Minutes of the Regular Board Meeting
Held on Monday, June 24, 2019, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, VanderVeen, Kraker, Hoekstra (arrived at 7:30)

Members Absent: VanderWall, Zeinstra

Guests Present: Bob Sullivan, Tim Cummings, Liam Cummings, Aiden Cummings

Elenbaas called the Meeting to order

- **Invocation** was given by Kraker
- **Pledge of Allegiance**
- **Approve Agenda**
  - Motion by Kraker, seconded by VanderVeen to approve the agenda as presented.  Approved

- **Consent Agenda**
  - Motion by VanderVeen, seconded by Kraker to approve the consent agenda as presented.  Approved
  - Items on the consent agenda were:
    - Approval of the June 10, 2019 Regular Board Meeting Minutes
    - Bills
    - Interim Payments
  - For Information:
    - Financial Report
    - Minutes of the June 3, 2019 Planning Commission Meeting
    - Minutes of the June 20, 2019 Library Advisory Board
    - Sheriff’s Department May Report

- **Public Hearing - None**
- **Public Comments - None**
  - Motion by Elenbaas, seconded by VanderVeen to close public comment.  Approved

- **Guest Speaker - None**
- **Action Items**
  - **Ordinance 2019-9: Extension of Moratorium (specific to public sewer)**
    - Motion by Elenbaas, seconded by Kraker to approve Ordinance 2019-9: Extension of Moratorium (specific to public sewer) as presented.  Approved
  - **Resolution 2019-21: Appoint Designee to Sign Consumers Energy Streetlight LED Conversion Approvals**
    - Motion by Kraker, seconded by VanderVeen to approve Resolution 2019-21: Appoint Designee to Sign Consumers Energy Streetlight LED Conversion Approvals as presented.  Roll call vote: Yes: Elenbaas, Kraker, VanderVeen, Richards  Approved
  - **Proposed update to Employee Personnel Policy**
    - Motion by Kraker, seconded by VanderVeen to approve the proposed update to the Employee Personnel Policy regarding the Drug-Free and Alcohol-Free Workplace Policy as presented.  Approved
-Bids to Update Township Website
Motion by VanderVeen, seconded by Kraker to approve the proposal from Engine Web Development for the amount of $5,874.00 to update the Township Website as recommended. Roll Call Vote: Yes: Elenbaas, Kraker, Richards, VanderVeen Approved

-Office Hours on July 5, 2019
Motion by VanderVeen, seconded by Kraker to authorize the Supervisor to close the Township Office to the public on July 5, 2019, not as a paid day off for staff. Staff can come to work or have the day off using PTO. This will not affect the Fire Department scheduling. Approved

-Usage of Township Equipment for Upcoming Event
No Action Taken

Discussion Items
- Residents Requests to Revive the Veterans Memorial Brick Program

Public Comments - None
Motion by Elenbaas, seconded by Hoekstra to close public comments. Approved

Board Comments
Hoekstra – Park Plan update, Parks and Rec Committee Community Survey, Move of the Maintenance Building
VanderVeen – Reinstatement of the Library, American Legion event on Memorial Day at the Veterans Memorial, Zoning Ordinance regarding Natan Automotive
Richards – Absent the July 8th Board Meeting
Elenbaas – recognition of Payton Shelafoe and Ryan VanderPloeg on obtaining new licenses for the Public Utilities Department, future budget amendments, condition of roads in the township, re-gravel process for 92nd Ave north of Lake Michigan Dr., Round tables for the Auditorium, Windows 10 updates for township computers

Future Agenda Items –see attached

Adjournment
Motion by VanderVeen, seconded by Hoekstra to adjourn the meeting at 7:56 pm. Approved