

Minutes of the Regular Board Meeting
Held on Monday, February 10, 2020, 7:00 pm
At the Allendale Charter Township Hall

Members Present: Richards, VanderWall, VanderVeen, Elenbaas, Kraker, Zeinstra,

Hoekstra arrived at 7:30 pm

Members Absent:

Guests Present: Bob Sullivan, Chad Doornbos, Lizzie Schab, Dawn Noon-Southwick, Damon Jordan, Jessica O'Neal, Nathan Friebel, Elijah Friebel, Pete Moss, Kim Blum, Jeff Blum, Larry Doran, Greg DeJong

Elenbaas called the Meeting to order

- **Invocation** was given by Zeinstra
- **Pledge of Allegiance**
- **Approve Agenda**

Motion by VanderVeen, seconded by Zeinstra to approve the agenda as amended with the correction of the date of the meeting being February 10, 2020. Approved

- **Consent Agenda**

Motion by VanderWall, seconded by Kraker to approve the consent agenda as presented. Approved

Items on the consent agenda were:

- Approval of the January 27, 2020 Regular Board Meeting Minutes
- Bills
- Interim Payments

For Information:

- Financial Report
- Minutes of the January 20, 2020 Planning Commission Meeting
- 2019 Annual Report of the Planning Commission of Allendale Charter Township
- Minutes (Draft) of the January 23, 2020 Library Advisory Board Meeting
- 2019 Annual Library Statistics
- Fire Department December Monthly Report

- **Public Hearing - None**
- **Public Comments**

Motion by Elenbaas, seconded by VanderVeen to close public comment. Approved

- **Guest Speaker**

-County Commissioner Greg DeJong-updates from Ottawa County were presented

-Library Director Lizzie Schab – Library Updates

▪ **Action Items**

-**Recommendation to fill vacant Firefighter Sergeant Position**

Motion by VanderWall, seconded by Zeinstra to approve filling the vacant Firefighter Sergeant Position as recommended by Chief Keefe with Joe Flagstad. Approved

-**Recommendation to fill Public Utility Wastewater Supervisor Position**

Motion by VanderVeen, seconded by Kraker to fill the Public Utility Wastewater Supervisor position with Gary Nestle following the recommendations from Human Resources as presented. Approved

-**Shelly Kowalczyk Rental / Safety Position to Full Time**

Motion by Zeinstra, seconded by VanderWall to transition Shelly Kowalczyk into full time employment as outlined in letter from Supervisor Elenbaas. Approved

-**Recommendation to fill Project Coordinator Position**

Motion by Kraker, seconded by VanderWall to fill the Project Coordinator Position with Kevin Yeomans following the presented recommendations outlined from Human Resources with the necessary 2020 budget amendments. Approved

▪ **Discussion Items**

-Rotary/Township Partnership for Summer Concerts in the Park

Motion by VanderWall, seconded by VanderVeen to authorize Supervisor Elenbaas to work with the Rotary to provide a letter of understanding regarding clarification on issues pertaining to the Summer Concerts in the Park series and that Elenbaas would copy the Board on his final product for comments but begin moving forward on this immediately. Approved

-4th of July / Future Community Promotions Position?

-Planning/Completion of 2020 Census

▪ **Public Comments**

-Jeff Blum – Community Promotions, 4th of July

Motion by Elenbaas, seconded by VanderVeen to close public comments. Approved

▪ **Board Comments**

-Hoekstra - Community Promotions position

-Kraker - Census ad in the Announcer

-Elenbaas – Election worker pay

▪ **Future Agenda Items – See Attached**

▪ **Adjournment**

Motion by VanderVeen, seconded by Hoekstra to adjourn the meeting at 8:35 pm.

Approved