

APPROVED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
JANUARY SESSION- 2ND DAY

The Allendale Township Board of Trustees met virtually, to comply with Michigan Department of Health and Human Services directives due to COVID-19, on Monday, January 25, 2021, at 7:00 p.m. and was called to order at 7:02 by Mr. Elenbaas.

Present: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Mr. Zeinstra, Mr. Vander Wall, Ms. Kraker, Mr. Elenbaas. (7)

Absent: None (0)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Captain Tony Dolce, Fire Inspector; Chad Doornbos, Public Utilities Supervisor; Larry Haveman, Maintenance Director; Elizabeth Szymanski, Administrative Assistant; Holly Huber; Mitch Kahle; Cathy Seaver; Joel Paauwe; Michelle Lentz; Jeanine Gasper; Josh Dean; Cathy Schmidt; Zachary Harmon; Brian Malkowski; Mark Elenbaas; Debbie Culbertson; Arpan Lobo; Marisa Obere; Maddie Buckler; Nick Raak; Kim Cannata; Greg Evans; WOOD TV 8; Aaron Haight; Michael Wilterdink; Marshall Battani; Will Bohnia; FOX 17; Heidi Zuniga; Mike Krafcik; Michelle Caulkins; Deanna Hunter; Michael Hunter; Jessica Miller; Dawn Southwick; Andrew Minegar; Timothy Blyston; and WWMT.

Ms. Kraker pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 21-010 Ms. VanderVeen moved to approve the agenda of today as presented. The motion passed.

BOT 21-011 Mr. Zeinstra moved to approve the following Consent Resolutions:

1. To approve the Minutes of the January 11, 2021 Board of Trustees meeting.
2. To approve the general claims in the amount of \$404,496.91 and the interim payments of \$101,945.00 as presented by the summary report for

December 31, 2020 – January 26, 2021. The motion passed.

Items Received for Information

1. Financial Report
2. Minutes of the January 4, 2021 Planning Commission Meeting
3. Fire Monthly Report for December 2020
4. Sheriff Monthly Report for December 2020
5. Planning Commission 2021 Work Program
6. 2021 Road Report

Public Hearings- None

Public Comments and Communications

Comments were received from:

1. Cathy Seaver, Allendale
2. Cathy Schmidt, Allendale
3. Jeanine Gasper, Allendale
4. Joel Paauwe, Allendale
5. Josh Dean, Allendale
6. Holly Huber, Muskegon
7. Mitch Kahle, Muskegon
8. Michelle Lentz, Grand Haven
9. Mark Elenbaas, Allendale
10. Debbie Culbertson, Allendale
11. Maddie Buckler, Grandville
12. Kim Cannata, Allendale
13. Greg Evans, Allendale
14. Aaron Haight, Allendale
15. Michelle Caulkins, Allendale
16. Deanna Hunter, Allendale
17. Phoebe Risk, Allendale
18. Michael Hunter, Allendale
19. Jessica Miller, Allendale
20. Dawn Southwick, Allendale

BOT 21-012 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Mr. Haveman gave an update from the Maintenance Department. He provided an overview of the new maintenance building, and outlined some finishing touches that they are still working on for the building. He thanked the board from the team for their support and answered a few questions from board members.

Mr. Doornbos gave an update from the Public Utilities Department. He provided some insight into the culture of the team, grant updates, lab preparedness overview, and a synopsis on various projects they are working on.

Captain Dolce introduced the board to a proposed Business Registration form and its intended purpose. He indicated this would support collaboration of data collection that is happening between numerous departments. Mr. Sullivan clarified the distinction of adopting this as an ordinance verse a resolution. Captain Dolce and Mr. Sullivan answered various questions from board members.

Mr. Doornbos outlined the Public Utility Mutual Aid Agreement. The intent of this agreement is to help each other out in the event there is a need for assistance from surrounding municipalities and vice-versa. He explained how this would benefit the Allendale community as well as surrounding communities.

Action Items- None

Discussion Items

1. Mr. Elenbaas proposed the following appointments and department liaisons:

Committees/Commissions

Planning Commission- Mr. Zeinstra

Library Advisory Board- Ms. VanderVeen

Parks and Recreation Committee- Mr. Murillo

Downtown Development Authority- Mr. Vander Wall

Department Liaisons

Fire Department- Ms. Hansen or Mr. Murillo

Public Utilities- Ms. Kraker

Personnel Committee- Ms. Kraker and Mr. Vander Wall

The board had no objections. Mr. Elenbaas will present formal assignments at a future board meeting.

Public Comments and Communications

Comments were received from:

1. Cathy Seaver, Allendale
2. Cathy Schmidt, Allendale
3. Jeanine Gasper, Allendale
4. Joel Paauwe, Allendale
5. Josh Dean, Allendale
6. Holly Huber, Muskegon
7. Jessica Miller, Allendale
8. Representative Luke Meerman, Coopersville
9. Aaron Haight, Allendale
10. Greg Evans, Allendale
11. Maddie Buckler, Grandville
12. Mark Elenbaas, Allendale
13. Michelle Lentz, Grand Haven
14. Deanna Hunter, Allendale
15. A few other members of the public who did not disclose name and resident information.

BOT 21-013 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments:

1. Ms. Vander Veen would like to prioritize the Bliss Street road conditions that were discussed during public comment. She also inquired on other topics that derived from public comment, including legal clarification on what actions could or could not be imposed on a member of an appointed commission if certain circumstances were applicable. Although she may not condone certain actions of individuals, she feels unproven accusations should not be conveyed during public comment.
2. Mr. Murillo thanked Mr. Elenbaas for the proposed appointment to the Parks and Recreation Committee and is very willing to be the liaison to the Fire Department. He also asked for the community's patience as the board works through the topics at hand.
3. Ms. Hansen informed the board that the MTA handbooks are outdated and is ordering an updated book. If any board members would like her to order one to let her know. She expressed her thanks to everyone for taking the time to make public comment and requested that they allow

the board time to follow through with the processes that are currently in motion.

4. Mr. Elenbaas gave an update on the Garden of Honor Memorial Committee. He ensured the public that he has been looking over the correspondence and videos that have been sent to him. He asked Mr. Sullivan to clarify the legal processes and permissible action pertaining to the removal of an appointed commission member. Mr. Sullivan gave the board an overview of various statutes pertaining to the subject.

BOT 21-014 Mr. Zeinstra moved to adjourn at 9:10 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale