

Agenda for the
Allendale Charter Township Board Meeting

Monday, April 24, 2023, 6:00pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Invocation given by Adam Elenbaas
- Pledge of Allegiance
- Approve Agenda
- Consent Agenda
 - Approval of the April 10th, 2023, Regular Board Meeting Minutes
 - Approval of the March 27, 2023, Closed Session Board Meeting Minutes
 - Bills
 - Interim Bills
- For information
 - Financial Report
 - Minutes of the April 3rd, 2023, Planning Commission Meeting
 - March Sheriff's Department Monthly Report
- Public Hearings
- Public Comments
- Guest Speakers
- Action Items
 - Resolution 2023-06: Committee Appointments: Downtown Development Authority Citizens Council
 - Letter of Intent
- Discussion Items
- Public Comments
- Board Comments
- Future Agenda Items
- Adjournment

Our Wi-Fi connection may be used to access the Board Information Packet:

- Account: ACT_Guest
- Password: ACTguest
- File location: www.allendale-twp.org à Agendas and Minutes à Agendas: Township Board

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
APRIL SESSION 1st DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, April 10, 2023, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Ms. Schuitema; Ms. Hansen; Mr. Zeinstra; Ms. Kraker; and Mr. Elenbaas. (5)

Absent at Roll Call: Mr. Vander Wall (1)

Vacant Seat: One (1)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Corey Turner, Fleis and VandenBrink; Brant Mercer, Fleis and VandenBrink; Graham Gould, Fleis and VandenBrink; Commissioner Sylvia Rhodea, Ottawa County, and Mitch Johnson.

Ms. Hansen pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 23-056 Mr. Zeinstra moved to approve the agenda of today as presented. The motion passed.

BOT 23-057 Ms. Schuitema moved to approve the following Consent Resolutions:

1. To approve the Minutes of the March 27, 2023, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$306,122.32 and interim payments of \$108,445.48, as presented by the summary report for April 11, 2023.
3. To approve the 2023 Concerts in the Park fee waiver request.
4. To approve the 2023 Independence Day fee waiver request.

5. To approve the pavilion fee waiver request from Positive Options.

Items Received for Information

1. Minutes of the March 20, 2023, Planning Commission Meeting.
2. Minutes of the March 21, 2023, Downtown Development Authority Meeting.
3. Notice of Hire: Keyara Winters, Custodial position.

Public Hearings - None

Public Comments

Comments were received from:

1. Mitch Johnson, Allendale

BOT 23-058 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Sylvia Rhodea, Ottawa County Commissioner, provided the following county updates:

The county is exploring broadband expansion, which may impact over 10,000 homes. The county has allocated \$13.6 million to assist with affordable housing options. Commissioner Rhodea informed the board there are several upcoming agenda items they are considering. These include a contract for an additional Sheriff Deputy for Allendale Township, allocating physical space in the Fillmore Complex Administration building to house a counselling center that will assist families and children impacted by sex trafficking, and fire fighting foam trailer approvals- one of which will be housed in Allendale Township. She provided a brief update on ARPA funds, strategic planning, and budget planning.

Chad Doornbos, Public Utilities Superintendent, provided an overview of the proposed Design Build Agreement with Fleis and VandenBrink for the M-45 Sewer Line project.

Several board members had questions and comments.

Action Items

BOT 23-059 Ms. Kraker moved to approve budget amendment 2023-2; which increases Capital Outlay \$40,000.00 to accommodate the additional costs associated with the acquisition of easements and property associated with the M-45 Sewer Line project. The motion passed as shown by the following votes:

YEAS: Ms. Schuitema; Ms. Hansen; Mr. Zeinstra; Ms. Kraker; and Mr. Elenbaas. (5)
NAYS: None (0)
ABSENT: Mr. Vander Wall (1)

BOT 23-060 Ms. Kraker moved to approve and authorize the Clerk and or Supervisor to sign and process the Design Build Agreement for the M-45 Sewer Line project with Fleis & VandenBrink. The motion passed.

Discussion Items- None

Public Comments -None

BOT 23-061 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Ms. Kraker inquired about the status of the open trustee seat.

Ms. Hansen reminded the board of the upcoming Fire Department Open House, which is scheduled for May 6, 2023, from 11:00 a.m. – 1:00 p.m.

Ms. Schuitema inquired if Grand Valley State University was contributing to the M-45 sewer line project.

BOT 23-062 Ms. Schuitema moved to adjourn the meeting at 7:12 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale

UNJOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000 REVENUE					
101-000.000-222.000	Due To County	OTTAWA COUNTY TREASURER	DOG LICENSES - MARCH	183.00	
101-000.000-222.000	Due To County	OTTAWA COUNTY TREASURER	MOBILE HOMES TAX - MARCH	254.00	
101-000.000-225.000	Due To Schools	OTTAWA COUNTY TREASURER	MOBILE HOMES TAX - MARCH	1,016.00	
Total For Dept 000.000 REVENUE				1,453.00	
Dept 101.000 Township Board					
101-101.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	(365.00)	
Total For Dept 101.000 Township Board				(365.00)	
Dept 209.000 EMPLOYEE INSURANCES					
101-209.000-720.000-HEALTH	EMPLOYERS HEALTH INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - MAY	19,942.07	
Total For Dept 209.000 EMPLOYEE INSURANCES				19,942.07	
Dept 215.000 CLERK					
101-215.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	90.00	
101-215.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	90.00	
101-215.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	44.02	
101-215.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	29.00	
101-215.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	58.76	
101-215.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	577.50	
101-215.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	CARDMEMBER SERVICE	CREDIT CARD CHARGES	577.50	
101-215.000-860.000	MILEAGE	ELIZABETH SZYMANSKI	MILEAGE REIMBURSEMENT	27.71	
Total For Dept 215.000 CLERK				1,494.49	
Dept 248.000 ADMINISTRATION					
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	RETURNED MOUSE & KEYBOARD	(43.00)	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	RETURNED POSTER HANGERS	(21.99)	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	POSTER & FRAME HANGERS	35.01	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	COMPUTER MOUSE	31.99	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	COMPUTER KEYBOARD	24.99	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	COMPUTER MOUSE - GALLIGAN	34.99	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	CALENDAR HANGER	22.57	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	CALENDAR HANGER	21.99	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	CALENDAR HANGER CREDIT/REFUND	(21.99)	
101-248.000-732.000	SUPPLIES	CREATIVE IMAGE DESIGNERS	WINDOW ENVELOPES	133.80	
101-248.000-732.000	SUPPLIES	STAPLES	OFFICE SUPPLIES	37.35	
101-248.000-802.000	Contracted Services	WEST MICHIGAN DOCUMENT S	SECURE SHREDDING SERVICE/PURGE @ 04/1	90.00	
101-248.000-802.000-ITMONT	Contracted Services	ADOBE INC	ADOBE LICENSES - ASSESSING DEPT	364.64	
101-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	508.20	
101-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	2,309.40	
101-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	570.00	
101-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	478.80	
101-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	478.80	
101-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	565.80	
101-248.000-802.000-ITMONT	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	127.68	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	DISASTER RECOVERY - APRIL	477.00	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	I/T SERVICES - APRIL	2,457.00	
101-248.000-802.000-ITMONT	Contracted Services	SMARSH INC	FACEBOOK-PROF ARCHIVE CAPTURE - MARCH	26.25	
101-248.000-955.000	Miscellaneous	FLEX ADMINISTRATORS INC	ANNUAL RENEWAL FEE	60.00	
101-248.000-955.000	Miscellaneous	VERIZON WIRELESS	CELL PHONE CHARGES - MARCH	5.83	
Total For Dept 248.000 ADMINISTRATION				8,775.11	
Dept 253.000 TREASURER					

UNJOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 253.000 TREASURER					
101-253.000-802.000	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	1,258.00	
101-253.000-802.000	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	386.00	
Total For Dept 253.000 TREASURER				1,644.00	
Dept 265.000 BUILDING & GROUNDS					
101-265.000-732.000	SUPPLIES	MINER SUPPLY COMPANY INC	JANITORIAL SUPPLIES	545.96	
101-265.000-802.000	Contracted Services	CINTAS CORPORATION #301	CONTRACT / UNIFORMS - MARCH	311.69	
101-265.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - MARCH	11.66	
101-265.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	977.59	
101-265.000-926.000-TRASHX	UTILITIES	ARROWASTE INC	TRASH SERVICE - BLDG/GRNDS	145.00	
101-265.000-930.000	Maintenance	AMAZON CAPITAL SERVICES	CORDLESS 1" VINYL MINI BLIND	42.54	
101-265.000-930.000	Maintenance	CARDMEMBER SERVICE	CREDIT CARD CHARGES	79.98	
101-265.000-930.000	Maintenance	MINER SUPPLY COMPANY INC	JANITORIAL SUPPLIES	545.97	
101-265.000-930.000	Maintenance	NAPA - GENUINE PARTS COM	ROLLER BALL BEARING - EDGER/TRIMMER	12.72	
101-265.000-930.000-TRUCKT	Maintenance	AMAZON CAPITAL SERVICES	DRIVE CLUTCH FOR GOLF CART	104.49	
101-265.000-930.000-TRUCKT	Maintenance	AMAZON CAPITAL SERVICES	GOLF CART CARBURETOR	18.99	
Total For Dept 265.000 BUILDING & GROUNDS				2,796.59	
Dept 266.000 ATTORNEY					
101-266.000-802.000	Contracted Services	SCHOLTEN FANT	ATTORNEY SERVICES - MARCH	5,642.50	
Total For Dept 266.000 ATTORNEY				5,642.50	
Dept 270.000 HUMAN RESOURCES					
101-270.000-802.000-RECRUI	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	468.00	
101-270.000-802.000-RECRUI	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	477.00	
101-270.000-802.000-RECRUI	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	93.00	
Total For Dept 270.000 HUMAN RESOURCES				1,038.00	
Dept 336.000 FIRE DEPT					
101-336.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	BRUCE NAGELKIRK	EMS LICENSE RENEWAL FEE REIMBURSEMENT	25.00	
101-336.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	OTTAWA MEDICAL CONTROL B	2023 FISCAL YEAR DUES	185.00	
101-336.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	STEVE WOLBRINK	TECHNICIAN RECERTIFICATION FEE REIMBU	55.00	
101-336.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	WILLIAM O'DONNELL	EMS LICENSE RENEWAL FEE REIMBURSEMENT	25.00	
101-336.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	OTTAWA CTY FIRE CHIEFS A	FIRE ACADEMY STUDENTS TRAINING	1,200.00	
101-336.000-732.010	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	164.09	
101-336.000-732.010	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	10.08	
101-336.000-732.020	FIRE FIGHTING SUPPLIES	ALLENDALE FIRE FIGHTERS	COSTCO WATER	191.52	
101-336.000-732.070	UNIFORMS	KUSTOM DEZINS LLC	JOB SHIRTS - UNIFORMS	186.00	
101-336.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	600.00	
101-336.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	600.00	
101-336.000-802.000	Contracted Services	CINTAS CORPORATION #301	CONTRACT / UNIFORMS - MARCH	80.10	
101-336.000-802.000	Contracted Services	ENGINEERED PROTECTION SY	NOTIFIER SYSTEM MONITORING - MAY THRU	180.00	
101-336.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - MARCH	95.40	
101-336.000-811.000	COMPUTER CONTRACTED SERVICES	CARDMEMBER SERVICE	CREDIT CARD CHARGES	9.99	
101-336.000-836.000	HAZ-MAT RESPONSE	OTTAWA COUNTY FISCAL SER	HAZMAT BILLING - OCT 22 THRU MAR 23	782.47	
101-336.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	30.33	
101-336.000-930.000	Maintenance	MINER SUPPLY COMPANY INC	MAINTENANCE SUPPLIES	209.03	
101-336.000-935.000	Truck Maintenance	AUTOZONE STORES LLC	TRUCK SUPPLIES	49.98	
101-336.000-935.000-MAINT1	Truck Maintenance	AMAZON CAPITAL SERVICES	HEAVY-DUTY CHROME 12V CAR FAN	46.29	
101-336.000-935.000-MAINT1	Truck Maintenance	WEST SHORE FIRE INC	TRUCK MAINTENANCE	2,519.58	
101-336.000-935.000-MAINT1	Truck Maintenance	AMAZON CAPITAL SERVICES	FOG LIGHTS	47.78	
101-336.000-935.000-MAINT1	Truck Maintenance	NAPA - GENUINE PARTS COM	TRUCK MAINTENANCE SUPPLIES	40.41	
101-336.000-935.000-MAINT1	Truck Maintenance	CARDMEMBER SERVICE	CREDIT CARD CHARGES	23.95	

UNJOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 336.000 FIRE DEPT					
101-336.000-955.000	Miscellaneous	ALLENDALE TRUE VALUE HDW	SUPPLIES - FIRE DEPT	216.45	
101-336.000-972.000	EQUIPMENT REPLACEMENT	MACQUEEN EMERGENCY	EQUIPMENT REPLACEMENT	363.40	
Total For Dept 336.000 FIRE DEPT				7,936.85	
Dept 448.000 STREET LIGHTS					
101-448.000-920.000	Electricity	BILL PAYMENT CENTER	ELECTRIC USAGE - APRIL	21.60	
101-448.000-920.000	Electricity	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	9,128.35	
101-448.000-920.002	Henry St/Town Center Electricit	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	78.21	
Total For Dept 448.000 STREET LIGHTS				9,228.16	
Dept 449.000 HIGHWAY-M45					
101-449.000-732.000	SUPPLIES	MICHIGAN WOOD FIBERS LLC	SHREDDED HARDWOOD BARK	873.75	
101-449.000-926.000-ELECTR	UTILITIES	BILL PAYMENT CENTER	ELECTRIC USAGE - APRIL	42.03	
101-449.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	1,462.11	
Total For Dept 449.000 HIGHWAY-M45				2,377.89	
Dept 567.000 CEMETERY					
101-567.000-802.000	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	627.00	
101-567.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	30.77	
Total For Dept 567.000 CEMETERY				657.77	
Dept 672.000 LIFELONG LEARNERS					
101-672.000-732.000	SUPPLIES	CARDMEMBER SERVICE	CREDIT CARD CHARGES	199.58	
Total For Dept 672.000 LIFELONG LEARNERS				199.58	
Dept 751.000 RECREATION AND PARKS					
101-751.000-732.000	SUPPLIES	MICHIGAN WOOD FIBERS LLC	SHREDDED HARDWOOD BARK	873.75	
101-751.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	435.93	
101-751.000-930.000	Maintenance	AMAZON CAPITAL SERVICES	REBUILDING MASTER KIT / URINAL	28.79	
Total For Dept 751.000 RECREATION AND PARKS				1,338.47	
Dept 753.000 COMMUNITY PROMOTIONS					
101-753.000-807.000-CONCER	COMMUNITY PROGRAMS	ASCAP	CONCERTS IN THE PARK MUSIC LICENSE	428.75	
Total For Dept 753.000 COMMUNITY PROMOTIONS				428.75	
Dept 790.000 LIBRARY					
101-790.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	CLEANING SUPPLIES	66.11	
101-790.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	26.99	
101-790.000-732.000	SUPPLIES	LAKELAND LIBRARY COOPERA	SINGLE BARCODE LABELS	22.59	
101-790.000-732.000-AVMATE	SUPPLIES	AMAZON CAPITAL SERVICES	YOUTH VIDEO GAMES	109.98	
101-790.000-732.000-AVMATE	SUPPLIES	MICROMARKETING LLC	BOCD	40.00	
101-790.000-732.000-AVMATE	SUPPLIES	MIDWEST TAPE LLC	MUSIC CD'S	42.66	
101-790.000-732.000-AVMATE	SUPPLIES	MIDWEST TAPE LLC	AV MATERIAL	50.94	
101-790.000-732.000-BOOKSX	SUPPLIES	AMAZON CAPITAL SERVICES	MICHIGAN NOTABLE BOOKS	105.65	
101-790.000-732.000-BOOKSX	SUPPLIES	BAKER & TAYLOR BOOKS LLC	ADULT BOOKS	343.46	
101-790.000-732.000-BOOKSX	SUPPLIES	BAKER & TAYLOR BOOKS LLC	BOOKS	406.25	
101-790.000-732.000-BOOKSX	SUPPLIES	CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	190.56	
101-790.000-732.000-BOOKSX	SUPPLIES	GALE/CENGAGE LEARNING IN	LARGE PRINT BOOKS	20.24	
101-790.000-732.000-BOOKSX	SUPPLIES	GALE/CENGAGE LEARNING IN	LARGE PRINT BOOKS	31.99	
101-790.000-732.000-CHILDB	SUPPLIES	BAKER & TAYLOR BOOKS LLC	CHILDREN'S BOOKS	272.37	
101-790.000-802.000	Contracted Services	REBECCA BENJAMIN	LIBRARY CLEANING SERVICES - MARCH	800.00	
101-790.000-802.000-ITMONT	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	13.44	
101-790.000-802.000-TECHNO	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	336.00	

UNJOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 790.000 LIBRARY					
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	SEED LIBRARY SUPPLIES	27.88	
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	COFFEE & CRAFT SUPPLIES	56.97	
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	CARDMEMBER SERVICE	CREDIT CARD CHARGES	15.36	
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	CARDMEMBER SERVICE	CREDIT CARD CHARGES	11.74	
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	CARDMEMBER SERVICE	CREDIT CARD CHARGES	14.00	
101-790.000-807.000-SUMMER	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	YOUTH SRP SUPPLIES	10.35	
101-790.000-807.000-YOUTH	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	YOUTH PROGRAM SUPPLIES	12.92	
101-790.000-807.000-YOUTH	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	CREDIT - YOUTH PROGRAM	(129.95)	
101-790.000-807.000-YOUTH	COMMUNITY PROGRAMS	CARDMEMBER SERVICE	CREDIT CARD CHARGES	12.66	
101-790.000-807.000-YOUTH	COMMUNITY PROGRAMS	CARDMEMBER SERVICE	CREDIT CARD CHARGES	100.00	
101-790.000-900.000	PRINTING, PUBLISHING, & POSTAGE	CARDMEMBER SERVICE	CREDIT CARD CHARGES	59.80	
101-790.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	497.15	
101-790.000-926.000-TRASHX	UTILITIES	ARROWASTE INC	TRASH SERVICE - LIBRARY	34.00	
Total For Dept 790.000 LIBRARY				3,602.11	
Total For Fund 101 General Fund				68,190.34	
Fund 252 RENTAL ADMINISTRATION					
Dept 371.000 INSPECTION DEPARTMENT					
252-371.000-720.000-HEALTH	EMPLOYERS HEALTH INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - MAY	1,729.99	
Total For Dept 371.000 INSPECTION DEPARTMENT				1,729.99	
Total For Fund 252 RENTAL ADMINISTRATION				1,729.99	
Fund 403 FIRE STATION BUILDING FUND					
Dept 901.000 CONSTRUCTION					
403-901.000-971.000	CAPITAL OUTLAY	ALLENDALE FIRE FIGHTERS	EXERCISE EQUIPMENT	2,000.00	
403-901.000-971.000	CAPITAL OUTLAY	AMAZON CAPITAL SERVICES	EXERCISE WORKOUT POSTER SETS	28.66	
403-901.000-971.000	CAPITAL OUTLAY	CARDMEMBER SERVICE	CREDIT CARD CHARGES	188.99	
403-901.000-971.000	CAPITAL OUTLAY	FASTSIGNS OF GRAND RAPID	FINISH SIGNS @ FIRE STATION	1,350.47	
Total For Dept 901.000 CONSTRUCTION				3,568.12	
Total For Fund 403 FIRE STATION BUILDING FUND				3,568.12	
Fund 404 CAPITAL/ONE-TIME PROJECTS FUND					
Dept 336.000 FIRE DEPT					
404-336.000-971.000	CAPITAL OUTLAY	AMAZON CAPITAL SERVICES	TOOL BOX - NEW BRUSH TRUCK	775.29	
Total For Dept 336.000 FIRE DEPT				775.29	
Total For Fund 404 CAPITAL/ONE-TIME PROJECTS FUND				775.29	
Fund 494 Dda Development Fund					
Dept 901.000 CONSTRUCTION					
494-901.000-971.038	PARK IMPROVEMENT	SUPERIOR GROUNDCOVER INC	ENG WOOD CHIPS - 120 CUBIC YARDS	3,240.00	
Total For Dept 901.000 CONSTRUCTION				3,240.00	
Total For Fund 494 Dda Development Fund				3,240.00	
Fund 592 Water & Sewer					
Dept 000.000 REVENUE					
592-000.000-266.000	WAGE GARNISHMENT PAYABLE	ILLINOIS STATE DISBURSEM	CHILD SUPPORT DISBURSEMENT	230.77	
592-000.000-284.189	MAPLE POND/ALLENDALE PLACE PUD	10920 64TH LLC	MAPLE POND ESCROW ACCOUNT REFUND	5,759.29	
592-000.000-284.228	ALDI	SCHOLTEN FANT	ATTORNEY SERVICES - MARCH	435.00	

UNJOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 Water & Sewer					
Dept 000.000 REVENUE					
Total For Dept 000.000 REVENUE				6,425.06	
Dept 248.000 ADMINISTRATION					
592-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	338.80	
592-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	380.00	
592-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	1,539.60	
592-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	377.20	
592-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	754.00	
592-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	319.20	
592-248.000-802.000-ITMONT	Contracted Services	BS&A SOFTWARE	ANNUAL SERVICE / SUPPORT FEES	319.20	
592-248.000-802.000-ITMONT	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	26.88	
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	DISASTER RECOVERY - APRIL	318.00	
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	I/T SERVICES - APRIL	1,638.00	
592-248.000-955.000	Miscellaneous	FLEX ADMINISTRATORS INC	ANNUAL RENEWAL FEE	40.00	
Total For Dept 248.000 ADMINISTRATION				6,050.88	
Dept 536.000 WATER					
592-536.000-720.000-HEALTH	EMPLOYERS HEALTH INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - MAY	6,652.60	
592-536.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	AMERICAN WATER WORKS ASS	ANNUAL UTILITY MEMBERSHIP DUES	400.00	
592-536.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	MICHIGAN RURAL WATER ASS	EXCAVATION & TRENCH SAFETY SEMINAR	120.00	
592-536.000-732.000-GENSUP	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - WATER DEPT	135.24	
592-536.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	SUPPLIES	40.99	
592-536.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	LAPTOP STAND - CURRIER	7.49	
592-536.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	CALCULATORS	16.50	
592-536.000-732.000-OFFICE	SUPPLIES	CARDMEMBER SERVICE	CREDIT CARD CHARGES	17.84	
592-536.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	19.50	
592-536.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	19.50	
592-536.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	97.50	
592-536.000-802.000	Contracted Services	CINTAS CORPORATION #301	CONTRACT / UNIFORMS - MARCH	292.16	
592-536.000-802.000	Contracted Services	H2O COMPLIANCE SERVICES	CROSS CONNECTION CONTROL MGMT - MARCH	877.50	
592-536.000-803.000	Professional Services	SCHOLTEN FANT	ATTORNEY SERVICES - MARCH	135.00	
592-536.000-926.000-ELECTR	UTILITIES	BILL PAYMENT CENTER	ELECTRIC USAGE - APRIL	155.47	
592-536.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	3,476.97	
592-536.000-930.000	MAINTENANCE	AAA LAWN CARE INC	SPRING FERTILIZER & WEED CONTROL	174.25	
592-536.000-930.000	MAINTENANCE	CARDMEMBER SERVICE	CREDIT CARD CHARGES	16.98	
592-536.000-930.000	MAINTENANCE	ENVIRONMENTAL DOOR INC	DOOR REPAIR	241.25	
592-536.000-930.000	MAINTENANCE	ENVIRONMENTAL DOOR INC	OLD BLDG OVERHEAD DOOR REPAIR	844.00	
592-536.000-930.000	MAINTENANCE	WOLVERINE POWER SYSTEMS	GENERATOR PREVENTATIVE MAINTENANCE	487.50	
Total For Dept 536.000 WATER				14,228.24	
Dept 537.000 SEWER					
592-537.000-720.000-HEALTH	EMPLOYERS HEALTH INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - MAY	6,652.60	
592-537.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	MICHIGAN RURAL WATER ASS	EXCAVATION & TRENCH SAFETY SEMINAR	120.00	
592-537.000-732.000-CHEMIC	SUPPLIES	NEO SOLUTIONS INC	CHEMICALS - POLY-ALUM	28,457.00	
592-537.000-732.000-CHEMIC	SUPPLIES	WEBB CHEMICAL SERVICE CO	CHEMICALS - FERRIC	10,373.40	
592-537.000-732.000-CHEMIC	SUPPLIES	WEBB CHEMICAL SERVICE CO	CHEMICALS - BICARBONATE	1,276.00	
592-537.000-732.000-GENSUP	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - WASTE DEPT	342.33	
592-537.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	SUPPLIES	40.99	
592-537.000-732.000-GENSUP	SUPPLIES	FAMILY FARM & HOME INC	RAIN GAUGE	17.99	
592-537.000-732.000-GENSUP	SUPPLIES	FAMILY FARM & HOME INC	DRAIN TUBE	8.49	
592-537.000-732.000-LABSUP	SUPPLIES	NORTH CENTRAL LABORATORI	GLASS CYLINDERS	202.53	
592-537.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	LAPTOP STAND - CURRIER	7.50	
592-537.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	CALCULATORS	16.50	

UNJOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 Water & Sewer					
Dept 537.000 SEWER					
592-537.000-732.000-OFFICE	SUPPLIES	CARDMEMBER SERVICE	CREDIT CARD CHARGES	17.83	
592-537.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	97.50	
592-537.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	19.50	
592-537.000-802.000	Contracted Services	CARDMEMBER SERVICE	CREDIT CARD CHARGES	19.50	
592-537.000-802.000	Contracted Services	CINTAS CORPORATION #301	CONTRACT / UNIFORMS - MARCH	292.15	
592-537.000-802.000-MULTIP	Contracted Services	PREIN & NEWHOF PC INC	CHLORIDE & SULFATE	60.00	
592-537.000-802.000-MULTIP	Contracted Services	SPECTRUM HEALTH HOSPITAL	EMPLOYEE(S) VACCINATIONS	385.10	
592-537.000-802.000-MULTIP	Contracted Services	TRACE ANALYTICAL LABORAT	SEWAGE TESTINGS	92.08	
592-537.000-803.000	Professional Services	SCHOLTEN FANT	ATTORNEY SERVICES - MARCH	225.00	
592-537.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - APRIL	8,251.25	
592-537.000-926.000-TRASHX	UTILITIES	ARROWASTE INC	TRASH SERVICE - WWTP	160.00	
592-537.000-930.000-COLLEC	MAINTENANCE	WINDEMULLER ELECTRIC INC	COMMUNICATION & AUTOMATION SERVICE	1,845.00	
592-537.000-930.000-GENMAI	MAINTENANCE	CARDMEMBER SERVICE	CREDIT CARD CHARGES	16.97	
592-537.000-930.000-GENMAI	MAINTENANCE	ENVIRONMENTAL DOOR INC	DOOR REPAIR	241.25	
592-537.000-930.000-GENMAI	MAINTENANCE	ENVIRONMENTAL DOOR INC	OLD BLDG OVERHEAD DOOR REPAIR	844.00	
592-537.000-930.000-GENMAI	MAINTENANCE	NAPA - GENUINE PARTS COM	AIR FILTER - BOBCAT CART	16.14	
592-537.000-930.000-GROUND	MAINTENANCE	AAA LAWN CARE INC	SPRING FERTILIZER & WEED CONTROL	522.75	
592-537.000-930.000-SANITA	MAINTENANCE	PLUMMER'S ENVIRONMENTAL	CLEANING & INSPECTION	5,673.35	
592-537.000-930.000-SANITA	MAINTENANCE	PLUMMER'S ENVIRONMENTAL	CLEANING & INSPECTION - DEWPOINTE WES	819.00	
592-537.000-930.000-WRRFMA	MAINTENANCE	GEMMEN'S INC	TARPS FOR RBC REPAIR	293.96	
592-537.000-930.000-WRRFMA	MAINTENANCE	MERLE BOES INC	EQUIPMENT OIL	1,255.18	
592-537.000-930.000-WRRFMA	MAINTENANCE	WOLVERINE POWER SYSTEMS	GENERATOR PREVENTATIVE MAINTENANCE	1,125.00	
592-537.000-930.000-WRRFMA	MAINTENANCE	WOLVERINE POWER SYSTEMS	GENERATOR PREVENTATIVE MAINTENANCE	487.50	
592-537.000-971.000-GVSUTR	CAPITAL OUTLAY	SCHOLTEN FANT	ATTORNEY SERVICES - MARCH	1,605.00	
Total For Dept 537.000 SEWER				71,880.34	
Total For Fund 592 Water & Sewer				98,584.52	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General Fund	68,190.34	
			Fund 252 RENTAL ADMINI	1,729.99	
			Fund 403 FIRE STATION	3,568.12	
			Fund 404 CAPITAL/ONE-T	775.29	
			Fund 494 Dda Developme	3,240.00	
			Fund 592 Water & Sewer	98,584.52	
			Total For All Funds:	176,088.26	

INTERIM PAYMENTS
Board Meeting: 04/24/23

DATE	CHECK #	AMOUNT	VENDOR	DESCRIPTION
4/13/2023	EFT	\$ 69,358.20	EMPLOYEES	Bi-Weekly Payroll
4/13/2023	EFT	\$ 20,213.40	FEDERAL GOV'T	Payroll IRS Tax Payment
4/13/2023	103427	\$ 120.00	AMBS CALL CENTER	Emergency Call Number
4/13/2023	103428	\$ 619.56	WEX BANK - EXXON MOBIL	Fuel Charges
4/13/2023	103429	\$ 30.00	WMRCA	May Spring Workshop - Hansen; Szymanski
4/13/2023	103430	\$ 1,140.00	CARDINAL BUSES LLC	Mystery Trip Transportation @ 04/19/23
4/14/2023	103431	\$ 1,320.23	US POSTAL SERVICE	1st Qtr Utility Billing - 2023
4/14/2023	EFT	\$ 224.33	PRIORITY HEALTH	HRA Payment
4/18/2023	103432	\$ 9,359.40	APPLIED INNOVATION	New Ricoh Printer/Color Copier IMC4500
4/18/2023	103433	\$ 78.08	US POSTAL SERVICE	1st Qtr Utility Billing - 2023 - Rate Increase
		\$ 102,463.20	TOTAL	

