

**APPROVED**  
**PROCEEDINGS OF THE ALLENDALE**  
**TOWNSHIP BOARD OF TRUSTEES**  
**JULY SESSION-1<sup>ST</sup> DAY**

The Allendale Township Board of Trustees met at the Allendale Township Park Auditorium, located at 6676 Lake Michigan Drive, on Monday, July 12, 2021, at 7:00 p.m. and was called to order at 7:01 by Mr. Elenbaas.

Present: Ms. Vander Veen; Mr. Murillo; Ms. Hansen; Ms. Kraker; Mr. Zeinstra; Mr. Vander Wall and Mr. Elenbaas. (7)

Absent: None (0)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Kevin Yeomans, Project Coordinator; Colton Hyble, Township Intern; Chad Doornbos, Public Utilities Supervisor, Chief Mike Keefe, Allendale Fire Chief; and Greg DeJong, Ottawa County Commissioner.

Ms. Hansen pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 21-117 Mr. Zeinstra moved to approve the agenda of today as presented with the amendment of adding Commissioner DeJong as a guest speaker. The motion passed.

BOT 21-118 Ms. Vander Veen moved to approve the following Consent Resolutions:

1. To approve the Minutes of the June 28, 2021 Board of Trustees meeting.
2. To approve the general claims in the amount of \$286,504.19 and the interim payments of \$18,631.60 as presented by the summary report for June 30, 2021 – July 13, 2021.
3. To approve the DDA budget amendments as presented in Budget Amendment Request #7. The motion passed as shown by the following votes:

YEAS: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Ms. Kraker, Mr. Zeinstra, Mr. Vander Wall and Mr. Elenbaas. (7)

NAYS: None (0)

ABSENT: None (0)

#### Items Received for Information

1. Financial Report
2. Minutes of the June 21, 2021 Planning Commission Meeting
3. Sheriff's Department June Monthly Report
4. MiWarn Agreement

#### Public Hearings – None

#### Public Comments and Communications - None

BOT 21-119 Mr. Elenbaas moved to close public comment. The motion passed.

#### Guest Speakers

Greg DeJong, Ottawa County Commissioner, provided an update on the happenings of Ottawa County including: State funds for Ottawa County Parks; An overview of the parks system; Alan Vanderberg, County Administrator, last day with Ottawa County is August 24, 2021; American Rescue Plan funds to Ottawa County; Sheriff's Department; Water Resource Committee; Scrap tire collection at the Holland location Ottawa County Road Commission is being held on July 31, 2021; and Census data in Ottawa County.

Chief Mike Keefe, Fire Chief, provided a department update including: Annual statistic numbers; Monday morning newsletter; County Firefighter Academy, with a 95% pass rate, was hosted by Allendale Township Fire Department; and Allendale Township is the 2<sup>nd</sup> busiest fire department in Ottawa County. He thanked the Township board for moving forward with the new fire station.

#### Action Items

BOT 21-120 Mr. Vander Wall moved to approve and authorize the Clerk and Supervisor to sign Resolution 2021-16, authorizing Designees of the Treasurer to collect/receive property tax payments. The motion passed as shown by the

following votes:

YEAS: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Ms. Kraker, Mr. Zeinstra, Mr. Vander Wall and Mr. Elenbaas. (7)

NAYS: None (0)

ABSENT: None (0)

BOT 21-121 Ms. Kraker moved to approve the hiring of Mike Brummel to fill the Public Utilities Assistant Operator position at a wage of \$19.66 per hour. The motion passed.

BOT 21-122 Mr. Zeinstra moved to approve and authorize the Supervisor to sign the Rehmann IT Managed Services Contract and Office 365 Contract and to approve respective budget amendments as presented in Budget Amendment Requests #3 and #4. The motion passed as shown by the following votes:  
YEAS: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Ms. Kraker, Mr. Zeinstra, Mr. Vander Wall and Mr. Elenbaas. (7)  
NAYS: None (0)  
ABSENT: None (0)

BOT 21-123 Ms. Vander Veen moved to approve the Township Park Driveway Budget Amendment Request as outlined in Budget Amendment Requests #5. The motion passed as shown by the following votes:  
YEAS: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Ms. Kraker, Mr. Zeinstra, Mr. Vander Wall and Mr. Elenbaas. (7)  
NAYS: None (0)  
ABSENT: None (0)

BOT 21-124 Ms. Kraker moved to adopt the Allendale Charter Township Principles of Governance, which guide the Township's service to its residents. The motion passed as shown by the following votes:  
YEAS: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Ms. Kraker, Mr. Zeinstra, Mr. Vander Wall and Mr. Elenbaas. (7)  
NAYS: None (0)  
ABSENT: None (0)

#### Discussion Items

Chief Mike Keefe, Allendale Fire Chief, introduced a draft of an ordinance and a resolution pertaining to Emergency Services Cost Recovery. He explained the

need for these language updates including the need of reimbursement. He will bring the final draft of the proposed resolution and ordinance to a future meeting for final consideration.

Public Comments and Communications- None

BOT 21-125 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments:

1. Mr. Elenbaas made comments including: Costs analysis; Concerts in the park beginning on July 20<sup>th</sup>; Library Reestablishment presentation and resolution; and the growth of the Project Coordinator position.
2. Ms. Kraker inquired about the American Rescue Plan funds. Mr. Elenbaas clarified.

BOT 21-126 Ms. Vander Veen moved to adjourn at 8:28 p.m. The motion passed.

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Jody L. Hansen, Clerk  
Of the Township of Allendale

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Adam Elenbaas, Supervisor  
Of the Township of Allendale