Minutes of the Regular Board Meeting
Held on Tuesday, May 28, 2019, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Zeinstra, Kraker, VanderWall, Elenbaas, Richards, Hoekstra

Members Absent: VanderVeen

Guests Present: Brad Fisher, Greg DeJong, Mike Keefe, Chad Doornbos, Lizzie Schab, Caitlin Kunst, Jessica Becerra, Karlie Grooters, Becca Blower, Angel Becerra, Holt Rader, Sandra Rader, Emily Denbow, Mr. and Mrs. Wayne Langschild, Randy Bosch, Kevin Kraker, Steve Wolbrink, Doug Anderson, Justin Dolce, Robin Dolce, Tim Ratliff, Harold Veldman, Eric Busscher, Austin Petroelje, Joseph Flagstadt, Kyle Garlanger, Jim Harkes, David Pelton, Jeremy DeGlopper, David Rader, Nick Richards, Colin VanderWall, Danielle Grose, Tracy Conse, Tyler Jones, Bruce Nagelkirk, Bill O’Donnell, Scott Harkes, Tony Dolce, Matt Hopwood

Elenbaas called the Meeting to order

- Invocation was given by Kraker
- Pledge of Allegiance
- Approve Agenda
  Motion by Zeinstra, seconded by Kraker to approve the agenda as amended with the addition of IT Quote added to the Action Items. Approved

- Consent Agenda
  Motion by Kraker, seconded by VanderWall to approve the consent agenda as presented. Approved
  Items on the consent agenda were:
  - Approval of the May 13, 2019 Regular Board Meeting Minutes
  - Bills
  - Interim Payments

  For Information:
  - Financial Report
  - Minutes of the May 6, 2019 Planning Commission Meeting
  - Police Department April Report

- Public Hearing None

- Public Comments - None
  Motion by Elenbaas, seconded by Zeinstra to close public comment. Approved

- Guest Speaker
  - Fire Chief Keefe: Retirement Recognition of Firefighter David Rader

- Action Items
  - Ordinance 2019-6: Update to Fireworks Ordinance
    Motion by Hoekstra, seconded by Kraker to approve Ordinance 2019-6: Update to the Fireworks Ordinance as presented. Approved
-Fill Library Circulation Desk Position
Motion by Elenbaas, seconded by VanderWall to approve the hire of Nazila Rahmani for the position at the Library Circulation Desk at a rate of $13.39 per hour as recommended by the HR Department Manager. Approved

-Fill Seasonal Maintenance Assistant Position
Motion by Zeinstra, seconded by Kraker to approve the hire of Christian Hain for the Seasonal Maintenance Assistant position at a rate of $13.00 per hour for up to six months from date of hire as recommended by the HR Department Manager. Approved

-Fill Public Utilities Laboratory Technician Position
Motion by Kraker, seconded by VanderWall to approve the hire of Tyler Vereeke to the position of Public Utilities Laboratory Technician at a starting rate of $22.80 per hour with an increase to $23.38 upon a successful completion of his orientation period as recommended by the HR Department Manager. Approved

-Fill Seasonal Public Utility Assistant Operator Position (1 of 2)
Motion by Zeinstra, seconded by VanderWall to approve the hire of Ryan Stauz to fill the position of Seasonal Public Utility Assistant Operator at a rate of $15.26 per hour until December 10, 2019 as recommended by the HR Department Manager. Approved

-Fill Seasonal Public Utility Assistant Operator Position (2 of 2)
Motion by VanderWall, seconded by Kraker to approve the hire of Tyler Garvelink to fill the position of Seasonal Public Utility Assistant Operator at a rate of $15.49 per hour until December 10, 2019 as recommended by the HR Department Manager. Approved

-Update to Life Insurance for Paid on Call Firefighters
Motion by Hoekstra, seconded by Kraker to rescind the existing life insurance policies from Mutual of Omaha for Class 2 and 3 due to eligibility requirements and update current personnel manual to include retaining the current $50,000 Life Insurance policy for paid on call firefighters through Provident Insurance. Approved

-Resolution 2019-19: Policy for Coin Payments
Motion by VanderWall, seconded by Zeinstra to approve Resolution 2019-19: Policy for Coin Payments as presented. Approved

-Ordinance 2019-7: Grease Trap Ordinance
Elenbaas presented Ordinance 2019-7: Grease Trap Ordinance for 1st reading

-Ordinance 2019-8: Marijuana Zoning Ordinance
Elenbaas presented Ordinance 2019-8: Marijuana Zoning Ordinance for 1st reading

-IT Quote
Motion by VanderWall, seconded by Zeinstra to approve the IT Quote from Ottawa County to upgrade the WIFI equipment in the township office at a cost of $1,904.32. Roll call vote: Yes: Elenbaas, Richards, VanderWall, Kraker, Zeinstra, Hoekstra Approved

- Discussion Items
  - Use of Township Property for non-Township Uses

- Public Comments
Chad Doornbos – site visit to a Granular Sludge Treatment Facility in Rockford, Illinois
Motion by Elenbaas, seconded by Zeinstra to close public comments.  Approved

- **Board Comments**
  Elenbaas – Business License for new businesses
  Kraker – Rotary involvement
  VanderWall – Don Druart

- **Future Agenda Items – see attached**

- **Adjournment**
  Motion by VanderWall, seconded by Zeinstra to adjourn the meeting at 8:24 pm.
  Approved

Laurie Richards  
Allendale Charter Township Clerk

Adam Elenbaas  
Allendale Charter Township Supervisor