 32.39 |
| Fund 252 - RENTAL ADMINISTRATION: | | | | | | | |
| TOTAL REVENUES | | 84,565.00 | 25,932.37 | 23,941.24 | | 1,935.00 | 28.31 |
| TOTAL EXPENDITURES | | 92,646.00 | 25,002.71 | 30,012.67 | | 6,566.02 | 32.39 |
| NET OF REVENUES & EXPENDITURES | | (8,081.00) | 929.66 | (6,071.43) | | (4,631.02) | 75.13 |

4/30/22 Fund Balance = \$7,669

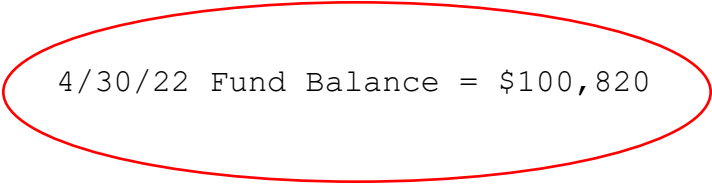
PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|----------------------------------------|--------------------------------|------------------------|---------------------------------|---------------------------------|-----------------------------------------|------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH 04/30/2022 INCREASE (DECREASE) | | |
| Fund 253 - Library Building Debt Fund | | | | | | | |
| Revenues | | | | | | | |
| 253-000.000-401.000 | TAXES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 253-000.000-445.000 | PENALTIES AND INTEREST | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 253-000.000-665.000 | Interest | 30.00 | 12.34 | 8.73 | | 0.00 | 29.10 |
| 253-000.000-665.020 | Preissue Accrued Bond Interest | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 253-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL REVENUES | | 30.00 | 12.34 | 8.73 | | 0.00 | 29.10 |
| Expenditures | | | | | | | |
| 223.000 | AUDIT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 248.000 | ADMINISTRATION | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 906.000 | DEBT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Fund 253 - Library Building Debt Fund: | | | | | | | |
| TOTAL REVENUES | | 30.00 | 12.34 | 8.73 | | 0.00 | 29.10 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 30.00 | 12.34 | 8.73 | | 0.00 | 29.10 |

4/30/22 Fund Balance = \$96,794

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|---------------------------------------|--------------------|------------------------|-------------------|-------------------|------------------|------------|----------------|
| | | | 04/30/2021 | 04/30/2022 | MONTH 04/30/2022 | 04/30/2022 | |
| | | | NORMAL (ABNORMAL) | NORMAL (ABNORMAL) | INCREASE | (DECREASE) | |
| Fund 254 - Cemetery Improvement Fund | | | | | | | |
| Revenues | | | | | | | |
| 254-000.000-643.000 | GRAVE SITES | 15,000.00 | 2,800.00 | 4,200.00 | 1,200.00 | | 28.00 |
| 254-000.000-665.000 | Interest | 30.00 | 10.21 | 8.89 | 0.00 | | 29.63 |
| 254-000.000-670.000 | PROPERTY RENTAL | 150.00 | 0.00 | 150.00 | 0.00 | | 100.00 |
| 254-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| TOTAL REVENUES | | 15,180.00 | 2,810.21 | 4,358.89 | 1,200.00 | | 28.71 |
| Expenditures | | | | | | | |
| 223.000 | AUDIT | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 248.000 | ADMINISTRATION | 9.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 265.000 | BUILDING & GROUNDS | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 266.000 | ATTORNEY | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 906.000 | DEBT | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| TOTAL EXPENDITURES | | 9.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| Fund 254 - Cemetery Improvement Fund: | | | | | | | |
| TOTAL REVENUES | | 15,180.00 | 2,810.21 | 4,358.89 | 1,200.00 | | 28.71 |
| TOTAL EXPENDITURES | | 9.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 15,171.00 | 2,810.21 | 4,358.89 | 1,200.00 | | 28.73 |



4/30/22 Fund Balance = \$100,820

User: Tim

DB: Allendale

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|------------------------------------------|--------------------------------|----------------|-------------------|-------------------|------------------|---------------------|----------------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | NORMAL (ABNORMAL) | MONTH 04/30/2022 | INCREASE (DECREASE) | |
| Fund 270 - Allendale Historical Society | | | | | | | |
| Revenues | | | | | | | |
| 270-000.000-644.200 | Garden Club - Plant Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-645.000 | DUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-665.000 | Interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-675.000 | Private Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-675.005 | Door Entrance Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-675.040 | Fund Raisers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-675.041 | Fund Raiser - Furnace | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-675.200 | Donations - Garden Club | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-248.000-644.030 | 150Th Book Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-248.000-645.000 | DUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-248.000-665.000 | Interest | 5.00 | 1.17 | 0.71 | 0.00 | 14.20 | |
| 270-248.000-665.030 | Endowment fund interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-248.000-675.000 | Private Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-248.000-675.040 | Fund Raisers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-248.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-804.000-644.030 | 150Th Book Sales | 0.00 | 30.00 | 0.00 | 0.00 | 0.00 | |
| 270-804.000-645.000 | DUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-804.000-665.030 | ENDOWMENT FUND INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-804.000-675.000 | Private Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-804.000-675.040 | Fund Raisers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-806.000-644.030 | 150Th Book Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-806.000-645.000 | DUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-806.000-665.000 | Interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-806.000-665.030 | ENDOWMENT FUND INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-806.000-675.000 | Private Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-806.000-675.040 | Fund Raisers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-806.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-807.000-644.200 | Garden Club - Plant Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-807.000-665.000 | Interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-807.000-675.000 | Private Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 270-807.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUES | | 5.00 | 31.17 | 0.71 | 0.00 | 14.20 | |
| Expenditures | | | | | | | |
| 248.000 | ADMINISTRATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 804.000 | KNOWLTON HOUSE | 1,550.00 | 632.17 | 0.00 | 0.00 | 0.00 | |
| 806.000 | RETRO MUSEUM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 807.000 | HISTORICAL SOCIETY GARDEN CLUB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL EXPENDITURES | | 1,550.00 | 632.17 | 0.00 | 0.00 | 0.00 | |
| Fund 270 - Allendale Historical Society: | | | | | | | |
| TOTAL REVENUES | | 5.00 | 31.17 | 0.71 | 0.00 | 14.20 | |
| TOTAL EXPENDITURES | | 1,550.00 | 632.17 | 0.00 | 0.00 | 0.00 | |
| NET OF REVENUES & EXPENDITURES | | (1,545.00) | (601.00) | 0.71 | 0.00 | 0.05 | |

4/30/22 Fund Balance = \$8,011

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE 04/30/2021 NORMAL (ABNORMAL) | YTD BALANCE 04/30/2022 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2022 INCREASE (DECREASE) | % BDGT USED |
|--------------------------------------|-------------|------------------------|------------------------------------------------|------------------------------------------------|---------------------------------------------------------|----------------|
| Fund 285 - AMERICAN RESCUE PLAN ACT | | | | | | |
| Revenues | | | | | | |
| 285-000.000-665.000 | Interest | 0.00 | 0.00 | 126.73 | 0.00 | 100.00 |
| TOTAL REVENUES | | 0.00 | 0.00 | 126.73 | 0.00 | 100.00 |
| Fund 285 - AMERICAN RESCUE PLAN ACT: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 126.73 | 0.00 | 100.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 126.73 | 0.00 | 100.00 |

4/30/22 Fund Balance = \$271

It should be noted, there is just over \$1.4MM in cash in this fund. It is however classified as a liability until the funds are appropriated.

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|----------------------------------------|---------------------------|------------------------|-------------|--------------|------------------|---------------------|----------------|
| | | | 04/30/2021 | 04/30/2022 | MONTH 04/30/2022 | INCREASE (DECREASE) | |
| Fund 403 - FIRE STATION BUILDING FUND | | | | | | | |
| Revenues | | | | | | | |
| 403-000.000-582.000 | CAPITAL CONTRIBUTION-DDA | 3,500,000.00 | 0.00 | 3,500,000.00 | | 0.00 | 100.00 |
| 403-000.000-583.000 | CONTRIBUTION-GENERAL FUND | 2,110,000.00 | 0.00 | 2,110,000.00 | | 0.00 | 100.00 |
| 403-000.000-584.000 | CONTRIBUTION-OTHER | 1,000,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 403-000.000-665.000 | Interest | 0.00 | 0.00 | 325.18 | | 0.00 | 100.00 |
| TOTAL REVENUES | | 6,610,000.00 | 0.00 | 5,610,325.18 | | 0.00 | 84.88 |
| Expenditures | | | | | | | |
| 901.000 | CONSTRUCTION | 6,610,000.00 | 0.00 | 144,955.66 | | 110,887.31 | 2.19 |
| TOTAL EXPENDITURES | | 6,610,000.00 | 0.00 | 144,955.66 | | 110,887.31 | 2.19 |
| Fund 403 - FIRE STATION BUILDING FUND: | | | | | | | |
| TOTAL REVENUES | | 6,610,000.00 | 0.00 | 5,610,325.18 | | 0.00 | 84.88 |
| TOTAL EXPENDITURES | | 6,610,000.00 | 0.00 | 144,955.66 | | 110,887.31 | 2.19 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 5,465,369.52 | | (110,887.31) | 100.00 |

4/30/22 Fund Balance = \$5,465,369

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|----------------------------------|-------------------------|------------------------|---------------------------------|---------------------------------|------------------------------|--------------------------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH INCREASE (DECREASE) | 04/30/2022 (DECREASE) | |
| Fund 494 - Dda Development Fund | | | | | | | |
| Revenues | | | | | | | |
| 494-000.000-401.000 | TAXES | 0.00 | 913,160.18 | 0.00 | | 0.00 | 0.00 |
| 494-000.000-402.000 | REAL PROPERTY TAXES | 1,761,292.00 | 0.00 | 905,732.23 | | 0.00 | 51.42 |
| 494-000.000-410.000 | PERSONAL PROPERTY TAXES | 75,175.00 | 0.00 | 29,644.83 | | 0.00 | 39.43 |
| 494-000.000-412.000 | DELQ PERSONAL PROP TAX | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 494-000.000-432.000 | PMT IN-LIEU OF TAXES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 494-000.000-437.000 | INDUSTRIAL FACILITY TAX | 4,011.00 | 0.00 | 1,775.57 | | 0.00 | 44.27 |
| 494-000.000-613.000 | MISC INCOME | 0.00 | 0.00 | 950.00 | | 700.00 | 100.00 |
| 494-000.000-665.000 | Interest | 2,000.00 | 657.80 | 243.32 | | 0.00 | 12.17 |
| 494-000.000-676.000 | Reimbursement | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 494-000.000-678.000 | PPT LOSS REIMB | 70,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 494-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL REVENUES | | 1,912,478.00 | 913,817.98 | 938,345.95 | | 700.00 | 49.06 |
| Expenditures | | | | | | | |
| 223.000 | AUDIT | 4,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 248.000 | ADMINISTRATION | 3,757,523.00 | 24,582.82 | 3,526,730.77 | | 0.00 | 93.86 |
| 266.000 | ATTORNEY | 10,000.00 | 0.00 | 69.00 | | 69.00 | 0.69 |
| 446.000 | ROADS | 140,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 449.000 | HIGHWAY-M45 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 901.000 | CONSTRUCTION | 100,000.00 | 114,868.11 | 39,746.74 | | 2,534.25 | 39.75 |
| 906.000 | DEBT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 4,011,523.00 | 139,450.93 | 3,566,546.51 | | 2,603.25 | 88.91 |
| Fund 494 - Dda Development Fund: | | | | | | | |
| TOTAL REVENUES | | 1,912,478.00 | 913,817.98 | 938,345.95 | | 700.00 | 49.06 |
| TOTAL EXPENDITURES | | 4,011,523.00 | 139,450.93 | 3,566,546.51 | | 2,603.25 | 88.91 |
| NET OF REVENUES & EXPENDITURES | | (2,099,045.00) | 774,367.05 | (2,628,200.56) | | (1,903.25) | 125.21 |

4/30/22 Fund Balance = \$1,594,698

User: Tim

DB: Allendale

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|--------------------------|------------------------------------------|------------------------|---------------------------------|---------------------------------|-----------------------------------------|------------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH 04/30/2022 INCREASE (DECREASE) | | |
| Fund 592 - Water & Sewer | | | | | | | |
| Revenues | | | | | | | |
| 592-000.000-582.000 | CAPITAL CONTRIBUTION-DDA | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-248.000-613.000 | MISC INCOME | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-248.000-629.000 | Chg For Site Plan Review & Field Testing | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-248.000-631.000 | FINANCE AGREEMENT FEE | 200.00 | 0.00 | 60.00 | | 30.00 | 30.00 |
| 592-248.000-632.000 | CONNECTION FEES-WATER | 150,000.00 | 103,518.00 | 87,087.00 | | 2,639.00 | 58.06 |
| 592-248.000-632.010 | CONNECTIONS FINANCE-WATER | 5,000.00 | 0.00 | 10,720.00 | | 5,580.00 | 214.40 |
| 592-248.000-633.000 | CONNECTION FEES-SEWER | 210,000.00 | 138,920.00 | 127,450.00 | | 4,985.00 | 60.69 |
| 592-248.000-633.010 | CONNECTIONS FINANCE-SEWER | 20,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-248.000-635.000 | WS Debt Reduction Assessment-Allendale | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-248.000-644.060 | Construction Requirement Books | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-248.000-647.000 | Penalties | 25,000.00 | 3,905.75 | 5,437.85 | | 0.00 | 21.75 |
| 592-248.000-665.000 | Interest | 3,000.00 | 1,673.14 | 680.23 | | 0.00 | 22.67 |
| 592-248.000-665.001 | INTEREST ON LAND CONTRACT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-248.000-665.010 | Interest On Assessments | 9,000.00 | 0.00 | 883.80 | | 883.80 | 9.82 |
| 592-248.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-582.000 | CAPITAL CONTRIBUTION-DDA | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-613.000 | MISC INCOME | 2,500.00 | 75,600.00 | 49.99 | | 49.99 | 2.00 |
| 592-536.000-619.000 | INSPECTIONS | 4,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-620.000 | WATER METER CHARGES | 25,000.00 | 19,333.50 | 15,850.00 | | 900.00 | 63.40 |
| 592-536.000-628.000 | Water-Service Laterals | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-630.000 | WATER HYDRANT USAGE | 4,000.00 | 0.00 | 94.25 | | 94.25 | 2.36 |
| 592-536.000-646.000 | Utility Charges | 2,925,000.00 | 595,038.80 | 587,420.81 | | 143.06 | 20.08 |
| 592-536.000-665.000 | Interest | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-667.020 | ROBINSON TWP HYDRANT RENT | 450.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-667.050 | Rental-Water Tank-Omnipoint | 15,500.00 | 4,029.93 | 4,150.83 | | 1,383.61 | 26.78 |
| 592-536.000-674.900 | DEVELOPER CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-693.000 | SALE OF ASSETS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-536.000-699.001 | Equipment Replacement Transfer | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-569.020 | STATE GRANTS | 15,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-582.000 | CAPITAL CONTRIBUTION-DDA | 0.00 | 0.00 | (243,386.72) | | 0.00 | 100.00 |
| 592-537.000-613.000 | MISC INCOME | 2,000.00 | 0.00 | 49.99 | | 49.99 | 2.50 |
| 592-537.000-619.000 | INSPECTIONS | 4,000.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-646.000 | Utility Charges | 2,404,771.00 | 558,199.60 | 654,017.55 | | (151.30) | 27.20 |
| 592-537.000-646.010 | Sewer Charges - Leprino | 100,860.00 | 16,810.00 | 25,215.00 | | 8,405.00 | 25.00 |
| 592-537.000-650.010 | Sewer Laterals | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-665.000 | Interest | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-665.040 | REAL PROP SOLD-INT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-674.900 | DEVELOPER CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-675.900 | Contributions-Treatmt Plnt Exp | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-693.000 | SALE OF ASSETS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-693.040 | REAL PROPERTY SOLD-PRINCIPAL | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 592-537.000-699.001 | Equipment Replacement Transfer | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL REVENUES | | 5,925,281.00 | 1,517,028.72 | 1,275,780.58 | | 24,992.40 | 21.53 |
| Expenditures | | | | | | | |
| 209.000 | EMPLOYEE INSURANCES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 248.000 | ADMINISTRATION | 208,557.00 | 16,715.12 | 33,751.20 | | 13,074.92 | 16.18 |
| 536.000 | WATER | 2,495,140.00 | 451,350.90 | 455,921.95 | | 64,644.38 | 18.27 |
| 537.000 | SEWER | 2,386,843.00 | 3,859,997.39 | 355,440.92 | | 84,724.17 | 14.89 |
| 906.000 | DEBT | 615,251.00 | 44,880.14 | 38,104.21 | | 0.00 | 6.19 |
| TOTAL EXPENDITURES | | 5,705,791.00 | 4,372,943.55 | 883,218.28 | | 162,443.47 | 15.48 |

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | | % BDGT USED |
|--------------------------------|-------------|------------------------|---------------------------------|---------------------------------|-----------------------------------------|--------------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH 04/30/2022 INCREASE (DECREASE) | | |
| Fund 592 - Water & Sewer | | | | | | | |
| Fund 592 - Water & Sewer: | | | | | | | |
| TOTAL REVENUES | | 5,925,281.00 | 1,517,028.72 | 1,275,780.58 | | 24,992.40 | 21.53 |
| TOTAL EXPENDITURES | | 5,705,791.00 | 4,372,943.55 | 883,218.28 | | 162,443.47 | 15.48 |
| NET OF REVENUES & EXPENDITURES | | 219,490.00 | (2,855,914.83) | 392,562.30 | | (137,451.07) | 178.85 |

4/30/22 Fund Balance = \$39,218,063

Of this, only roughly \$8.0MM is cash. The rest of the fund balance is primarily fixed assets.

PERIOD ENDING 04/30/2022

| GL NUMBER | DESCRIPTION | 2022 AMENDED BUDGET | YTD BALANCE | YTD BALANCE | ACTIVITY FOR | % BDGT USED |
|----------------------------------|----------------------------|------------------------|---------------------------------|---------------------------------|-----------------------------------------|----------------|
| | | | 04/30/2021 NORMAL (ABNORMAL) | 04/30/2022 NORMAL (ABNORMAL) | MONTH 04/30/2022 INCREASE (DECREASE) | |
| Fund 811 - Road Fund | | | | | | |
| Revenues | | | | | | |
| 811-000.000-452.000 | SPECIAL ASSESS-ROADS | 25,000.00 | 2,706.04 | 13,190.71 | 7,093.82 | 52.76 |
| 811-000.000-613.000 | MISC INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 811-000.000-631.000 | FINANCE AGREEMENT FEE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 811-000.000-647.000 | Penalties | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 811-000.000-665.000 | Interest | 100.00 | 58.93 | 43.13 | 0.00 | 43.13 |
| 811-000.000-665.010 | Interest On Assessments | 2,000.00 | 24.03 | 303.78 | 295.07 | 15.19 |
| 811-000.000-672.041 | Special Assessment Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 811-000.000-699.000 | Transfer In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | | 27,100.00 | 2,789.00 | 13,537.62 | 7,388.89 | 49.95 |
| Expenditures | | | | | | |
| 000.000 | REVENUE | 0.00 | (30.00) | 0.00 | 0.00 | 0.00 |
| 223.000 | AUDIT | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 248.000 | ADMINISTRATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 266.000 | ATTORNEY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 446.000 | ROADS | 105,302.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 106,302.00 | (30.00) | 0.00 | 0.00 | 0.00 |
| Fund 811 - Road Fund: | | | | | | |
| TOTAL REVENUES | | 27,100.00 | 2,789.00 | 13,537.62 | 7,388.89 | 49.95 |
| TOTAL EXPENDITURES | | 106,302.00 | (30.00) | 0.00 | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | (79,202.00) | 2,819.00 | 13,537.62 | 7,388.89 | 17.09 |
| 4/30/22 Fund Balance = \$483,841 | | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 19,352,164.00 | 4,602,120.96 | 11,113,577.95 | 1,425,520.37 | 57.43 |
| TOTAL EXPENDITURES - ALL FUNDS | | 23,353,942.00 | 5,935,842.34 | 7,949,134.78 | 572,413.40 | 34.04 |
| NET OF REVENUES & EXPENDITURES | | (4,001,778.00) | (1,333,721.38) | 3,164,443.17 | 853,106.97 | 79.08 |

**ALLENDALE CHARTER TOWNSHIP
PLANNING COMMISSION MEETING**

May 2, 2022

7:00 p.m.

Allendale Township Public Meeting Room

1. Call the Meeting to Order
2. Roll Call:
Present: Longcore, Westerling, Adams, Zuniga, Chapla, Nadda, Zeinstra
Staff Present: Planner Greg Ransford, Kevin Yeomans, Mitch Johnson, Rebecca Wildeboer
3. Received for Information: None
4. Motion by Chapla to approve the April 18, 2022, Planning Commission Minutes as presented.
Seconded by Zeinstra. **Approved 7-0**
5. Motion by Longcore to approve the May 2, 2022, Planning Commission Agenda as presented.
Seconded by Zuniga. **Approved 7-0**

6. Public Comments for *non-public hearing item*:

Chairperson Longcore opened the public comment section for non-public hearing items. No comments were made, and Chairperson Longcore closed the public comment section.

7. Public Hearings:

8. Site Plan Review:

9. New Business:

A. Animal Processing Facility language draft

Planner Ransford reviewed his memo and the circumstances leading to the Commission directing him to draft this language.

Commissioners discussed size and possible maximums for the building, and whether this would be an agricultural building, or if the special use permit is appropriate. Consensus among the Commissioners was that the special use permit is appropriate.

There was discussion regarding Mike's Processing in particular. The Commissioners concluded that it would be prudent for them to come back to the Planning Commission to clean up and amend the existing special use permit to include all that is going on there now and the requested expansion.

Commissioners directed Planner Ransford to review the ordinance regarding the retail side of Mike's Processing to see if any amendments would be necessary.

10. Old Business:

A. Mini-warehouses and self-storage facilities language draft

Planner Ransford presented the draft language of the ordinance and his memo regarding this item.

Commissioners discussed definitions of mini-warehouse, self-storage facility, warehouse, and storage structure.

Commissioners discussed regulating how close these facilities could be to any public roads, along with additional landscaping to screen the facility, or if it would be possible to require a commercial use in front of the facility.

Commissioners debated allowing these facilities in General Commercial but requiring that they must be 250 ft. off any road. No consensus was reached, and the matter will be discussed at another meeting.

Mr. Zeinstra will request more direction from the Board.

11. Public Comments:

Chairperson Longcore opened the public comment section. No comments were made, and Chairperson Longcore closed the public comment section.

12. Township Board Reports

Mr. Zeinstra reported that the Board established a target fund balance for capital and special project funds, and the rezoning of the Marcusse and Alderink properties passed.

13. Commissioner and Staff Comments:

Mr. Chapla noted that there is an official groundbreaking ceremony for the new fire station on Thursday, May 5.

14. Chairperson Longcore adjourned the meeting at 8:40 p.m.

Next meeting May 16, 2022 at 7:00 p.m.



Parks and Rec Advisory Board Minutes
Thursday, April 14, 2022

Call to Order at 7:00

Members Present: Chuck Rapson, Nicole Jones, Linda Mango, Ken Murillo, Marcia Hoekstra, Kristen Corner

Members Absent: Larry Haveman, Tom Zuniga

Visitors:

| | | |
|-----------------|--------------|----------|
| Agenda approved | Ken Murillo | approved |
| | Chuck Rapson | seconded |

| | |
|-----------------|--------------------------------|
| January minutes | No quorum at the prior meeting |
|-----------------|--------------------------------|

Old Business:

- N/A

Ongoing Business:

- | | | |
|----------|-----------------|-----------------------------------|
| • Bylaws | Marcia Hoekstra | approved with recommended changes |
| | Nicole Jones | seconded with recommended changes |

New Business:

- Chair announced resignation from the Board, and Vice-Chair not present. No members volunteered to fill the chair's role at this time.
- Concerns addressed: future vision for the Parks and Recreation Advisory Board, and the collaboration between the Advisory Board and the Township Board.

Public Comments:

- N/A

Advisory Board Comments:

- N/A

Next Meeting: June 9, 2022

| | | |
|----------------|-----------------|-------------------|
| Adjourned 9:28 | Chuck Rapson | motion to adjourn |
| | Marcia Hoekstra | seconded |

| ALARM TYPE | MONTH | MAY | YEAR TO DATE | YEAR TO DATE | CHANGE |
|-------------------------------------------------------------|-------------|--------------|--------------|---------------|--------|
| | APR | 2022 | 2021 | 2022 | |
| MEDICAL EMERGENCIES | 57 | 242 | 168 | 74 | |
| Canceled Enroute | 9 | 21 | 12 | 9 | |
| Squad 172 Responses | 19 | 114 | 106 | 8 | |
| Asst. Amb. | 21 | 60 | 80 | -20 | |
| Lift Assist | 0 | 4 | 8 | -4 | |
| VEHICLE ACCIDENTS WITH INJURIES | 2 | 11 | 13 | -2 | |
| Cancelled Enroute | 0 | 0 | 0 | EVEN | |
| PROPERTY DAMAGE ACCIDENTS | 2 | 6 | 4 | 2 | |
| Canceled Enroute | 0 | 0 | 2 | -2 | |
| SMOKE/ODOR INVESTIGATION | 1 | 3 | 8 | -5 | |
| Canceled Enroute | 0 | 0 | 0 | EVEN | |
| MEDICAL ALARM | 2 | 4 | 1 | 3 | |
| Canceled Enroute | 0 | 0 | 0 | EVEN | |
| FIRE ALARM | 5 | 33 | 35 | -2 | |
| Canceled Enroute | 1 | 2 | 8 | -6 | |
| SERVICE CALL / LOCK-IN/OUT | 7 | 11 | 9 | 2 | |
| MUTUAL AID/AUTOMATIC AID: | | | | | |
| AUTOMATIC AID GIVEN: | 1 | 3 | 9 | -6 | |
| MUTUAL AID GIVEN: | 3 | 8 | 12 | -4 | |
| AUTOMATIC AID RECEIVED | 4 | 8 | 6 | 2 | |
| MUTUAL AID RECEIVED | 0 | 3 | 1 | 2 | |
| BUILDING FIRES | 2 | 5 | 7 | -2 | |
| GRASS, BRUSH, WOODS | 0 | 1 | 2 | -1 | |
| TRASH, REFUSE, DUMPSTER | 1 | 2 | 2 | EVEN | |
| VEHICLE FIRES | 0 | 1 | 4 | -3 | |
| CO ALARM | 0 | 3 | 6 | -3 | |
| GAS LEAK / WIRE DOWN | 3 | 7 | 5 | 2 | |
| NO DISPATCH | 2 | 7 | 2 | 5 | |
| UNAUTHORIZED BURN | 1 | 3 | 3 | EVEN | |
| TOTALS | 120 | 437 | 400 | 12 | |
| | Month | 2022 to Date | 2021 To Date | 22/21 Change | |
| Property Loss: (\$) | \$11,235.00 | \$35,080.00 | \$615,720.00 | -\$580,640.00 | |
| Property Saved (\$) | \$420,850 | \$1,696,083 | \$1,359,448 | \$336,635.00 | |
| Man Hours on Alarms | 533 | 1791.5 | 2106.5 | -315 | |
| Training Man Hours | 73.25 | 320.75 | 514.25 | -194 | |
| Fire School / PPS / Meeting / EQ Checks / Fire Prev / Other | 188.25 | 596.5 | 956 | -359.5 | |
| Burning Permits Issued | 5 | 97 | 90 | 5 | |
| Grand Valley Alarms | 10 | 39 | 31 | 8 | |
| Off-Campus Student Housing | 13 | 59 | 57 | 2 | |
| Stonebridge Senior Housing | 1 | 9 | 7 | 2 | |
| Green Acres | 4 | 27 | 13 | 14 | |
| Atrium of Allendale | 6 | 35 | | 35 | |

AFD - Training and Activities

Report Filters

Activity/Training Start Date Time: is between '4/1/2022' and '4/30/2022'

| Activity/Training Start Date Time | Activity/Training End Date Time | Activity/Training Day Name | Activity/Training Event Name | Activity/Training Attendee Count |
|-----------------------------------------------|---------------------------------|----------------------------|-----------------------------------|----------------------------------|
| Activity/Training Event Type: Activity | | | | |
| 04/09/2022 09:00:00 | 04/09/2022 11:00:00 | Saturday | TEAM 3 TRUCK CHECKS | 5 |
| 04/09/2022 12:00:00 | 04/09/2022 13:15:00 | Saturday | TRAINEE TRAINING | 3 |
| 04/09/2022 12:00:00 | 04/09/2022 13:15:00 | Saturday | TRAINEE TRAINING | 3 |
| 04/09/2022 10:45:00 | 04/09/2022 12:15:00 | Sunday | EQUIPMENT CHECKS #4 | 1 |
| 04/09/2022 18:10:00 | 04/09/2022 18:55:00 | Monday | PROBATIONARY TRAINING | 2 |
| 04/09/2022 18:30:00 | 04/09/2022 20:00:00 | Monday | OFFICER MEETING | 8 |
| 04/02/2022 08:00:00 | 04/02/2022 10:45:00 | Saturday | EQUIPMENT CHECKS #4 | 5 |
| 04/02/2022 11:00:00 | 04/02/2022 13:15:00 | Saturday | PROBATIONARY FIREFIGHTER TRAINING | 6 |
| 04/05/2022 06:00:00 | 04/05/2022 18:00:00 | Tuesday | PART TIME SHIFT | 1 |
| 04/06/2022 06:00:00 | 04/06/2022 18:00:00 | Wednesday | PART TIME SHIFT | 1 |
| 04/06/2022 17:30:00 | 04/06/2022 19:30:00 | Wednesday | PUBLIC SERVICE | 2 |
| 04/07/2022 17:00:00 | 04/07/2022 17:30:00 | Thursday | PROBATIONARY FIREFIGHTER TRAINING | 2 |
| 04/08/2022 06:00:00 | 04/08/2022 18:00:00 | Friday | PART TIME SHIFT | 1 |
| 04/11/2022 17:00:00 | 04/11/2022 18:00:00 | Monday | PART TIME SHIFT | 1 |
| 04/12/2022 19:00:00 | 04/12/2022 20:45:00 | Tuesday | NEOFC MEETING | 2 |
| 04/13/2022 06:00:00 | 04/13/2022 18:00:00 | Wednesday | PART TIME SHIFT | 1 |
| 04/16/2022 08:00:43 | 04/16/2022 10:30:39 | Saturday | EQUIPMENT CHECKS #6 | 5 |
| 04/22/2022 14:00:00 | 04/22/2022 18:00:00 | Friday | PART TIME SHIFT | 1 |
| 04/22/2022 18:10:00 | 04/22/2022 19:12:12 | Friday | EQUIPMENT CHECKS #6 | 1 |
| 04/23/2022 09:00:00 | 04/23/2022 12:00:00 | Saturday | EQUIPMENT CHECKS #1 | 5 |
| 04/26/2022 16:00:00 | 04/26/2022 17:30:00 | Tuesday | PROBATIONARY FIREFIGHTER TRAINING | 2 |
| 04/01/2022 14:22:15 | 04/30/2022 14:22:21 | Friday | CAPTAIN PAY | 1 |

| Activity/Training Start Date Time | Activity/Training End Date Time | Activity/Training Day Name | Activity/Training Event Name | Activity/Training Attendee Count |
|-----------------------------------------------|---------------------------------|----------------------------|--------------------------------------|----------------------------------|
| 04/01/2022 14:23:56 | 04/30/2022 14:24:01 | Friday | EMS COORDINATOR | 1 |
| 04/01/2022 14:25:08 | 04/30/2022 14:25:11 | Friday | EMS REPORT AUDIT | 1 |
| 04/01/2022 14:26:34 | 04/30/2022 14:26:39 | Friday | OFFICER PAY D.C. | 1 |
| 04/01/2022 14:28:41 | 04/30/2022 14:28:44 | Friday | OFFICER PAY LT. | 5 |
| 04/01/2022 14:31:12 | 04/30/2022 14:31:16 | Friday | SERGEANT PAY | 6 |
| 04/28/2022 12:00:00 | 04/28/2022 15:00:00 | Thursday | PROBATIONARY FIREFIGHTER TRAINING | 2 |
| 04/29/2022 18:00:00 | 04/29/2022 20:00:00 | Friday | EQUIPMENT CHECKS #2 | 5 |
| Activity/Training Event Type: Training | | | | |
| 04/18/2022 18:45:00 | 04/18/2022 21:00:00 | Monday | MEDICAL - BLOODBORN PATHOGENS/TRIAGE | 9 |
| 04/18/2022 18:45:00 | 04/18/2022 21:15:00 | Monday | LADDERS/AERIAL OPERATIONS | 7 |
| 04/18/2022 18:45:00 | 04/18/2022 21:45:00 | Monday | VEHICLE EXTRICATION | 11 |

NFIRS Run Data Report - Day of Week

| Basic Shift Or Platoon (FD1.30) | Number of Runs |
|------------------------------------|----------------|
| Day of Week: 01 - Sunday | |
| A - Shift 6P SUN / 6A FRI | 4 |
| C - Shift 6P FRI / 6P SUN | 9 |
| Total: 13 | |
| Day of Week: 02 - Monday | |
| A - Shift 6P SUN / 6A FRI | 8 |
| B - Shift 6A MON / 6P FRI | 6 |
| Total: 14 | |
| Day of Week: 03 - Tuesday | |
| A - Shift 6P SUN / 6A FRI | 4 |
| B - Shift 6A MON / 6P FRI | 10 |
| C - Shift 6P FRI / 6P SUN | 1 |
| Total: 15 | |
| Day of Week: 04 - Wednesday | |
| A - Shift 6P SUN / 6A FRI | 1 |
| B - Shift 6A MON / 6P FRI | 5 |
| B - Shift 6A MON / 6P FRI | 12 |
| Total: 18 | |
| Day of Week: 05 - Thursday | |
| A - Shift 6P SUN / 6A FRI | 7 |
| B - Shift 6A MON / 6P FRI | 14 |
| Total: 21 | |
| Day of Week: 06 - Friday | |
| A - Shift 6P SUN / 6A FRI | 2 |
| B - Shift 6A MON / 6P FRI | 9 |
| C - Shift 6P FRI / 6P SUN | 4 |
| Total: 15 | |
| Day of Week: 07 - Saturday | |
| C - Shift 6P FRI / 6P SUN | 24 |
| Total: 24 | |
| Total: 120 | |

Alarm Analysis by District - Average Response Time AFD

| CAD Basic Incident Number | Basic Incident Alarm Date Time (FD1.26) | Basic Apparatus Call Sign List | Basic Incident Day Name (FD1.3) | Basic Incident Zone/District Number (FD1.32) | Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes |
|-------------------------------------------------------------------|-----------------------------------------|---------------------------------------------|---------------------------------|----------------------------------------------|--------------------------------------------------------------------------------|
| Basic Shift Or Platoon (FD1.30): (None) | | | | | |
| | E2 | Wednesday | | | |
| | | | | | Avg: |
| Basic Shift Or Platoon (FD1.30): A - Shift 6P SUN / 6A FRI | | | | | |
| 22-0000335 | 04/03/2022 20:27:35 | 170, 171 | Sunday | 140 | 9 |
| 22-0000336 | 04/04/2022 01:29:01 | 170, 171, 199 | Monday | 141 | 10 |
| 22-0000357 | 04/10/2022 21:51:59 | 170, 171 | Sunday | 160 | 10 |
| 22-0000358 | 04/11/2022 21:21:20 | 171, 194 | Monday | 141 | 11 |
| 22-0000359 | 04/11/2022 22:47:50 | 194, 171 | Monday | 190 | 11 |
| 22-0000360 | 04/12/2022 05:38:44 | 171, 170 | Tuesday | 100 | 12 |
| 22-0000366 | 04/13/2022 20:24:11 | 170, 171 | Wednesday | 120 | 8 |
| 22-0000367 | 04/13/2022 23:33:57 | 170 | Wednesday | 160 | 8 |
| 22-0000382 | 04/17/2022 18:44:21 | 171, 170 | Sunday | 120 | 10 |
| 22-0000385 | 04/18/2022 19:26:13 | 190 | Monday | 180 | 6 |
| 22-0000387 | 04/18/2022 21:45:47 | 194 | Monday | 120 | 3 |
| 22-0000339 | 04/04/2022 18:04:08 | 121, 141, 198, 171, 181, 181, 199, 122, 161 | Monday | 141 | 6 |
| 22-0000349 | 04/06/2022 19:55:42 | 122, 196 | Wednesday | 120 | 7 |
| 22-0000350 | 04/07/2022 01:37:23 | 196, 122 | Thursday | 120 | 8 |
| 22-0000390 | 04/19/2022 23:33:17 | 195, 171 | Tuesday | 120 | 11 |
| 22-0000394 | 04/21/2022 04:47:15 | 170, 171 | Thursday | 190 | 7 |
| 22-0000401 | 04/21/2022 20:34:31 | 192 | Thursday | 190 | 7 |
| 22-0000402 | 04/22/2022 00:52:59 | 171 | Friday | 170 | 12 |
| | 04/21/2022 19:02:00 | 122 | Thursday | 120 | 0 |
| 22-0000371 | 04/14/2022 19:36:40 | 170, 171 | Thursday | 194 | 6 |
| 22-0000412 | 04/24/2022 20:20:48 | 170, 171 | Sunday | 191 | 9 |
| 22-0000386 | 04/18/2022 20:13:17 | 190 | Monday | 121 | 3 |
| 22-0000415 | 04/25/2022 22:53:02 | 192, 141, 171, 194, 190, 121, 122 | Monday | 180 | 12 |
| 22-0000416 | 04/26/2022 05:02:53 | 161, 122, 194, 190, 141, 192, 121 | Tuesday | 100 | 7 |
| 22-0000420 | 04/27/2022 02:54:16 | 170, 171 | Wednesday | 100 | 7 |
| 22-0000421 | 04/27/2022 04:06:58 | 195, 121 | Wednesday | 180 | |
| 22-0000418 | 04/26/2022 20:01:44 | 171, 170 | Tuesday | 196 | 8 |
| 22-0000427 | 04/28/2022 18:16:57 | 170, 171 | Thursday | 120 | 7 |
| 22-0000428 | 04/28/2022 22:31:26 | 170, 171 | Thursday | 161 | 12 |
| 22-0000429 | 04/29/2022 00:58:28 | 197, 190 | Friday | 180 | |
| | | | | | Avg: 8.10 |
| Basic Shift Or Platoon (FD1.30): B - Shift 6A MON / 6P FRI | | | | | |
| 22-0000426 | 04/28/2022 17:05:52 | 171 | Thursday | 120 | |
| 22-0000430 | 04/29/2022 10:46:34 | 121 | Friday | 190 | 5 |
| 22-0000424 | 04/28/2022 11:11:50 | 171 | Thursday | 120 | 7 |
| 22-0000425 | 04/28/2022 14:40:45 | 190 | Thursday | 120 | 0 |
| 22-0000423 | 04/27/2022 16:17:45 | 171 | Wednesday | 120 | 8 |
| | 04/27/2022 11:36:51 | 171 | Wednesday | 120 | 7 |
| 22-0000417 | 04/26/2022 12:47:14 | 171 | Tuesday | 190 | 4 |
| 22-0000413 | 04/25/2022 14:43:36 | 171 | Monday | 120 | 5 |
| 22-0000414 | 04/25/2022 14:57:21 | 190 | Monday | 141 | |
| 22-0000403 | 04/22/2022 00:56:22 | | Friday | OUT | 0 |
| 22-0000343 | 04/05/2022 16:24:07 | 171 | Tuesday | 190 | 5 |
| 22-0000399 | 04/21/2022 17:28:13 | 171 | Thursday | 140 | |
| 22-0000404 | 04/22/2022 14:38:56 | 171 | Friday | 161 | 5 |
| 22-0000396 | 04/21/2022 08:52:14 | 190 | Thursday | 162 | 6 |

| CAD Basic Incident Number | Basic Incident Alarm Date Time (FD1.26) | Basic Apparatus Call Sign List | Basic Incident Day Name (FD1.3) | Basic Incident Zone/District Number (FD1.32) | Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes |
|------------------------------------------------------------|-----------------------------------------|--------------------------------|---------------------------------|----------------------------------------------|--------------------------------------------------------------------------------|
| 22-0000397 | 04/21/2022 08:59:55 | 190, 170 | Thursday | 192 | 2 |
| 22-0000398 | 04/21/2022 10:47:18 | 170, 190 | Thursday | 111 | 9 |
| 22-0000395 | 04/21/2022 07:39:29 | 170 | Thursday | 120 | 5 |
| 22-0000391 | 04/20/2022 11:01:00 | 171 | Wednesday | 180 | 5 |
| 22-0000392 | 04/20/2022 13:49:57 | 121, 190 | Wednesday | 190 | 7 |
| 22-0000393 | 04/20/2022 15:22:18 | 171 | Wednesday | 140 | 5 |
| 22-0000352 | 04/07/2022 12:57:59 | 171 | Thursday | 140 | 9 |
| 22-0000353 | 04/07/2022 13:29:48 | 171 | Thursday | 140 | 5 |
| 22-0000351 | 04/07/2022 08:17:00 | 171 | Thursday | 110 | 10 |
| 22-0000354 | 04/08/2022 07:11:22 | 171 | Friday | 140 | 8 |
| 22-0000355 | 04/08/2022 15:50:34 | 171 | Friday | 190 | 5 |
| 22-0000341 | 04/05/2022 09:40:34 | 170, 171 | Tuesday | 190 | 6 |
| 22-0000342 | 04/05/2022 09:58:35 | 121, 171 | Tuesday | 100 | 11 |
| 22-0000340 | 04/05/2022 09:22:43 | 171 | Tuesday | 190 | 6 |
| 22-0000345 | 04/05/2022 17:20:57 | 171 | Tuesday | 180 | 5 |
| 22-0000347 | 04/06/2022 13:32:52 | 171 | Wednesday | 190 | 5 |
| 22-0000346 | 04/06/2022 11:12:39 | 122, 141 | Wednesday | 190 | 8 |
| 22-0000348 | 04/06/2022 14:07:29 | 171 | Wednesday | 120 | 4 |
| 22-0000317 | 04/01/2022 16:31:11 | 171 | Friday | 120 | 3 |
| 22-0000388 | 04/19/2022 09:22:42 | 171 | Tuesday | 190 | 5 |
| 22-0000389 | 04/19/2022 11:47:56 | 171 | Tuesday | 140 | 4 |
| 22-0000373 | 04/15/2022 16:33:19 | 171 | Friday | 160 | 7 |
| 22-0000383 | 04/18/2022 13:34:59 | 170 | Monday | 110 | 7 |
| 22-0000384 | 04/18/2022 13:51:14 | 190 | Monday | 164 | 11 |
| 22-0000338 | 04/04/2022 09:34:32 | 198, 122 | Monday | 140 | 7 |
| 22-0000374 | 04/15/2022 16:38:21 | 171, 170 | Friday | 160 | 10 |
| 22-0000372 | 04/15/2022 10:53:44 | 170 | Friday | 190 | 5 |
| 22-0000368 | 04/14/2022 09:21:26 | 170 | Thursday | 120 | 5 |
| 22-0000362 | 04/13/2022 07:33:22 | 171 | Wednesday | 140 | 6 |
| 22-0000363 | 04/13/2022 13:46:23 | 122 | Wednesday | 180 | 14 |
| 22-0000364 | 04/13/2022 14:16:34 | 122, 171 | Wednesday | 120 | 6 |
| 22-0000365 | 04/13/2022 16:21:27 | 171 | Wednesday | 190 | 2 |
| 22-0000369 | 04/14/2022 11:39:55 | 171 | Thursday | 160 | 6 |
| 22-0000370 | 04/14/2022 13:02:22 | 170 | Thursday | 120 | 2 |
| 22-0000361 | 04/12/2022 09:47:26 | 170 | Tuesday | 160 | |
| 22-0000337 | 04/04/2022 06:28:22 | 121 | Monday | OUT | 11 |
| 22-0000344 | 04/05/2022 16:53:05 | 141, 122, 121 | Tuesday | 120 | 11 |
| | | | | | Avg: 6.16 |
| Basic Shift Or Platoon (FD1.30): C - Shift 6P FRI / 6P SUN | | | | | |
| 22-0000375 | 04/15/2022 22:20:36 | 171, 170 | Friday | 128 | 11 |
| 22-0000376 | 04/16/2022 01:53:45 | 170, 171 | Saturday | 140 | 15 |
| 22-0000378 | 04/16/2022 03:35:47 | 171, 170 | Saturday | 141 | 16 |
| 22-0000377 | 04/16/2022 02:54:29 | 171 | Saturday | 190 | |
| 22-0000379 | 04/16/2022 16:45:41 | 199, 121, 161 | Saturday | 191 | 10 |
| 22-0000380 | 04/17/2022 01:29:15 | 170, 171 | Sunday | 120 | |
| 22-0000381 | 04/17/2022 10:56:56 | 199, 121 | Sunday | 170 | 6 |
| 22-0000319 | 04/02/2022 00:07:41 | 170, 171 | Saturday | 160 | 13 |
| 22-0000320 | 04/02/2022 04:04:23 | 170, 171, 181 | Saturday | 170 | 9 |
| 22-0000321 | 04/02/2022 13:28:09 | 171 | Saturday | 180 | 7 |
| 22-0000323 | 04/02/2022 17:01:12 | 171, 195 | Saturday | 128 | 8 |
| 22-0000325 | 04/02/2022 18:29:44 | 171 | Saturday | 161 | 5 |
| 22-0000322 | 04/02/2022 16:55:34 | 170 | Saturday | 180 | 4 |
| 22-0000326 | 04/02/2022 20:10:18 | 170 | Saturday | 180 | 0 |
| 22-0000328 | 04/02/2022 20:49:42 | 170 | Saturday | 180 | |

| CAD Basic Incident Number | Basic Incident Alarm Date Time (FD1.26) | Basic Apparatus Call Sign List | Basic Incident Day Name (FD1.3) | Basic Incident Zone/District Number (FD1.32) | Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes |
|---------------------------|-----------------------------------------|--------------------------------|---------------------------------|----------------------------------------------|--------------------------------------------------------------------------------|
| 22-0000329 | 04/02/2022 21:10:45 | 170 | Saturday | 180 | |
| 22-0000330 | 04/02/2022 22:19:19 | 170 | Saturday | 180 | 0 |
| 22-0000327 | 04/02/2022 19:30:00 | | Saturday | 120 | 2 |
| | 04/03/2022 03:41:45 | 171 | Sunday | 140 | 5 |
| 22-0000331 | 04/03/2022 03:20:00 | 161, 122 | Sunday | OUT | 22 |
| 22-0000334 | 04/03/2022 09:51:03 | 170, 171 | Sunday | 110 | 5 |
| 22-0000333 | 04/03/2022 07:45:03 | 170, 171 | Sunday | 140 | 5 |
| 22-0000324 | 04/02/2022 16:57:25 | 181 | Saturday | 304 | 16 |
| 22-0000356 | 04/10/2022 13:45:14 | 171, 194 | Sunday | 140 | 9 |
| 22-0000405 | 04/23/2022 04:37:51 | 181, 170, 171 | Saturday | 100 | 8 |
| 22-0000406 | 04/23/2022 06:59:07 | 170, 171 | Saturday | 100 | 8 |
| 22-0000407 | 04/23/2022 09:30:29 | 171, 170, 141 | Saturday | 164 | 7 |
| 22-0000408 | 04/23/2022 12:10:07 | 170, 171 | Saturday | 120 | 3 |
| 22-0000409 | 04/23/2022 21:47:39 | 171, 170 | Saturday | 192 | 10 |
| 22-0000410 | 04/24/2022 06:32:38 | 170, 171 | Sunday | 192 | 10 |
| 22-0000411 | 04/24/2022 10:25:39 | 170, 171 | Sunday | 120 | 10 |
| 22-0000318 | 04/01/2022 20:53:56 | | Friday | OUT | 5 |
| 22-0000419 | 04/26/2022 22:04:03 | 171, 170 | Tuesday | 190 | 11 |
| 22-0000432 | 04/29/2022 20:16:12 | 171 | Friday | 170 | 4 |
| 22-0000433 | 04/29/2022 22:28:58 | 170, 171 | Friday | 194 | 9 |
| 22-0000434 | 04/30/2022 05:52:54 | 171, 170 | Saturday | 170 | 11 |
| 22-0000435 | 04/30/2022 14:38:26 | 197 | Saturday | 1803 | 5 |
| 22-0000436 | 04/30/2022 22:50:57 | 121, 192, 170, 171, 195, 174 | Saturday | 199 | 6 |
| | | | | | Avg: 8.08 |
| | | | | | Avg: 7.25 |

Report Filters

Basic Incident Date - Derived (Fd1.3): is between '4/1/2022' and '4/30/2022'

AFD Incident Type Report "Percent"

Report Filters

Basic Incident Date Time: is between '4/1/2022' and '4/30/2022'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

| Basic Incident Type Code And Description (FD1.21) | Total Incidents Percent of Incidents |
|---------------------------------------------------------------------------------------------|--------------------------------------|
| Incident Type Category (FD1.21): 1 - Fire | |
| 111 - Building fire | 3.36% |
| 113 - Cooking fire, confined to container | 0.84% |
| 154 - Dumpster or other outside trash receptacle fire | 0.84% |
| Total: | 5.04% |
| Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident | |
| 300 - Rescue, EMS incident, other | 0.84% |
| 3001 - Lift Assist, Medical | 1.68% |
| 311 - Medical assist, assist EMS crew | 0.84% |
| 320 - Emergency medical service, other | 0.84% |
| 321 - EMS call, excluding vehicle accident with injury | 62.18% |
| 322 - Motor vehicle accident with injuries | 1.68% |
| 324 - Motor vehicle accident with no injuries. | 1.68% |
| 381 - Rescue or EMS standby | 0.84% |
| Total: | 70.59% |
| Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire) | |
| 412 - Gas leak (natural gas or LPG) | 0.84% |
| 440 - Electrical wiring/equipment problem, other | 0.84% |
| 445 - Arcing, shorted electrical equipment | 0.84% |
| Total: | 2.52% |
| Incident Type Category (FD1.21): 5 - Service Call | |
| 500 - Service call, other | 0.84% |
| 531 - Smoke or odor removal | 0.84% |
| 551 - Assist police or other governmental agency | 1.68% |
| 553 - Public service | 0.84% |
| 561 - Unauthorized burning | 0.84% |
| 571 - Cover assignment, standby, moveup | 0.84% |
| Total: | 5.88% |
| Incident Type Category (FD1.21): 6 - Good Intent Call | |
| 611 - Dispatched and cancelled en route | 2.52% |
| 6110 - Dispatched and cancelled en route (Medical) | 2.52% |
| 6111 - Dispatched and cancelled en route (Fire Alarm) | 0.84% |
| 622 - No incident found on arrival at dispatch address | 1.68% |
| Total: | 7.56% |
| Incident Type Category (FD1.21): 7 - False Alarm & False Call | |
| 700 - False alarm or false call, other | 1.68% |
| 7001 - Dispatch Error (Never Dispatched) | 1.68% |
| 735 - Alarm system sounded due to malfunction | 2.52% |
| 740 - Unintentional transmission of alarm, other | 0.84% |
| 745 - Alarm system activation, no fire - unintentional | 0.84% |
| 746 - Carbon monoxide detector activation, no CO | 0.84% |
| Total: | 8.40% |
| Total: | 100.00% |

AFD Incident Type Report (Summary)

| Basic Incident Number (FD1) | Basic Incident Actual Time | Basic Shift Or Platoon (FD1.30) | Basic Incident Type Code And Description (FD1.21) | Basic Aid Given Or Received (FD1.22) | Basic Aid Given Their Fire Department Name (FD1.23) | Total Incidents Percent of Incidents |
|---------------------------------------------------------------------------------------------|----------------------------|---------------------------------|--------------------------------------------------------|--------------------------------------|-----------------------------------------------------|--------------------------------------|
| Incident Type Category (FD1.21): 1 - Fire | | | | | | |
| 22-0000324 | 16:54:40 | C - Shift 6P FRI / 6P SUN | 111 - Building fire | Mutual aid given | Chester Township Fire/Rescue | |
| 22-0000331 | 03:20:00 | C - Shift 6P FRI / 6P SUN | 111 - Building fire | Mutual aid given | Chester Township Fire/Rescue | |
| 22-0000339 | 18:03:58 | A - Shift 6P SUN / 6A FRI | 111 - Building fire | Automatic aid received | | |
| 22-0000415 | 22:52:55 | A - Shift 6P SUN / 6A FRI | 111 - Building fire | Automatic aid received | | |
| 22-0000344 | 16:52:18 | B - Shift 6A MON / 6P FRI | 113 - Cooking fire, confined to container | None | | |
| 22-0000416 | 05:02:39 | A - Shift 6P SUN / 6A FRI | 154 - Dumpster or other outside trash receptacle fire | Automatic aid received | | |
| | | | | | | Total: 0.00% |
| Count: 6 | | | | | | |
| Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident | | | | | | |
| 22-0000382 | 18:42:46 | A - Shift 6P SUN / 6A FRI | 300 - Rescue, EMS incident, other | None | | |
| 22-0000341 | 09:37:57 | B - Shift 6A MON / 6P FRI | 3001 - Lift Assist, Medical | None | | |
| 22-0000359 | 22:46:58 | A - Shift 6P SUN / 6A FRI | 3001 - Lift Assist, Medical | None | | |
| 22-0000433 | 22:27:12 | C - Shift 6P FRI / 6P SUN | 311 - Medical assist, assist EMS crew | None | | |
| 22-0000412 | 20:18:39 | A - Shift 6P SUN / 6A FRI | 320 - Emergency medical service, other | None | | |
| 00000422 | 11:43:41 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000319 | 00:05:29 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000320 | 04:03:44 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000321 | 13:24:41 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000323 | 16:58:34 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000325 | 18:28:20 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000326 | 20:09:40 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000328 | 20:49:15 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000329 | 21:08:54 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000330 | 22:18:42 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000332 | 03:39:49 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000333 | 07:44:54 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000335 | 20:23:27 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000336 | 01:26:34 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000340 | 09:21:22 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000343 | 16:23:51 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000345 | 17:19:04 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000347 | 13:31:18 | B - Shift 6A MON | 321 - EMS call, excluding | None | | |

| Basic Incident Number (FD1) | Basic Incident Actual Time | Basic Shift Or Platoon (FD1.30) | Basic Incident Type Code And Description (FD1.21) | Basic Aid Given Or Received (FD1.22) | Basic Aid Given Their Fire Department Name (FD1.23) | Total Incidents Percent of Incidents |
|-----------------------------|----------------------------|---------------------------------|--------------------------------------------------------|--------------------------------------|-----------------------------------------------------|--------------------------------------|
| | | / 6P FRI | vehicle accident with injury | | | |
| 22-0000348 | 14:06:26 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000351 | 08:15:17 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000352 | 12:56:19 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000353 | 13:29:40 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000354 | 07:11:16 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000355 | 15:50:11 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000356 | 13:44:57 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000357 | 21:49:51 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000358 | 21:19:12 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000360 | 05:36:03 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000361 | 09:46:37 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000364 | 14:15:17 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000365 | 16:20:26 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000366 | 20:23:18 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000368 | 09:21:08 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000370 | 13:00:15 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000371 | 19:34:54 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000372 | 10:52:50 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000373 | 16:32:09 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000374 | 16:36:27 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000375 | 22:18:06 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000376 | 01:51:19 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000378 | 03:32:05 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000383 | 13:34:00 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000384 | 13:49:09 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000386 | 20:11:23 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000388 | 09:20:30 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000389 | 11:45:10 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000390 | 23:30:07 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000391 | 11:01:00 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000393 | 15:19:48 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |

| Basic Incident Number (FD1) | Basic Incident Actual Time | Basic Shift Or Platoon (FD1.30) | Basic Incident Type Code And Description (FD1.21) | Basic Aid Given Or Received (FD1.22) | Basic Aid Given Their Fire Department Name (FD1.23) | Total Incidents Percent of Incidents |
|-----------------------------|----------------------------|---------------------------------|--------------------------------------------------------|--------------------------------------|-----------------------------------------------------|--------------------------------------|
| 22-0000394 | 04:46:37 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000397 | 08:59:47 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000398 | 10:45:54 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000399 | 17:26:31 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000400 | 19:02:00 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000402 | 00:51:44 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000404 | 14:38:19 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000405 | 04:37:30 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000406 | 06:56:59 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000407 | 09:26:53 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000408 | 12:09:08 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000409 | 21:47:05 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000410 | 06:30:16 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000411 | 10:23:47 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000413 | 14:43:11 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000417 | 12:47:04 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000418 | 19:58:51 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000419 | 22:01:36 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000420 | 02:51:13 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000427 | 18:14:38 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000428 | 22:28:29 | A - Shift 6P SUN / 6A FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000430 | 10:43:34 | B - Shift 6A MON / 6P FRI | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000432 | 20:15:01 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000434 | 05:50:42 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000436 | 22:50:25 | C - Shift 6P FRI / 6P SUN | 321 - EMS call, excluding vehicle accident with injury | None | | |
| 22-0000337 | 06:18:47 | B - Shift 6A MON / 6P FRI | 322 - Motor vehicle accident with injuries | Mutual aid given | Coopersville/Polkton Fire Dept. | |
| 22-0000342 | 09:53:12 | B - Shift 6A MON / 6P FRI | 322 - Motor vehicle accident with injuries | None | | |
| 22-0000362 | 07:33:04 | B - Shift 6A MON / 6P FRI | 324 - Motor vehicle accident with no injuries. | None | | |
| 22-0000367 | 23:33:46 | A - Shift 6P SUN / 6A FRI | 324 - Motor vehicle accident with no injuries. | None | | |
| 22-0000334 | 09:50:20 | C - Shift 6P FRI / 6P SUN | 381 - Rescue or EMS standby | None | | |

