1. Meeting called to order

2. Roll Call:
   Present: Adams, Zuniga, Longcore, Schut, and Zeinstra
   Absent: Westerling, Kleinjans
   Staff Present: Planner Ransford

3. Received for Information: None

4. Motion by Zeinstra to approve the June 3, 2019 Planning Commission Minutes. Seconded by Schut. **Approved 5-0.**

5. Motion by Longcore to approve the agenda. Seconded by Zuniga. **Approved 5-0.**

6. Public Comments for non-public hearing items:

   Chairperson Longcore opened the comment period for non-public hearing items. There being no comments, Chairperson Longcore closed the public comment period.

7. Public Hearings: None

8. Site Plan Review: None

9. Old Business:
   A. Text Amendments
      • Curbing Site Review
      • Planner Ransford showed various site plans and Google Earth photos for the Commission.
      • The Commission determined that commercial and industrial properties have separate requirements.
         o Commercial properties are to have all pavement edges curbed. Rolled curb may be used to allow snow removal.
         o Industrial properties are required to have curbing in the front yard of the property and for all parking spaces. Beyond the façade, curbing is excluded from requirement. Industrial loading zones, drives, and fire lanes are exempt from curbing requirements.
         o Both non-retail commercial and industrial properties with a long drive may be excluded from curbing requirement after 250 linear feet. If there is parking along that drive, there will need to be curbing.

10. New Business:
    A. Township Park Court Plans
        • Marcia Hoekstra, on behalf of the Township Board, explained the improvements of the Township Park to the Planning Commission.
        • The Planning Commission noted that the ball fields are in the incorrect position on the court plan and proper drainage needs to be ensured.
Motion by Schut to recommend approval of the fitness court improvements based on the conceptual drawings provided and that the final drawings are reviewed and submitted for approval to the Planning Commission. Seconded by Zuniga. **Approved 5-0.**

11. Public Comments:

*Chairperson Longcore opened the public comment period. He closed the public comment period due to no comments.*

12. Township Board Reports: None

13. Commissioner and Staff Comments: None

14. Chairperson Longcore adjourned the meeting at 8:26pm

**Next meeting July 1, 2019 at 7:00 p.m.**