1. Meeting called to Order

2. Roll Call:
   Present: Longcore, Westerling, Adams, Zuniga, Schut, Zeinstra
   Absent: Kleinjans
   Staff Present: Planner Greg Ransford

3. Received for Information: None

4. Motion by Schut to approve the April 1, 2019 Planning Commission Minutes. Seconded by Adams. **Approved 6-0.**

5. Motion by Longcore to approve the Agenda. Seconded by Zeinstra. **Approved 6-0.**

6. Public Comments for *non-public hearing item:* None

7. Public Hearings: None

8. Site Plan Review: None

9. Old Business:
   A. Parking Lot Curbing Standards
      Planner Ransford explained the proposed changes to the current standards.
      Commissioners discussed the proposed changes. They also discussed the possibility of inserting wording to give the Planning Commission discretion to temporarily waive the requirement and the possible ramifications of that.
      Commissioners directed Planner Ransford to draft new language based on the discussion and to schedule it for Public Hearing.
   B. Traffic Study Language
      Planner Ransford summarized the draft language and explained the changes made.
      Commissioners agreed with the changes provided and directed Planner Ransford to schedule it for Public Hearing.
   C. Master Plan – Framework
      Planner Ransford laid out the framework for working on the Master Plan and asked the Commissioners for their input, if they have any other items that they would like to see discussed, or items they believe were missed.
      Commissioners discussed options for attracting people to the public workshop or getting feedback from the public.

10. New Business: None
11. Public Comments: *Chairperson Longcore opened the public comment period. There being no comments, Chairperson Longcore closed the public comment period.*

12. Township Board Reports:
   Open house for the proposed new fire station will be held at the end of the month.

13. Commissioner and Staff Comments:
   Commissioner Adams clarified to Planner Ransford that the mountable curb from MDOT was a *D* as opposed to an *F* for showing picture. Commissioners discussed modifying it to a 12” gutter.

   Planner Ransford asked the commissioners if they would prefer a hard copy of the updated zoning map or if they would like in pdf format.

14. Chairperson Longcore adjourned the meeting at 7:52 PM.

   **Next meeting May 6, 2019 at 7:00 p.m.**