Total: 0.00%

Count: 84

Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)

| Basic Incident Number (FD1) | Basic Incident Actual Time | Basic Shift Or Platoon (FD1.30) | Basic Incident Type Code And Description (FD1.21) | Basic Aid Given Or Received (FD1.22) | Basic Aid Given Their Fire Department Name (FD1.23) | Total Incidents Percent of Incidents |
|--------------------------------------------------------------------------|----------------------------|---------------------------------|--------------------------------------------------------|--------------------------------------|-----------------------------------------------------|--------------------------------------|
| 22-0000392 | 13:48:16 | B - Shift 6A MON / 6P FRI | 412 - Gas leak (natural gas or LPG) | None | | |
| 22-0000346 | 11:10:59 | B - Shift 6A MON / 6P FRI | 440 - Electrical wiring/equipment problem, other | None | | |
| 22-0000387 | 21:45:24 | A - Shift 6P SUN / 6A FRI | 445 - Arcing, shorted electrical equipment | None | | |
| | | | | | | Total: 0.00% |
| Count: 3 | | | | | | |
| Incident Type Category (FD1.21): 5 - Service Call | | | | | | |
| 22-0000317 | 16:30:44 | B - Shift 6A MON / 6P FRI | 500 - Service call, other | None | | |
| 22-0000379 | 16:44:32 | C - Shift 6P FRI / 6P SUN | 531 - Smoke or odor removal | None | | |
| 22-0000369 | 11:38:04 | B - Shift 6A MON / 6P FRI | 551 - Assist police or other governmental agency | None | | |
| 22-0000377 | 02:54:21 | C - Shift 6P FRI / 6P SUN | 551 - Assist police or other governmental agency | None | | |
| 22-0000322 | 16:55:23 | C - Shift 6P FRI / 6P SUN | 553 - Public service | None | | |
| 22-0000425 | 14:40:41 | B - Shift 6A MON / 6P FRI | 561 - Unauthorized burning | None | | |
| 22-0000327 | 19:30:00 | C - Shift 6P FRI / 6P SUN | 571 - Cover assignment, standby, moveup | None | | |
| | | | | | | Total: 0.00% |
| Count: 7 | | | | | | |
| Incident Type Category (FD1.21): 6 - Good Intent Call | | | | | | |
| 22-0000426 | 17:05:28 | B - Shift 6A MON / 6P FRI | 611 - Dispatched and cancelled en route | None | | |
| 22-0000429 | 00:57:33 | A - Shift 6P SUN / 6A FRI | 611 - Dispatched and cancelled en route | Automatic aid received | | |
| 22-0000435 | 14:37:04 | C - Shift 6P FRI / 6P SUN | 611 - Dispatched and cancelled en route | Automatic aid given | Wright-Tallmadge Fire Dept | |
| 22-0000380 | 01:28:56 | C - Shift 6P FRI / 6P SUN | 6110 - Dispatched and cancelled en route (Medical) | None | | |
| 22-0000385 | 19:23:26 | A - Shift 6P SUN / 6A FRI | 6110 - Dispatched and cancelled en route (Medical) | None | | |
| 22-0000414 | 14:56:08 | B - Shift 6A MON / 6P FRI | 6110 - Dispatched and cancelled en route (Medical) | None | | |
| 22-0000421 | 04:06:17 | A - Shift 6P SUN / 6A FRI | 6111 - Dispatched and cancelled en route (Fire Alarm) | None | | |
| 22-0000401 | 20:34:22 | A - Shift 6P SUN / 6A FRI | 622 - No incident found on arrival at dispatch address | None | | |
| 22-0000423 | 16:16:51 | B - Shift 6A MON / 6P FRI | 622 - No incident found on arrival at dispatch address | None | | |
| | | | | | | Total: 0.00% |
| Count: 9 | | | | | | |
| Incident Type Category (FD1.21): 7 - False Alarm & False Call | | | | | | |
| 22-0000381 | 10:56:04 | C - Shift 6P FRI / 6P SUN | 700 - False alarm or false call, other | None | | |
| 22-0000424 | 11:09:50 | B - Shift 6A MON / 6P FRI | 700 - False alarm or false call, other | None | | |
| 22-0000318 | 20:51:20 | C - Shift 6P FRI / 6P SUN | 7001 - Dispatch Error (Never Dispatched) | None | | |
| 22-0000403 | 00:56:22 | B - Shift 6A MON / 6P FRI | 7001 - Dispatch Error (Never Dispatched) | None | | |
| 22-0000349 | 19:54:11 | A - Shift 6P SUN / 6A FRI | 735 - Alarm system sounded due to malfunction | None | | |
| 22-0000350 | 01:37:13 | A - Shift 6P SUN / 6A FRI | 735 - Alarm system sounded due to malfunction | None | | |
| 22-0000363 | 13:45:46 | B - Shift 6A MON / 6P FRI | 735 - Alarm system sounded due to malfunction | None | | |

| Basic Incident Number (FD1) | Basic Incident Actual Time | Basic Shift Or Platoon (FD1.30) | Basic Incident Type Code And Description (FD1.21) | Basic Aid Given Or Received (FD1.22) | Basic Aid Given Their Fire Department Name (FD1.23) | Total Incidents Percent of Incidents |
|-----------------------------|----------------------------|---------------------------------|--------------------------------------------------------|--------------------------------------|-----------------------------------------------------|--------------------------------------|
| 22-0000396 | 08:49:23 | B - Shift 6A MON / 6P FRI | 740 - Unintentional transmission of alarm, other | None | | |
| 22-0000338 | 09:34:15 | B - Shift 6A MON / 6P FRI | 745 - Alarm system activation, no fire - unintentional | None | | |
| 22-0000395 | 07:38:25 | B - Shift 6A MON / 6P FRI | 746 - Carbon monoxide detector activation, no CO | None | | |
| Count: 10 | | | | | | Total: 0.00% |
| Count: 119 | | | | | | Total: 0.00% |

AFD Aid Given/Received Report

| Incident Number | Basic Incident Date Time | Basic Incident Day Name (FD1.3) | Basic Incident Full Address | Aid Given Or Received | Automatic Aid Received Departments |
|---------------------------------------------------------|--------------------------|---------------------------------|-----------------------------------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Department Name: (None) | | | | | |
| 22-0000339 | 04/04/2022 18:03:58 | Monday | 10745 48TH O4 Allendale MI 49401 | Automatic aid received | Georgetown Township, Olive Township Fire Dept, Robinson Township Fire Dept, Blendon Township Fire Dept, Wright-Tallmadge Fire Dept |
| 22-0000415 | 04/25/2022 22:52:55 | Monday | 10880 RESIDENCE 127B Allendale MI 49401 | Automatic aid received | Wright-Tallmadge Fire Dept, Blendon Township Fire Dept, Georgetown Township |
| 22-0000416 | 04/26/2022 05:02:39 | Tuesday | 11185 84TH Allendale MI 49401 | Automatic aid received | Robinson Township Fire Dept, Olive Township Fire Dept, Wright-Tallmadge Fire Dept, Blendon Township Fire Dept |
| 22-0000429 | 04/29/2022 00:57:33 | Friday | 11086 RESIDENCE Allendale MI 49401 | Automatic aid received | |
| | | | | Count: 4 | |
| Department Name: Chester Township Fire/Rescue | | | | | |
| 22-0000324 | 04/02/2022 16:54:40 | Saturday | 3327 MORTIMER ST Ravenna MI 49451 | Mutual aid given | |
| 22-0000331 | 04/03/2022 03:20:00 | Sunday | 3327 MORTIMER ST Ravenna MI 49451 | Mutual aid given | |
| | | | | Count: 2 | |
| Department Name: Coopersville/Polkton Fire Dept. | | | | | |
| 22-0000337 | 04/04/2022 06:18:47 | Monday | LEONARD Eastmanville MI 49404 | Mutual aid given | |
| | | | | Count: 1 | |
| Department Name: Wright-Tallmadge Fire Dept | | | | | |
| 22-0000435 | 04/30/2022 14:37:04 | Saturday | 16751 40TH Allendale MI 49401 | Automatic aid given | |
| | | | | Count: 1 | |
| | | | | Count: 8 | |

AFD NFIRS Run Data Report - Hour of Day

| Hour of Day | Number of Runs |
|---------------------|----------------|
| 00:00:00 - 00:59:59 | 5 |
| 01:00:00 - 01:59:59 | 4 |
| 02:00:00 - 02:59:59 | 2 |
| 03:00:00 - 03:59:59 | 3 |
| 04:00:00 - 04:59:59 | 4 |
| 05:00:00 - 05:59:59 | 3 |
| 06:00:00 - 06:59:59 | 3 |
| 07:00:00 - 07:59:59 | 4 |
| 08:00:00 - 08:59:59 | 3 |
| 09:00:00 - 09:59:59 | 9 |
| 10:00:00 - 10:59:59 | 5 |
| 11:00:00 - 11:59:59 | 6 |
| 12:00:00 - 12:59:59 | 3 |
| 13:00:00 - 13:59:59 | 9 |
| 14:00:00 - 14:59:59 | 7 |
| 15:00:00 - 15:59:59 | 2 |
| 16:00:00 - 16:59:59 | 11 |
| 17:00:00 - 17:59:59 | 3 |
| 18:00:00 - 18:59:59 | 4 |
| 19:00:00 - 19:59:59 | 6 |
| 20:00:00 - 20:59:59 | 9 |
| 21:00:00 - 21:59:59 | 5 |
| 22:00:00 - 22:59:59 | 8 |
| 23:00:00 - 23:59:59 | 2 |
| Total: 120 | |



"Where community is more than just a concept!"

Hiring and Discharge Policy Update

Prepared by Lydale Weaver

On 5/23/2022

Board of Trustees:

Since my time here at Allendale Township, I have noticed some inefficiencies with our hiring policy and process. Specifically, there are concerns with the timing of board meetings, and the ability to get the selected candidates quickly hired and onboard. Given the competitive nature of the job market, our organization has experienced qualified candidates moving onto other opportunities because the current process does not provide for an efficient hiring process. Department Heads have expressed concerns. I have reviewed various options to rectify the concerns with the current policy.

It is my recommendation that the Board of Trustees authorize the Department Head, Human Resources Director, and the Township Supervisor to hire qualified candidate's contingent upon passing pre-employment screening. In addition, I recommend the Human Resource Director be responsible for including notification of all hiring decisions in the "For Information" section of the Board Packet. This notification will be included at the next meeting of the Board of Trustees following the acceptance of the employment offer.

I recommend we continue to utilize the discharge policy as outlined in the employee handbook, with no changes.

Respectfully,

Lydale Weaver

Lydale Weaver
HR Director

Reprimand or Other Discipline

Any misconduct could lead to an employee's immediate dismissal from Township employment. In some cases, however, the Township, in its sole discretion, may decide that corrective action should be utilized before the termination of employment to assist an employee who exhibits inappropriate conduct or behavior, inadequate performance, or who fails in any way to meet the Township's expectations.

Employee disciplinary decisions will be determined in consideration of recommendations by the Department Head, Township Supervisor, the Township Board, or the Personnel Committee. The Township will treat its employees fairly in determining the appropriate level of discipline to administer.

Discipline may take various forms, such as oral warnings, written warnings, probation, suspension, demotion, discharge, removal, or some other disciplinary action—in no particular order. The Township reserves the right to decide which level of disciplinary action is appropriate for an employee at any time, regardless of the amount of disciplinary action the employee has previously received. Employees should not expect that they have a right to a certain number of disciplinary measures prior to termination, or that they have a right to any progression of discipline.

In administering disciplinary action to an employee, the following procedures will generally be followed for the type of discipline noted:

Verbal and/or Written Warnings

The Township Supervisor, Department Head, and/or Human Resources will discuss the situation with the employee, and a Township Board member may be present at the request of the employee. The employee will be informed how the Township expects the employee to act in the future, along with the potential consequences if he or she fails to act appropriately. A memorandum for verbal warnings or the written warning will then be placed in the employee's personnel file. The employee may choose to write a letter of rebuttal to file with the warning memorandum or written warning.

Suspension (With or Without Pay)

The Township Supervisor, Department Head, and/or Human Resources will discuss the offense with the employee, and a Township Board member may be present at the employee's request. A record of the meeting between the Township Supervisor and the employee will be prepared by the Township Supervisor, summarizing the offense by the employee and the action taken by the Township. The Township Supervisor, Department Head, or Human Resources will also author a written memorandum explaining the specific details of the suspension. This memorandum will be provided to the employee and a copy will be placed in the employee's personnel file. The employee may choose to write a letter of rebuttal to the memorandum of suspension to add to his or her personnel file.

Discharge

The Township Supervisor, Department Head, and/or Human Resources will discuss the offense with the employee, and a Township Board member may be present at the request of the employee. A memorandum of termination will be prepared by the Human Resource Coordinator and presented to the employee. The Township Supervisor will then bring the matter to the Township Board for a final determination. The employee may request to present a defense or explanation to the Township Board.

For purposes of this policy, Department Heads may also have discharge authority with the endorsement of the Township Supervisor.

Appeal

If the Township Board delegates discharge authority to the Township Supervisor, and the Township Supervisor makes the final determination, the employee may appeal the discharge, in writing, to the Township Board. Such an appeal must be taken within 14 calendar days of the discharge. Once the appeal is submitted to the Township Board, the four Trustees have 30 days to address it and respond. A

discharged employee shall be paid all the wages due to them; payable at the first available payroll after the discharge, or after the conclusion of the appeal process.

Please keep in mind that the administration procedures noted above are simply guidelines, do not demonstrate a progressive discipline policy, and shall not impair the Township's ability to terminate an employee's at-will employment, with or without notice, and with or without reason, at any time. The Township reserves the right administer discipline, in its sole discretion, in a manner that is deemed appropriate under the circumstances.

3.0 EMPLOYMENT POLICIES

3.1 Recruitment and Selection Policy

The primary objective of the Township's recruitment and selection program is to employ the applicant best suited for each vacancy on the basis of the applicant's qualifications for the position without regard to race, color, national origin, sex, age, height, weight, marital status, veteran status, religion, handicap unrelated to the ability to perform the essential requirements of the job, or any other personal characteristic protected by applicable law from discrimination. The Township is an Equal Opportunity Employer.

3.2 Size of the Work Force

The Township Board is responsible for the creation and elimination of all positions consistent with needs and budgetary limitations based upon the recommendations of the Township Manager. The Township Manager is responsible for initiating layoffs and ordering recalls, consistent with the wishes of the Township Board.

3.3 Recruitment and Hiring

The Township Manager, with the assistance of the affected Department Head, shall be responsible for the recruitment and hiring of all Township personnel, consistent with the Township's selection policy. However, the Township Manager shall hire Department Heads only with the approval of the Township Board. In order to attract qualified applicants for full-time and part-time openings, the following procedures shall be utilized.

- A. Required qualifications and job descriptions must be available for review by any applicant for an open position.
- B. Positions shall generally be posted in-house and publicized in the media to assure the best possible selection of candidates, unless there are unusual circumstances.
- C. All applicants will be expected to submit a current résumé.

Qualified applicants should fit the criteria established for the particular positions as detailed by the job description. The Township Manager and Department Heads should review job descriptions for Township employees to insure that the knowledge, skills, abilities, and other qualifications required for particular jobs keep pace with the changing work environment and the needs of the Township.

10.0 COMPLAINTS AND DISCIPLINARY ACTION

10.1 Complaints by the Public

Complaints by the public against a Township employee, official, or contractor shall be made to the Township Manager. If either the complainant or the person against whom the complaint is made is dissatisfied with the action of the Township Manager in handling the matter, the dissatisfied party may ask the Township Board to hear the matter. If the Township Board is asked to hear the matter, the request shall go through the Township Manager, who shall notify the person against whom the complaint is made of the time and date of the Township Board meeting at which the matter shall be heard. This will enable the employee, official, or contractor against whom the complaint was made time to prepare an answer to the allegations and an opportunity to exercise the right to go into closed session under the Open Meetings Act, if that right applies.

10.2 Disciplinary Action

If an employee violates any work rule, this Manual, or any assumed standard of conduct, the Township Manager may choose to take disciplinary action, including recommending discharge to the Township Board.

The Township generally adheres voluntarily to the concept of progressive discipline. This means that the Township will generally take appropriate action based upon the seriousness of the situation and the circumstances. Discipline may take the form of an oral reprimand, a written reprimand, demotion, suspension, or discharge. Which of these options are chosen, or whether any of them are used prior to discharge, depends on the seriousness of the violation, the expectations placed upon the employee, and any other factors deemed relevant by the Township. The evaluation of the seriousness of the violation will be made solely by the Township in its discretion. The Township's general adherence to the concept of progressive discipline is not intended to and should not be interpreted to change the fact that the Township is an at-will employer.

Oral Warning: A Department Head may issue an oral reprimand to an employee, pointing out an unsatisfactory element of job performance or a relatively minor form of misconduct. An oral reprimand is intended to elicit satisfactory job performance or employee conduct.

Written Warning: A Department Head may issue a written reprimand to an employee, pointing out an unsatisfactory element of job performance or behavior. A written reprimand is intended to elicit satisfactory job performance or employee conduct. The Department Head shall provide a copy of the written reprimand to the employee and to the Township Manager, as well as the Township Clerk for placement in the employee's personnel file.

Demotion: The Township Manager may demote an employee for disciplinary reasons to a job having lesser responsibilities, skill requirements, performance standards, and/or pay rate. The Township Manager shall provide a copy of the demotion to the employee and the Township Clerk for placement in the employee's personnel file.

Suspension: The Township Manager may suspend an employee for disciplinary reasons without pay for an appropriate period of time, in the Township Manager's discretion. The Township Manager shall provide a copy of the suspension to the employee and to the Township Clerk for placement in the employee's personnel file.

Discharge: The Township Manager may recommend the discharge of an employee for disciplinary reasons. The Township Manager shall provide a copy of the recommended discharge to the employee, and to the Township Clerk for placement in the employee's personnel file.

Right of Appeal: An employee who has received disciplinary action, up to and including a recommended discharge, may appeal the action to the Township Board within seven calendar days of the action. The appeal must be in writing. The employee shall have an opportunity to address the Township Board concerning the disciplinary action in question. Whether or not the employee appeals a recommended discharge to the Township Board, the Township Board may decide to accept or reject the discharge recommendation. The decision of the Township Board on the disciplinary action shall be the final Township action.

Any appeal of the Township Board decision, to any court of competent jurisdiction, must be taken within 182 days of the Township Board decision.

Allendale Public Utilities

To: Allendale Board of Trustees

From: Chad E. Doornbos

Subject: GV Trunk Sewer Relocation

Date: May 9, 2022

Board of Trustees:

A second part of the Phase II expansion is the relocation of the Grand Valley trunk sewer. This is the sewer main that services Grand Valley State University and a small portion of customers along Lake Michigan Drive. The GV trunk sewer line lies in a creek bed that is subject to severe erosion and very limited access. In order to minimize the risk of environmental pollution, it was determined that the best course of action would be to completely remove the sewer line from the ravine and re-route it along Lake Michigan Dr. to 40th Ave. and then down to the Water Resource Recovery Facility (WRRF).

I am bringing to you a proposal for survey, modeling and partial design of the relocation of the Grand Valley trunk sewer line. I am requesting a budget amendment in the amount of \$230,000 to cover the cost of work needed and authorization to sign the approval at the next board meeting. As with engineering costs of the WRRF design, the costs for this part of the project could also be reimbursed by the Clean Water State Revolving Funds when disbursed.

Thank you,



Chad E. Doornbos
Superintendent of Public Utilities



April 20, 2022

Mr. Chad Doornbos
Superintendent of Public Utilities
Allendale Charter Township
6676 Lake Michigan Drive
Allendale, MI 49401

RE: Phase II – Collection System Upgrades, GV Trunk Sewer Relocation

Dear Chad:

We appreciate the opportunity to continue working with the Township on the proposed improvements to the Wastewater Treatment Plant Collection System. This letter provides some background information and outlines our approach for the preliminary design of Phase II focusing on the long-term needs of the wastewater collection system.

Project Understanding

This portion of Phase II of the project will address the needs of the collection system as described in the project plan dated July 2020. This project has two major components. The first, as identified in the project plan, is Sewer A. These are parallel trunk sewers of 12-inch and 21-inch diameter. These lines begin on Lake Michigan Drive (LMD) west of the 48th Avenue intersection. From that point, it flows northeasterly into the wastewater treatment plant (WWTP). The second component is Sewer B which is a 15-inch diameter pipe. It flows northerly from the Grand Valley State University (GVSU) campus, across LMD and joins with Sewer A, west of the WWTP. The following is a summary of our understanding of immediate needs based on our recent meetings and discussions with you:

1. Township population and wastewater flows have been increasing for decades and growth is projected to continue.
2. The GVSU campus and surrounding areas are developing with additional needs for Township utilities.
3. Sewer A is nearing capacity and has caused significant surcharging in the north and south branches of the collection system along 40th Avenue.
4. Portions of Sewer A are approaching the end of their service life.
5. Sewer B is now at capacity and needs additional volume to provide for campus expansion and other growth.
6. Sewer B is at risk of environmental contamination resulting from pipe exposure (i.e. zero cover) due to continued soil erosion and has limited access for an emergency repair scenario.

To satisfy the current needs of the Township, we propose the following improvements for Sewer A and Sewer B:

1. Replace the existing 14-inch Sewer A with a new 21" line (approximately 7,500 feet).
2. Inspect and rehabilitate the existing 21-inch Sewer A (approximately 11,100 feet).
3. Install a new lift station next to the existing booster station for Sewer B.
4. Install a new force main and gravity sewer (approximately 6,300 feet) from the lift station to the headworks building.

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

5. Provide tie-in connections for Knollwood Estates and Hightree Townhomes.

Scope of Services

For this portion of Phase II of the WWTP Expansion Project, we recommend dividing the design into two segments: Preliminary Design and Final (detailed) Design. This approach has been developed with the primary goal of maximizing the long-term value to the Township.

Our proposed scope of services for preliminary design is outlined below:

1. Topographic survey of the subject areas for both Sewers A and B.
2. Computer modeling of the hydraulic grade line at the convergence of all sewer lines at the intersection of 40th Avenue and the WWTP driveway.
3. Preliminary design of planned improvements for sewers A & B consisting of 50% completed design plans.

Upon your approval of the preliminary design, we will provide a proposed Scope of Services and Budget for Final Design with preparation of detailed Drawings and Specifications.

Budget

We propose to complete the Scope of Services for the preliminary design outlined above on an hourly basis plus expenses for an amount not-to-exceed **\$230,000**.

Authorization to proceed with this work can be given by returning a copy of this proposal signed where indicated. Please contact us if you have any questions. We look forward to working with you on this important project.

Sincerely,

FLEIS & VANDENBRINK



Bruce Pindzia, PE
Project Manager



Don DeVries, P.E.
Principal

WORK AUTHORIZATION

Fleis & VandenBrink Engineering, Inc. (F&V) is hereby authorized to perform Services as detailed in this proposal under the existing General Consultation Professional Services Agreement with F&V dated February 25, 1993.

