

**APPROVED**  
**PROCEEDINGS OF THE ALLENDALE**  
**TOWNSHIP BOARD OF TRUSTEES**  
**AUGUST SESSION-2<sup>nd</sup> DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, August 23, 2021, at 7:00 p.m. and was called to order at 7:01 by Mr. Elenbaas.

Present: Ms. Vander Veen; Mr. Murillo; Ms. Hansen; Ms. Kraker; Mr. Zeinstra; Mr. Vander Wall and Mr. Elenbaas. (7)

Absent: None (0)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Kevin Yeomans, Project Coordinator; Mary Cook, Library Director; and Greg DeJong, Ottawa County Commissioner.

Mr. Zeinstra pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 21-143 Ms. Vander Veen moved to approve the agenda of today with the following amendments: add Commissioner Greg DeJong as guest speaker, eliminate "First Reading" from Ordinance 2021-02: Emergency Services Cost Recovery Ordinance Action Item. The motion passed.

BOT 21-144 Ms. Kraker moved to approve the following Consent Resolutions:

1. To approve the Minutes of the August 9, 2021 Board of Trustees meeting.
2. To approve the general claims in the amount of \$591,859.88 and the interim payments of \$9,253.66 as presented by the summary report for August 23, 2021. The motion passed as shown by the following votes:

YEAS: Ms. Vander Veen, Mr. Murillo, Ms. Hansen, Ms. Kraker, Mr. Zeinstra, Mr. Vander Wall and Mr. Elenbaas. (7)

NAYS: None (0)

### Items Received for Information

1. Financial Report
2. Minutes of the August 2, 2021 Planning Commission Meeting
3. Fire Department- July Monthly Report

### Public Hearings

1. Ordinance 2021-02: Emergency Services Cost Recovery Ordinance

Mr. Elenbaas opened the public hearing at 7:04 p.m.

No comments were received.

BOT 21-145 Mr. Elenbaas moved to close public comment. The motion passed.

### Public Comments and Communications - None

BOT 21-146 Mr. Elenbaas moved to close public comment. The motion passed.

### Guest Speakers

Commissioner Greg DeJong provided an update regarding the Ottawa County Public Health mandates, including his stance on the mask requirement orders. Commissioner DeJong distributed a written statement titled "Where I Stand on the Ottawa County Mask Mandate" some of which stated: "Who knows their child better than their parents, guardian or your child's pediatrician? Regarding wearing of masks, every parent should have the right to protect their child and I support that. Equally, if you don't feel good about your child wearing a mask, you should have that right, and I support that also. I believe in respecting parents' rights no matter what their point of view is regarding this issue. We need to find middle ground, compromise, respect for each other, and show some common decency for each other."

Several Board members had questions and comments.

Mary Cook, Library Director, provided an update on the Library including: a brief introduction and background of herself; June 1<sup>st</sup> the library opened up after a long bout of limited services due to Covid; modified hours; patron counts; circulation stats; program participation; Library Advisory Board meetings overview; and fines and fees schedule.

Several Board members had questions and comments.

### Action Items

BOT 21-147 Mr. Vander Wall moved to adopt and authorize the Clerk and Supervisor to sign Ordinance 2021-02: Emergency Services Cost Recovery Ordinance; an ordinance to protect the public health, safety and general welfare of persons and property within Allendale Charter Township, through the assessment and recovery of the expenses incurred in providing emergency assistance for fire services. The motion passed.

BOT 21-148 Ms. Vander Veen moved to approve and authorize the Clerk and Supervisor to sign Resolution 2021-19: Emergency Services Cost Recovery Resolution; establishing charges for Fire Department Services as outlined in Ordinance 2021-02. The motion passed.

BOT 21-149 Ms. Hansen moved to approve and authorize the Clerk to prepare and sign four (4) Farmland and Open Space Preservation Program applications, commonly known as PA 116, submitted by H. Walcott Family Farms, for parcel numbers: 70-09-19-300-018, 70-09-20-100-013; 70-09-32-200-005, and 70-09-32-200-006. The motion passed.

Mr. Elenbaas introduced Ordinance 2021-03: Great lakes Franchise Agreement for its first reading.

BOT 21-150 Mr. Vander Wall moved to approve and authorize the Clerk and Supervisor to sign Resolution 2021-20: Schedule Truth in Taxation Public Hearing; establishment of a public hearing date to consider a proposed increase of 0.0598 mills in the operating tax millage rate to be levied. The motion passed.

### Discussion Items

Ms. Hansen presented the board with the current job description for the Human Resource Manager position. She indicated Lydale Weaver, Human Resource Specialist, has been fulfilling many of the duties of the Human Resource Manager for numerous months. She highlighted many accomplishments Mr. Weaver has achieved in his time here as well as upcoming goals. Ms. Hansen is requesting the board to consider supporting a promotion for Mr. Weaver. She will be bringing a letter of recommendation to the board at the next meeting.

Mr. Elenbaas informed the board of the increased police needs for our

community. He is investigating ways to increase the policing staff for the township. Statistics show many of the calls for police services fall within the parameters of student housing jurisdictions. Mr. Elenbaas is researching the possibility of establishing a special assessment tax for student housing jurisdictions to help alleviate the costs of adding the necessary additional police officers.

Public Comments and Communications- None

BOT 21-151 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments:

1. Mr. Elenbaas informed the board that the Knowlton House Museum is seeking to add a historical sign and to possibly update landscaping around the museum. The Knowlton House has designated funds they plan to use to accomplish this.
2. Ms. Vander Veen thanked everyone who contributed to the very successful 2021 Concert in the Park Series.

BOT 21-152 Mr. Vander Wall moved to adjourn the meeting at 8:19 p.m. The motion passed.

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Jody L. Hansen, Clerk  
Of the Township of Allendale

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Adam Elenbaas, Supervisor  
Of the Township of Allendale