

APPROVED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
MAY SESSION-2nd DAY

The Allendale Township Board of Trustees met virtually, to comply with Michigan Department of Health and Human Services directives due to COVID-19, on Monday, May 24, 2021, at 7:00 p.m. and was called to order at 7:05 by Mr. Elenbaas.

Present: Ms. Vander Veen; Mr. Murillo; Ms. Hansen; Mr. Vander Wall; Ms. Kraker; Mr. Zeinstra and Mr. Elenbaas. (7)

Absent: None (0)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Elizabeth Szymanski, Deputy Clerk/Community Coordinator; Colton Hyble, Allendale Township Intern; Chad Doornbos, Public Utilities Supervisor; Lydale Weaver, Human Resources Specialist; Shelly Kowalczyk, Rental & Safety Administrative Assistant; Jon Donald, Garden of Honor Committee Member; Susan Jackson, Garden of Honor Committee Member; Tumaini Sango, Garden of Honor Committee Member; Carina Freeman, Garden of Honor Committee Member; Terry VanDyken, Garden of Honor Committee Member; Lisa Feurzeig, Garden of Honor Committee Member; and Dave Vermilye, Garden of Honor Committee Facilitator; Bill Amstutz; Greg Yaklin; Carissa Foura; Holland Sentinel; Jason Heeres; Jessica VanBlaricum-Miller; Karen Amisi; Kellen Voss; Mark Green; Michael Kransz; Sarah Shepp; Wood TV8; Fox 17; Josh Dean; Mitch Kahle; Marshall Battani; Holly Huber; Peter Walsh; Aaron Haight; Debbie Culbertson and Michelle Lentz.

Mr. Zeinstra pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 21-084 Mr. Zeinstra moved to approve the agenda of today as presented. The motion passed.

BOT 21-085 Mr. Vander Wall moved to approve the following Consent Resolutions:

1. To approve the Minutes of the May 10, 2021 Board of Trustees meeting.
2. To approve the general claims in the amount of \$357,673.16 and the interim payments of \$492.29 as presented by the summary report for May 12, 2021 – May 25, 2021. The motion passed.

Items Received for Information

1. Financial Report
2. Minutes of the May 3, 2021 Planning Commission Meeting
3. Sheriff's Department April Monthly Report

Public Hearings- None

Garden of Honor Memorial Committee

The Garden of Honor Committee: Jon Donald, Member; Susan Jackson, Member; Tumaini Sango, Member; Carina Freeman, Member; Terry VanDyken, Member; Lisa Feurzeig, Member; and Dave Vermilye, Committee Facilitator collectively presented their recommendations pertaining to the Garden of Honor Memorial. The committee has narrowed their recommendations to three potential suggestions for the board to consider. They include:

1. Adding additional statues to represent the wars that are currently missing from the Garden of Honor. The three wars the committee highlighted were: The War of 1812, The Mexican-American War and the Global War on Terror. They suggest when adding additional statues that they are created with four (4) different guidelines, which include people-based statues, anonymous and not specific to any one person, be diverse and sensitive in terms of ethnicity and gender, and to consult with those that have a vested interest in how the statue is depicted.
2. Adopting signage for the Garden. Specifically, the committee suggested having a sign at the entrance encouraging visitors to look for QR Codes within the Garden. Using a smartphone or tablet, these QR Codes would bring visitors to a webpage which could contain historical information specific to the war each statue represents, interesting stories and anecdotes, connections to Allendale, artists thoughts and interpretations when creating each statue. The committee feels this idea is a good teaching opportunity.

3. Replacing the existing Civil War statue with a revised version of representation of the Civil War. The committee provided a vision of what the new statue could look like. They recommend creating a statue of three (3) soldiers standing side by side. The soldiers would be inspired by Hiram Knowlton; Benjamin Jones; and Louis "Little Feather" Miskoguo. The committee feels the inspiration of the three (3) different soldiers provide an opportunity to represent diverse backgrounds while portraying unity.

The committee clarified they do not have a specific recommendation on what to do with the existing statue if the board chooses to remove it. However, they touched on possibly donating it to a historical society or museum. They also indicated they unanimously agreed they do not recommend the board destroy the current statue, nor do they recommend donating it to a private citizen.