ALLENDALE CHARTER TOWNSHIP

Chad Doornbos, Superintendent of Public Utilities

Date

Budget Amendment Request

| | |
|------------------------------------|------------------------|
| Fund Name: <u>Water/Sewer</u> | Date: <u>5/9/2022</u> |
| Department Number: <u>537</u> | Budget Entry #: _____ |
| Department Name: <u>Sewer</u> | Amendment #: <u>12</u> |
| Requested by: <u>Chad Doornbos</u> | |

| | Original Budget | Prior Amendments | This Amendment | Revised Budget |
|------------------------|-----------------------|------------------|----------------|-----------------------|
| Transfer In | | | | |
| TOTAL REVENUES: | \$2,526,631.00 | \$0.00 | \$0.00 | \$2,526,631.00 |

EXPENDITURES:

| | | | | |
|------------------------------------|-----------------------|---------------|---------------------|-----------------------|
| Salaries | 458,824 | | | \$458,824.00 |
| In Lieu Of Health Insurance | 1,300 | | | \$1,300.00 |
| Employers Fica | 31,409 | | | \$31,409.00 |
| EMPLOYER'S 401(A) | 21,560 | | | \$21,560.00 |
| LIFE INS | 275 | | | \$275.00 |
| DISABILITY INS | 1,000 | | | \$1,000.00 |
| WORKER'S COMP INS | 5,500 | | | \$5,500.00 |
| EMPLOYERS HEALTH INSURANCE | 64,375 | | | \$64,375.00 |
| EMPLOYEE HEALTH ASSISTANCE PROGRAM | 6,000 | | | \$6,000.00 |
| PROFESSIONAL DEVELOPMENT | 12,800 | | | \$12,800.00 |
| SUPPLIES | 208,000 | | | \$208,000.00 |
| Contracted Services | 305,600 | | | \$305,600.00 |
| Professional Services | 75,000 | | | \$75,000.00 |
| NPDES Discharge Permit & Expenses | 5,700 | | | \$5,700.00 |
| INSURANCE | 14,000 | | | \$14,000.00 |
| MILEAGE | 200 | | | \$200.00 |
| FUEL | 7,800 | | | \$7,800.00 |
| UTILITIES | 154,000 | | | \$154,000.00 |
| MAINTENANCE | 430,000 | | | \$430,000.00 |
| Truck Maintenance | 5,500 | | | \$5,500.00 |
| Miscellaneous | | | | \$0.00 |
| CAPITAL OUTLAY | \$78,000.00 | | \$220,000.00 | \$298,000.00 |
| WWTP EXPANSION PHASE 1 | | | | \$0.00 |
| WWTP EXPANSION PHASE 2 | \$500,000.00 | | | \$500,000.00 |
| EQUIPMENT REPLACEMENT | | | \$14,000.00 | \$14,000.00 |
| NEW EQUIPMENT | | | | \$0.00 |
| SAFETY EQUIPMENT | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| TOTAL EXPENDITURES: | \$2,386,843.00 | \$0.00 | \$234,000.00 | \$2,620,843.00 |
| Revenue Over/(Under) Expenditures | \$139,788.00 | | | (\$94,212.00) |

| | |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description | Reassign 10k from Cap Outlay miscellaneous and request an additional \$220,000 for the engineering proposal of \$230,000. Due to supply chain issues, we were not able to complete a project in 2021. We would like to transfer the unused funds from savings to the equipment replacement fund in the amount of \$14,000 to cover replacement modems and firewalls for the lift stations. |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|--------------|--|
| Other | |
|--------------|--|

| | |
|-------------------------|--|
| Approved/Denied? | |
|-------------------------|--|

Allendale Charter Township WWTP & Collection System Improvements

SRF Project Plan - Amendment

May 3, 2022



Prepared for the
**State of Michigan Clean Water
State Revolving Fund (SRF) Program**
Project no. 5730-01

Prepared by



Moore+Bruggink
Consulting Engineers

Engineering Clean Water 

(616) 363-9801

www.mbce.com


FLEIS&VANDENBRINK
DESIGN. BUILD. OPERATE.

TABLE OF CONTENTS

| | |
|-----------------------------------------------------|---|
| Table of Contents | 1 |
| List of Tables | 1 |
| 1.0 Background Information | 2 |
| 1.1 Reason for Amendment | 2 |
| 2.0 WWTP Scope Changes..... | 3 |
| 2.1 Deletion of the Solids Dewatering Portion | 3 |
| 3.0 Influent Pressure Sewer Scope Changes..... | 5 |
| 4.0 Cumulative Impacts on the Project Plan..... | 6 |
| 4.1 Capital Costs | 6 |
| 4.2 Total User Costs | 6 |

LIST OF TABLES

| | |
|-------------------------------------------------------------|---|
| Table 1 – Revised WWTP Upgrades Cost Estimate | 4 |
| Table 2 – Revised Total Project Capital Cost Estimate | 6 |

DRAFT

1.0 BACKGROUND INFORMATION

1.1 Reason for Amendment

This amendment is included because of a scope change for the Wastewater Treatment Plant (WWTP) portion. The solids dewatering portion of the project was removed and will be implemented at a future date. For the influent sewer portion, a new route was determined to be more environmentally and economically beneficial. Refer to the appendix by Fleis and VandenBrink for details on the influent sewer revisions. This amendment document will highlight these changes and the impacts they have on the project as a whole. Some of these impacts include:

- Capital Cost
 - These are described in each section, and in the combined **section 4.0**
- User Costs
 - These are described in the combined **section 4.0**
- Environmental Impacts
 - These are described in each individual section

2.0 WWTP SCOPE CHANGES

This section describes the changes to the project scope for the Wastewater Treatment Plant (WWTP) portion.

2.1 Deletion of the Solids Dewatering Portion

The original project plan included the installation of a solids dewatering facility, including a new building, dewatering machines, conveyors, and dumpster bays. Instead, the facility will push this off into a future project and continue their current solids disposal method. This includes pumping digested solids into their solids storage lagoons until they are emptied (every 3-5 years) and hauled off for land application.

This scope change has an impact on the following features of the original project plan:

- Capital Cost for the WWTP Portion
 - Reduction from \$30,872,000.00 to \$29,133,000.00
 - The Dewatering portion was originally estimated at \$5,151,000.00
 - Other costs have increased since the original creation of the project plan, bringing the new total without dewatering to \$29,133,000.00. Refer to the table on the following page for details in the cost changes.
- Impacts for the WWTP Portion
 - There will be fewer direct construction impacts without the installation of the dewatering facility

The removal of the dewatering facility from the scope will have an impact on the environment. The solids will continue to be land applied rather than introduced into a landfill. This results in no change from their current disposal methods, although there will be less volume disposed because of the thickening equipment installed prior to digestion.

Table 1 – Revised WWTP Upgrades Cost Estimate

| Item # | Description | Unit | Quantity | Orig. Unit Price | New Unit Price | Amount |
|----------------------------------|---------------------------------------------------------------------|------|----------|------------------|-----------------|------------------|
| 1 | Primary Tank Modifications for AquaNereda Decant Water | Isum | 1 | \$ 75,000.00 | \$ 105,000.00 | \$ 105,000.00 |
| 2 | Final Tank Modifications for AquaNereda waste solids storage | Isum | 1 | \$ 150,000.00 | \$ 210,000.00 | \$ 210,000.00 |
| 3 | Yard piping demolition | Isum | 1 | \$ 100,000.00 | \$ 140,000.00 | \$ 140,000.00 |
| 4 | Electrical Demolition | Isum | 1 | \$ 65,000.00 | \$ 91,000.00 | \$ 91,000.00 |
| 5 | Aqua Nereda Reactors - Concrete | Cyd | 2400 | \$ 750.00 | \$ 1,050.00 | \$ 2,520,000.00 |
| 6 | Aqua Nereda Reactors - Internal Components | Isum | 1 | \$ 3,500,000.00 | \$ 4,600,000.00 | \$ 4,600,000.00 |
| 7 | Reactor Tank Walkways and Handrails | lft | 350 | \$ 300.00 | \$ 420.00 | \$ 147,000.00 |
| 8 | Groundwater Dewatering Efforts for Reactor construction | days | 60 | \$ 2,500.00 | \$ 3,500.00 | \$ 210,000.00 |
| 9 | New Solids Dewatering Building | sft | 0 | \$ 300.00 | \$ 420.00 | \$ — |
| 10 | Solids Dewatering Equipment (Screw Press) | ea | 0 | \$ 500,000.00 | \$ 700,000.00 | \$ — |
| 11 | Cake Conveying Equipment | Isum | 0 | \$ 350,000.00 | \$ 490,000.00 | \$ — |
| 12 | Solids Thickening Equipment (Volute Thickener) | ea | 2 | \$ 320,000.00 | \$ 400,000.00 | \$ 800,000.00 |
| 13 | In-channel UV with Building | Isum | 1 | \$ 650,000.00 | \$ 910,000.00 | \$ 910,000.00 |
| 14 | Process Piping | Isum | 1 | \$ 380,000.00 | \$ 532,000.00 | \$ 532,000.00 |
| 15 | Process Piping Valves | ea | 40 | \$ 5,000.00 | \$ 7,000.00 | \$ 280,000.00 |
| 16 | Primary Tank Modification Concrete | cyd | 100 | \$ 700.00 | \$ 980.00 | \$ 98,000.00 |
| 17 | Supernatant Lift Station (for AquaNereda decant water) | Isum | 1 | \$ 50,000.00 | \$ 125,000.00 | \$ 125,000.00 |
| 18 | Aqua Nereda Equipment Building | sft | 2400 | \$ 300.00 | \$ 350.00 | \$ 840,000.00 |
| 19 | Solids Thickening Building | sft | 1300 | \$ 325.00 | \$ 350.00 | \$ 455,000.00 |
| 20 | Electrical Equipment (Control panels, VFDs, SCADA cabinets) | Isum | 1 | \$ 200,000.00 | \$ 280,000.00 | \$ 280,000.00 |
| 21 | SCADA Programming | Isum | 1 | \$ 200,000.00 | \$ 280,000.00 | \$ 280,000.00 |
| 22 | Odor Control Unit for Headworks | ea | 1 | \$ 150,000.00 | \$ 210,000.00 | \$ 210,000.00 |
| 23 | Screening Equipment & Modifications | Isum | 1 | \$ 175,000.00 | \$ 225,000.00 | \$ 225,000.00 |
| 24 | Screen Conveying Equipment & Compactor & Modifications | Isum | 1 | \$ 175,000.00 | \$ 225,000.00 | \$ 225,000.00 |
| 25 | Grit mechanism and pump | Isum | 1 | \$ 120,000.00 | \$ 175,000.00 | \$ 175,000.00 |
| 26 | Existing MCC Modifications | Isum | 1 | \$ 75,000.00 | \$ 125,000.00 | \$ 125,000.00 |
| 27 | Site paving and grading | Isum | 1 | \$ 150,000.00 | \$ 210,000.00 | \$ 210,000.00 |
| Materials and Equipment Subtotal | | | | | | \$ 13,793,000.00 |
| | Mechanical Labor and Misc. equipment | % | | 15% | | \$ 2,069,000.00 |
| | Electrical Labor and Misc. equipment | % | | 15% | | \$ 2,069,000.00 |
| | Instrumentation and Controls Labor and Misc. equipment | % | | 15% | | \$ 2,069,000.00 |
| | General Contracting (OH&P, Bonding, Insurance, etc.) | % | | 15% | | \$ 2,069,000.00 |
| Construction Subtotal | | | | | | \$ 22,069,000.00 |
| | Contingency | % | | 20% | | \$ 4,414,000.00 |
| | Project Costs (design/construction engineering, survey, inspection) | % | | 6% | | \$ 1,325,000.00 |
| | Design Engineering Costs | % | | 6% | | \$ 1,325,000.00 |
| Total WWTP Upgrades | | | | | | \$ 29,133,000.00 |

Figure 1 - WWTP Scope Changes - Plan View

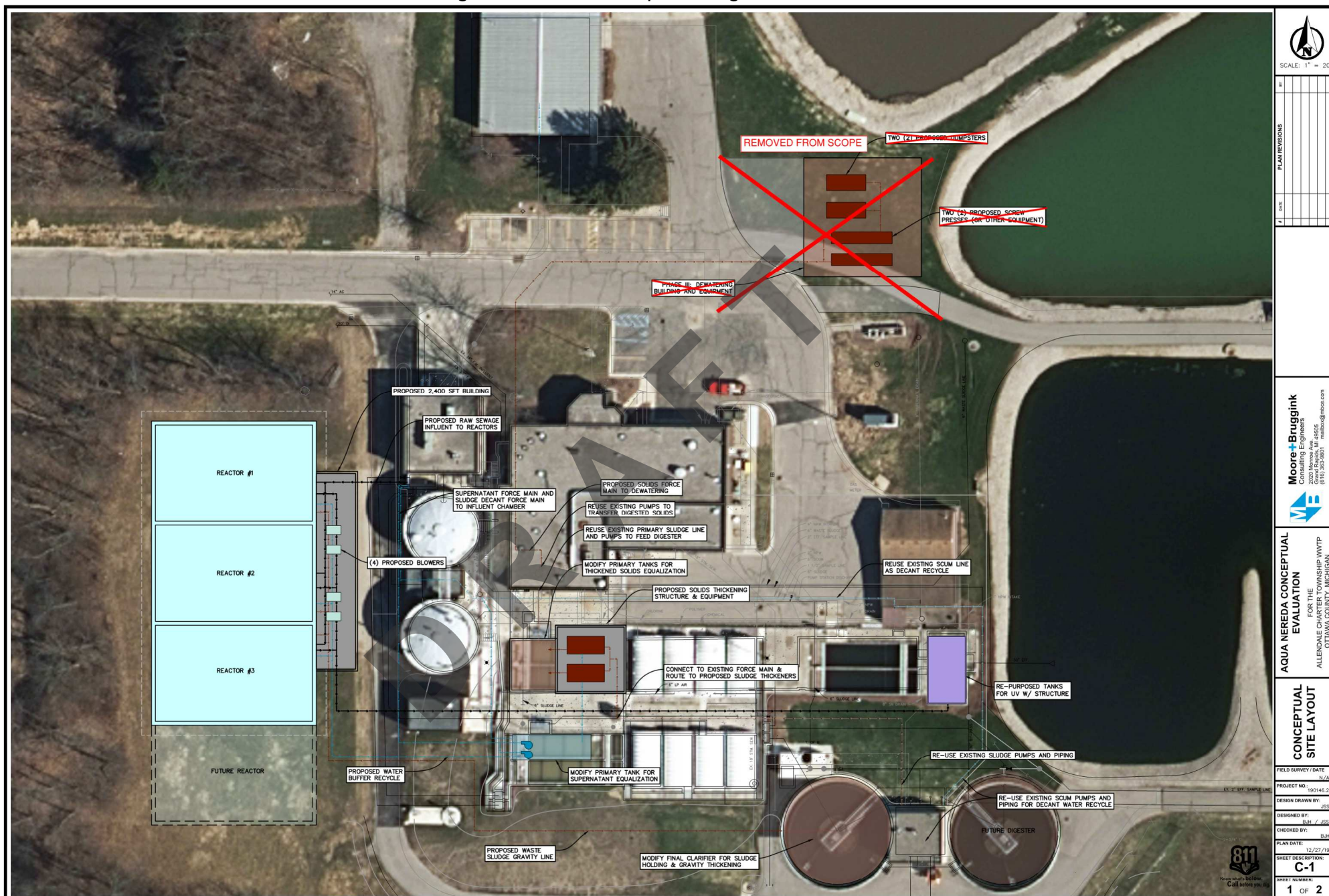
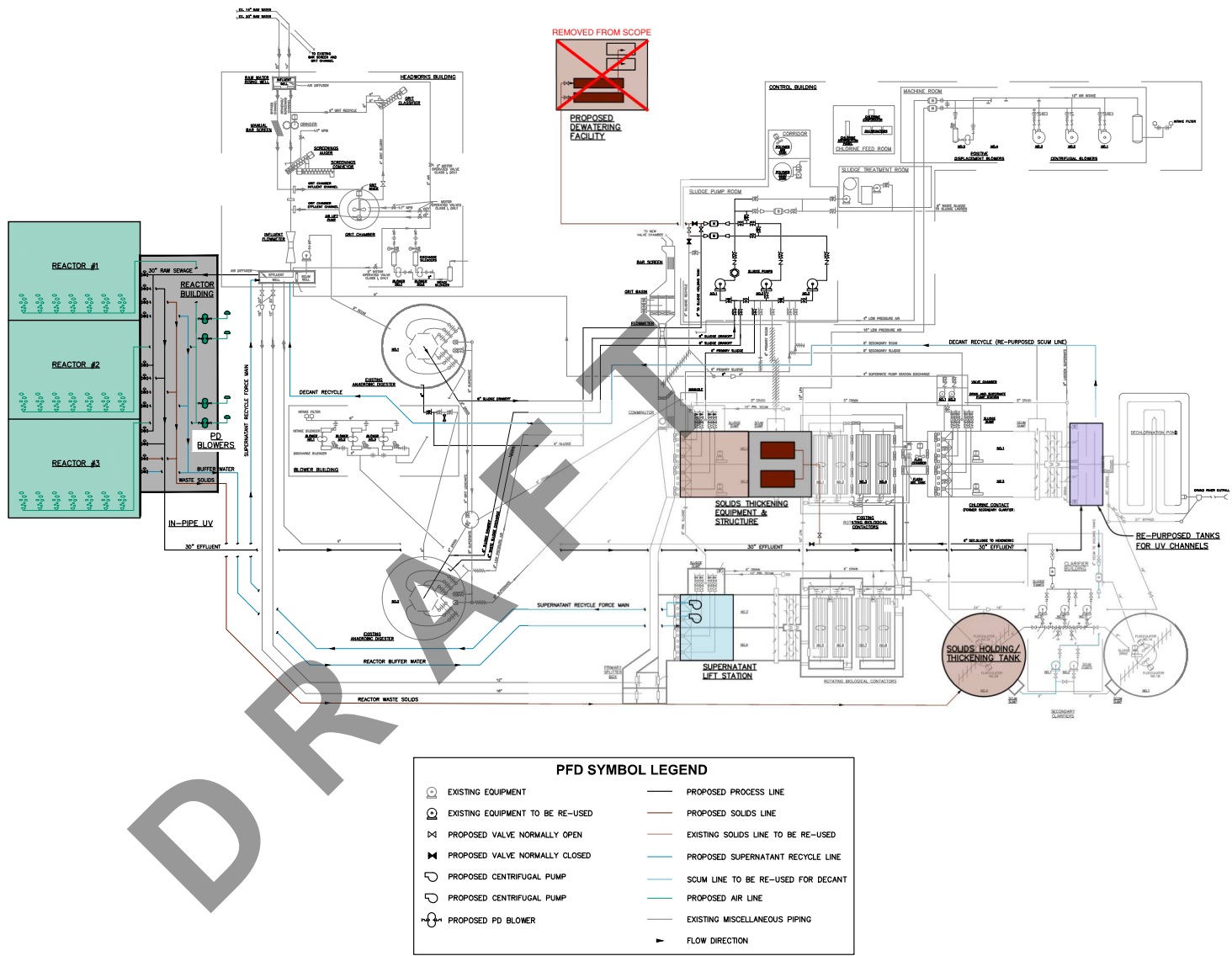


Figure 2 - WWTP Scope Changes - Process Flow Diagram



| PFD SYMBOL LEGEND | | | |
|-------------------|----------------------------------|--|------------------------------------|
| | EXISTING EQUIPMENT | | PROPOSED PROCESS LINE |
| | EXISTING EQUIPMENT TO BE RE-USED | | PROPOSED SOLIDS LINE |
| | PROPOSED VALVE NORMALLY OPEN | | EXISTING SOLIDS LINE TO BE RE-USED |
| | PROPOSED VALVE NORMALLY CLOSED | | PROPOSED SUPERNATANT RECYCLE LINE |
| | PROPOSED CENTRIFUGAL PUMP | | SCUM LINE TO BE RE-USED FOR DECANT |
| | PROPOSED CENTRIFUGAL PUMP | | PROPOSED AIR LINE |
| | PROPOSED PD BLOWER | | EXISTING MISCELLANEOUS PIPING |
| | | | FLOW DIRECTION |

| PLAN REVISIONS | |
|----------------|------|
| # | DATE |
| | |
| | |
| | |

Moore+Bruggink
Consulting Engineers
2020 Norwest Ave.
Ottawa, Ontario K1H 3S9
Tel: 613.353.9300
mbr@moorebruggink.com

AQUA NEREDA CONCEPTUAL EVALUATION
FOR THE
ALLEDALE CHARTER TOWNSHIP WWTP
OTTAWA COUNTY, MICHIGAN

| CONCEPTUAL PROCESS FLOW DIAGRAM | |
|---------------------------------|-------------|
| FIELD SURVEY / DATE | N/A |
| PROJECT NO. | 190146.2 |
| DESIGN DRAWN BY: | JDS |
| DESIGNED BY: | B.H. / J.S. |
| CHECKED BY: | B.H. |
| PLAN DATE | 12/27/19 |
| SHEET DESCRIPTION | C-2 |
| SHEET NUMBER | 2 OF 2 |



P:\190146.2 Attitude WWTP - Needs Conceptual Evaluation\CADD\DWG\190146.2_Conceptual PFD.dwg, 1/26/2020 4:54:47 PM, JAMOD, STU, VTESANT

3.0 INFLUENT PRESSURE SEWER SCOPE CHANGES

Refer to the following pages from Fleis & VandenBrink.

DRAFT

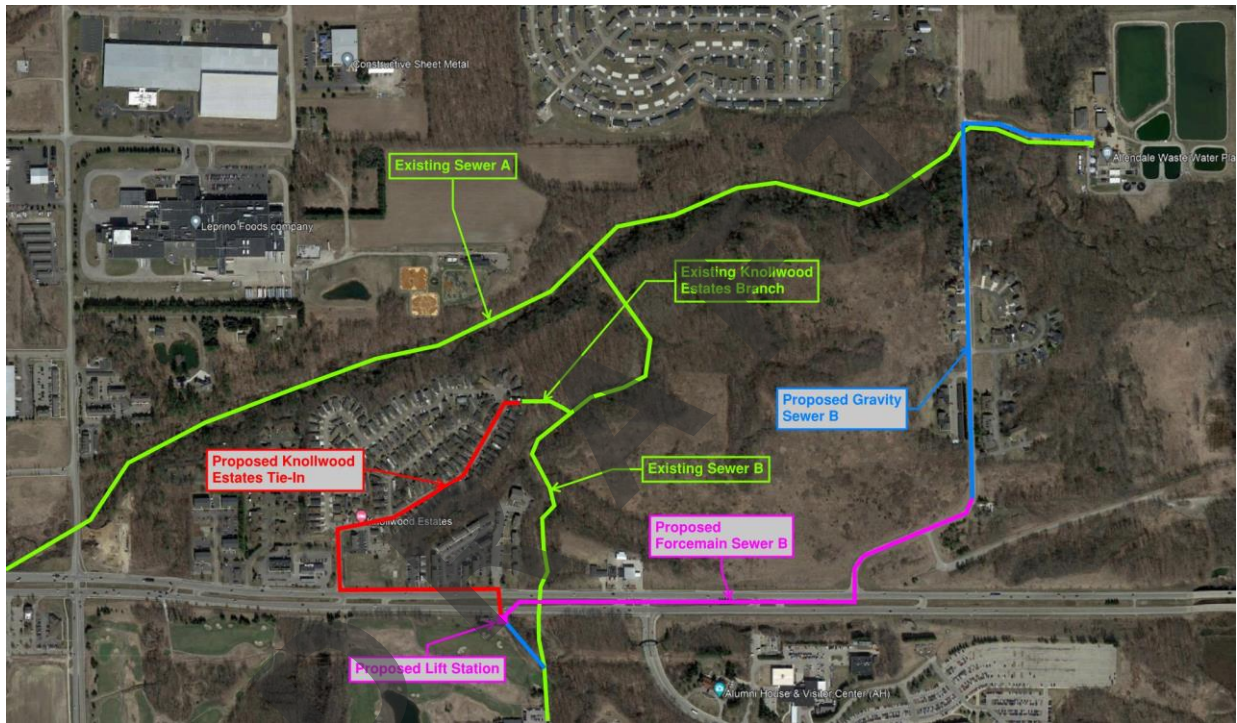
Appendix - Influent Pressure Sewer

DRAFT

This appendix is an amendment to the Allendale Charter Township WWTP & Collection System Improvements, SRF Project Plan as prepared by Moore and Bruggink Consulting Engineers and submitted on July 30, 2020. The content of this amendment is for revisions to the project plan regarding the influent pressure sewer as previously identified in Sections 1.5.3, 2.3, 2.4 and 3.2.

Map

The influent sanitary sewers as identified in the project plan are Sewer A which runs from Lake Michigan Drive (M-45) just west of 48th Ave., in the ravine all the way down to the treatment plant. Sewer B serves portions of the township south of M-45 and includes Grand Valley State University. It too runs along a ravine and ties into Sewer A at a valve chamber on its way to the treatment plant. Additionally, Knollwood Estates community has a branch that ties into Sewer B.

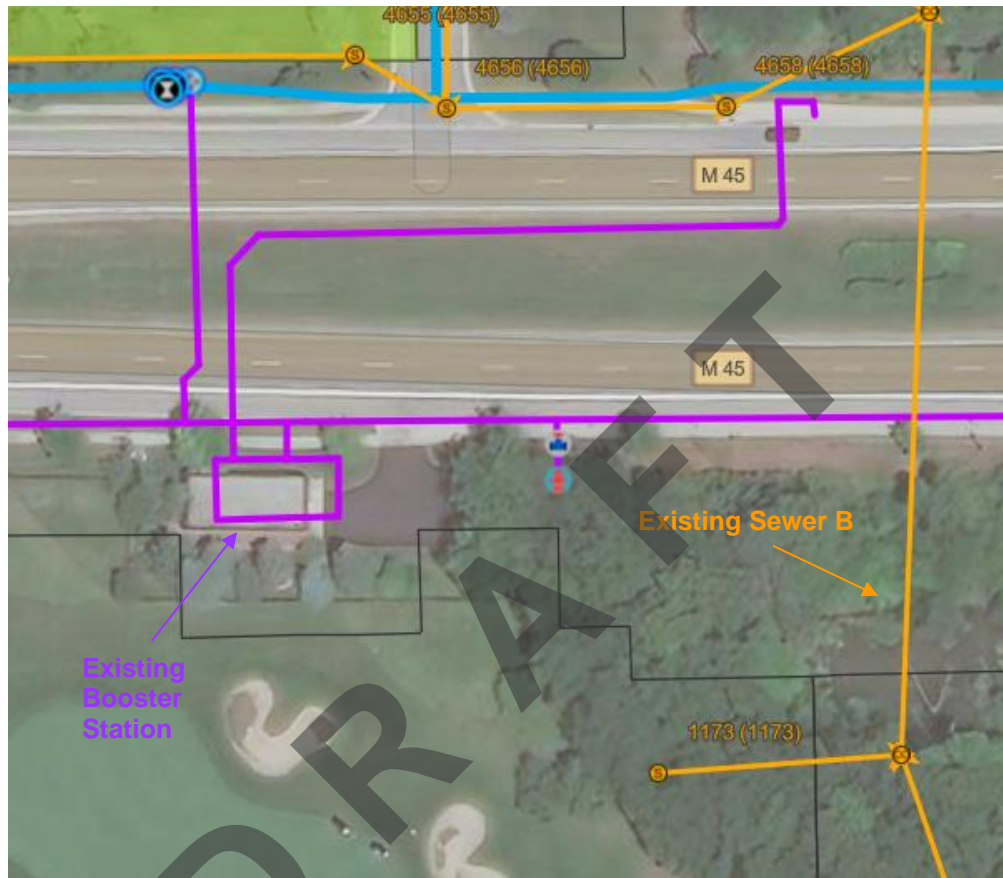


Lift Station

A new lift station is proposed to be located within current right-of-way on the south side of Lake Michigan Drive (M-45) at the current site of a township water booster station. The location selected for lift station provides multiple benefits to the township. Right-of-way is already owned, so there are no capital expenditures associated with land acquisition nor schedule impacts associated with parcel transfers. The township current operates a water booster station on the proposed parcel, and provides the benefit of already having water and electric sources to the site. The current structure for the booster station has available space within the building to house the controls for the lift station, and eliminates the need for an addition building on site for the lift station. The lift station will be able to be capped with a flat top and necessary vent pipes. No vertical building structure above existing grade for the lift station will be required. This is a positive solution and agreeable with Grand Valley State University's aesthetic concerns.

Additionally, the booster station houses an oversized back-up diesel generator that will be able to provide back-up power to the proposed lift station, and a new parking lot was recently installed in 2021 at the proposed lift station location as well which further reduces necessary capital costs associated with the project.

The current Sewer B line coming from the Grand Valley State University Campus is located adjacent to the proposed lift station as shown in the image below. At this location the existing sanitary sewer line is roughly ten feet deep and able to be routed to the sanitary lift station without difficulty. However, other lift station locations located on the north side of Lake Michigan Drive would require more extensive excavations to connect the existing sanitary sewer since the sewer line drops roughly thirty feet below existing grade as it traverses the local ravine.



Sanitary Sewer B Relocation

The proposed route for the Sewer B relocation from Grand Valley State University is from the lift station, east on Lake Michigan Drive in the median, and north on 40th Ave. before entering the treatment plant. Location in the median of Lake Michigan Drive is ideal to avoid existing underground utility conflicts which includes avoidance of the 54" water main from Lake Michigan that serves Grand Rapids.

Relocation of Sewer B out of its current location has positive environmental impacts by removing the sanitary main line out of the ravine where there are existing exposures to deterioration due to water current and undercutting of embankment material. Failures to Sewer B in its current location have potential environmental impacts through the creek's direct access to the Grand River located less than one mile away. Additionally, this is a progressive step by the township in reducing sanitary volume that combines with Sewer A which is also located in Ottawa Creek that dumps in the Grand River. This mitigates risk of raw sewage entering the Grand River through a pipe break.

Through installation of a new Sewer B that has direct access all the way to the treatment plant, the sewer capacity and resiliency is increased in an area of the township that expects future growth.

The current pressure Sewer A mainline has branch lines that tie into the main at 40th Ave. before entering the treatment plant. Due to the current pressure main design, Sewer A causes the branch

lines on 40th to back up and requires routine maintenance. By routing a new Sewer B line down 40th Ave. these branch lines can be disconnected from the existing Sewer A pressure main and tied into Sewer B to be carried into the treatment facility. This will reduce system maintenance and backup scenarios.

Knollwood Estates has a branch line that ties into Sewer B in an area proposed to be removed. To serve the community, the Knollwood Estates sewer line is proposed to be rerouted along the right-of-way out to Lake Michigan Drive and tied into the proposed Lift Station.

Sewer A

As previously identified in the project plan, Sewer A is proposed to receive rehabilitations to increase capacity where required and receive maintenance in areas which are deteriorated.

Cost Summary

Capital costs associated with the influent sewer modifications take the previous proposed modifications and update them to the current layout and account for updated pricing and market inflation conditions. Cost summary provided below.

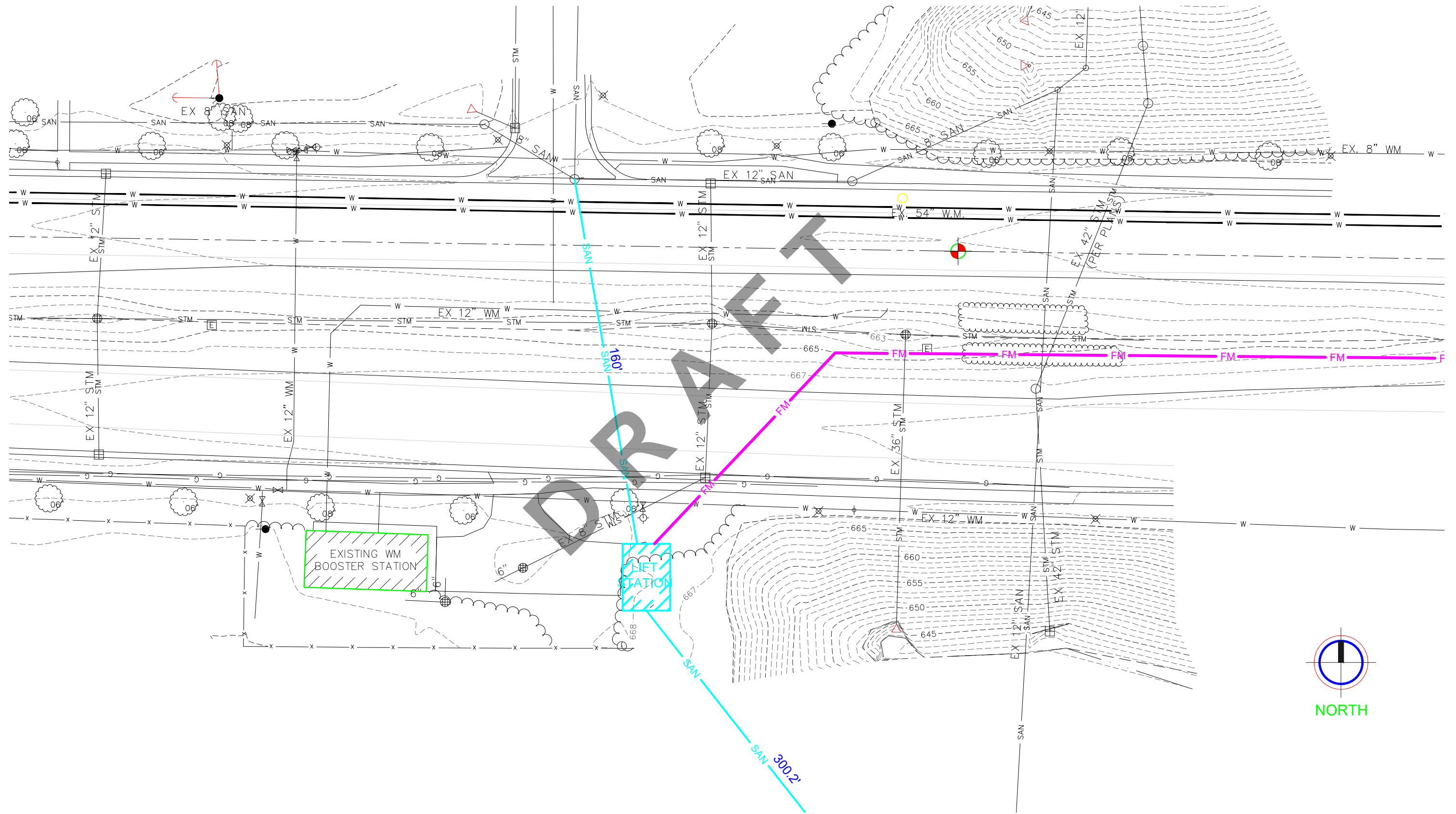
| Description | Qty | Unit | Unit Price | Price |
|---------------------------------------------------------|--------|------|--------------|----------------------|
| Removal of Sewer B (GVSU Line) | 3,350 | LF | \$ 50 | \$ 167,500 |
| New Lift Station (GVSU) | 1 | EA | \$ 600,000 | \$ 600,000 |
| New Force Main | 3,400 | LF | \$ 300 | \$ 1,020,000 |
| New Gravity Sewer | 3,000 | LF | \$ 350 | \$ 1,050,000 |
| New Jack & Bore 12" Gravity Sewer | 160 | LF | \$ 250 | \$ 40,000 |
| Replace Portions of Sewer A | 4,000 | LF | \$ 400 | \$ 1,600,000 |
| Inspection & Rehab of Existing Sewer A | 11,000 | LF | \$ 75 | \$ 825,000 |
| Knollwood Estates Tie-In | 1 | LS | \$ 400,000 | \$ 400,000 |
| Roadway Repairs | 1 | LS | \$ 500,000 | \$ 500,000 |
| Contractor Overhead, MOB, Labor, etc. | 1 | LS | \$ 1,000,000 | \$ 1,000,000 |
| Construction Subtotal | | | | \$ 7,202,500 |
| Contingency and Escalation | | | | \$ 1,786,000 |
| Design and Construction Engineering, Survey, Inspection | | | | \$ 1,348,000 |
| Total Project Costs (2023) | | | | \$ 10,340,000 |

Summary of Changes Project Plan

Revisions of the sewer influent relocation plan from the of the Allendale Charter Township WWTP & Collection System Improvements, SRF Project Plan as prepared by Moore and Bruggink Consulting Engineers and submitted on July 30, 2020 include the following:

- Lift station location revised from north side of Lake Michigan Drive (M-45) to the south side of Lake Michigan Drive onto existing right-of-way.
- New Sewer B route previously planned to be conveyed west from lift station and into existing Sewer A, now proposed to be routed east from lift station following Lake Michigan Drive, along 40th Ave. right-of-way, and into the township treatment facility.
- Knollwood Estates sanitary system is proposed to be routed back to Lake Michigan Drive and into the new lift station. Previous proposal was to install new sewer through the ravine and tie into existing Sewer A.

Rehabilitation of existing Sewer A is still planned as previously proposed.



ALLENDALE CHARTER TOWNSHIP
OTTAWA COUNTY
INFLUENT PRESSURE SEWER
RELOCATION
LIFT STATION

F&V PROJECT NO. 853310



4.0 CUMULATIVE IMPACTS ON THE PROJECT PLAN

4.1 Capital Costs

The changes to the capital costs are as follows:

Table 2 – Revised Total Project Capital Cost Estimate

| | Original Capital Estimate | | Revised Capital Estimate | |
|--------------------------------------------|---------------------------|---------------|--------------------------|---------------|
| Selected WWTP Alternative | \$ | 30,872,000.00 | \$ | 29,133,000.00 |
| Selected Influent Sewer Alternative | \$ | 9,000,000.00 | \$ | 10,340,000.00 |
| Total | \$ | 39,872,000.00 | \$ | 39,473,000.00 |

4.2 Total User Costs

The impacts to the user costs were re-calculated with the revised capital cost estimates. With a 30-year period and 15,000 residents, the revised monthly user costs are \$7.31/month.

Resolution 2022-06

**A RESOLUTION ADOPTING AN AMENDMENT TO THE FINAL
PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS
AND DESIGNATING AN AUTHORIZED PROJECT
REPRESENTATIVE**

WHEREAS, the Allendale Charter Township recognizes the need to make improvements to its existing wastewater treatment and collection system; and

WHEREAS, the Allendale Charter Township authorized Moore & Bruggink, Inc. to prepare a Project Plan, which recommends the construction of WWTP & Collection System Improvements including Aerobic Granular Sludge Reactors and other upgrades to the WWTP, and replacement and repair of collection system influent sewers and a new lift station; and

WHEREAS, said Amendment was presented at a Public Hearing held on May 9, 2022, and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the Allendale Charter Township formally adopts said Amendment to the Project Plan and agrees to implement the selected alternative Aerobic Granular Sludge system & Influent Sewer relocation, replacement, and repair;

BE IT FURTHER RESOLVED, that the Allendale Charter Township Supervisor, a position currently held by Adam Elenbaas, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on _____, 2022.

Jody L. Hansen
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Allendale, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the

resolution adopted by the Township Board at a scheduled regular meeting of the Township Board held on the 25th day of April 2022. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 276 of 1976, as amended and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Jody L. Hansen
Allendale Charter Township Clerk

Allendale Charter Township Parks and Recreation Advisory Board Bylaws
Adopted – February ____, 2016

The Allendale Charter Township Parks and Recreation Advisory Board hereby adopts the following rules to facilitate the performance of its duties as outlined below.

SECTION 1

Purpose: The purpose of the Allendale Charter Township Parks and Recreation Advisory Board (the “Advisory Board”) is to provide advice and related assistance to the Allendale Charter Township Board (“the Township Board”) regarding the parks and recreational needs and wants of the Allendale Charter Township residents.

SECTION 2

Officers:

- A. At the first regular meeting each year, the Advisory Board shall select from its membership a chairperson, vice chairperson, and secretary. All officers shall serve a term of two years or until their successors are selected and assume office, except as noted in B and C below. All officers shall be eligible for re-election for consecutive terms for the same office.
- B. Chairperson – The chairperson shall preside at all meetings, appoint committees, and perform such other duties as may be ordered by the Advisory Board.
- C. Vice Chairperson – The vice chairperson shall act in the capacity of the chairperson in his/her absence. In the event the office of chairperson becomes vacant, the vice chairperson shall succeed to his office for the unexpired term, and the Advisory Board shall select a successor to the office of vice chairperson for the un-expired term.
- D. Secretary – The secretary shall execute documents in the name of the Advisory Board, perform the duties hereinafter listed below, and shall perform such other duties as the Advisory Board may determine.
 - a. Minutes – The secretary shall be responsible for maintaining a permanent record of the minutes of each meeting and shall have them recorded in suitable permanent records maintained by the township clerk. The minutes shall contain a brief synopsis of the meeting, including a complete restatement of all motions and record of votes, conditions, or recommendations made on any action and record of attendance.
 - b. Correspondence – The secretary shall be responsible for issuing formal written correspondence with other groups or persons, as directed by the Advisory Board. All communications, petitions, reports, or other written materials received by the secretary shall be brought to the attention of the Advisory Board.

- c. Notices – The Chairperson shall notify the Township Clerk of any notices, publications or meeting notices which must be published in accordance with the Open Meetings Act
- E. The chairperson shall present the recommendations of the Advisory Board to the Township Board for their consideration of such request.

SECTION 3

Membership:

- A. Members – The Advisory Board shall consist of no more than nine voting Members who shall be residents of Allendale Charter Township. Each Member shall have one vote. Members shall be chosen by the Township Supervisor with the approval of the Township Board.
- B. Representation – The Township may wish to consider representation from the Planning Commission, Downtown Development Authority, Allendale Schools, Township Board, as well as other community representation from organizations such as the Allendale Township Youth Athletic Association, the Adult Softball Association, and ASO.
- C. Term – Members shall serve a term of two years. All membership terms shall begin on January 1 for the Member's upcoming year of service with terms among the members being staggered on an annual basis.

SECTION 4

Meetings:

- A. Regular Meetings – The Advisory Board shall hold not less than four regular meetings each year. The date and time shall be determined in a vote of the Advisory Board and noted in the meeting minutes. Other meetings may be held as necessary and must be approved in advance by the Township Supervisor. Holidays should be considered when establishing the schedule to avoid conflicts. Notice of regular Advisory Board meetings shall be posted in accordance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.
- B. Special Meetings – Special meetings requests may be made by the chairperson or upon written request to the secretary by at least two Members of the Advisory Board. The meeting must be approved by the Township Supervisor prior to scheduling. The scheduling of the meeting business conducted by the Advisory Board shall be in accordance with the Open Meetings Act.
- C. Public Records – All meetings, minutes, records, documents, correspondence, and other materials of the Advisory Board shall be open to public inspection in accordance with the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246, except as may otherwise be provided by law.

- D. Quorum – A majority of the appointed members shall constitute a quorum for transacting business and taking official action for all matters. Whenever a quorum is not present, those present may adjourn the meeting to another time and day, in accordance with the provisions of the Open Meetings Act, or hold the meeting to consider the matters on the agenda. No action shall be taken at a meeting at which a quorum is not present.
- E. Voting – A majority vote of the Advisory Board Members is required to submit a plan for the Parks and Recreation Master Plan.
- F. Agenda – The chairperson shall be responsible for preparing the agenda for Advisory Board meetings. The order of business for meetings is suggested as follows:
 - 1. Call to Order
 - 2. Roll Call
 - 3. Recognition of Visitors
 - 4. Approval of Agenda
 - 5. Approval of Minutes
 - 6. Correspondence
 - 7. Old Business
 - 8. New Business
 - 9. Public Comment (3 minutes/person)
 - 10. Comments from Advisory Board
 - 11. Adjournment

SECTION 5

Duties:

The Advisory Board shall perform the following duties:

- 1. Prepare an annual report to the Township Board, and present at least once per year to the Township Board.

2. Prepare special studies, plans as deemed necessary by the Advisory Board or Township Board and for which appropriations of funds have been approved by the Township Board, as needed.
3. Attend training sessions, conferences or meetings as needed, with approval by the Township Board.
4. Perform other duties and responsibilities or respond as requested by any Township Board or Advisory Board.
5. Draw up and submit plans to the Township Board for approval.
6. Add the plans to the Master Plan for a long-term vision of the parks.
7. Create and help with fundraising for the parks.
8. Assist with grant proposals.
9. Oversee projects to completion and satisfaction of the Parks Advisory Board.
10. To research pricing options and gather information to present to the Township Board.
11. Seek volunteer to do various projects throughout the parks. Volunteer applications will be processed through the Township's volunteer program.
12. Create rules and regulations for the parks with Township Board approval.

SECTION 6

Absences, Removals, Resignations, and Vacancies:

- A. To be excused, Members of the Advisory Board shall notify the Advisory Board Chairperson or other Advisory Board Member when they intend to be absent from a meeting. Failure to make this notification before the meeting shall result in an unexcused absence. If a Member is absent from more than two meetings in a calendar year, the Township Supervisor may remove the Member with a vote of the Township Board.
- B. The Township Supervisor may remove Members of the Advisory Board with a vote of the Township Board. The Member may attend the meeting of the Township Board to describe their opposition for the removal.
- C. A Member may resign from the Advisory Board by sending a letter of resignation to the Township Supervisor.
- D. Vacancies shall be filled by the Township Supervisor with the approval of the Township Board. Successors shall serve out the unexpired term of the Member being

replaced, with the ability for reappointment at the discretion of the Township Supervisor.

SECTION 7

Conflicts of Interest:

- A. No Member of the Advisory Board shall participate in any matter in which he/she has a financial interest, or will be directly affected by a Board decision, or has or believes he/she has a conflict of interest as defined by applicable law. No member of the staff or any agency service the Board shall present reports or arguments, or attempt to influence decisions of the Board on any matter in which the staff members or agency has a similar interest.
- B. As soon as a Member becomes aware of a potential conflict of interest in a matter to come before the Board, he/she shall notify the Chairman. The Member who has the potential conflict should describe the conflict of interest to the Board. Therefore, the Chairperson shall call for a motion to recuse the Member and the Board shall vote on the motion. If recused, the Member should excuse him/herself from the discussion and take a seat in the audience until the matter is resolved. A recused Board Member may speak for or against the matter, but must do so during the public comment period or at the approval of the Chairperson. Status of a Board Member does not allow the recused Member to speak freely during the recused portion of the meeting; the recused Member will participate as a member of the public during this time.

SECTION 8

Amendments: These Bylaws may be amended at any Township Board meeting by a majority vote of the Township Board. The Advisory Board may recommend updates to the Township Board via a majority vote held during an Advisory Board meeting.

SECTION 9

Adoption: These bylaws are adopted by the Township Board at the regular meeting on [MONTH] _____, 2022.



"Where community is more than just a concept!"

Seasonal Public Utilities Assistant Operator and Maintenance Assistant-Recommendation- Eli Baumann, Domenico Tejada, and Matt Borst

Prepared by Lydale Weaver

On 5/23 /2022

Board of Trustees:

We have reviewed applications for the Seasonal Public Utilities Assistant Operator and Seasonal Maintenance Assistant with the Township. We are looking to bring Eli Baumann in for seasonal in Public Utilities and Domenico Tejada and Matt Borst for Maintenance Assistant. All seasonal hires will be with us for six months from their start date. These seasonal positions will not be eligible for unemployment benefits.

We recommend bringing Eli and Domenico at a rate of \$15.50. Matt Borst was with us last year and we recommend bringing him up to \$15.90. We look forward to all of them contributing to the Allendale Charter Township team.

Respectfully,
Lydale Weaver
HR Director

RESOLUTION 2022-07
SUPPORTING THE OTTAWA COUNTY
FARMLAND PRESERVATION PROGRAM

_____ TOWNSHIP
OTTAWA COUNTY, MICHIGAN

At a regular meeting of the _____ Township Board, held on _____ at the _____, Michigan, the following resolution was made by Member _____ and supported by _____..

WHEREAS, the Ottawa County Board of Commissioners has developed a Farmland Preservation Program designed specifically for Ottawa County and has adopted the Ottawa County Farmland Development Rights Ordinance; and

WHEREAS, the County Farmland Preservation Program offers a voluntary option for owners of farmland to protect their farmland by participating in the purchase of development rights program; and

WHEREAS, per the Ottawa County Farmland Development Rights Ordinance the County shall not purchase development rights from land subject to a city, village or township zoning ordinance unless all of the following requirements are met:

- (1) The legislative body of the city, village or township adopts a resolution authorizing participation in the Purchase of Development Rights (PDR) program
- (2) The city, village or township provides the county with written approval on the landowner's application to purchase the development rights through the County PDR program
- (3) The development rights ordinance provisions for the PDR program are consistent with the comprehensive land use plan adopted by the city, village or township; and

WHEREAS, any city, village or township can approve or deny, on a case-by-case basis, any property in their jurisdiction from participating in the Ottawa County Farmland Preservation Program; and

WHEREAS, the County will coordinate and administrate the County Farmland Preservation Program; and

WHEREAS, agriculture and farmland are important to our community.

NOW, THEREFORE BE IT RESOLVED that the governing body of _____ Township authorizes the owners of land in _____ Township to participate in the Ottawa County Farmland Preservation Program.

ADOPTED:

Ayes:

Nays:

CERTIFICATION:

I, _____ the duly elected Clerk of _____ Township, hereby certify that the foregoing is a true and complete copy of Resolution # _____, adopted by the _____ Township Board at a regular meeting held on the _____, 2019

Township Clerk

Allendale

CHARTER TOWNSHIP

"Where community is more than just a concept!"

5/16/2022

Dear Board of Trustees,

For 2022, Allendale Charter Township is organizing two aspects of the Allendale 4th of July Celebration: The Activities in the Park and a firework display. I have organized many activities for all ages, including games, artists, and food trucks for the park. The Lion's Club will offer a chicken barbeque again at the park pavilions. Other local groups are considering joining the event but have not yet made a commitment.

Currently, we have received four vendor license applications and one pavilion rental application. I am requesting a blanket waiver of all fees that may incur due to vendor licenses or rental applications for any group or business that attends the 4th of July Activities in the Park or Firework display. This blanket waiver will cover both current and future applications we have received for this event only. I understand that a blanket waiver may not be possible in future years or events, but my hope is that we can offer a waiver at this time. Thank you for your consideration.

Sincerely,

Elizabeth Szymanski

Elizabeth Szymanski

Community Coordinator/Deputy Clerk

6676 Lake Michigan Drive | P.O. Box 539 | Allendale MI 49401
Phone: 616-895-6295 Fax: 616-895-6670 or 616-895-6330
www.allendale-twp.org

Allendale

CHARTER TOWNSHIP

"Where community is more than just a concept!"

Dear Board of Trustees,

In 2011 Allendale Charter Township contracted with Professional Code Inspections of MI, Inc. (PCI) to provide building inspections, zoning administration and zoning enforcement for our community. Between then and now the Allendale community has grown by more than 50%. Additionally, the pace of growth and development has continued to accelerate. For example, in 2011 twenty-five (25) new homes were built in Allendale. In 2020, ninety-six (96) new homes were built. This growth has challenged and strained our organization and our partners as we work to grow and adapt with the community.

The challenges facing our community have changed since 2011, however we have not updated our partnership agreement with PCI or updated our building permit fee schedule. Kirk Scharphorn Jr. (Co-President, PCI) and I have been working to update our contract and fee schedule. With the intent to better capture how we are operating today as well as giving our organizations a new foundation to build and grow from. It is our intent to continue to strengthen the relationship between our organizations. In part, by more regularly reviewing our partnership agreement and reviewing the costs to provide exceptional service to the twenty-seven thousand (27,000) plus stakeholders in the Allendale community.

We appreciate you taking the time to review our proposal and we're both thankful for the opportunity to serve this community.

Sincerely,



Kevin Yeomans, Allendale Charter Township, Assistant Township Administrator

Professional Code Inspections of Michigan

BUILDING PERMIT FEE SCHEDULES

- All building permit project valuations are computed as the **entire project value minus land value**. Project value shall include the contract price, and include all sub-contracts such as electrical, plumbing, & mechanical systems, paving, concrete flatwork, etc. Evidence of these costs shall be presented to the Building Official by the permit applicant.

ALLENDALE CHARTER TOWNSHIP

- Residential (one & two family) 1st \$999.00 of project value = \$45.00
+ \$3.00 for each \$1,000 above \$999.00
- Multi-family & Commercial 1st \$999.00 of project value = \$45.00
+ \$2.25 for each \$1,000 above \$999.00
- Industrial 1st \$999.00 of project value = \$45.00
+ \$2.00 for each \$1,000 above \$999.00
- Plan review fee for all commercial, industrial and multi-family projects \$40.00 per hour
- Detached accessory buildings / structures 1st \$999.00 of project value = \$45.00
+ \$2.50 per \$1,000 above \$999.00

Zoning Compliance Fee: \$30.00 for all building permits

BLENDON TOWNSHIP

- Residential (one & two family): 1st \$1,000 of project value = \$50.00
+ \$10.00 for each \$1,000 of value from \$1,001-\$10,000
+ \$7.00 for each \$1,000 of value above \$10,000.
- Commercial, multi-family and industrial: 1st \$1,000 of project value = \$50.00
+ \$10.00 for each \$1,000 of value from \$1001-\$10,000
+ \$5.50 for each \$1,000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$75.00

CITY OF COOPERSVILLE

- Residential permits: 1st \$1,000 of project value = \$40.00
+ \$10.00 for each \$1,000 of value from \$1001-\$10,000
+ \$5.00 for each \$1000 above \$10,000
- Industrial / Commercial / Multi-family: 1st. \$1000 of project value = \$60.00
+ \$10.00 for each \$1,000 of value from \$1001- \$10,000
+ \$5.00 for each 1,000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$100.00.

GEORGETOWN CHARTER TOWNSHIP

- Residential (one & two family): 1st \$1,000 of project value = \$35.00
+ \$7.00 for each add'l. \$1,000 of value from \$1001-\$10,000
+ \$4.00 for each add'l. \$1,000 above \$10,000
- Commercial, multi-family and industrial: 1st \$1,000 of project value: \$35.00
+ \$7.00 for each add'l. \$1,000 of value from \$1001-\$10,000
+ \$5.50 for each add'l. \$1,000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$75.00

Zoning Compliance / Site plan review fee 0-999 square feet \$50.00
1,000 square feet + \$100.00

CITY OF GRANDVILLE

- Residential (one & two family): 1st \$1,000 of project value = \$60.00
+ \$10.00 for each \$1,000 of value from \$1001-\$10,000
+ \$6.00 for each \$1,000 of value above \$10,000.
- Commercial, multi-family and industrial: 1st \$1,000 of project value = \$60.00
+ \$10.00 for each. \$1,000 of value from \$1,001-\$10,000
+ \$7.00 for each \$1,000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$150.00

CITY OF HUDSONVILLE

- Residential permits: 1st \$1,000 of project value = \$60.00
+ \$10.00 for each \$1000 of value from \$1,001-\$10,000
+ \$5.00 for each \$1000 above \$10,000
- Industrial / Commercial / Multi-family: 1st. \$1,000 of project value = \$60.00
+ \$10.00 for each \$1000 of value from \$1,001- \$10,000
+ \$6.00 for each 1000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$100.00.

OLIVE TOWNSHIP

- All permits: 1st \$1,000 of project value = \$40.00
+ \$10.00 for each \$1000 of value from \$1,001-\$10,000
+ \$3.50 for each \$1000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$75.00.

ROBINSON TOWNSHIP

- Residential (one & two family): 1st \$1,000 of project value = \$40.00
+ \$10.00 for each \$1,000 of value from \$1,001-\$10,000
+ \$4.00 for each \$1,000 of value above \$10,000.
- Commercial, multi-family and industrial: 1st \$1,000 of project value = \$40.00
+ \$10.00 for each \$1,000 of value from \$1,001-\$10,000
+ \$4.00 for each \$1,000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$100.00

TALLMADGE CHARTER TOWNSHIP

- Residential (one & two family): 1st \$1,000 of project value = \$50.00
+ \$10.00 for each \$1,000 of value from \$1001-\$10,000
+ \$4.00 for each \$1,000 of value above \$10,000.
- Commercial, multi-family and industrial: 1st \$1,000 of project value = \$40.00
+ \$10.00 for each \$1,000 of value from \$1001-\$10,000
+ \$4.00 for each \$1,000 of value above \$10,000
- Plan review fee for all commercial, industrial and multi-family projects: 1/1000 of project value with a minimum of \$100.00

ZEELAND CHARTER TOWNSHIP

Residential Fee Schedule

| <u>Valuation</u> | <u>Fee</u> |
|---------------------|-----------------------------------------------------------------------|
| \$0.00 to \$1,000 | \$40.00 |
| \$1,001 to \$10,000 | \$40.00 + \$10.00 for each additional \$1,000.00 and fraction thereof |
| \$10,001 + | \$130.00 + \$4.00 for each additional \$1,000.00 and fraction thereof |

Commercial Fee Schedule

| <u>Valuation</u> | <u>Fee</u> |
|---------------------|-----------------------------------------------------------------------|
| \$0.00 to \$1,000 | \$40.00 |
| \$1,001 to \$10,000 | \$40.00 + \$10.00 for each additional \$1,000.00 and fraction thereof |
| \$10,001 + | \$130.00 + \$5.00 for each additional \$1,000.00 and fraction thereof |

Plan Review Fees

Residential projects that are governed by the Michigan Residential Code valued at less than \$500,000.00 or less than 3500 square feet of habitable space are exempt from plan review fees. Projects valued greater than \$500,000.00 or greater than 3500 square feet will be charged a plan review fee of \$100.00. Commercial and multi-family residential projects will be charged a plan review fee that is equal .001 or 1 / 1000th of the total construction cost of the project. Minimum plan review fee \$150.00.

Miscellaneous Fees

Pre-manufactured Homes:

| | |
|---------------------------------------------|----------------|
| In a licensed mobile home park | \$125.00 |
| HUD 309 Certification Fee..... | \$ 75.00 |
| Outside of a licensed mobile home park..... | Based on value |

Demolition Permit Fee:

| | |
|---------------------|----------------|
| All structures..... | Based on value |
|---------------------|----------------|

***Note: Additional fees may apply if the building is dangerous and unsafe**

Site Plan Review Fee

| | |
|-------------------------------------------------------|---------|
| Residential Site Plan Review – 0-999 Square Feet..... | \$50.00 |
| Residential Site Plan Review – 1000+ Square Feet..... | \$75.00 |

Additional Inspections:

| | |
|-----------------------------------------|---------|
| Additional Inspection Fee..... | \$40.00 |
| Inspections not requiring a permit..... | \$75.00 |

Work Started without a Permit:

| | |
|-------------------------|----------|
| Investigation Fee:..... | \$150.00 |
| Stop Work Order:..... | \$250.00 |

Dangerous and Unsafe Structures:

| | |
|---------------------------------------------|----------|
| Investigation Fee..... | \$150.00 |
| Condemnation..... | \$250.00 |
| Monitoring Fee (per site visit)..... | \$ 50.00 |
| Additional Enforcement Action (hourly)..... | \$ 50.00 |

***Note: Fees to be billed to the property owner if a structure is found to be dangerous and unsafe**

**Construction Code Inspection,
Enforcement and Administration Contract**

*This contract beginning the _____ day of May, 2022 , by and between the **Charter Town ship of Allendale, Ottawa County, Michigan (herein after Township): and Professional Code Inspections of Michigan, Inc. of Dorr, Michigan (hereinafter Company), to perform code enforcement of building, electrical, mechanical and plumbing codes, inspections, permits.***

Whereas, the Township has appointed the following public officials to perform certain construction code enforcement functions within the Township specified after their names, pursuant to the within contract:

Building Officials:

Tom Bosch, Chuck Dyk, Kevin Jacobs, Kirk Scharphorn

Building Inspectors:

Tom Bosch, Chuck Dyk, Jack Houghtalin, Kevin Jacobs, Kirk Scharphorn

Plan Reviewers:

Tom Bosch, Chuck Dyk, Chris Groenhof, Mark Hollebeek, Kevin Jacobs, Scott Plaggemeyer, Loran Serne, Kirk Scharphorn

Electrical Inspectors:

Luke Bosscher, Scott Plaggemeyer, Loran Serne

Plumbing & Mechanical Inspectors:

Chris Groenhof, Mark Hollebeek, Kirk Scharphorn, Vic Spaanstra, Dan VanDyke

Whereas, the foregoing individuals have accepted these appointments and have qualifications to perform such functions through training, experience, and State registration; and

Whereas, said appointed officials are employed by the Company and wish to continue such employment, notwithstanding the aforesaid appointment as a public official. Now, therefore, in consideration of the premises and the covenants and conditions hereafter contained, it is hereby agreed by and between the parties hereto as follows:

1. The Township hereby retains the Company to provide technical and consultation services to assist the Township and the aforesaid public officials in the performance of said officials' duties and responsibilities in inspecting plans and construction using applicable codes and fees as adopted by the Township. All records including permit applications, permits, zoning approvals, inspections sheets, construction plans, certificates of occupancy, surveys, and any other such legal documents shall be the property of the Township.

2. The Company shall provide to the Township no less than monthly, an export of the permit activity from the Companies BS & A Building Department.net software. The Township acknowledges that this export will contain permit information only for the purpose of importing into the assessing system and is not a full electronic copy of all records.
3. Said appointed officials shall be directly responsible to the Township in the performance of their duties and responsibilities hereunder and may be removed at will by the Township for failure to perform such duties and responsibilities to the satisfaction of the Township or for any other reason which the Township shall deem sufficient. In the event of such removal, this contract with the Company shall be suspended as to such removed officials' functions until the Township Council has duly appointed a qualified substitute official.
4. The actions and decisions of such appointed officials shall be governed and controlled by this contract and by the respective construction codes adopted by the Township applicable to their functions and they shall not exercise any discretion with respect thereto unless specified in said codes.
5. Said officials shall not be considered employed by the Township and accordingly the Township shall have no responsibility for any expenses of such officials for workers compensation insurance, unemployment insurance, health and/or accident insurance, public liability insurance, or for any withholding for social security, federal or state income taxes or otherwise. The Company shall furnish to the Township satisfactory evidence of all the foregoing coverage of said officials as employees. The company agrees to add the Township of Allendale as an additional insured on their General Liability and Professional Liability insurance policies if requested. Certificate of Insurance's shall be given to the Township Clerk along with any cancellations or material modifications.
6. Since the within contract does not create an employer/employee relationship between the Township and the officials, it is understood that the Township is interested only in qualified review and inspections of construction under the pertinent construction code provisions of the Township, the administration and enforcement of said codes, reports and inspections with the time limits herein specified, and accordingly each official shall otherwise be in control of the time and method of such activities, subject to the provisions of paragraphs 6,7 and 8 herein.
7. All inspections and decisions pertinent to such inspections shall be completed by the official within two business days of said official being notified by the construction contractor or property owner of any construction requiring an inspection and decision on compliance or non-compliance with the Townships pertinent construction codes unless excused from such time constraints for reasons beyond the control of the official.

8. All such appointed officials shall perform their duties and obligations hereunder in a good and workmanlike manner to the satisfaction of the Township, and shall maintain the officials qualifications and registration with the State of Michigan necessary to perform the obligations hereunder; shall not engage in any construction work within the Township involving the officials particular inspection function, thereby disqualifying said official from continuing as such official; and shall remain knowledgeable for the particular code and all amendments thereto which said official is hereby authorized to administer and enforce.
9. Any uncorrected violations of the Township or State Codes in effect within the Township shall be enforced by the official as the Cities enforcing officer through notices to the permit holder, orders to appear and show cause why the construction should not be stopped by stop work orders, by applications to circuit court for injunctive or other relief by compliant and warrant against the violator, and by other remedies allowed by law, construction code or ordinance. All proceedings shall be brought in the name of the Township and the Township shall be responsible for the out-of-pocket costs of such proceedings. No court proceedings shall be commenced without the approval of the Township Board.
10. As consideration for the performance of the within contract by the Company and the appointed official or officials, the Township shall pay to the Company the following sums:
 - A. Ninety **(90 %)** of all revenues collected for permit fees and special inspections as payments for services rendered.
 - B. The Township shall make the foregoing payments as outlined in article 9A of the monthly revenues collected to the Company within 30 days of the receipt of a month's activities report from said Company based upon such docket entries. Complete docket entries shall accompany the monthly activities report and shall be filed with the Township Clerk.
 - C. All revenues collected by the company shall be in the name of the Township.
11. A duly appointed official shall have authority to seek assistance from the State Construction Code Commission or its duly qualified personnel in reviewing any construction plans or making any required inspections or decisions in the performance of said officials' duties appealed to the Townships Construction Board of Appeals created under state statute.

12. Any and all permit fees that for any reason are collected from an applicant by an official shall be accounted for and turned over to the Township Treasurer as Township funds not less frequently than monthly or as requested by the Township.
13. The Township agrees regular office hours at the Township Hall are not required for the Company, the Township does have the right to request such hours should a need arise at a future date.
14. Inspection request shall be requested directly from the company. Request for inspections made to Township may be forwarded to the company however it is preferred they be directed to contact us directly.
15. Inspection results upon request from the Township may be forwarded as frequently as requested should results be needed for keeping information current on Township software programs. The Company shall obtain a set of construction plans for the Township Assessor and attach a copy of the building permit to each such set of plans. The plans and building permit copy shall be delivered to the assessor's office not less than monthly.

This agreement may be terminated by either party upon 60 days written notice to the other party.

In witness whereof the parties hereto have executed this contract by authority of their respective governing boards or other designated controlling authority the day and date first above written.

Signed in the presence of

Township of Allendale

Township Supervisor

Township Clerk

Professional Code Inspections of MI, Inc.

President

Secretary

The undersigned hereby acknowledge their appointment as a construction official of the Township under the terms of the within contract which is attached hereto and made a part thereof.

Building Officials / Inspectors / Plan Reviewers

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are two thicker lines that divide the page into three main sections: a top section, a middle section, and a bottom section. The rest of the page consists of standard-weight horizontal lines.

Professional

CODE
INSPECTIONS



Proposal For
*Revised Building and
Zoning Fee Schedules*
Allendale Charter Township

Kirk Scharphorn Jr.
Co-President
616.667.8803
kscharphornjr@pcimi.com

May 9, 2022

All information contained in this document shall be considered proprietary and confidential



May 9, 2022

Adam Elenbaas
Allendale Charter Township
6676 Lake Michigan Dr.
Allendale, MI 494012

Dear Supervisor Elenbaas,

Professional Code Inspections of Michigan Inc. has been providing construction code administration and enforcement services to Allendale Charter Township since 2000. Our company greatly enjoys working with the staff and residents of Allendale and looks forward to doing so for many years to come.

As you are aware, PCI has not increased fees for our services in over 20 years. The fee schedule that is presently in place is long out of date and no longer serves to meet the increased costs associated with administration of the State of Michigan Building codes in Allendale Charter Township. Some of these costs include wages, benefits, vehicles, fuel, and insurance.

Our research has shown that Allendale's current fee schedule is significantly lower than that of many of your surrounding communities. Per your request, I have enclosed a revised fee schedule that would better serve to meet the financial demands associated with the administration of your building department. The proposed fee schedule will serve to generate additional user based revenue that will help to offset the increased costs in providing our services.

PCI greatly appreciates the opportunity to work in your community. I thank you for your time and consideration of the proposed fee schedule.

Sincerely,

Kirk Scharphorn /s/

Kirk Scharphorn , Co-President
Professional Code Inspections of Michigan Inc.



TABLE OF CONTENTS

| | |
|--------------------------------|----|
| <i>TABLE OF CONTENTS</i> | 3 |
| <i>FEE SCHEDULES</i> | |
| Building Permits..... | 4 |
| <i>FEE COMPARISONS</i> | 7 |
| <i>RESOLUTION</i> | 10 |

Building Permit Fee Schedule

Adopted: _____

The following fee schedule will be used to calculate the cost of a building permit for all new construction, additions, alterations and repairs. The valuation to be used in computing permit fees will be the total value of all construction for which the permit is being issued, including interior and exterior finish, electrical systems, plumbing systems, mechanical systems, fire suppression systems and elevators.

| Valuation | Fee |
|---------------------|--------------------------------------------------------------------------|
| \$0.00 to \$1,000 | \$40.00 |
| \$1,001 to \$10,000 | \$40.00 + \$10.00 for each additional \$1,000.00 and fraction thereof |
| \$10,001 + | \$130.00 + \$4.00 00 for each additional \$1,000.00 and fraction thereof |

Fees shall be based upon the estimated valuation supplied by the permit applicant or by multiplying the square footage of the project by the associated cost data in the most recent International Code Council Rate Table. Determination of which method used to establish an accurate project valuation will be at the discretion of the Building Official.

Plan Review Fees

Residential projects governed by the Michigan Residential Code and valued at less than \$500,000.00 or less than 3500 square feet of habitable space are exempt from plan review fees. Projects valued greater than \$500,000.00 or greater than 3500 square feet will be charged a plan review fee of 15% of the building permit fee. Commercial and multi-family residential projects will be charged a minimum plan review fee that is the greater of \$100 or .001% of the total construction cost of the project.

Miscellaneous Fees

Manufactured Homes:

| | |
|---------------------------------------------|----------------|
| In a licensed mobile home park | \$125.00 |
| HUD 3089 Certification fee..... | \$75.00 |
| Outside of a licensed mobile home park..... | Based on value |

Demolition Permit Fee:

| | |
|---------------------|----------------|
| All structures..... | Based on Value |
|---------------------|----------------|

***Note: Additional fees may be assessed if the building has been determined to be dangerous and unsafe**

Site Plan Review:

| | |
|-----------------------------------|---------|
| Residential Site Plan Review..... | \$75.00 |
|-----------------------------------|---------|

Additional Inspections:

| | |
|-----------------------------------------|---------|
| Additional Inspection Fee:..... | \$40.00 |
| Inspections not requiring a permit..... | \$75.00 |

Work Started without a Permit:

| | |
|-------------------------|----------|
| Investigation Fee:..... | \$150.00 |
| Stop Work Order:..... | \$250.00 |

Dangerous and Unsafe Structures:

| | |
|---------------------------------------------|----------|
| Investigation Fee:..... | \$150.00 |
| Condemnation:..... | \$250.00 |
| Monitoring Fee (per site visit):..... | \$ 50.00 |
| Additional Enforcement Action (hourly)..... | \$ 50.00 |

***Note: Fees to be billed to the property owner if a structure is found to be dangerous and unsafe.**

Exhibit A

February 2021 International Code Council-Building Permit Rate Table

| Group (2015 International Building Code) | IA | IB | IIA | IIB | IIIA | IIIB | IV | VA | VB |
|------------------------------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| A-1 Assembly, theaters, with stage | 233.95 | 225.89 | 220.42 | 211.39 | 198.92 | 193.15 | 204.70 | 181.63 | 174.97 |
| A-1 Assembly, theaters, without stage | 214.40 | 206.35 | 200.88 | 191.84 | 179.53 | 173.76 | 185.16 | 162.23 | 155.58 |
| A-2 Assembly, night-clubs | 182.86 | 177.56 | 173.06 | 166.05 | 156.54 | 152.22 | 160.22 | 141.73 | 136.94 |
| A-2 Assembly, restaurants, bars, banquet halls | 181.86 | 176.56 | 171.06 | 165.05 | 154.54 | 151.22 | 159.22 | 139.73 | 135.94 |
| A-3 Assembly, churches | 216.47 | 208.41 | 202.95 | 193.91 | 181.79 | 176.02 | 187.23 | 164.50 | 157.85 |
| A-3 Assembly, general, community halls, libraries, museums | 180.57 | 172.51 | 166.04 | 158.00 | 144.89 | 140.11 | 151.32 | 127.59 | 121.94 |
| A-4 Assembly, arenas | 213.40 | 205.35 | 198.88 | 190.84 | 177.53 | 172.76 | 184.16 | 160.23 | 154.58 |
| B Business | 186.69 | 179.79 | 173.86 | 165.19 | 150.70 | 145.02 | 158.70 | 132.31 | 126.48 |
| E Educational | 197.52 | 190.73 | 185.77 | 177.32 | 165.32 | 156.97 | 171.23 | 144.39 | 140.26 |
| F-1 Factory and industrial, moderate hazard | 111.86 | 106.71 | 100.58 | 96.68 | 86.77 | 82.81 | 92.61 | 72.75 | 68.09 |
| F-2 Factory and industrial, low hazard | 110.86 | 105.71 | 100.58 | 95.68 | 86.77 | 81.81 | 91.61 | 72.75 | 67.09 |
| H-1 High Hazard, explosives | 104.68 | 99.53 | 94.40 | 89.50 | 80.80 | 75.84 | 85.43 | 66.78 | 0.00 |
| H234 High Hazard | 104.68 | 99.53 | 94.40 | 89.50 | 80.80 | 75.84 | 85.43 | 66.78 | 61.12 |
| H-5 HPM | 186.69 | 179.79 | 173.86 | 165.19 | 150.70 | 145.02 | 158.70 | 132.31 | 126.48 |
| I-1 Institutional, supervised environment | 187.63 | 181.26 | 176.01 | 168.60 | 155.33 | 151.11 | 168.69 | 139.15 | 134.82 |
| I-2 Institutional, hospitals | 314.17 | 307.27 | 301.34 | 292.67 | 277.18 | 0.00 | 286.18 | 258.79 | 0.00 |
| I-2 Institutional, nursing homes | 217.67 | 210.77 | 204.84 | 196.17 | 182.68 | 0.00 | 189.68 | 164.29 | 0.00 |
| I-3 Institutional, restrained | 212.42 | 205.52 | 199.59 | 190.92 | 177.93 | 171.25 | 184.43 | 159.54 | 151.71 |
| I-4 Institutional, day care facilities | 187.63 | 181.26 | 176.01 | 168.60 | 155.33 | 151.11 | 168.69 | 139.15 | 134.82 |
| M Mercantile | 136.25 | 130.95 | 125.45 | 119.44 | 109.43 | 106.11 | 113.60 | 94.63 | 90.83 |
| R-1 Residential, hotels | 189.35 | 182.99 | 177.74 | 170.33 | 156.80 | 152.58 | 170.42 | 140.62 | 136.29 |
| R-2 Residential, multiple family | 158.84 | 152.48 | 147.23 | 139.81 | 127.05 | 122.83 | 139.91 | 110.87 | 106.54 |
| R-3 Residential, one- and two-family | 148.17 | 144.14 | 140.42 | 136.90 | 131.89 | 128.41 | 134.60 | 123.40 | 116.15 |
| R-4 Residential, care/assisted living facilities | 187.63 | 181.26 | 176.01 | 168.60 | 155.33 | 151.11 | 168.69 | 139.15 | 134.82 |
| S-1 Storage, moderate hazard | 103.68 | 98.53 | 92.40 | 88.50 | 78.80 | 74.84 | 84.43 | 64.78 | 60.12 |
| S-2 Storage, low hazard | 102.68 | 97.53 | 92.40 | 87.50 | 78.80 | 73.84 | 83.43 | 64.78 | 59.12 |
| U Utility, miscellaneous | 80.38 | 75.90 | 71.16 | 67.61 | 60.99 | 57.00 | 64.60 | 48.23 | 45.92 |

Building Permit
Fee Schedule Comparison

| Type of Project | Project Cost | Allendale | Salem/Dorr | Wyoming | Byron Center | Blendon | Proposed |
|----------------------|----------------|------------|------------|------------|--------------|------------|------------|
| Egress Window | \$1,000.00 | \$40.00 | \$40.00 | \$67.00 | \$48.00 | \$35.00 | \$40.00 |
| Deck | \$5,000.00 | \$60.00 | \$70.00 | \$95.00 | \$87.00 | \$63.00 | \$120.00 |
| Accessory Building | \$20,000.00 | \$65.00 | \$170.00 | \$200.00 | \$122.50 | \$180.00 | \$220.00 |
| Residential Addition | \$50,000.00 | \$202.50 | \$290.00 | \$420.00 | \$222.00 | \$298.00 | \$340.00 |
| Residential Remodel | \$100,000.00 | \$365.00 | \$490.00 | \$770.00 | \$372.00 | \$548.00 | \$540.00 |
| New Residence | \$250,000.00 | \$481.00 | \$1,090.00 | \$1,820.00 | \$812.00 | \$1,298.00 | \$1,140.00 |
| Commercial Addition | \$500,000.00 | \$2,090.00 | \$2,090.00 | \$3,500.00 | \$1,168.00 | \$2,793.00 | \$2,090.00 |
| Plan Review | | \$500.00 | \$500.00 | \$875.00 | \$200.00 | \$500.00 | \$500.00 |
| Total | | \$2,590.00 | \$2,590.00 | \$4,375.00 | \$1,368.00 | \$3,293.00 | \$2,590.00 |
| New Commercial | \$1,000,000.00 | \$4,090.00 | \$4,090.00 | \$7,000.00 | \$2,248.00 | \$5,543.00 | \$4,090.00 |
| Plan Review | | \$1,000.00 | \$1,000.00 | \$1,750.00 | \$400.00 | \$1,000.00 | \$1,000.00 |
| Total | | \$5,090.00 | \$5,090.00 | \$8,750.00 | \$2,648.00 | \$6,543.00 | \$5,090.00 |

Building Permit
Fee Schedule Comparison

| Type of Project | Project Cost | Allendale | Georgetown | Grandville | Byron Center | Hudsonville | Proposed |
|----------------------|----------------|------------|------------|------------|--------------|-------------|------------|
| Egress Window | \$1,000.00 | \$40.00 | \$35.00 | \$40.00 | \$100.00 | \$60.00 | \$40.00 |
| Deck | \$5,000.00 | \$60.00 | \$63.00 | \$70.00 | \$130.00 | \$100.00 | \$120.00 |
| Accessory Building | \$20,000.00 | \$65.00 | \$134.00 | \$180.00 | \$200.00 | \$200.00 | \$220.00 |
| Residential Addition | \$50,000.00 | \$202.50 | \$258.00 | \$330.00 | \$200.00 | \$350.00 | \$340.00 |
| Residential Remodel | \$100,000.00 | \$365.00 | \$458.00 | \$580.00 | \$300.00 | \$600.00 | \$540.00 |
| New Residence | \$250,000.00 | \$481.00 | \$1,058.00 | \$1,330.00 | \$505.00 | \$1,350.00 | \$1,140.00 |
| Commercial Addition | \$500,000.00 | \$2,090.00 | \$2,793.00 | \$3,070.00 | \$2,600.00 | \$3,090.00 | \$2,090.00 |
| Plan Review | | \$500.00 | \$500.00 | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| Total | | \$2,590.00 | \$3,293.00 | \$3,570.00 | \$3,100.00 | \$3,590.00 | \$2,590.00 |
| New Commercial | \$1,000,000.00 | \$4,090.00 | \$5,543.00 | \$6,070.00 | \$4,100.00 | \$6,090.00 | \$4,090.00 |
| Plan Review | | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| Total | | \$5,090.00 | \$6,543.00 | \$7,070.00 | \$5,100.00 | \$7,090.00 | \$5,090.00 |

CHARTER TOWNSHIP OF ALLENDALE

COUNTY OF OTTAWA
STATE OF MICHIGAN

RESOLUTION ADOPTING REVISED BUILDING PERMIT FEE SCHEDULE

RESOLUTION NO. _____

Minutes of a regular meeting of the Township Board, of the Charter Township of Allendale, County of Ottawa, Michigan, held in the Township Hall of said Township on the ____ day of _____ 2022 at 7:00pm.

PRESENT:

ABSENT:

WHEREAS, the Code of Ordinances of the Charter Township of Allendale authorizes the Township Board to provide by Resolution a schedule of fees for the services provided by the Building Official/Building Inspector and for other municipal bodies to carry out the purpose of the administration and enforcement of said code; and

WHEREAS, the Township deems it advisable to adopt by resolution the revised Building Permit Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Building Permit Fee Schedule as prescribed is hereby repealed.

BE IT FURTHER RESOLVED that the Building Permit Fee Schedule attached hereto as Exhibit A, is hereby adopted. This schedule shall remain in effect until amended or replaced.

MOVED BY BOARD MEMBER: _____

SECONDED BY BOARD MEMBER: _____

That the foregoing resolution be adopted with the effective date of: _____

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted by the Township Board, at a regular meeting held on _____, 2022

Jody Hansen
Township Clerk

STATE OF MICHIGAN)
COUNTY OF OTTAWA)

I, Jody Hansen, the duly qualified and acting Clerk of the Charter Township of Allendale, Ottawa County, Michigan (the "Township") do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of Allendale Charter Township at a regular meeting thereof held on _____, 2022 the original which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF,

I have affixed my official signature this ____ day of _____, 2022.

Jody Hansen, Clerk
Township Clerk