

**APPROVED**  
**PROCEEDINGS OF THE ALLENDALE**  
**TOWNSHIP BOARD OF TRUSTEES**  
**FEBRUARY SESSION- 1<sup>st</sup> DAY**

The Allendale Township Board of Trustees met virtually, to comply with Michigan Department of Health and Human Services directives due to COVID-19, on Monday, February 8, 2021, at 7:00 p.m. and was called to order at 7:00 by Mr. Elenbaas.

Present: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Mr. Zeinstra, Mr. Vander Wall, Ms. Kraker, Mr. Elenbaas. (7)

Absent: None (0)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Chad Doornbos, Public Utilities Supervisor; Elizabeth Szymanski, Administrative Assistant; Sgt. Cal Keuning, Ottawa County Sheriff's Department; Cathy Seaver; Joel Paauwe; Michelle Lentz; Jeanine Gasper; Josh Dean; Cathy Schmidt; Brian Malkowski; Debbie Culbertson; Kim Cannata; Aaron Haight; Jessica VanBlaricum-Miller; and Dawn Southwick.

Mr. Zeinstra pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 21-015 Ms. VanderVeen moved to approve the agenda of today as presented. The motion passed.

BOT 21-016 Mr. Vander Wall moved to approve the following Consent Resolutions:

1. To approve the Minutes of the January 25, 2021 Board of Trustees meeting.
2. To approve the general claims in the amount of \$504,475.83 and the interim payments of \$11,176.70 as presented by the summary report for January 27, 2021 – February 9, 2021. The motion passed.

Items Received for Information

1. Financial Report
2. Minutes of the January 18, 2021 Planning Commission Meeting
3. Public Utilities Construction Update

Public Hearings- None

Public Comments and Communications

Comments were received from:

1. Cathy Schmidt, Allendale
2. Jeanine Gasper, Allendale
3. Joel Paauwe, Allendale
4. Josh Dean, Allendale
5. Michelle Lentz, Grand Haven
6. Aaron Haight, Allendale
7. Jessica VanBlaricum-Miller, Allendale
8. A few other members of the public who did not disclose name and resident information.

BOT 21-017 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

Sergeant Keuning gave an update from the Sheriff's Department. He provided some insight into classes Deputy Ortman has been conducting at the school, and he indicated the patrol units have been very busy. Sgt. Keuning provided an overview of a crash report for various intersections within Ottawa County. The report indicated 56<sup>th</sup> Avenue and Lake Michigan Drive intersection was rated within the top 20 for most crash sites. In an effort to minimize this, they will continue patrolling that area.

Action Items

BOT 21-018 Ms. Kraker moved to approve the contracted services with Pontifex to conduct a wage study at a cost of \$5,000.00. The motion passed.

BOT 21-019 Mr. Vander Wall moved to approve the following committee appointments and department liaisons. The motion passed.

Committees/Commissions

Planning Commission- Mr. Zeinstra

Library Advisory Board- Ms. VanderVeen  
Parks and Recreation Committee- Mr. Murillo  
Downtown Development Authority- Mr. Vander Wall

**Department Liaisons**

Fire Department- Mr. Murillo  
Public Utilities- Ms. Kraker  
Personnel Committee- Ms. Kraker and Mr. Vander Wall

BOT 21-020 Mr. Vander Wall moved to approve and authorize the Supervisor and the Public Utilities Superintendent to sign the MiWarn Mutual Aid Agreement. The motion passed.

**Discussion Items**

1. Mr. Elenbaas presented proposed Resolution 2021-02, which outlines the Allendale Township Business Registration. Several board members provided feedback on some elements within the resolution that they would like to see added.

**Public Comments and Communications**

Comments were received from:

1. Cathy Seaver, Allendale
2. Cathy Schmidt, Allendale
3. Jeanine Gasper, Allendale
4. Joel Paauwe, Allendale
5. Jessica VanBlaricum-Miller, Allendale
6. Dawn Southwick, Allendale
7. A few other members of the public who did not disclose name and resident information.

BOT 21-021 Mr. Elenbaas moved to close public comment. The motion passed.

**Board Comments:**

1. Mr. Elenbaas informed the board that fire station plans update will be presented at an upcoming board meeting.
2. Mr. Vander Wall indicated he is looking forward to hearing from the Statue Committee at the next board meeting.

3. Ms. Vander Veen inquired with legal counsel as to the proper classification of Mr. Kelley's type of employment with the township. Mr. Sullivan provided clarification. She also inquired of the public comment which suggested there may be a requirement of the use of video footage of board members during meetings when utilizing Zoom software. She was provided with clarification. Ms. Vander Veen requested clarification of some public comment concerns regarding whose protection Allendale Township is under. She was assured we are under no contract for protective services other than those provided by Ottawa County Sheriff's Department. Ms. Vander Veen inquired as to the requirement of stating names and resident location prior to making public comment. Mr. Sullivan clarified this is policy, and that the Open Meetings Act indicates such policy is acceptable for those wishing to participate in a meeting. Ms. Vander Veen requested Mr. Elenbaas follow up with the Southwick family concerns. Mr. Elenbaas indicated he already has and will do so again. Ms. Vander Veen stated she does not condone Mr. Kelley's actions and does hope he resigns soon.

BOT 21-022 Mr. Zeinstra moved to adjourn at 8:16 p.m. The motion passed.

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Jody L. Hansen, Clerk  
Of the Township of Allendale

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Adam Elenbaas, Supervisor  
Of the Township of Allendale