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR		% BDGT USED
			03/31/2022	03/31/2023	MONTH 03/31/2023	03/31/2023	
Fund 101 - General Fund							
Revenues							
101-000.000-402.000	REAL PROPERTY TAXES	1,280,000.00	1,132,958.69	1,235,974.38		6,100.58	96.56
101-000.000-410.000	PERSONAL PROPERTY TAXES	57,254.00	60,606.89	58,058.03		783.84	101.40
101-000.000-434.000	TOWNSHIP SHARE MOBILE HOME TAX	3,000.00	510.50	509.00		254.00	16.97
101-000.000-437.000	INDUSTRIAL FACILITY TAX	4,107.00	2,878.04	2,926.01		0.00	71.24
101-000.000-445.000	PENALTIES AND INTEREST	1,000.00	3,273.22	2,262.05		2,262.05	226.21
101-000.000-447.000	TAX ADMIN FEE	275,000.00	14,010.33	14,870.32		752.05	5.41
101-000.000-451.000	STREET LIGHT ASSESSMENT	77,000.00	89,974.47	76,269.91		700.60	99.05
101-000.000-477.000	CABLE FRANCHISE FEES	145,000.00	0.00	0.00		0.00	0.00
101-000.000-479.000	STATE LIQUOR LICENSE FEES	5,000.00	0.00	41.25		0.00	0.83
101-000.000-491.000	Collection Fees Dog License	100.00	17.00	14.00		5.00	14.00
101-000.000-493.000	Zoning Compliance Permits	1,000.00	60.00	90.00		30.00	9.00
101-000.000-494.000	SPECIAL USE PERMITS	1,000.00	250.00	500.00		250.00	50.00
101-000.000-528.000	OTHER FEDERAL GRANTS	560,000.00	0.00	560,000.00		0.00	100.00
101-000.000-564.000	STATE REV SHARING-CVTRS	74,682.00	12,447.00	13,193.00		0.00	17.67
101-000.000-567.000	State Grants Library	34,776.00	0.00	17,815.06		17,815.06	51.23
101-000.000-573.000	STATE GRANTS-METRO ACT	12,000.00	0.00	0.00		0.00	0.00
101-000.000-574.000	STATE REV SHARE-CONST SALES TX	2,551,625.00	365,565.00	487,453.00		0.00	19.10
101-000.000-581.000	TALLMADGE LIBRARY CONTRIBUTION	110,000.00	112,420.07	126,076.53		54,625.79	114.62
101-000.000-602.000	ZONING CHANGE CHARGE	1,000.00	800.00	250.00		0.00	25.00
101-000.000-605.000	ADMIN CHARGE	215,088.00	0.00	215,088.00		0.00	100.00
101-000.000-613.000	MISC INCOME	1,000.00	1,866.12	436.00		60.00	43.60
101-000.000-634.000	OPENING/CLOSING BURIALS	20,000.00	7,350.00	3,700.00		1,200.00	18.50
101-000.000-656.000	Penal Fines	100,000.00	0.00	0.00		0.00	0.00
101-000.000-657.000	Ordinance Fines	3,000.00	2,285.05	953.10		403.27	31.77
101-000.000-658.000	Civil Infraction Fines	100.00	0.00	0.00		0.00	0.00
101-000.000-659.000	LIBRARY FINES/MISC	8,000.00	1,633.99	2,244.42		943.72	28.06
101-000.000-665.000	Interest	12,000.00	415.91	34,784.96		12,968.41	289.87
101-000.000-667.000	Hall Rental Income	3,000.00	1,130.00	2,530.00		870.00	84.33
101-000.000-667.001	PAVILION RENTAL	1,000.00	220.00	370.00		140.00	37.00
101-000.000-667.050	Rental-Water Tank-Omnipoint	16,000.00	2,767.22	2,850.23		1,425.12	17.81
101-000.000-676.000	Miscellaneous Reimbursements	0.00	0.00	50.00		50.00	100.00
101-000.000-676.010	Reimbursement Summer Tax Coll.	16,000.00	0.00	0.00		0.00	0.00
101-000.000-676.040	Reimbursement Fire Protection	100,000.00	0.00	1,586.92		1,586.92	1.59
101-000.000-676.070	INSURANCE REIMBURSEMENTS	3,000.00	3,879.72	0.00		0.00	0.00
101-000.000-677.000	Grants/Foundations	0.00	225.00	227.00		227.00	100.00
TOTAL REVENUES		5,691,732.00	1,817,544.22	2,861,123.17		103,453.41	50.27
Expenditures							
101.000	Township Board	33,588.00	10,157.85	11,962.44		2,468.13	35.62
171.000	Supervisor	177,737.00	42,222.58	39,351.15		19,675.82	22.14
191.000	FINANCE/ACCT	148,000.00	31,355.34	33,320.84		16,167.18	22.51
209.000	EMPLOYEE INSURANCES	342,600.00	84,077.53	90,060.71		23,721.97	26.29
215.000	CLERK	120,544.00	28,159.41	26,169.86		11,748.09	21.71
223.000	AUDIT	11,000.00	0.00	0.00		0.00	0.00
247.000	BOARD OF REVIEW	3,730.00	1,951.23	1,838.87		1,838.87	49.30
248.000	ADMINISTRATION	154,687.00	65,753.01	47,896.79		13,194.86	30.96
253.000	TREASURER	18,017.00	2,023.56	1,727.10		747.05	9.59
257.000	ASSESSOR	223,407.00	51,021.28	51,063.48		22,393.98	22.86
262.000	ELECTIONS	33,750.00	2,939.50	658.05		98.20	1.95
265.000	BUILDING & GROUNDS	229,226.00	2,149,517.35	45,659.96		18,530.83	19.92
266.000	ATTORNEY	112,000.00	12,691.00	10,677.50		6,827.50	9.53
270.000	HUMAN RESOURCES	70,460.00	0.00	19,704.52		7,154.50	27.97
301.000	POLICE OFFICER	743,500.00	116,672.37	82,987.20		41,493.60	11.16
336.000	FIRE DEPT	818,895.00	114,246.27	135,064.65		66,197.56	16.49

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR		% BDGT USED
			03/31/2022 NORMAL (ABNORMAL)	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)		
Fund 101 - General Fund							
Expenditures							
445.000	DRAIN AT LARGE	45,716.00	55,680.10	45,715.34		45,715.34	100.00
446.000	ROADS	30,720.00	0.00	0.00		0.00	0.00
448.000	STREET LIGHTS	106,500.00	24,689.42	36,991.88		19,265.55	34.73
449.000	HIGHWAY-M45	232,527.00	35,216.66	33,079.97		14,889.73	14.23
567.000	CEMETERY	56,141.00	4,581.89	7,828.51		3,850.36	13.94
672.000	LIFELONG LEARNERS	39,254.00	6,471.21	6,406.50		2,972.80	16.32
701.000	PLANNING & ZONING	116,550.00	13,839.58	11,821.88		5,827.33	10.14
702.000	ZONING BOARD OF APPEALS	2,603.00	0.00	0.00		0.00	0.00
704.000	PLANNING COMMISSION	17,248.00	4,494.76	2,290.27		851.99	13.28
751.000	RECREATION AND PARKS	101,011.00	18,783.58	14,022.33		6,959.34	13.88
753.000	COMMUNITY PROMOTIONS	88,451.00	18,284.71	10,917.21		5,425.90	12.34
790.000	LIBRARY	507,257.00	97,406.41	110,098.35		43,999.91	21.70
999.000	TRANSFER OUT	500,000.00	0.00	500,000.00		0.00	100.00
TOTAL EXPENDITURES		5,085,119.00	2,992,236.60	1,377,315.36		402,016.39	27.09
Fund 101 - General Fund:							
TOTAL REVENUES		5,691,732.00	1,817,544.22	2,861,123.17		103,453.41	50.27
TOTAL EXPENDITURES		5,085,119.00	2,992,236.60	1,377,315.36		402,016.39	27.09
NET OF REVENUES & EXPENDITURES		606,613.00	(1,174,692.38)	1,483,807.81		(298,562.98)	244.61

OPERATING CASH: \$1,557,200

MONEY MKT ACCT: \$3,628,831

CD-HORIZON BANK: \$504,138

CD-WEST MICH BK: \$500,000

MI CLASS LIQUID: \$266,969

TOTAL CASH: \$6,457,137**FUND BALANCE: \$6,425,058**

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	% BDGT USED
			03/31/2022 NORMAL (ABNORMAL)	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	
Fund 249 - Building Department Fund						
Revenues						
249-000.000-480.000	BUILDING PERMITS	131,250.00	22,641.00	12,900.00	3,006.00	9.83
249-000.000-481.000	Electrical Permits	48,750.00	6,374.20	7,222.00	3,666.00	14.81
249-000.000-482.000	PLUMBING PERMITS	33,750.00	6,204.00	3,682.00	1,442.00	10.91
249-000.000-483.000	Mechanical Permits	47,250.00	5,082.00	7,346.00	2,344.00	15.55
249-000.000-665.000	Interest	100.00	2.82	134.34	13.22	134.34
TOTAL REVENUES		261,100.00	40,304.02	31,284.34	10,471.22	11.98
Expenditures						
223.000	AUDIT	500.00	0.00	0.00	0.00	0.00
248.000	ADMINISTRATION	12,650.00	0.00	12,650.00	0.00	100.00
371.000	INSPECTION DEPARTMENT	262,894.00	42,251.71	34,698.55	11,897.25	13.20
TOTAL EXPENDITURES		276,044.00	42,251.71	47,348.55	11,897.25	17.15
Fund 249 - Building Department Fund:						
TOTAL REVENUES		261,100.00	40,304.02	31,284.34	10,471.22	11.98
TOTAL EXPENDITURES		276,044.00	42,251.71	47,348.55	11,897.25	17.15
NET OF REVENUES & EXPENDITURES		(14,944.00)	(1,947.69)	(16,064.21)	(1,426.03)	107.50

