Minutes of the Regular Board Meeting  
Held on Monday, May 13, 2019, 7:00 pm  
At the Allendale Charter Township Hall

Members Present: Zeinstra, Kraker, VanderWall, Elenbaas, Richards, Hoekstra, VanderVeen

Members Absent:

Guests Present: Bob Sullivan, Chad Doornbos, Doug Anderson, Randy Bosch, Dave Marshall, Jeremy DeGlopper, Tony Dolce, Bruce Nagelkirk, Austin Petroelje, Mike Keefe, Jeff Landers, Brian Hannon, Colin VanderWal, Cora Haywood, Sylvie Haywood, Stephanie Haywood, Bruce Pindzia, Celeste Haywood, Bryan Kloote, Emma Eding, Giselle Rico, Briana Martinez, Brooklyn Sweezer, Molly Casha, Megan Steck, Cameron Fess, Jaxon Walker, David VanGinHoven, Matt Jones, Bob Chapin, Kyle Garlanger, David Morren, Greg DeJong

Elenbaas called the Meeting to order

- **Invocation** was given by VanderWall
- **Pledge of Allegiance**
- **Approve Agenda**
  Motion by VanderVeen, seconded by Kraker to approve the agenda as amended with the addition of 4th of July Events added under Action Items. Approved
- **Consent Agenda**
  Motion by Zeinstra, seconded by VanderWall to approve the consent agenda as presented. Approved
  Items on the consent agenda were:
  - Approval of the April 22, 2019 Regular Board Meeting Minutes
  - Approval of the April 29, 2019 Special “Town Hall” Meeting Minutes
  - Update to Seasonal Assistant Public Utility Operator Job Description
  - Bills
  - Interim Payments

For Information:
- Financial Report
- Minutes of the April 15, 2019 Planning Commission Meeting
- Fire Department April Report

- **Public Hearing - None**
- **Public Comments - None**
  Motion by Elenbaas, seconded by Hoekstra to close public comment. Approved

- **Guest Speaker**
  - County Commissioner Greg DeJong
  - Public Utilities Superintendent Chad Doornbos introduction of Brian Hannon and Jeff Landers of Moore & Bruggink
Action Items

- Wastewater Treatment Plant Engineering Support: Moore & Bruggink
  Motion by Elenbaas, seconded by VanderVeen to retain the services of Moore & Bruggink for the purpose of performing engineering, planning and design services for the Allendale Charter Township Wastewater Treatment plant expansion, as well as services related to the operation of the wastewater facility. Approved

- Purchase of Public Utilities Vehicle
  Motion by Kraker, seconded by VanderWall to approve the purchase of a 2019 Impala with the specs provided for the amount not to exceed $22,000 and include the necessary budget amendments for this purchase. Roll call vote: Yes: Elenbaas, VanderWall, Kraker, Zeinstra, Hoekstra, VanderVeen, Richards. Approved

- Fill Seasonal Public Utility Position
  Motion by Zeinstra, seconded by VanderWall to rehire Scott VanderMolen to the seasonal public utility position at a rate of $16.33 per hour as recommended by the HR Department Manager. Approved

- Fire Station Planning / Request to Establish Construction Committee
  Motion by Kraker, seconded by VanderWall to retain The Architectural Group, Inc., 3100 Prairie, Grandville, Michigan to finalize schematic design of a new or improved fire station for Allendale Charter Township for a fee not to exceed $60,000 and to authorize the Supervisor and Clerk to execute documents necessary to initiate the project. This would also include any necessary budget amendments. Roll call vote: Yes: Elenbaas, VanderWall, Kraker, Zeinstra, Hoekstra, VanderVeen, Richards. Approved

Motion by VanderVeen, seconded by Zeinstra to retain various vendors to provide engineering services as a part of the Township’s future fire station project; specifically including civil engineering for site and work within the road right-of-way, for fees combined not to exceed $40,000, and to authorize the Supervisor and Clerk to execute the necessary documents. This would also include any necessary budget amendments. Roll call vote: Yes: Elenbaas, VanderWall, Kraker, Zeinstra, Hoekstra, VanderVeen, Richards. Approved

Motion by Elenbaas, seconded by VanderVeen to approve the establishing of a Construction Committee as requested with the following members to serve on this committee: Adam Elenbaas, Supervisor, Bruce Zeinstra and David VanderWall, Board Liaisons, David VanGinhoven, Project Facilitator, Mike Keefe, Fire Chief, and Construction Advisor to be determined. Approved

- Resolution 2019-17: Placid Waters Phase 3 Streetlights
  Motion by VanderWall, seconded by Kraker to approve Resolution 2019-17: Placid Waters Phase 3 Streetlights as presented. Approved

- Resolution 2019-18: Police Week Recognition
  Motion by VanderVeen, seconded by VanderWall to approve Resolution 2019-18: Police Week Recognition as presented. Approved

- Ordinance 2019-6: 1st Reading – Update to Fireworks Ordinance
  Elenbaas introduced for 1st reading Ordinance 2019-6: Update to Fireworks Ordinance
-Front Desk Staffing for PTO Coverage
Motion by Zeinstra, seconded by VanderVeen to approve the use of Kathy Hanes, Senior Citizens Program Director for front desk staffing at her current rate of pay and hire Elizabeth Szymanski as substitute coverage for front desk staffing at a rate of $12.86 per hour as recommended by the HR Department Manager. Approved

-4th of July Events
Update given. No action taken

- Discussion Items
- Dredging of Grand River

- Public Comments
  David Morren – Fire Station planning - need vs want
Motion by Elenbaas, seconded by VanderWall to close public comments. Approved

- Board Comments
  Elenbaas – Library Circulation Assistant posting, week of June 17 absence of coverage in the Finance Department
  VanderVeen – Notification of County and Chamber events
  Kraker – Legislative update on the Library issue
Next Board meeting is on Tuesday, May 28, 2019 due to Labor Day

- Future Agenda Items – see attached

- Adjournment
Motion by VanderWall, seconded by Zeinstra to adjourn the meeting at 8:49 pm. Approved

Laurie Richards                      Adam Elenbaas
Allendale Charter Township Clerk                         Allendale Charter Township Supervisor