

Library Board Meeting  
December 6, 2018

Members present: Elaine Ebeling, Leigh Rupinski, Margaret Wheeler, Kristen Borgman, Patti Walcott

Members Not Present: Barbara VanderVeen, Lenore Cook, Carol Scholten

Also Present: Lizzie Schab

Agenda

- I. Call to Order
- II. Approval of the Agenda
  - a. Approved
- III. Approval of the previous meeting minutes
  - a. Approved
- IV. Director's Report
  - a. New library employee, Nazila
    - i. Goes by "Naz", started this week
  - b. Heap O'Holiday Cheer event
    - i. Excellent feedback heard by Board members volunteering during the event
    - ii. Great turnout
    - iii. Event went very smoothly, Board member volunteers were appreciated
  - c. Early literacy project with GVSU
    - i. Kristin Meyer suggested collaboration on a project
    - ii. Target those who cannot come to the library very often
    - iii. In early planning stages for a scavenger hunt type of game that could be implemented at a grocery store or park, where families go already
      1. Ex: Challenge to find something that starts with the first letter of your name
    - iv. Also working with Media Specialist at Allendale Public
    - v. Zip-tie cards to mini-carts that kids push around
  - d. Ottawa County libraries grant for Wi-fi hotspots
    - i. All library directors in Ottawa County coming together to write the grant to get Wi-fi hotspots that can be loaned to patrons
      1. Early planning stages
    - ii. Coopersville and Holland already do this
    - iii. Grant would cover initial costs, but we would likely eventually take over costs as initial ones become outdated
      1. Monthly service fee
    - iv. Helps everyone get internet access
    - v. Let Allendale Public Library know because they are a 1-1 (1 student gets 1 computer) district
    - vi. Can check-out for a week
      1. Could use on a road trip or camping trip, etc.

- e. Just ordered 10 Vox Books
    - i. Reads books along with the child
    - ii. Can be read 75-100 times before charging necessary
  - f. Lizzie's Wish List for 2019
    - i. New laptops needed
    - ii. Patron computers need updates – still running Windows 7, so will need to be replaced by 2020 when support for that runs out
    - iii. The wall partition needs to be looked at/replaced
- V. Old Business
- a. Library Advisory Board bylaws
    - i. Township Board approved the bylaws
    - ii. Only edit was to note that Robert's Rules of Orders are a general guide
  - b. Clare Membiela Update on Library status
    - i. Senate Committee approved the motion for township libraries established under the repealed act (PA 269) to be reestablished as a charter township library
    - ii. Will move to the House next, Clare believes it will pass
    - iii. Likely to impact 4-6 libraries in Michigan incl. Allendale, Waterford, and Georgetown
  - c. Friends of the Library group
    - i. Kristen brought a book with guidance and templates for agendas and budgets, etc.
    - ii. United for Libraries guideline for how to develop Friends group
    - iii. Kristen will continue to research what should be organized prior to reaching out to the community
    - iv. Shirley Buursma (KDL) will come to next meeting to talk about starting Friends group and Board's role
      - 1. Motion to reimburse her for roundtrip travel expenses via a gift card at rate of Allendale Township's reimbursement (roughly 53 cents per mile)
      - 2. Motion approved
- VI. New business
- a. Programming in 2019
    - i. End of January – all ages self-defense class
    - ii. Watercolor class will continue
    - iii. Yoga
  - b. Fully staffed now with Naz and Ashley
- VII. Public Comments
- VIII. Adjournment