Minutes of the Regular Board Meeting  
Held on Monday, March 11, 2019, 7:00 pm  
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, Zeinstra, VanderWall, Hoekstra (arrived at 7:11pm)  
Members Absent: VanderVeen, Kraker  
Guests Present: Bob Sullivan, Greg DeJong, Chad Doornbos, Caitlin Kunst, Damon Jordan, Evelyn Apavicio, Dora Suarz, Brianna Martinez, Jessica Becema, Kyle Garlanger  

Elenbaas called the Meeting to order   
- **Invocation** was given by Zeinstra  
- **Pledge of Allegiance**  
- **Approve Agenda**  
  Motion by Zeinstra, seconded by VanderWall to approve the agenda as amended with the addition of Appointment to the Board of Review under Action Items.  
  Approved  
- **Consent Agenda**  
  Motion by VanderWall, seconded by Zeinstra to approve the consent agenda as presented.  
  Approved  
  Items on the consent agenda were:  
  - Approval of the February 25, 2019 Regular Board Meeting Minutes  
  - Nazila Rahmani Completion of 90-day Probationary Period  
  - Bills  
  - Interim Payments  
  For Information:  
  - Financial Report  
  - Minutes of the February 18, 2019 Planning Commission Meeting  
  - Minutes of the February 26, 2019 Public Utilities Meeting  
  - February Police Monthly Report  
  - February Fire Department Monthly Report  

- **Public Hearing None**  
- **Public Comments**  
  - Damon Jordan from Luke Meerman’s Office – Gas tax increase update, HB 4119 – Charter Township Libraries update  
  Motion by Elenbaas, seconded by Zeinstra to close public comment.  
  Approved  
- **Guest Speaker**  
  - Commissioner Greg DeJong – information on the Ottawa County website  
- **Action Items**  
  - **Severe Weather Policy**  
  No Action Taken
-Approval of Job Description for Planning Commission Recording Secretary
Motion by VanderWall, seconded by Zeinstra to approve the Job Description for the Planning Commission Recording Secretary as presented.  Approved

-Ordinance 2019-4: Update to Property Maintenance Code
Motion by VanderWall, seconded by Zeinstra to approve Ordinance 2019-4: Update to Property Maintenance Code as presented.  Approved

-Ordinance 2019-5: 1st Reading – Industrial Parking and Irrigation
Elenbaas presented Ordinance 2019-5: Industrial Parking and Irrigation for first reading

-Resolution 2019-11: Water Rate Schedule
Motion by Hoekstra, seconded by Zeinstra to approve Resolution 2019-11: Water Rate Schedule with the date correction on Exhibit A.  Approved

-Resolution 2019-12: Sewer Rate Schedule
Motion by VanderWall, seconded by Zeinstra to approve Resolution 2019-12: Sewer Rate Schedule with the date correction on Exhibit A.  Approved

-Resolution 2019-13: Springfield West Streetlight Agreement
Motion by Zeinstra, seconded by VanderWall approved Resolution 2019-13: Springfield West Streetlight Agreement as presented  Approved

-Storage Facility use of Library Lane
No Action Taken

-Board of Review Appointments
Motion by VanderWall, seconded by Zeinstra to approve the appointment of Phyllis Klinge as Board of Review Member and Tammy Walker as alternate to the Board of Review and have a resolution prepared and presented for approval at the next board meeting on March 25, 2019.  Approved

- Discussion Items
- Timing for Town Hall Meeting for Fire Station (How to pay? Timing?)

- Public Comments - None
Motion by Elenbaas, seconded by VanderWall to close public comments.  Approved

- Board Comments
Zeinstra – requested the TAG finished programming to include more detail on interior and requirements
Richards – requested an update on the 4th of July

- Future Agenda Items
- Schedule Special Meeting for March 25, 2017 at 6:30 pm for Road Commission Project update.  Regular Board meeting to follow at 7:00 pm.
- Board of Review Pay

- Adjournment
Motion by Zeinstra, seconded by VanderWall to adjourn the meeting at 9:37 pm.  Approved
Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor