

Downtown Development Authority Meeting - Minutes January 21, 2020 – 7:30am

Members Present: Jeremy Borgman, Josh Thurkettle, Tom Zuniga, Bob Chapin, Rence Meredith, David VanderWall, Kristin Corner, Adam Elenbaas, Steve Spriensma

Absent: Mark Alderink, Bern Scholma, Pierce Roon Ross Stevens

Agenda

1. Opportunity for public comment: None present
2. Approve minutes of the November 19, 2019 meeting: Motion by Thurkettle, support by Meredith, motion approved.
3. Election of Officers:
 - a. Chair – Bob Chapin was nominated by Meredith, Chapin appointed as Chair.
 - b. Vice-chair – Adam Elenbaas was nominated by VanderWall, Elenbaas appointed to continue as Vice-chair.
 - c. Treasurer – VanderWall was nominated by Chapin, VanderWall appointed to continue as Treasurer.
 - d. Secretary – Spriensma was nominated by Chapin, Spriensma appointed to continue as Secretary.
4. Update from Parks & Recreation: Presented by Marcia Hoekstra: Members were informed the parks Master Plan is still in process and will be wrapping up soon. Construction of the Allendale Park Fitness Court continues and is anticipating paving of parking lots to be completed by April, weather permitting. Parks & Recreation committee is considering various recommendations: a paved pathway around & through the park, installing equipment that could be used by residents with disabilities (including a Merry-go-round) and potential property acquisitions to be used as park areas. DDA Board members discussed communications/advertising to the community regarding the Fitness Courts progress.
5. Update from Enhance Allendale Committee: Meredith updated members on discussions from the sub-committee meeting. Sub-committee has discussed publicizing dates in March and September as deadlines for applicants to submit consideration requests to the Downtown Development Authority. Members also discussed process of applications and required review by legal counsel.

Question was raised about any fees that would be charged for application submission to pay for any required review.

6. For Information: Breakdown of DDA Revenue Sources: Members were provided with an accounting statement detailing the contributing sources that comprise the DDA Budget. Members also discussed considerations for upcoming meetings, attendance requirements for members, goals for the DDA. Members were also supplied by Chapin with a printout detailing an objective to implement structure and accountability of the DDA Board.
7. Opportunity for public comment: none present.
8. Next meeting: March 17, 2020 at 7:30am
9. Adjourn: Motion to adjourn made by Elenbaas, support by Chapin, meeting adjourns.