OPERATING CASH: \$21,271**FUND BALANCE: \$21,006**

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR		% BDGT USED
			03/31/2022	03/31/2023	MONTH	03/31/2023	
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	
Fund 252 - RENTAL ADMINISTRATION							
Revenues							
252-000.000-485.000	RENTAL REGISTRATION	30,400.00	21,670.00	10.00	0.00	0.03	
252-000.000-617.000	RENTAL INSPECTIONS	60,000.00	335.00	125.00	0.00	0.21	
252-000.000-665.000	Interest	0.00	1.24	61.85	(0.40)	100.00	
TOTAL REVENUES		90,400.00	22,006.24	196.85	(0.40)	0.22	
Expenditures							
371.000	INSPECTION DEPARTMENT	97,376.00	23,446.65	24,528.41	9,308.74	25.19	
TOTAL EXPENDITURES		97,376.00	23,446.65	24,528.41	9,308.74	25.19	
Fund 252 - RENTAL ADMINISTRATION:							
TOTAL REVENUES		90,400.00	22,006.24	196.85	(0.40)	0.22	
TOTAL EXPENDITURES		97,376.00	23,446.65	24,528.41	9,308.74	25.19	
NET OF REVENUES & EXPENDITURES		(6,976.00)	(1,440.41)	(24,331.56)	(9,309.14)	348.79	

OPERATING CASH: (\$647)**FUND BALANCE: (\$1,765)**

GL NUMBER	DESCRIPTION	2023		YTD BALANCE		YTD BALANCE		ACTIVITY FOR		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2022	(ABNORMAL)	03/31/2023	(ABNORMAL)	MONTH 03/31/2023	INCREASE (DECREASE)	
Fund 253 - Library Building Debt Fund										
Revenues										
253-000.000-665.000	Interest	150.00		8.73		583.65		288.42		389.10
TOTAL REVENUES		150.00		8.73		583.65		288.42		389.10
Fund 253 - Library Building Debt Fund:										
TOTAL REVENUES		150.00		8.73		583.65		288.42		389.10
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES		150.00		8.73		583.65		288.42		389.10

OPERATING CASH: \$2,012
MONEY MKT ACCT: \$95,586
TOTAL CASH: \$97,597
FUND BALANCE: \$97,597

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	YTD BALANCE 03/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2023 INCREASE (DECREASE)	% BDGT USED
Fund 254 - Cemetery Improvement Fund						
Revenues						
254-000.000-643.000	GRAVE SITES	15,000.00	3,000.00	400.00	400.00	2.67
254-000.000-665.000	Interest	50.00	8.89	673.14	333.48	1,346.28
254-000.000-670.000	PROPERTY RENTAL	150.00	150.00	0.00	0.00	0.00
TOTAL REVENUES		15,200.00	3,158.89	1,073.14	733.48	7.06
Expenditures						
223.000	AUDIT	250.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		250.00	0.00	0.00	0.00	0.00
Fund 254 - Cemetery Improvement Fund:						
TOTAL REVENUES		15,200.00	3,158.89	1,073.14	733.48	7.06
TOTAL EXPENDITURES		250.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		14,950.00	3,158.89	1,073.14	733.48	7.18

OPERATING CASH: \$2,412

MONEY MKT ACCT: \$110,501

TOTAL CASH: \$112,913**FUND BALANCE: \$112,913**

GL NUMBER	DESCRIPTION	2023	YTD BALANCE		YTD BALANCE		ACTIVITY FOR		% BDGT USED
		AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	MONTH 03/31/2023	INCREASE (DECREASE)	
Fund 270 - Allendale Historical Society									
Revenues									
270-248.000-665.000	Interest	0.00		0.71		45.97		4.90	100.00
TOTAL REVENUES		0.00		0.71		45.97		4.90	100.00
Fund 270 - Allendale Historical Society:									
TOTAL REVENUES		0.00		0.71		45.97		4.90	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.71		45.97		4.90	100.00

OPERATING CASH: \$7,889
FUND BALANCE: \$7,939

PERIOD ENDING 03/31/2023

		2023		YTD BALANCE	YTD BALANCE	ACTIVITY FOR			
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL	03/31/2022	NORMAL	03/31/2023	MONTH 03/31/2023	% BDGT
					(ABNORMAL)		(ABNORMAL)	INCREASE (DECREASE)	USED
Fund 285 - AMERICAN RESCUE PLAN ACT									
Revenues									
285-000.000-665.000	Interest		2,000.00		126.73		10,193.75	5,118.38	509.69
TOTAL REVENUES			2,000.00		126.73		10,193.75	5,118.38	509.69
Fund 285 - AMERICAN RESCUE PLAN ACT:									
TOTAL REVENUES			2,000.00		126.73		10,193.75	5,118.38	509.69
TOTAL EXPENDITURES			0.00		0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES			2,000.00		126.73		10,193.75	5,118.38	509.69

OPERATING CASH: \$0

MONEY MKT ACCT: \$1,703,665

TOTAL CASH: \$1,703,665**FUND BALANCE: \$16,851**

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	% BDGT USED
			03/31/2022 NORMAL (ABNORMAL)	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	
Fund 403 - FIRE STATION BUILDING FUND						
Revenues						
403-000.000-582.000	CONTRIBUTION-DDA	0.00	3,500,000.00	0.00	0.00	0.00
403-000.000-583.000	CONTRIBUTION-GENERAL FUND	0.00	2,110,000.00	0.00	0.00	0.00
403-000.000-665.000	Interest	0.00	325.18	3,930.51	188.55	100.00
TOTAL REVENUES		0.00	5,610,325.18	3,930.51	188.55	100.00
Expenditures						
901.000	CONSTRUCTION	1,000,000.00	34,068.35	481,721.39	283,555.50	48.17
TOTAL EXPENDITURES		1,000,000.00	34,068.35	481,721.39	283,555.50	48.17
Fund 403 - FIRE STATION BUILDING FUND:						
TOTAL REVENUES		0.00	5,610,325.18	3,930.51	188.55	100.00
TOTAL EXPENDITURES		1,000,000.00	34,068.35	481,721.39	283,555.50	48.17
NET OF REVENUES & EXPENDITURES		(1,000,000.00)	5,576,256.83	(477,790.88)	(283,366.95)	47.78

OPERATING CASH: \$303,283
FUND BALANCE: \$304,663

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	% BDGT USED
			03/31/2022 NORMAL (ABNORMAL)	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	
Fund 404 - CAPITAL/ONE-TIME PROJECTS FUND						
Revenues						
404-000.000-665.000	Interest	1,000.00	0.00	2,866.56	282.99	286.66
404-000.000-699.000	TRANSFER IN-GF	500,000.00	0.00	500,000.00	0.00	100.00
TOTAL REVENUES		501,000.00	0.00	502,866.56	282.99	100.37
Expenditures						
215.000	CLERK	15,000.00	0.00	0.00	0.00	0.00
248.000	ADMINISTRATION	7,500.00	0.00	0.00	0.00	0.00
262.000	ELECTIONS	27,500.00	0.00	0.00	0.00	0.00
265.000	BUILDING & GROUNDS	240,000.00	0.00	12,689.92	1,472.84	5.29
301.000	POLICE OFFICER	74,000.00	0.00	0.00	0.00	0.00
336.000	FIRE DEPT	90,000.00	0.00	32,972.86	32,972.86	36.64
790.000	LIBRARY	0.00	0.00	2,000.00	0.00	100.00
971.000	CAPITAL OUTLAY	46,000.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		500,000.00	0.00	47,662.78	34,445.70	9.53
Fund 404 - CAPITAL/ONE-TIME PROJECTS FUND:						
TOTAL REVENUES		501,000.00	0.00	502,866.56	282.99	100.37
TOTAL EXPENDITURES		500,000.00	0.00	47,662.78	34,445.70	9.53
NET OF REVENUES & EXPENDITURES		1,000.00	0.00	455,203.78	(34,162.71)	15,520.38

OPERATING CASH: \$455,204**FUND BALANCE: \$455,204**

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	% BDGT USED
			03/31/2022 NORMAL (ABNORMAL)	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	
Fund 494 - Dda Development Fund						
Revenues						
494-000.000-402.000	REAL PROPERTY TAXES	1,902,956.00	905,732.23	975,106.11	25,981.48	51.24
494-000.000-410.000	PERSONAL PROPERTY TAXES	74,431.00	29,644.83	29,881.11	3,230.11	40.15
494-000.000-437.000	INDUSTRIAL FACILITY TAX	3,591.00	1,775.57	2,465.12	0.00	68.65
494-000.000-613.000	MISC INCOME	0.00	250.00	0.00	0.00	0.00
494-000.000-665.000	Interest	0.00	243.32	17,738.67	7,115.78	100.00
494-000.000-678.000	PPT LOSS REIMB	90,000.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,070,978.00	937,645.95	1,025,191.01	36,327.37	49.50
Expenditures						
223.000	AUDIT	4,000.00	0.00	0.00	0.00	0.00
248.000	ADMINISTRATION	326,680.00	3,526,730.77	151,580.00	0.00	46.40
266.000	ATTORNEY	30,000.00	0.00	0.00	0.00	0.00
446.000	ROADS	175,000.00	0.00	0.00	0.00	0.00
901.000	CONSTRUCTION	480,000.00	37,212.49	0.00	0.00	0.00
TOTAL EXPENDITURES		1,015,680.00	3,563,943.26	151,580.00	0.00	14.92
Fund 494 - Dda Development Fund:						
TOTAL REVENUES		2,070,978.00	937,645.95	1,025,191.01	36,327.37	49.50
TOTAL EXPENDITURES		1,015,680.00	3,563,943.26	151,580.00	0.00	14.92
NET OF REVENUES & EXPENDITURES		1,055,298.00	(2,626,297.31)	873,611.01	36,327.37	82.78

OPERATING CASH: \$1,020,569

MONEY MKT ACCT: \$2,157,316

TOTAL CASH: \$3,177,886**FUND BALANCE: \$3,177,886**

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	% BDGT USED
			03/31/2022	03/31/2023	MONTH 03/31/2023	
Fund 592 - Water & Sewer						
Revenues						
592-248.000-613.000	MISC INCOME	0.00	0.00	0.44	0.00	100.00
592-248.000-631.000	FINANCE AGREEMENT FEE	150.00	30.00	30.00	30.00	20.00
592-248.000-632.000	CONNECTION FEES-WATER	175,000.00	84,448.00	59,258.00	34,307.00	33.86
592-248.000-632.010	CONNECTIONS FINANCE-WATER	10,720.00	5,140.00	0.00	0.00	0.00
592-248.000-633.000	CONNECTION FEES-SEWER	250,000.00	122,465.00	100,400.00	64,675.00	40.16
592-248.000-633.010	CONNECTIONS FINANCE-SEWER	15,000.00	0.00	0.00	0.00	0.00
592-248.000-647.000	Penalties	27,500.00	5,437.85	5,191.12	(74.96)	18.88
592-248.000-665.000	Interest	3,500.00	680.23	51,525.82	20,035.24	1,472.17
592-248.000-665.010	Interest On Assessments	9,000.00	0.00	0.00	0.00	0.00
592-536.000-613.000	MISC INCOME	1,000.00	0.00	5,597.75	1,977.09	559.78
592-536.000-619.000	INSPECTIONS	5,000.00	0.00	1,000.00	1,000.00	20.00
592-536.000-620.000	WATER METER CHARGES	40,000.00	14,950.00	15,880.00	9,942.00	39.70
592-536.000-630.000	WATER HYDRANT USAGE	5,500.00	0.00	0.00	0.00	0.00
592-536.000-646.000	Utility Charges	3,042,000.00	587,277.75	590,157.85	586,948.47	19.40
592-536.000-667.020	ROBINSON TWP HYDRANT RENT	450.00	0.00	0.00	0.00	0.00
592-536.000-667.050	Rental-Water Tank-Omnipoint	15,500.00	2,767.22	2,850.23	1,425.11	18.39
592-537.000-582.000	CONTRIBUTION-DDA	0.00	(243,386.72)	0.00	0.00	0.00
592-537.000-613.000	MISC INCOME	1,000.00	0.00	12,231.32	2,565.52	1,223.13
592-537.000-619.000	INSPECTIONS	5,000.00	0.00	2,540.00	2,540.00	50.80
592-537.000-646.000	Utility Charges	2,616,340.00	654,168.85	838,871.93	826,807.98	32.06
592-537.000-646.010	Sewer Charges - Leprino	100,860.00	16,810.00	17,159.48	17,159.48	17.01
TOTAL REVENUES		6,323,520.00	1,250,788.18	1,702,693.94	1,569,337.93	26.93
Expenditures						
248.000	ADMINISTRATION	192,964.00	20,676.28	139,193.74	5,540.53	72.13
536.000	WATER	2,737,157.00	391,277.57	380,280.36	155,562.48	13.89
537.000	SEWER	2,701,585.00	270,716.75	322,849.99	152,662.40	11.95
906.000	DEBT	613,739.00	38,104.21	35,246.40	0.00	5.74
TOTAL EXPENDITURES		6,245,445.00	720,774.81	877,570.49	313,765.41	14.05
Fund 592 - Water & Sewer:						
TOTAL REVENUES		6,323,520.00	1,250,788.18	1,702,693.94	1,569,337.93	26.93
TOTAL EXPENDITURES		6,245,445.00	720,774.81	877,570.49	313,765.41	14.05
NET OF REVENUES & EXPENDITURES		78,075.00	530,013.37	825,123.45	1,255,572.52	1,056.83

OPERATING CASH: \$2,267,560

MONEY MKT ACCT: \$6,199,553

CD-WEST MICH BK: \$500,000

TOTAL CASH: \$8,967,113**FUND BALANCE: \$40,813,914**

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE	YTD BALANCE	ACTIVITY FOR		% BDGT USED
			03/31/2022	03/31/2023	MONTH 03/31/2023	INCREASE (DECREASE)	
Fund 811 - Road Fund							
Revenues							
811-000.000-452.000	SPECIAL ASSESS-ROADS	25,000.00	6,096.89	1,779.07	1,779.07	7.12	
811-000.000-665.000	Interest	300.00	43.13	3,012.09	1,280.08	1,004.03	
811-000.000-665.010	Interest On Assessments	2,000.00	8.71	12.17	12.17	0.61	
TOTAL REVENUES		27,300.00	6,148.73	4,803.33	3,071.32	17.59	
Expenditures							
223.000	AUDIT	1,000.00	0.00	0.00	0.00	0.00	
446.000	ROADS	128,074.00	0.00	3,074.00	0.00	2.40	
TOTAL EXPENDITURES		129,074.00	0.00	3,074.00	0.00	2.38	
Fund 811 - Road Fund:							
TOTAL REVENUES		27,300.00	6,148.73	4,803.33	3,071.32	17.59	
TOTAL EXPENDITURES		129,074.00	0.00	3,074.00	0.00	2.38	
NET OF REVENUES & EXPENDITURES		(101,774.00)	6,148.73	1,729.33	3,071.32	1.70	
TOTAL REVENUES - ALL FUNDS		14,983,380.00	9,688,057.58	6,143,986.22	1,729,277.57	41.01	
TOTAL EXPENDITURES - ALL FUNDS		14,348,988.00	7,376,721.38	3,010,800.98	1,054,988.99	20.98	
NET OF REVENUES & EXPENDITURES		634,392.00	2,311,336.20	3,133,185.24	674,288.58	493.89	

OPERATING CASH: \$102,964

MONEY MKT ACCT: \$404,772

TOTAL CASH: \$507,736**FUND BALANCE: \$507,987**

**ALLENDALE CHARTER TOWNSHIP
PLANNING COMMISSION MEETING**

April 3, 2023

7:00 p.m.

Allendale Township Public Meeting Room

1. Call the Meeting to Order
2. Roll Call:
Present: Adams, Westerling, Zuniga, Jacquot, Zeinstra
Absent: Nadda, 1 vacant seat
Staff and Guests Present: Kevin Yeomans - Fresh Coast Planning, Bob Chapin
3. Communications and Correspondence: Letter requesting additional parking at NB Outlets, but it will need site plan review. The letter also questioned whether the Planning Commission requires road paving or Ottawa County Road Commission, and it was stated that OCRC oversees that.
4. Motion by Jacquot to approve the March 20, 2023, Planning Commission Minutes as presented.
Seconded by Zuniga. **Approved 5-0**
5. Motion by Adams to approve the April 3, 2023, Planning Commission Agenda as presented.
Seconded by Zeinstra. **Approved 5-0**
6. Public Comments for *non-public hearing item*:

Chairperson Adams opened the public comment section for non-public hearing items.

Bob Chapin, a resident, and a business owner in Allendale. Would like to improve his business in Allendale by adding parking and an outdoor sales area. He was told that these improvements would require site plan review by the Planning Commission. He would scale down the improvements if the Planning Commission would grant him relief from the review requirement.

Seeing no more comments, Chairperson Adams closed the public comment section.

Chairperson Adams asked Mr. Yeomans about the possibility of Mr. Chapin's request. Mr. Yeomans stated that there are concerns about the existing parking and any expansion of the sales area would most likely require expanded parking. He also noted that Article 24 of the Zoning Ordinance clearly states what is administrative and what would require Planning Commission review, and this expansion would trigger the Planning Commission full site plan review.

Chairperson Adams asked Mr. Chapin what he envisions regarding the open-air venue question that he brought to the Planning Commission previously.

Mr. Chapin responded that it could be many things including small concerts, outdoor weddings, family reunions, motorcycle club or something else. He would like to just create the opportunity for it to be determined by whoever would use the space. For example, the Chamber of Commerce would like to use the space for possible fundraisers. Mr. Chapin shared a potential site plan for his property. Commissioners and Mr. Chapin discussed the different aspects of the possibility of creating this type of venue.

7. Public Hearings: None
8. Site Plan Review: None
9. New Business: None

10. Old Business:

A. Discussion of Text Amendments

- Section 23.08Fci & Section 23.08H – Removal of Topsoil, Sand, Gravel, or Other Materials

Commissioners discussed the line that states “Any costs incurred by the Township for such engineering services shall be paid for by the applicant.” Should be revised to state “engineering *review* services”. They directed Mr. Yeomans to make that change.

- Outdoor Wood Boilers

Commissioners discussed changing the language to state that the wood boiler would need to be a certain distance from specific structures, rather than restricting them from being in a residential PUD or subdivision. They also discussed limiting their use in the Commercial Zoning District.

Commissioners discussed limiting the distance from any structure, on a separate lot or the same lot or even just stating that it needs to follow the manufacturer's guidelines. The Commissioners would like to simplify the language.

Commissioners directed Mr. Yeomans to make updates to the language and bring back for more review.

- Residential Planned Unit Development Open Space

Commissioners discussed the density bonus and the purpose of that. They also examined the requirement of 10% open space and then giving a 20% density bonus for that and opined that if it is a requirement there shouldn't be a density bonus for that.

Commissioners considered the purpose of having open space and what would be beneficial. The Commissioners requested that Mr. Yeomans bring five projects within the Township and show those open spaces for the Commissioners to better see what some of those percentages look like.

- Master Plan references

- Section 2.01 – Purpose
- Section 3.01 – Effect of Zoning
- Section 12.06A & Section 12.06B – Development Requirements for PUDs with Residential Uses

Commissioners agreed with the proposed changes and had no comments on the updates proposed for the Master Plan references.

B. Planning Commission Bylaws

Commissioners discussed the proposed changes to the Bylaws, specifically the Open Meetings Act and conflict of interest sections. Commissioners directed Mr. Yeomans to put a reference back in regarding the Open Meetings Act and Freedom of Information and a note regarding attendance.

11. Public Comments:

Chairperson Adams, seeing no public present, opened and closed the public comment section.

12. Township Board Reports:

Mr. Zeinstra didn't have anything new to report from the Board.

13. Commissioner and Staff Comments:

Mr. Zuniga noted fire equipment outside of the training area and questioned if that could be stored inside.

Mr. Jacquot had a question regarding the language in the Zoning Ordinance who would be able to classify an area as a wetland.

14. Chairperson Adams adjourned the meeting at 8:56 p.m.

Next meeting April 17, 2023, at 7:00 p.m.

Minutes respectfully submitted by Kelli McGovern





County of Ottawa

Sheriff's Office

Steve A. Kempker
Sheriff

Valerie L. Weiss
Undersheriff



Headquarters/Administration

12220 Fillmore Street
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Correctional Facility

12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

Date: 4-17-2023

To: Allendale Township Supervisor Adam Elenbaas

From: Sgt. Cal Keuning

RE: Monthly Report (March 2023)

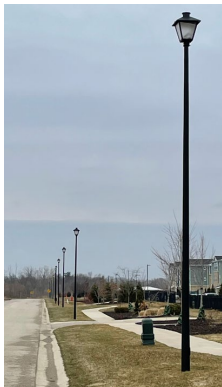
The Sheriff's Office during the month of March responded to 381 calls for service.

Allendale Township Basic EMT and MFR units, with assistance of general road patrol responded to 68 medicals and 1 personal injury accident.

Traffic contacts during the month of March, deputies issued 71 total tickets.

Sidewalk lights around the off-campus area:

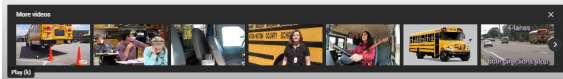
Numerous sidewalk lights are out around the off-campus housing area. These lights are the decorative lights that are near the sidewalks and along the streets. These lights are maintained by Consumers Energy. Sergeant Keuning has been working with Consumers Energy to fix these lights to help brighten up the area around the off-campus housing complexes.



Allendale School News:

Deputy Ortman taught in several classrooms about driving safety. One of the topics taught was safety near school buses with the slogan “Red Lights Flashing No Passing”. This lecture consisted of verbal teaching and showing bus videos to the students.

**RED LIGHTS FLASHING
NO PASSING**



Sergeant Keuning, Grand Rapids Fire Department Captain Sparks, and a flight nurse gave a presentation to the 4th grade class about courage and how it takes courage in our profession.



Deputy Ortman taught Civilian Response to Active Shooter Events (CRASE) to 75 new staff members for Allendale public schools.

Crime Prevention Through Environmental Design:

Deputy Ortman is finishing one of the off-campus complex CPTED surveys. A local Allendale church has requested a CPTED survey which Deputy Ortman will be starting next.

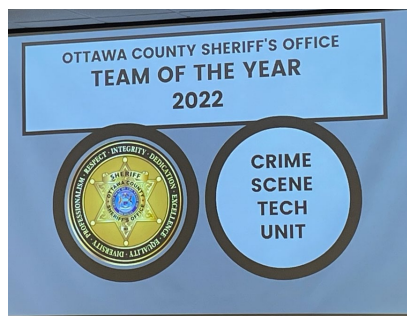
CPTED is a common pro-active practice used worldwide by Law Enforcement, architects, land developers, and communities to deter the opportunities for criminal behavior. Proper lighting, landscaping, and maintenance are key factors to maintain a safer property.

Deputies from the Ottawa County Sheriff's Office provide this CPTED study. The recommendations provided are strictly suggestions to help reduce the chances of a crime being committed against the property.

Crime Scene Technician (CST) Deputy Martinie:

Congratulations to our very own Deputy Zach Martinie for completing his training to be a crime scene technician. Deputy Martinie will still work his normal duties here in Allendale, but will assist in scene processing such as evidence collecting, photographs, and latent print collecting.

The Crime Scene Technician Unit was named the Team of the Year for 2022. Congratulations to Deputy Ortman and Deputy Martinie who are part of this team.




K9 Demonstration for the Lifelong Learners:

Deputy Armstrong and K9 Blitz gave a presentation to the Lifelong Learner group at the Allendale Township Office.



Thank you

Sgt. Cal Keuning



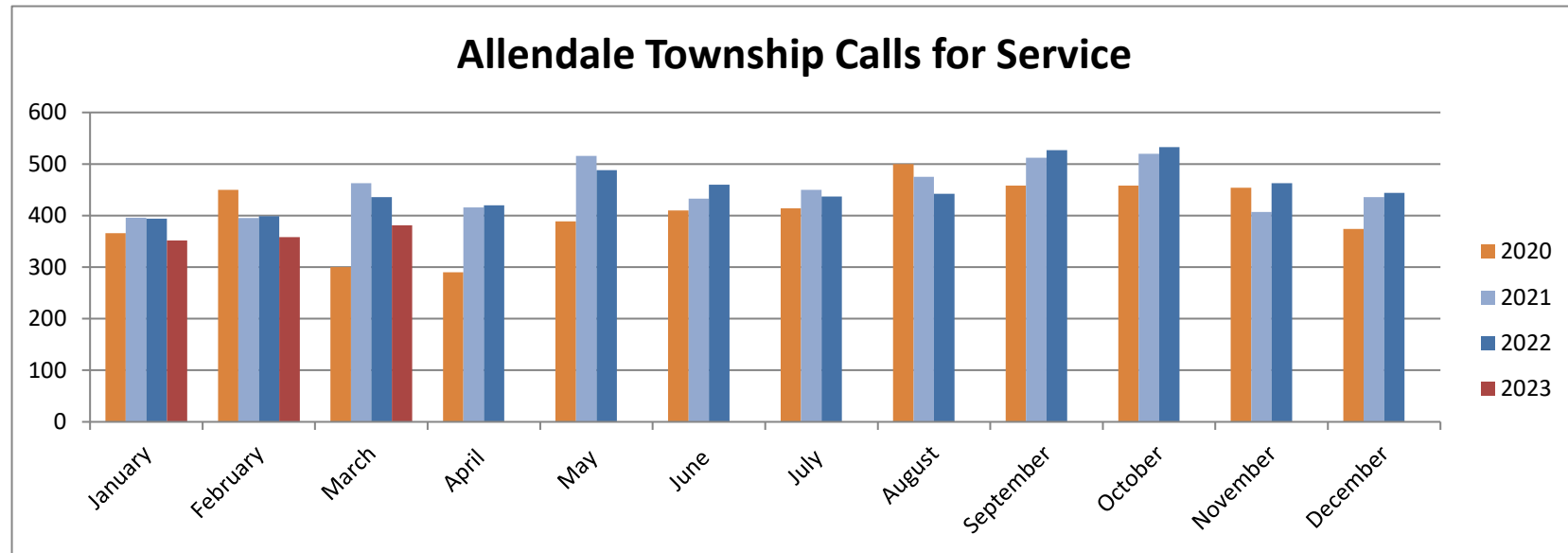
Allendale Township Community Policing

Sergeant Cal Keuning ckeuning@miOttawa.org	Deputy John Ortman jortman@miOttawa.org	Deputy Zachary Martinie zmartinie@miOttawa.org	Deputy Joseph Apolo japolo@miottawa.org
---	--	---	--

For emergencies, dial 911. For non-emergencies, dial 1-800-249-0911.

Total Number of Calls

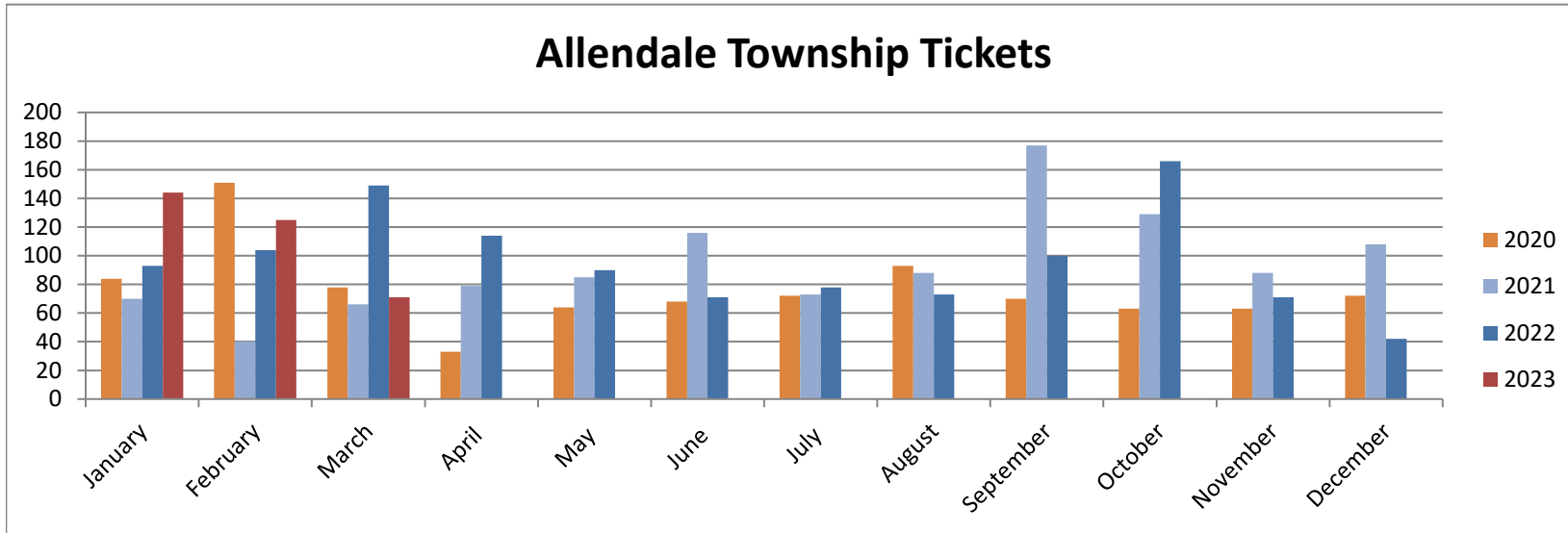
	January	February	March	April	May	June	July	August	September	October	November	December
2020	366	450	300	290	389	410	414	500	458	458	454	374
2021	396	395	463	416	516	433	450	475	512	520	407	436
2022	394	399	436	420	488	460	437	442	527	533	463	444
2023	352	358	381									



Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December
2020	84	151	78	33	64	68	72	93	70	63	63	72

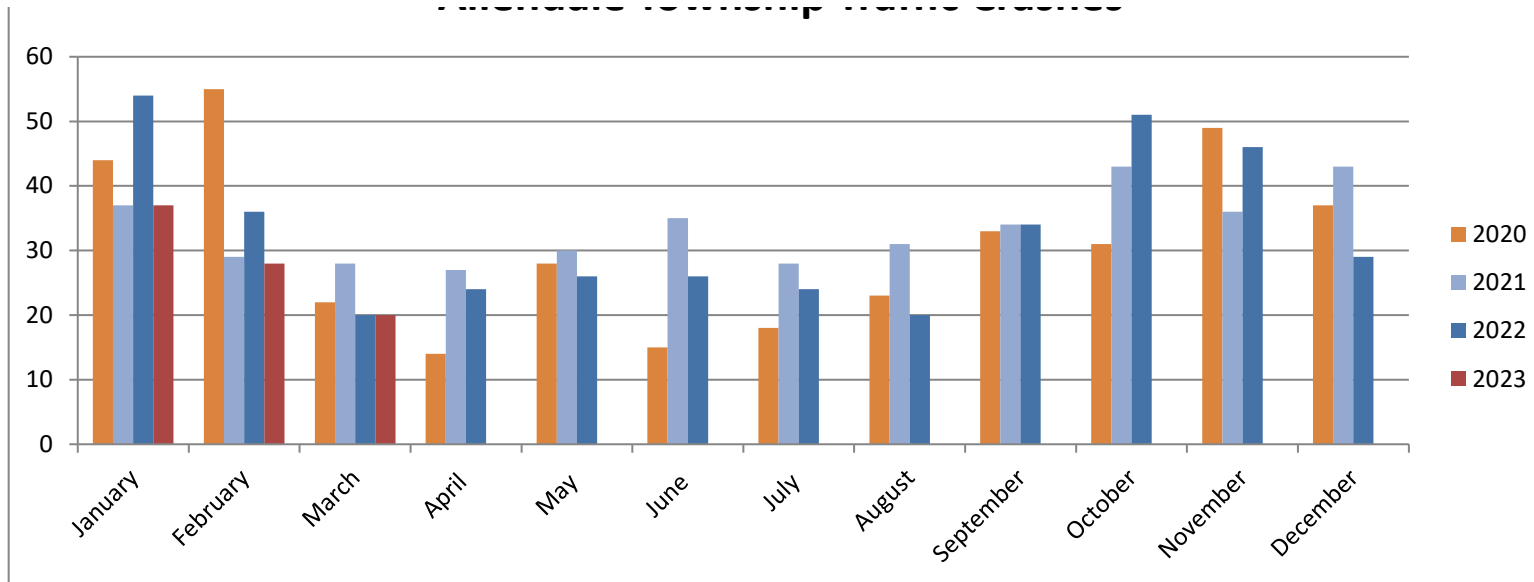
2021	70	40	66	79	85	116	73	88	177	129	88	108
2022	93	104	149	114	90	71	78	73	100	166	71	42
2023	144	125	71									



