

Minutes of the Regular Board Meeting
Held on Monday, January 27, 2020, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Elenbaas, Richards, VanderVeen, VanderWall, Kraker, Hoekstra

Members Absent: Zeinstra

Guests Present: Bob Sullivan, Chad Doornbos, Lee Fisher

Elenbaas called the Meeting to order

- **Invocation** was given by Elenbaas
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by VanderWall, seconded by Kraker to approve the agenda as amended removing the first three Action Items regarding bonding. Approved

- **Consent Agenda**

Motion by Kraker, seconded by VanderVeen to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the January 13, 2020 Regular Board Meeting Minutes
- Bills
- Interim Payments

For Information:

- Financial Report
- Minutes of the January 6, 2020 Planning Commission Meeting
- Minutes (Draft) of the January 21, 2020 Downtown Development Authority Meeting
- Sheriff's Department December Monthly Report
- Ashley Hull's Completion of 90 day Probationary Period

- **Public Hearing - None**

- **Public Comments**

-Lee Fisher introduced himself and announced he is running for the office of Prosecutor for Ottawa County

Motion by Elenbaas, seconded by VanderVeen to close public comment. Approved

- **Guest Speaker - None**

- **Action Items**

~~-Wastewater Treatment system Improvement Contract with Ottawa County~~

~~-Resolution 2020-4: Wastewater System Bond Contract with Ottawa County~~

~~-Notice of Adoption of Resolution 2020-4~~

-Recommendation to fill Planning Commission Recording Secretary Position

Motion by VanderWall, seconded by VanderVeen to approve Lyra Galle for the Planning Commission Recording Secretary position at the \$65.00 per meeting rate.
Approved

-Recommendation to fill Public Utility Custodial Assistant Position

Motion by VanderVeen, seconded by Kraker to hire Chawntez Moss for the Public Utility Custodial Assistant position at a starting rate of \$12.09 per hour and increasing to \$12.15 per hour upon successful completion of the 90day orientation period.
Approved

-Ordinance 2020-1: Cemetery Ordinance

Motion by VanderWall, seconded by VanderVeen to approve Ordinance 2020-1: Cemetery Ordinance with the effective year being 2020. Approved

-Board Member Remote Participation in Board Meetings

Motion by VanderVeen, seconded by Hoekstra to approve the presented Meeting Policy and Procedure Statement Regarding Participation in Board Meetings from a Remote Location as presented with the correction of the Adoption date to be January 27, 2020. Approved

▪ **Discussion Items**

-Shelly Kowalczyk Rental / Safety Position to Full Time
-Planning/Completion of 2020 Census

▪ **Public Comments - None**

Motion by Elenbaas, seconded by VanderWall to close public comments. Approved

▪ **Board Comments**

VanderVeen – Update from the Library Advisory Board Meeting, Retirement for Ron Frantz, State of the Township presentation to the Life Long Learners
Hoekstra – February 27 Open House for the Parks and Rec Master Plan

▪ **Future Agenda Items – See Attached**

▪ **Adjournment**

Motion by VanderVeen, seconded by Hoekstra to adjourn the meeting at 8:00 pm.
Approved

Laurie Richards
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor