Minutes of the Regular Board Meeting
Held on Monday, September 9, 2019, 7:00 pm
At the Allendale Charter Township Hall

Members Present:  Elenbaas, VanderWall, VanderVeen, Zeinstra, Richards, Hoekstra, Kraker

Members Absent:

Guests Present:  Bob Sullivan, Bruce Pindzia, Greg DeJong, Nick Bonstell, Chad Doornbos, Tim VanBennekom, Mike Keefe, Jesper Dinesen

Elenbaas called the Meeting to order

▪  Invocation was given by VanderWall
▪  Pledge of Allegiance
▪  Approve Agenda
  Motion by VanderVeen, seconded by Kraker to approve the agenda as amended with the addition of Announcer discussion under Discussion Items.  Approved
▪  Consent Agenda
  Motion by Zeinstra, seconded by Hoekstra to approve the consent agenda as presented.  Approved
  Items on the consent agenda were:
  -Approval of the August 26, 2019 Regular Board Meeting Minutes
  -Approval of the August 29, 2019 Special Board Meeting Minutes
  -Bills
  -Interim Payments

For Information:
  -Financial Report
  -Meeting Minutes of the August 19, 2019 Planning Commission
  -Fire Department August Report
  -Sheriff’s Department August Report

▪  Public Hearing - None
▪  Public Comments - None
  Motion by Elenbaas, seconded by Zeinstra to close public comment.  Approved
▪  Guest Speaker
  -County Commissioner Greg DeJong – County updates
  -Jesper Dinesen, Engine Web Design: Presentation of Website Update Direction
▪  Action Items
  -Motion to approve design layout and move forward with website re-design
  Motion by VanderVeen, seconded by Kraker to approve the presented design layout and move forward with the presented website re-design.  Approved
▪  Guest Speakers:
Nick Bonstell, Director of Emergency Management – Ottawa County Sheriff’s Office
Nick Bonstell gave a presentation of the Emergency Support Plan and the Emergency Management Resolution
-Mike Keefe, Chief of Allendale Fire Dept
Mike Keefe gave a presentation on the Emergency Services Mutual Aid Agreement

- **Action Items**
    Motion by Zeinstra, seconded by VanderVeen to approve Resolution 2019-25: Emergency Support Plan with $30,000 inserted on page 6 in Section 603 h (2).
    Approved
  
  Motion by Zeinstra, seconded by Kraker authorizing the supervisor to sign the Emergency Operations Plan document. Approved
  
  - **Resolution 2019-26: Emergency Services Mutual Aid Agreement**
    Motion by VanderVeen, seconded by VanderWall to approve Resolution 2019-26: Emergency Services Mutual Aid Agreement as presented and authorizing the supervisor to sign the resolution. Approved
  
  - **Fill Library Cleaning Position**
    Motion by VanderVeen, seconded by VanderWall to fill the Library Cleaning Position with Rebecca Benjamin as an Independent Contractor at a rate of $50 per successful clean with a 1 year contract as recommended by the HR Department Manager.
    Approved
  
  Motion amended by VanderVeen, seconded by VanderWall to include the successful clean would be determined by the Library Director. Approved
  
  - **Ordinance 2019-11: 1st Reading – Updates to Zoning Ordinance regarding Small Cell Wireless Communication Facilities**
  
    Motion by VanderWall, seconded by Zeinstra to approve Resolution 2019-27: Set Truth in Taxation Public Hearing as presented and to affirm all the acts of township officials consistent with that resolution. Approved

- **Discussion Items**
  - Public Utility Rate Study Results
  
  - Clerk/Supervisor responsibilities, updates to job descriptions, compensation for statutory/non-statutory duties
  
  - Announcer

- **Public Comments - None**
  
  Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

- **Board Comments**
  - Zeinstra – wifi connection in auditorium
  
  - Kraker - $30,000 a line item in budget or out of General Fund
  
  - Richards – Emails regarding cell towers
  
  - VanderVeen – Land acquisition
- Elenbaas – GVSU Big Splash week Sept 15 event, vacancy on the Planning Commission, Coopersville water line agreement, shared police officer position, budget discussions, construction committee meeting tomorrow

▪ Future Agenda Items – See Attached
▪ Adjournment
  Motion by VanderWall, seconded by Zeinstra to adjourn the meeting at 9:30 pm.
  Approved

Laurie Richards                           Adam Elenbaas
Allendale Charter Township Clerk         Allendale Charter Township Supervisor