Traffic Crashes

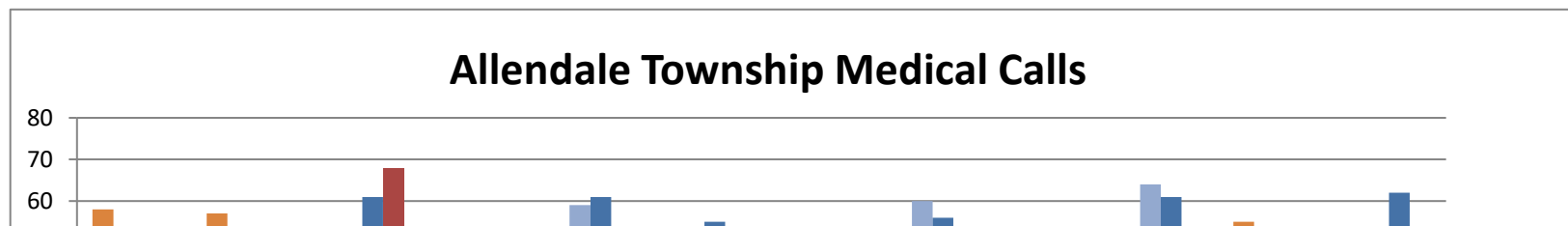
	January	February	March	April	May	June	July	August	September	October	November	December
2020	44	55	22	14	28	15	18	23	33	31	49	37
2021	37	29	28	27	30	35	28	31	34	43	36	43
2022	54	36	20	24	26	26	24	20	34	51	46	29
2023	37	28	20									

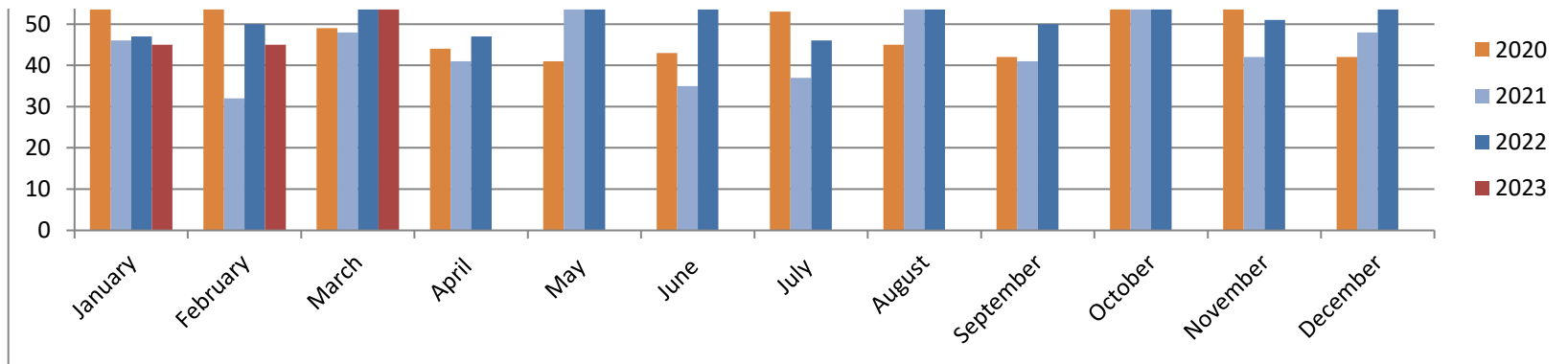
Allendale Township Traffic Crashes



Medical Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2020	58	57	49	44	41	43	53	45	42	54	55	42
2021	46	32	48	41	59	35	37	60	41	64	42	48
2022	47	50	61	47	61	55	46	56	50	61	51	62
2023	45	45	68									





Calls of Interest 2023

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	0	2	1									
Larcenies	5	5	5									
Shoplifting	2	1	0									
Mental	6	10	9									
Civil	7	10	12									
Assaults	3	4	3									
Domestic	29	20	33									
Animal	9	14	16									
Alarms	5	10	7									
Traffic	20	20	18									
Narcotics	3	4	2									
Weapons	<u>1</u>	<u>1</u>	0									

Calls of Interest 2022

January	February	March	April	May	June	July	August	September	October	November	December
---------	----------	-------	-------	-----	------	------	--------	-----------	---------	----------	----------

B & E's	1	3	3	2	4	1	6	3	3	3	2	3
Larcenies	7	19	15	6	7	18	11	15	12	6	8	9
Shoplifting	0	1	0	0	4	1	1	1	2	0	0	0
Mental	7	6	5	15	10	15	9	6	11	15	14	8
Civil	11	11	8	12	5	8	11	14	10	11	11	13
Assaults	5	5	3	5	3	4	4	2	7	9	3	4
Domestic	26	13	17	20	21	25	25	18	27	37	22	27
Animal	8	16	14	18	30	28	24	15	24	15	14	10
Alarms	9	6	7	5	7	8	12	3	8	5	7	14
Traffic	19	33	35	34	40	39	31	31	41	37	30	33
Narcotics	2	0	3	1	0	1	2	3	2	2	4	3
Weapons	<u>0</u>	<u>1</u>	4	7	3	4	2	2	1	3	2	1

Resolution 2023-06
Committee Appointments

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on April 24, 2023

Present:

Absent:

The following resolution was offered:

Motioned by _____, supported by _____ .

BE IT RESOLVED that the following residents be appointed to the following committee:

Downtown Development Authority Citizens Council – Term ending December 31, 2023

Mark Hatto	Donna Cargill
Mikal MacDonald	Brenda Vredevelde
Gary Kleinjans	Matthew Murphy
Summer Rietsema	Steven Kushion
Pierson Roon	Robert (Scott) Cargill – Alt for Donna Cargill

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on April 24, 2023.

Jody L. Hansen
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor



Ottawa County

Clerk | Register of Deeds

Justin F. Roebuck
County Clerk | Register of Deeds

Renee E. Kuiper
Chief Deputy County Clerk

Rachel A. Sanchez
Chief Deputy Register of Deeds

April 14, 2023

Justin F. Roebuck
Ottawa County Clerk/ROD
12220 Fillmore St. Rm 130
West Olive, MI 49460

Re: Ottawa County Early Voting Precinct(s)

Dear Local Clerks, Deputy Clerks, and Election Staff:

As you know, at the November 8, 2022, general election, Michigan voters adopted Proposal 2022-2 which, among other things, added language to the Michigan Constitution providing for early voting. The provision regarding early voting, which is now found in Article II, Section 4(m), states in relevant part that:

...An early voting site is a polling place and shall be subject to the same requirements as an election day polling place, except that an early voting site may serve voters from more than six (6) precincts and may serve voters from more than one (1) municipality within a county. An early voting site shall also be subject to the same requirements as an election day precinct, except that any statutory limit on the number of voters assigned to a precinct shall not apply to an early voting site....

In order to help jurisdictions within Ottawa County more efficiently manage early voting, and to help reduce the costs associated with providing an early voting precinct, our Elections team is working on a plan to create and operate a minimum of three early voting sites, placed in high-impact locations to serve all jurisdictions in Ottawa County that would like to participate.

In order for our team to adequately prepare for this operation, I am asking each of our 23 local jurisdiction clerks whether or not you **intend to participate** in a consolidated early voting center operation in collaboration with the County.

Each participating jurisdiction would be required to reimburse the County for operational costs on a pro-rata method that would be determined and agreed upon in a written contract to be subsequently prepared and signed by the County and each participating jurisdiction. We have



Ottawa County

Clerk | Register of Deeds

Justin F. Roebuck
County Clerk | Register of Deeds

Renee E. Kuiper
Chief Deputy County Clerk

Rachel A. Sanchez
Chief Deputy Register of Deeds

outlined in the attached proposed cost documentation our best possible estimate of what those costs may look like. Currently, we believe that the best option would be to split costs based on registered voters with some exceptions that would be split equally.

If you are interested in participating in a consolidated early voting precinct, please so indicate by signing the enclosed acknowledgment copy of this letter of intent on behalf of your municipality and returning it no later than **Friday, April 28th, 2023**. **If we have not received a copy of this acknowledgement from you by April 28, we will assume that you do not intend to contract with our office.**

Sincerely,

Justin F. Roebuck
Ottawa County Clerk/Register of Deeds

I intend to collaborate with the Ottawa County Clerk's Office for the conduct of early voting for my jurisdiction, and will support my City Council/Township Board in the executing of a contract for this purpose.

Acknowledged by:

Printed name and title:

Signature

Dated this ____ day of _____, 2023

By signing this acknowledgement statement you are not bound to enter into any ultimate contractual agreement for the provision of and participation in a consolidated early voting precinct. This acknowledgement serves only as a general expression of intent by the parties, and any binding commitment with respect to the matters described herein will result only from the execution of a written agreement signed by the authorized officials of the contracting parties. This letter merely sets forth the mutual present intent of the parties and does not in any manner constitute a binding agreement as to any party.