Several board members had questions and thanked the committee for their time, dedication and hard work on these well thought out recommendations.

Public Comments and Communications

Comments were received from:

1. Josh Dean, Allendale
2. Mitch Kahle, Muskegon
3. Holly Huber, Muskegon
4. Aaron Haight, Allendale
5. Jessica VanBlaricum-Miller, Allendale
6. Michelle Lentz, Grand Haven

BOT 21-086 Mr. Elenbaas moved to close public comment. The motion passed.

Mr. Murillo exited the meeting at 8:19 p.m.

Guest Speakers

Lydale Weaver, Human Resource Specialist, provide an update to the HR Department. Mr. Weaver indicated there have been ten (10) employee transitions/hires since January. He has been very busy with interviews and orientations. He provided a status update on the Novatime project as well as BS&A.

Shelly Kowalczyk, gave an overview of both the Rental and Safety Departments. Ms. Kowalczyk indicated of the 200 rental properties, 199 have already submitted their registrations. The Rental Department has 716 inspections to accomplish and

anticipates completing these by early to mid-fall. Some highlights pertaining to the Safety Department included: the initiation of the respirator program, AED in the maintenance building, and a blood-borne spill kit. Ms. Kowalczyk indicated the new laptop has provided a wealth of flexibility. It allows her to work directly with more employees as she can now travel to various locations when needed. Specifically, she has held safety briefings during tail-gate team meetings. The employees appreciate this as well. In addition, she has continued with the monthly safety trainings during Covid-19, but has transitioned them to online to comply with MDHHS directives. In-person trainings are scheduled to resume in June.

Action Items

- BOT 21-087 Mr. Zeinstra moved to and authorize the Clerk and Supervisor to sign Ordinance 2021-01; a zoning map amendment to accommodate the Allendale Baptist Church development project. The motion passed as shown by the following votes:
YEAS: Ms. Vander Veen, Ms. Hansen, Ms. Kraker, Mr. Vander Wall, Mr. Zeinstra and Mr. Elenbaas. (6)
NAYS: None (0)
ABSENT: Mr. Murillo (1)
- BOT 21-088 Ms. Hansen moved to approve and authorize the Clerk and Supervisor to sign Resolution 2021-10; outlining the development approval conditions for Allendale Baptist Church. The motion passed as shown by the following votes:
YEAS: Ms. Vander Veen, Ms. Hansen, Ms. Kraker, Mr. Vander Wall, Mr. Zeinstra and Mr. Elenbaas. (6)
NAYS: None (0)
ABSENT: Mr. Murillo (1)
- BOT 21-089 Ms. Vander Veen moved to approve the hiring of Betsy Ludema to fill the Substitute Library Page and Circulation Assistant position at a wage of \$12.06 per hour. The motion passed.
- BOT 21-090 Ms. Hansen moved to approve the hiring of Natasha Shepard to fill the Administrative Assistant position at a wage of \$14.82 per hour. The motion passed.
- BOT 21-091 Mr. Vander Wall moved to approve the hiring of Charles Thompson to fill the

Public Utilities Assistant Operator Seasonal position at a wage of \$15.49 per hour. The motion passed.

BOT 21-092 Mr. Vander Wall moved to approve the dates and accept the list of bands for the 2021 Summer Concerts in the Park and to authorize the Clerk to execute appropriate contracts for each band. The motion passed.

Discussion Items

Mr. Elenbaas introduced draft language of Fire Cost Recovery Ordinance and Resolution updates. He indicated these policies will be brought to a future board meeting for approval.

Public Comments and Communications

Comments were received from:

1. Josh Dean, Allendale

BOT 21-093 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments:

1. Mr. Elenbaas clarified the intent of the June 14, 2021 meeting was to bring the Garden of Honor Committee recommendations back to the board for further discussion and potential action. In addition, he indicated the hope was to be back to in-person meetings starting with the June 14, 2021 meeting.
2. Mr. Zeinstra thanked the Garden of Honor Committee and requested for Mr. Elenbaas to extend an invitation for the committee to attend the meeting on June 14, 2021.

BOT 21-094 Mr. Vander Wall moved to adjourn at 9:12 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale